

City of Kelowna

Regular Council Meeting

AGENDA



Thursday, December 17, 2015

9:00 am

Council Chamber

City Hall, 1435 Water Street

Pages

1. Call to Order	
2. Budget Discussion Schedule	3 - 316
2.1 Director, Financial Services - Opening Comments	9:00 AM - 9:15 AM
2.2 Strategic Services (Operating Program)	9:15 AM - 9:45 AM
Fire Department (includes Capital - Section V)	
Airport (includes Capital - Section W)	
2.3 Real Estate (Capital Program)	9:45 AM - 9:55 AM
2.4 Building Capital (Capital Program)	9:55 AM - 10:05 AM
2.5 Parks Capital (Capital Program)	10:05 AM - 10:15 AM
2.6 Transportation Capital (Capital Program)	10:15 AM - 10:30 AM
2.7 Solid Waste Capital (Capital Program)	10:30 AM - 10:35 AM
2.8 Storm Drainage Capital (Capital Program)	10:35 AM - 10:40 AM
2.9 Information Services Capital (Capital Program)	10:40 AM - 10:45 AM
2.10 Vehicle & Mobile Equipment Capital (Capital Program)	10:45 AM - 10:55 AM
2.11 Water Capital (Capital Program)	10:55 AM - 11:05 AM
2.12 Wastewater Capital (Capital Program)	11:05 AM - 11:15 AM
2.13 Infrastructure (Operating Program)	11:15 AM - 11:40 AM
(includes General Fund & Utility Funds)	

2.14	Community Planning & Real Estate (Operating Program)	11:40 AM - 12:15 PM
2.15	LUNCH BREAK	12:15 PM - 1:15 PM
2.16	Active Living & Culture (Operating Program)	1:15 PM - 1:35 PM
2.17	Civic Operatons (Operating Program)	1:35 PM - 2:25 PM
	Water Utility Wastewater Utility	
2.18	Corporate & Protective Services (Operating Program)	2:25 PM - 3:05 PM
	Police Services General Revenue Debt & Other Natural Gas	
2.19	Communications & Information Services (Operating Program)	3:05 PM - 3:10 PM
2.20	Human Resources & Corporate Performance (Operating Program)	3:10 PM - 3:15 PM
2.21	Wrap Up & Discussion	3:15 PM - 4:00 PM

3. Termination

(**Note: The times above are a 'guide only' and will change as required.)

2016 Financial Plan

Volume 1 - Provisional notebook

Kelowna, British Columbia

December 2015



City Hall
1435 Water Street
Kelowna, BC V1Y 1J4
TEL 250-469-8542
financialplanning@kelowna.ca

kelowna.ca/budget

Memo



Date: December 10, 2015
File No.: 0230-20
To: Mayor and Councillors
From: Director, Financial Services
Subject: 2016 FINANCIAL PLAN

Attached is your copy of the 2016 Financial Plan Volume 1 - Provisional notebook.

A 2016 budget overview will be provided at the regular Monday afternoon Council Meeting on December 14, 2015.

Division Review Sessions will begin at 9:00 am Thursday, December 17, 2015 in council chambers.

The schedule of review times for specific divisions is on the following pages. There are two schedules, Schedule A for the Operating Program, and Schedule B for the Capital Program. The 2016 document to be reviewed on December 17, 2015 is a streamlined version of the 2016 Financial Plan Volume 1 and is titled the Volume 1 - Provisional notebook. This notebook includes divisional summaries and budget request details and is provided in a bound format. Each request has been linked back to one of the six "Corporate Framework" strategies.

The full version of the 2016 Financial Plan Volume 1 is available on the City of Kelowna website.

Please review the Priority 2 submissions prior to budget deliberations as individual page turns through each Priority 2 request is not planned. Council will be asked, at each Division, if there are any of these priority 2 requests that they wish to deliberate.

Volume 2 - Carryovers containing prior year projects to be carried over will be brought before Council on March 14, 2016.

Volume 3 - Final Budget includes changes since provisional budget and the 5 Year Financial Plan, will be brought before Council for adoption on April 25, 2016.

The Government Finance Officers Association (GFOA) of the United States and Canada is a professional association serving its members in a public finance capacity since 1906. Approximately 17,400 GFOA members are dedicated to the sound management of government financial resources. The City of Kelowna, as a member of the GFOA, annually submits its Financial Plan for review under the GFOA's 'Distinguished Budget Presentation Award Program'.

In order to earn the award, documents submitted for review must meet a number of strict criteria under 4 broad categories. High marks must be received for:

- *The budget as a policy document*
- *The budget as a financial plan*
- *The budget as an operations guide*
- *The budget as a communications device*

The Financial Planning team outstanding efforts has resulted in the Distinguished Budget Presentation Award being earned by the City in each of the last 13 years, most recently for the 2015 Financial Plan.

I would like to take this opportunity to thank all City Divisions for their co-operation and assistance in the completion of their financial plans in the timelines necessary to prepare the documents for distribution.

Should you have any questions regarding any of the information provided, please do not hesitate to call me.



Genelle Davidson
Director, Financial Services

Encl.

cc: City Manager, Division Directors

OPERATING PROGRAM

December 17th, 2015

		# of Requests			
		Operating		Exp. Reductions	
	Section	P1	P2	P1	P2
9:00 am - 9:15 am	Opening comments				
9:15 am - 9:45 am	*Strategic Services	E	0	0	0
	Fire Department & Capital Program Section V	E/V	10	0	0
	Airport & Capital Program Section W	E/W	20	0	2
9:45 am - 11:15 am	CAPITAL PROGRAM - see Schedule B				
11:15 am - 11:40 am	Infrastructure	F	14	5	1
11:40 am - 12:15 am	Community Planning & Real Estate	G	11	0	0
12:15 pm - 1:15 pm	Lunch Break				
1:15 pm - 1:35 pm	Active Living & Culture	H	10	3	0
1:35 pm - 2:25 pm	Civic Operations	I	53	12	0
	Water Utility	I	5	0	0
	Wastewater Utility	I	14	0	0
2:25 pm - 3:05 pm	Corporate & Protective Services	J	9	6	1
	Police Services	J	8	2	0
	General Revenue	J	7	0	0
	Debt & Other	J	2	0	0
	Natural Gas	J	1	0	0
3:05 pm - 3:10 pm	Communications & Information Services	K	5	3	0
3:10 pm - 3:15 pm	Human Resources & Corporate Performance	L	4	0	0
3:15 pm - 4:00 pm	Wrap-Up & Discussion				
Total		173	31	4	0

*Strategic Services includes Capital Program for Fire & Airport

CAPITAL PROGRAM

December 17th, 2015

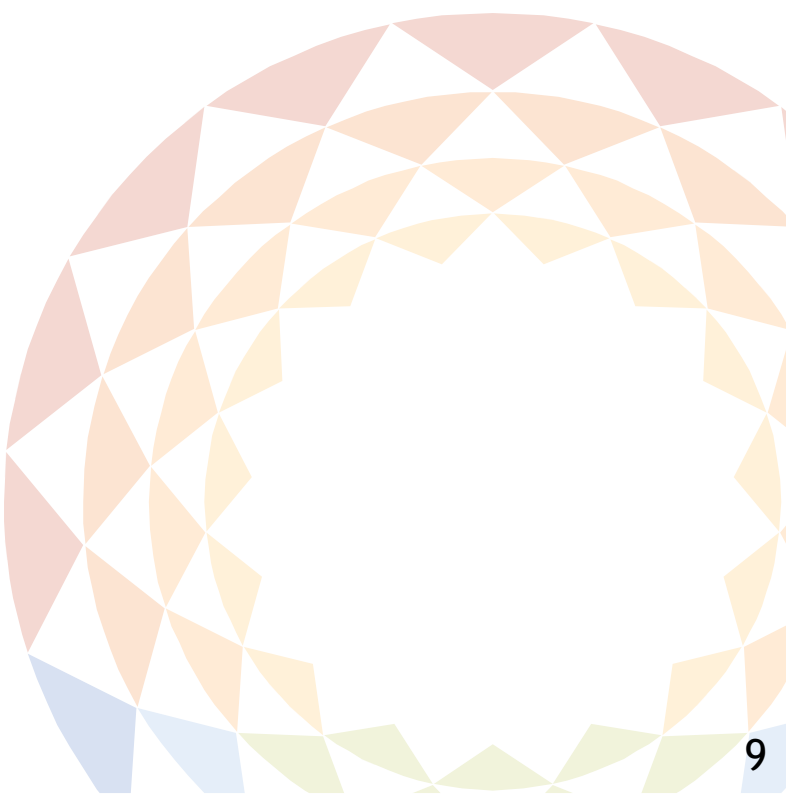
			# of Requests	
			P1	P2
9:45 am - 9:55 am	Real Estate	M	5	1
9:55 am - 10:05 am	Building	N	12	3
10:05 am - 10:15 am	Parks	O	10	7
10:15 am - 10:30 am	Transportation	P	21	2
10:30 am -10:35 am	Solid Waste	Q	5	0
10:35 am - 10:40 am	Storm Drainage	R	4	1
10:40 am - 10:45 am	Information Services	T	7	1
10:45 am - 10:55 am	Vehicle & Mobile Equipment	U	6	3
10:55 am - 11:05 am	Water	X	11	0
11:05 am - 11:15 am	Wastewater	Y	11	0
* Strategic Services - included in the Operating Program Schedule A				
9:15 am - 9:30 am	Fire	V	4	0
9:30 am - 9:45 am	Airport	W	10	0
Total			106	18

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Real Estate	M1
Building.....	N1
Parks	O1
Transportation	P1
Solid Waste	Q1
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Street Lights.....	S1
Information Services	T1
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Fire.....	V1
Airport.....	W1
Water	X1
Wastewater.....	Y1

Operating Program



2016 Operating Requests
PROVISIONAL Budget
Summary
General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
<u>Strategic Services Division</u>									
E3	Firefighting Supplies and Apparel	23,600	0	0	0	0	0	(23,600)	OG
E3	Straight Time & Overtime Pay	127,000	0	0	0	0	0	(127,000)	OG
E4	Fire Equipment Contribution to Reserve	0	100,000	0	0	0	0	(100,000)	OG
E4	Fire Communications Capital Equipment Contribution to Reserve	0	100,000	0	0	0	0	(100,000)	OG
E5	First Medical Response Training & Certification	15,000	0	0	0	0	0	(15,000)	OT
E5	Fuel Cost Increase	15,000	0	0	0	0	0	(15,000)	OG
Division Priority 1 Total		180,600	200,000	0	0	0	0	(380,600)	
<u>Infrastructure Division</u>									
F3	Heritage Asset Restoration Plans	48,000	(48,000)	0	0	0	0	0	OT
F3	* STPCO - Administration Cost Increases	14,880	0	0	0	(5,860)	0	(9,020)	OG
F4	Transit Base Operating Costs	472,280	0	0	(146,560)	(163,650)	0	(162,070)	OG
F4	Long Term Shoreline Plan - Mission Creek Area	150,000	0	0	0	0	0	(150,000)	OT
F5	CN Rail Corridor - Long Term Plan	125,000	0	0	0	(40,000)	0	(85,000)	OT
F5	Glenmore Sportsfields, Agricultural Conversion	12,000	0	0	0	0	0	(12,000)	OT
F6	Mill Creek Detention Pond	25,000	0	0	0	0	0	(25,000)	OT
F6	Leon-Lawrence Two-Way Conversion Functional Design	20,000	0	0	0	(20,000)	0	0	OT
F7	Professional and Consulting Services	10,000	0	0	0	0	0	(10,000)	OG
F7	Regional Strategic Transportation Plan - Phase 2	500,000	0	0	(500,000)	0	0	0	OT
F8	3 Year Transportation Demand Management Strategy and Transit Marketing	100,000	0	0	(100,000)	0	0	0	OT
F8	Landfill Landscaping Trees	75,000	(75,000)	0	0	0	0	0	OT
F9	Landfill Waste to Energy	20,000	(20,000)	0	0	0	0	0	OT
F9	Increase in Transit Advertising Revenue	0	33,150	0	0	(33,150)	0	0	OG
CAP	* Equipment Operator V Position	30	0	0	0	0	0	(30)	OG
Division Priority 1 Total		1,572,190	(109,850)	0	(746,560)	(262,660)	0	(453,120)	

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Community Planning & Real Estate Division									
G3	Assistant Development Engineering Manager Position	31,830	(31,830)	0	0	0	0	0	OG
G3	Community Strategic Planning Process	150,000	0	0	0	0	0	(150,000)	OT
G4	Development Application Fee Review	15,000	0	0	0	0	0	(15,000)	OT
G4	Strategic Land Development Projects	262,500	(262,500)	0	0	0	0	0	OT
G5	Microfiche Scanning Project - Term Position	417,110	(417,110)	0	0	0	0	0	OT
G5	Planning and Development Process Improvement	15,000	0	0	0	0	0	(15,000)	OG
G6	Parking Services General Operating Adjustments	44,090	78,050	0	0	(122,140)	0	0	OG
G6	Development Engineering Service Revenue	0	0	0	0	(55,000)	0	55,000	OG
G7	Rental Properties, Concessions & Kiosks Adjustments	0	10,795	0	0	5,220	0	(16,015)	OG
G7	Co-op Student Position	32,790	(32,790)	0	0	0	0	0	OT
G8	Permit & Inspection Revenue Increase	0	0	0	0	(100,000)	0	100,000	OG
Division Priority 1 Total		968,320	(655,385)	0	0	(271,920)	0	(41,015)	
Active Living & Culture Division									
H3	Social Issues Coordinator-Term Position	83,150	0	0	0	0	0	(83,150)	OG
H3	Strong Neighbourhood Program	20,000	0	0	0	0	0	(20,000)	OG
H4	Business for the Arts / artsVest	25,000	0	0	0	0	0	(25,000)	OG
H4	Professional Arts Grants	30,000	0	0	0	0	0	(30,000)	OG
H5	Facility & Partnership Assessment	14,950	0	0	0	0	0	(14,950)	OG
H5	55+ BC Games	10,000	0	0	0	0	0	(10,000)	OG
H6	Theatre Front of House Contract Changes	(99,700)	0	0	0	99,700	0	0	OG
H6	#Outdoor Events Volunteer Program Adjustment	0	0	0	0	0	0	0	OG
H7	Aquatics Revenue & Wage Adjustment	23,500	0	0	0	(23,500)	0	0	OG
H7	Sponsorship and Advertising Program	100,000	0	0	0	0	0	(100,000)	OT
Division Priority 1 Total		206,900	0	0	0	76,200	0	(283,100)	
Civic Operations Division									
CAP	Maintenance of Building Capital - Priority 1	0	0	0	0	0	0	0	OG
CAP	Rutland Arena Ice Resurfacer Operating Costs	9,780	9,780	0	0	(9,780)	0	(9,780)	OG
I5	Landscape Contract Annual Increase	50,000	0	0	0	0	0	(50,000)	OG
I5	Solid Waste Reduction Fees	0	498,040	0	0	(498,040)	0	0	OG
CAP	Hardy Street Oil/Water Separator Operating	0	0	0	0	0	0	0	OG
I6	Maintenance of New Park Assets Added in 2015	54,150	0	0	0	0	0	(54,150)	OG
I6	Hazardous Materials Assessments	50,000	(50,000)	0	0	0	0	0	OT

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
I7	SCADA Upgrade	75,000	(75,000)	0	0	0	0	0	OG
CAP	Maintenance of Parks Capital - Priority 1	3,550	0	0	0	0	0	(3,550)	OG
CAP	Maintenance of Transportation Capital - Priority 1	16,000	0	0	0	0	0	(16,000)	OG
I7	Special Financial Project Support Term Position	94,030	(94,030)	0	0	0	0	0	OT
I8	Road Marking Material	45,000	0	0	0	0	0	(45,000)	OG
I8	Purchase Services	75,200	(75,200)	0	0	0	0	0	OG
I9	Intersection & Crosswalk Maintenance	11,300	0	0	0	0	0	(11,300)	OG
I9	Hunter Rd Storage	16,730	0	0	0	0	0	(16,730)	OG
I10	Green Bike Markings	8,500	0	0	0	0	0	(8,500)	OG
I10	Internal Equipment Charges	11,250	0	0	0	0	0	(11,250)	OG
I11	H2O, Building Repairs/Upgrades	50,000	(50,000)	0	0	0	0	0	OT
I11	Sidewalk Repairs	20,000	0	0	0	0	0	(20,000)	OG
I12	Road Usage & Hoarding Permits/Inspection	10,000	0	0	0	(30,000)	0	20,000	OG
I12	NeighbourWoods	20,000	(20,000)	0	0	0	0	0	OG
I13	Stuart Park Security Camera	4,500	0	0	0	0	0	(4,500)	OT
I13	Graffiti Eradication Program	23,390	0	0	0	0	0	(23,390)	OG
I14	Cemetery Maintenance Contract Increase	60,000	0	0	0	(60,000)	0	0	OG
I14	Mattress Recycling	104,000	(104,000)	0	0	0	0	0	OG
I15	Ogogrow & Glengrow Contracted Sales Representative	50,000	0	0	0	(50,000)	0	0	OG
I15	Transient Camp Cleanup	25,000	0	0	0	0	0	(25,000)	OG
I16	Concrete Crushing - Landfill	250,000	(250,000)	0	0	0	0	0	OT
I16	Traffic & Tourist Information Signs	10,000	0	0	0	0	0	(10,000)	OG
I17	Glenmore Road - Roadside Garbage Cleanup	20,000	(20,000)	0	0	0	0	0	OG
I17	Seasonal Equipment Operator Position	41,420	0	0	0	(41,420)	0	0	OG
I18	Pavement Repairs	35,000	0	0	0	(11,660)	(23,340)	0	OG
I18	Sport Court Resurfacing and Repair	10,000	0	0	0	0	0	(10,000)	OG
I19	Fleet Loss/Liability Insurance	8,400	(8,400)	0	0	0	0	0	OG
I19	Family Y Stucco Repairs	50,000	0	0	0	0	0	(50,000)	OT
I20	Irrigation System Optimization and Water Conservation Plan	60,000	0	0	0	0	(30,000)	(30,000)	OT
I20	Basil Meikle Tennis Court Re-surfacing	24,000	0	0	0	0	0	(24,000)	OT
I21	Bernard Ave. Streetscape Maintenance & Litter Control	5,000	0	0	0	0	0	(5,000)	OG
I21	Pest Management	10,000	0	0	0	0	0	(10,000)	OG
I22	On Street Parking Control Signs	3,000	0	0	0	0	0	(3,000)	OG
I22	Underground Utility Drawings	65,000	0	0	0	0	0	(65,000)	OT
I23	City Park Basketball Court Partnership	50,000	0	0	(25,000)	0	0	(25,000)	OT
I23	Portable Toilets	9,600	0	0	0	0	0	(9,600)	OG
I24	Beach Wheelchairs	6,200	0	0	0	0	0	(6,200)	OT
I24	Rutland Beautification - Partnership	10,000	0	0	0	(5,000)	0	(5,000)	OG

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation Cat
I25	Special Event / Tournament Support	30,000	0	0	0	0	0	(30,000) OG
I25	Beach Safety Enhancements	3,500	0	0	0	0	0	(3,500) OG
I26	Boulevard Renovation	20,000	0	0	0	0	0	(20,000) OG
I26	High Noon Sports Field - Building Repairs	18,000	0	0	0	0	0	(18,000) OT
I27	Bus Stop Maintenance	20,000	0	0	0	0	0	(20,000) OG
I27	Elk Stadium Improvements	110,000	(44,000)	0	0	0	0	(66,000) OT
I28	Mechanical Beach Cleaning - Tugboat Beach	7,000	0	0	0	0	0	(7,000) OG
I28	Hired Equipment Recovery Revenue	0	0	0	0	(20,000)	0	20,000 OG
CAP	* Equipment Operator V Position	0	60,000	0	0	(60,000)	0	0 OG
Division Priority 1 Total		1,763,500	(222,810)	0	(25,000)	(785,900)	(53,340)	(676,450)

Corporate & Protective Services Division

J3	Corporate Update - Financial Services Oversight	60,000	0	0	0	0	0	(60,000) OT
J3	Enhancement of Corporate Purchasing Card Program Term Position	25,000	0	0	0	0	0	(25,000) OT
J4	Utility Billing Contract 2016	22,168	0	0	0	0	(22,168)	0 OG
J17	Client Support Technician Position	61,450	0	0	0	0	0	(61,450) OG
J17	Contract Services - Cell Guards & Prisoner Meals	55,750	0	0	0	(22,300)	0	(33,450) OG
J4	eProcurement Software	12,000	0	0	0	(12,000)	0	0 OG
J18	Police Information Checks	0	0	0	0	57,080	0	(57,080) OG
J5	Accounting Technician Position	54,340	0	0	0	0	0	(54,340) OG
J5	Return/Stay at Work Management System	25,000	(25,000)	0	0	0	0	0 OT
J6	Bylaw Administrative Support Position	22,710	0	0	0	0	0	(22,710) OG
J6	Bylaw Enforcement Officers - Two Positions	93,300	0	0	0	0	0	(93,300) OG
J7	Two Accountant Positions	118,980	0	0	0	0	0	(118,980) OG
J18	RCMP - 3 Regular Member Positions	239,480	0	0	0	0	0	(239,480) OG
J31	Other Working Capital	2,007,560	(255,800)	0	0	0	0	(1,751,760) OG
J19	Fingerprint Fees and Disclosure Fees	0	0	0	0	(10,000)	0	10,000 OG
J19	Towing Contract - Service Revenue	0	0	0	0	(16,500)	0	16,500 OG
J20	RCMP Contract Services	1,070,140	0	0	0	0	0	(1,070,140) OG
J20	Airport Policing	7,830	0	0	0	(6,260)	0	(1,570) OG
J31	General Fund Debt Adjustment	919,020	(924,920)	0	0	0	0	5,900 OG
J25	1% in Lieu of Taxes	0	0	0	0	(185,210)	0	185,210 OG
J25	Business Licence Revenue	0	0	0	0	(30,000)	0	30,000 OG
J26	Certificate of Recognition Rebate	0	45,800	0	0	(45,800)	0	0 OG
J26	FortisBC Gas Franchise Fee	0	0	0	0	28,090	0	(28,090) OG
J27	Grants in Lieu of Taxes	0	0	0	0	2,430	0	(2,430) OG
J27	Penalties and Interest	0	0	0	0	(15,000)	0	15,000 OG

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
J28	Traffic Fine Sharing Revenue	0	0	0	0	(286,610)	0	286,610	OT
Shared	* <i>STPCO - Administration Cost Increases</i>	3,330	0	0	0	(14,880)	0	11,550	OG
Division Priority 1 Total		4,798,058	(1,159,920)	0	0	(556,960)	(22,168)	(3,059,010)	
Communications & Information Services Division									
K3	Software and Hardware Maintenance	106,100	0	0	0	0	0	(106,100)	OG
K3	Virtual City Business Systems Analyst Position	77,250	0	0	0	0	0	(77,250)	OG
K4	Communications Coordinator Position	28,030	0	0	0	0	0	(28,030)	OG
K4	Analytics/Open Data Business Systems Analyst Position	51,590	0	0	0	0	0	(51,590)	OG
K5	Information Services Co-op Student Position	35,130	0	0	0	0	0	(35,130)	OG
Division Priority 1 Total		298,100	0	0	0	0	0	(298,100)	
Human Resources & Corporate Performance Division									
L3	Term HR Recruitment Coordinator Position	27,900	0	0	0	0	0	(27,900)	OT
L3	Human Resources Co-op Student Position	13,480	0	0	0	0	0	(13,480)	OG
L4	Performance Review System Software Upgrade	5,000	0	0	0	0	0	(5,000)	OT
L4	Employee Engagement Survey Project	40,000	0	0	0	0	0	(40,000)	OG
Division Priority 1 Total		86,380	0	0	0	0	0	(86,380)	
Total Priority 1 Operating		9,874,048	(1,947,965)	0	(771,560)	(1,801,240)	(75,508)	(5,277,775)	

NOTE:

* *italics* denotes that this is shared, or part of another department operating request. In the originating department, the title is denoted by an "*".

where there are zero amounts in all columns, this indicates that there is no change in overall expense or revenue budget due to a reallocation of expenses or revenues to support the request.

CAP - See request in Capital Section.

2016 Operating Requests

PROVISIONAL Budget

Summary

General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
<u>Infrastructure Division</u>									
F10	Transportation Master Plan Development	150,000	0	0	0	0	0	(150,000)	OT
F10	Transit Service Quality Position	83,900	0	0	0	(27,000)	0	(56,900)	OG
F11	Transportation Marketing Development and Delivery	60,000	0	0	0	(20,000)	0	(40,000)	OG
F11	Downtown Drainage Basin Plan and Financial Strategy	150,000	0	0	0	0	0	(150,000)	OT
F12	Temporary Public Art in Public Places	30,000	0	0	0	0	0	(30,000)	OG
Division Priority 2 Total		473,900	0	0	0	(47,000)	0	(426,900)	
<u>Active Living & Culture Division</u>									
H8	Partnership Development Manager Position	61,640	0	0	0	0	0	(61,640)	OG
H8	Strategic Event Program	25,000	0	0	0	0	0	(25,000)	OG
H9	City of Kelowna Float Refresh	20,000	0	0	0	0	0	(20,000)	OT
Division Priority 2 Total		106,640	0	0	0	0	0	(106,640)	
<u>Civic Operations Division</u>									
I29	Creekside Tree Risk Mitigation	5,000	0	0	0	0	0	(5,000)	OG
I29	Tree Pruning	20,000	0	0	0	0	0	(20,000)	OG
I30	Fleet Services Leadhand Position	73,460	(73,180)	0	0	0	0	(280)	OG
I30	Mobile Security Patrols	40,000	0	0	0	0	0	(40,000)	OG
I31	Yards Security Cameras	25,000	0	0	0	0	0	(25,000)	OT
I31	Fencing at City Yard	50,000	0	0	0	0	0	(50,000)	OT
I32	Parks Yard Electrical Upgrade	65,000	0	0	0	0	0	(65,000)	OT
I32	Yards Pre-casting Quonset Hut Roof Pre-Design	15,000	0	0	0	0	0	(15,000)	OT
CAP	Maintenance of Building Capital - Priority 2	12,000	0	0	0	0	0	(12,000)	OG
CAP	Maintenance of Parks Capital - Priority 2	14,350	0	0	0	0	0	(14,350)	OG
I33	Centennial Museum - Environmental Controls	40,000	0	0	0	0	0	(40,000)	OT
I33	Stores Renovation	30,000	0	0	0	0	0	(30,000)	OT
Division Priority 2 Total		389,810	(73,180)	0	0	0	0	(316,630)	
<u>Corporate & Protective Services Division</u>									
J7	Performance Improvement Consultant Position	63,140	0	0	0	0	0	(63,140)	OG
J8	Legislative Assistant Position	49,350	0	0	0	0	0	(49,350)	OG
J8	Business License Improvement Implementation - Term Position	42,890	0	0	0	0	0	(42,890)	OG

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation Cat
J9	In-House Records Storage Position	175,210	0	0	0	0	0	(175,210) OG
J21	Crime Analyst Technician Position	56,330	0	0	0	0	0	(56,330) OG
J9	Procure to Pay Process Review Position	87,670	0	0	0	0	0	(87,670) OT
J10	RIM Program - EDMS Functional Lead Position	49,350	0	0	0	0	0	(49,350) OG
J21	RCMP - 3 Regular Member Positions	119,740	0	0	0	0	0	(119,740) OG
Division Priority 2 Total		643,680	0	0	0	0	0	(643,680)
Communications & Information Services Division								
K5	Professional and Consulting Services	30,000	0	0	0	0	0	(30,000) OG
K6	Professional & Consulting Services - Marketing	5,000	0	0	0	0	0	(5,000) OG
K6	Spatial Data Business Systems Analyst Position	51,590	0	0	0	0	0	(51,590) OG
Division Priority 2 Total		86,590	0	0	0	0	0	(86,590)
Total Priority 2 Operating		1,700,620	(73,180)	0	0	(47,000)	0	(1,580,440)

NOTE:

CAP - See request in Capital Section.

2016 Reduction Requests

PROVISIONAL Budget

Summary

General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
<u>Infrastructure Division</u>									
F15	Communication Lines	(10,000)	0	0	0	0	0	10,000	OG
Division Priority 1 Total		(10,000)	0	0	0	0	0	10,000	
<u>Corporate & Protective Services</u>									
J13	Interest Expense - Prepaid Taxes	(70,000)	0	0	0	0	0	70,000	OG
Division Priority 1 Total		(70,000)	0	0	0	0	0	70,000	
Total Priority 1 Reduction Requests		(80,000)	0	0	0	0	0	80,000	



2016 Operating Requests

PROVISIONAL Budget

Summary

Utility Funds

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Cat
Water								
I37	Water Revenues	0	0	0	0	(708,960)	708,960	OG
I37	Kettle Valley UV Facility Operating Costs	60,700	0	0	0	0	(60,700)	OG
I38	Timberline Reservoir Access Road Repair and Erosion Protection	55,000	0	0	0	0	(55,000)	OT
I38	Filtration Exclusion, Particle Size Study	50,000	0	0	0	0	(50,000)	OT
I39	Poplar Point Pump Retrofit	27,500	0	0	0	0	(27,500)	OT
Shared	* Utility Billing Contract 2016	0	0	0	0	0	0	OG
CAP	* Equipment Operator V Position	12,590	0	0	0	0	(12,590)	OG
Shared	## Irrigation System Optimization and Water Conservation Plan	0	0	0	0	0	0	OT
Department Priority 1 Total		205,790	0	0	0	(708,960)	503,170	
Wastewater								
I43	Debt Changes - Wastewater	0	448,340	0	0	82,070	(530,410)	OG
I43	Wastewater Revenues	0	0	0	0	(943,700)	943,700	OG
I44	Laboratory Supplies	75,000	0	0	0	0	(75,000)	OG
I44	Confined Space Entry Equipment	25,000	0	0	0	0	(25,000)	OT
I45	McKinley Landing Sewer Lift Stations O & M Costs	83,200	0	0	0	0	(83,200)	OG
I45	Programmable Logic Software	35,000	0	0	0	0	(35,000)	OT
I46	Tradewaste Treatment Facility Software Replacement	50,000	0	0	0	(50,000)	0	OT
I46	Cedar Ave Lift Station Kiosk	26,000	0	0	0	0	(26,000)	OT
I47	Exterior Lighting	85,000	0	0	(85,000)	0	0	OT
I47	Effluent Reuse Water Pump and Controller	50,000	0	0	(50,000)	0	0	OT
I48	Power and Gas Online Monitoring and Reporting	20,000	0	0	(20,000)	0	0	OG
I48	Internal Equipment	30,000	0	0	0	0	(30,000)	OG
I49	Secondary Clarifier Skimmer Assembly	10,000	0	0	0	0	(10,000)	OT
CAP	* Equipment Operator V Position	8,640	0	0	0	0	(8,640)	OG
Shared	## Utility Billing Contract 2016	0	0	0	0	0	0	OG
Shared	## Pavement Repairs	0	0	0	0	0	0	OG
Department Priority 1 Total		497,840	448,340	0	(155,000)	(911,630)	120,450	

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Cat
<u>Airport</u>								
E9	Airport Airside Revenues	0	0	0	0	224,780	(224,780)	OG
E9	Airport Airside Expenses	33,160	0	0	0	0	(33,160)	OG
E10	Airport Groundside Expenses	9,700	0	0	0	0	(9,700)	OG
E10	Airport Terminal Revenues	0	0	0	0	130,580	(130,580)	OG
E11	Airport Terminal Expenses	64,600	0	0	0	0	(64,600)	OG
E11	Airport Finance and Administration - Expenditures	107,000	0	0	0	0	(107,000)	OT
E12	Airport Master Plan Land Development	100,000	0	0	0	0	(100,000)	OT
E12	Contribution to Airport Airside Reserve	0	(332,420)	0	0	0	332,420	OG
E13	Contribution to Airport Groundside Reserve	0	(56,243)	0	0	0	56,243	OG
E13	Contribution to Airport Terminal Reserve	0	(269,657)	0	0	0	269,657	OG
Shared	* <i>Airport Policing</i>	6,260	(6,260)	0	0	0	0	OG
Department Priority 1 Total		320,720	(664,580)	0	0	355,360	(11,500)	
<u>Natural Gas</u>								
J35	Lease Revenue / Interest Costs	0	0	0	0	113,490	(113,490)	OG
J35	Natural Gas Debt Adjustment	3,900	0	0	0	0	(3,900)	OG
Department Priority 1 Total		3,900	0	0	0	113,490	(117,390)	
Total Priority 1 Operating		1,028,250	(216,240)	0	(155,000)	(1,151,740)	494,730	

NOTE:

* italics denotes that this is shared, or part of another department operating request. In the originating department, the title is denoted by an "***".

where there are zero amounts in all columns, this indicates that there is no change in overall expense or revenue budget due to a reallocation of expenses or revenues to support the request.

CAP - See request in Capital Section.

2016 Reduction Requests

PROVISIONAL Budget

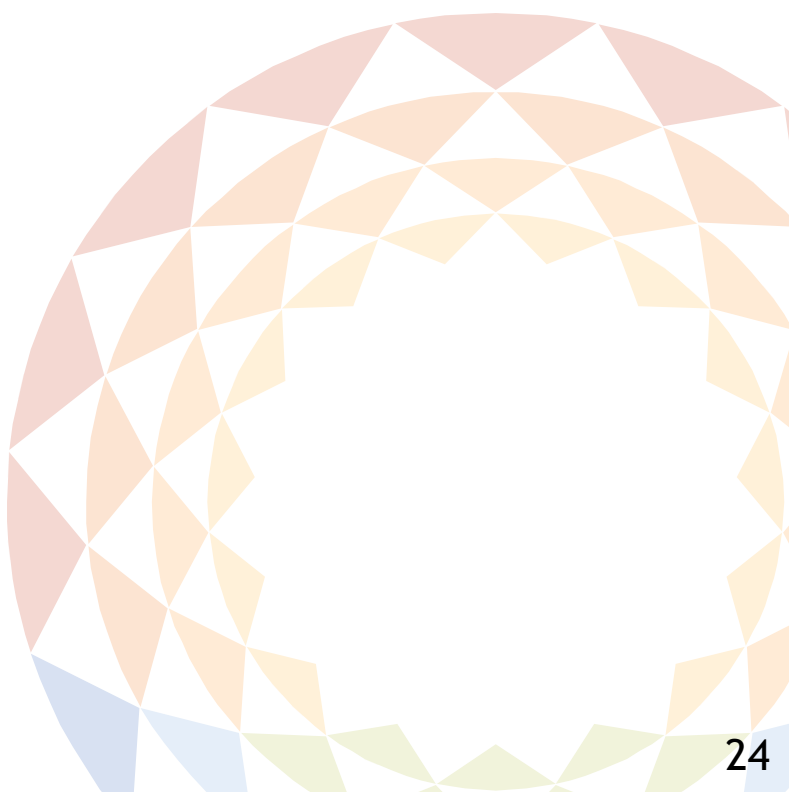
Summary

Utility Funds

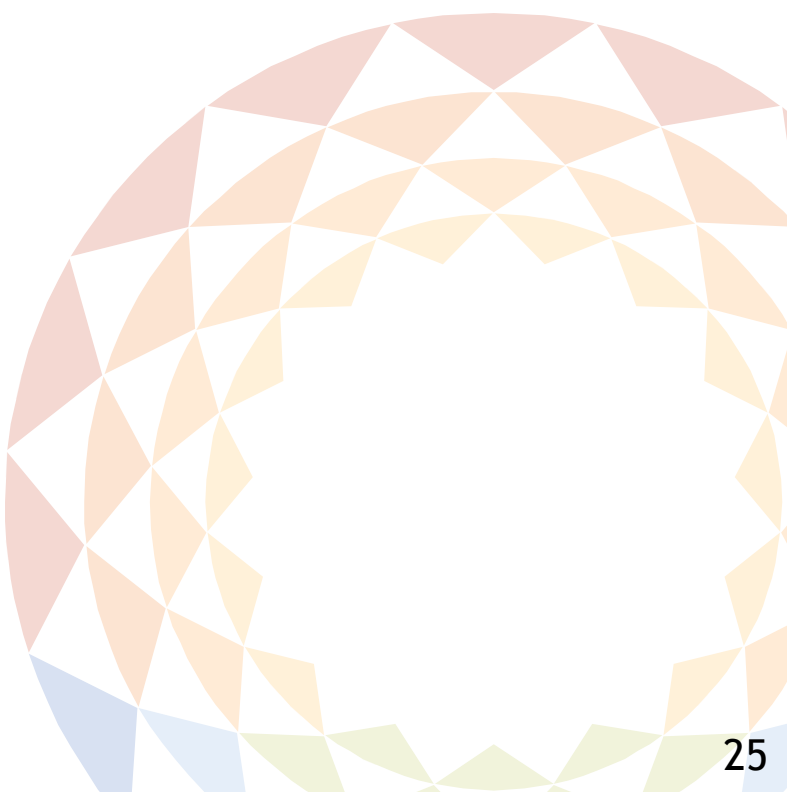
Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Cat
<u>Airport</u>								
E17	Airport Finance and Administration - Expenditures	(11,500)	0	0	0	0	11,500	OG
E17	Airport Groundside Expenditures	(21,440)	21,440	0	0	0	0	OG
Department Priority 1 Total		(32,940)	21,440	0	0	0	11,500	
Total Priority 1 Reduction Requests		(32,940)	21,440	0	0	0	11,500	



Strategic Services



Fire Department



2016 Operating Requests

PROVISIONAL Budget

Summary General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Strategic Services									
Fire Department									
E3	Firefighting Supplies and Apparel	23,600	0	0	0	0	0	(23,600)	OG
E3	Straight Time & Overtime Pay	127,000	0	0	0	0	0	(127,000)	OG
E4	Fire Equipment Contribution to Reserve	0	100,000	0	0	0	0	(100,000)	OG
E4	Fire Communications Capital Equipment Contribution to Reserve	0	100,000	0	0	0	0	(100,000)	OG
E5	First Medical Response Training & Certification	15,000	0	0	0	0	0	(15,000)	OT
E5	Fuel Cost Increase	15,000	0	0	0	0	0	(15,000)	OG
Department Priority 1 Total		180,600	200,000	0	0	0	0	(380,600)	
Total Priority 1 Operating		180,600	200,000	0	0	0	0	(380,600)	

2016 Operating Request Details

Division:	Strategic Services	Priority:	1
Department:	Fire Department		ON-GOING
Title:	Firefighting Supplies and Apparel		EXISTING

Justification:

Funding is requested to address the increased cost of providing uniforms to 122 career staff and 50 Paid on Call members. The Fire Department has secured contracts with new suppliers as the current uniform supplier is no longer in business. This request is to cover the increased cost of the standard uniform items as required by article 20.02 of the collective agreement. Funding is also required to address the increase in cost to procure, maintain and clean personal protective equipment (PPE) for career and paid on call firefighters. With a 10 year life cycle on most firefighting PPE for 150 staff, KFD typically replaces 15-20 custom fit ensembles each year depending on condition assessments. Another component of this request is to upgrade the inventory of 300 Self Contained Breathing Apparatus (SCBA) air bottles as they reach their 15 year life cycle. The established replacement schedule typically identifies 20 air bottles to be replaced annually. The Fire Department plans to replace 30 minute air bottles with 45 minute bottles to extend the operational capacity of crew members.

Corporate Framework: A SAFE CITY - Fire Protection & Prevention

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	23,600	0	0	0	0	0	0	(23,600)
2017	23,600	0	0	0	0	0	0	(23,600)
2018	23,600	0	0	0	0	0	0	(23,600)

Division:	Strategic Services	Priority:	1
Department:	Fire Department		ON-GOING
Title:	Straight Time & Overtime Pay		EXISTING

Justification:

Funding is requested to increase the overtime budget and regular wages budget to adjust for the new collective agreement. An analysis has projected a total overtime budget of \$426,000 and a \$281,000 increase to regular wages. This operational request is required to meet a projected expense for regular time for meetings and training at \$281,000 and adjust for an increase to the overtime budget of \$46,000 for shift extensions and shift coverages.

Corporate Framework: A SAFE CITY - Fire Protection & Prevention

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	127,000	0	0	0	0	0	0	(127,000)
2017	227,000	0	0	0	0	0	0	(227,000)
2018	327,000	0	0	0	0	0	0	(327,000)

2016 Operating Request Details

Division:	Strategic Services	Priority:	1
Department:	Fire Department		ON-GOING
Title:	Fire Equipment Contribution to Reserve		EXISTING

Justification:

The Kelowna Fire Department (KFD) is requesting to increase the Fire Equipment Capital Reserve contribution by \$100,000 per year up until the year 2019. This will increase the reserve contribution to an annual amount of \$800,000 per year thereafter. This increase will provide KFD with sufficient Capital Reserves to meet the long-term life cycle requirements for the fleet. The current base appropriation to reserve is \$400,000 per year.

Corporate Framework: A SAFE CITY - Fire Protection & Prevention

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	100,000	0	0	0	0	0	(100,000)
2017	0	200,000	0	0	0	0	0	(200,000)
2018	0	300,000	0	0	0	0	0	(300,000)

Division:	Strategic Services	Priority:	1
Department:	Fire Department		ON-GOING
Title:	Fire Communications Capital Equipment Contribution to Reserve		NEW

Justification:

Based on the 2016 Fire Department Communications Capital Replacement Schedule, budget is requested to establish an annual contribution for Fire Communications Capital Equipment to plan for the replacement and upgrade costs of the communications equipment.

Corporate Framework: A SAFE CITY - Fire Protection & Prevention

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	100,000	0	0	0	0	0	(100,000)
2017	0	100,000	0	0	0	0	0	(100,000)
2018	0	100,000	0	0	0	0	0	(100,000)

2016 Operating Request Details

Division:	Strategic Services	Priority:	1
Department:	Fire Department		ONE-TIME
Title:	First Medical Response Training & Certification		EXISTING

Justification:

Budget is requested to fund the costs of 13 in-house certified trainer/evaluators for Career and Paid-On-Call (POC) members and new training materials. The Kelowna Fire Department's (KFD) current training provider for the First Medical Response program, the Justice Institute, will be discontinuing their training programs. Funding is required in order to ensure that the First Responder Program continues in the Career and POC areas.

KFD will be transitioning to the Red Cross as a training provider in 2016.

2016 Base Budget: \$102,170

Corporate Framework: A SAFE CITY - Fire Protection & Prevention

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	15,000	0	0	0	0	0	0	(15,000)

Division:	Strategic Services	Priority:	1
Department:	Fire Department		ON-GOING
Title:	Fuel Cost Increase		EXISTING

Justification:

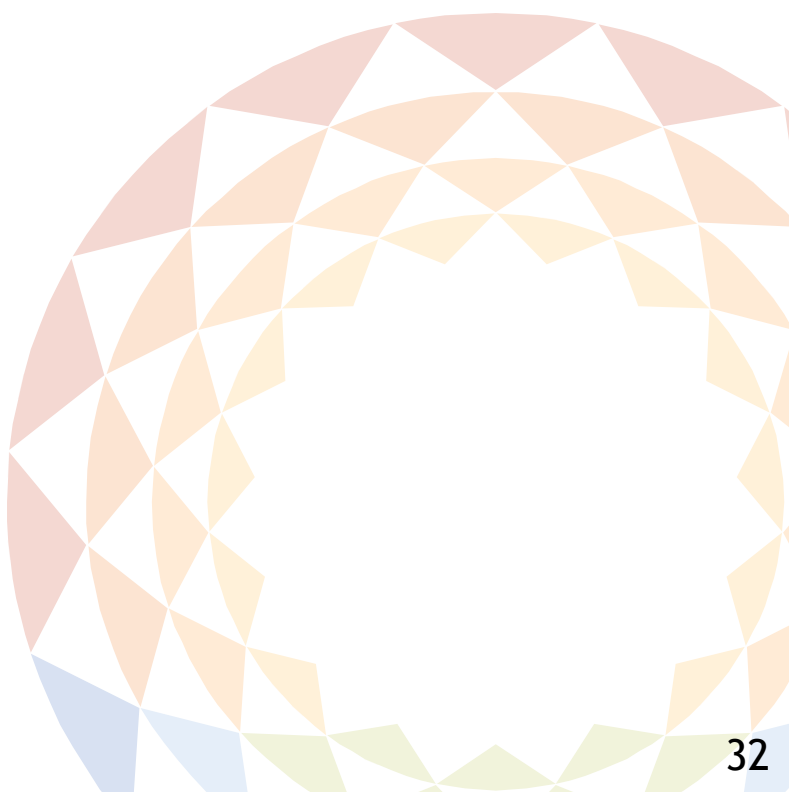
This request is to increase the budget for fuel due to changes in call volume, training requirements and fuel costs for the Fire Department vehicles.

2016 Base Budget: \$55,500

Corporate Framework: A SAFE CITY - Fire Protection & Prevention

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	15,000	0	0	0	0	0	0	(15,000)
2017	15,000	0	0	0	0	0	0	(15,000)
2018	15,000	0	0	0	0	0	0	(15,000)





2016 Operating Requests

PROVISIONAL Budget

Summary Utility Funds

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Cat
<u>Airport</u>								
E9	Airport Airside Revenues	0	0	0	0	224,780	(224,780)	OG
E9	Airport Airside Expenses	33,160	0	0	0	0	(33,160)	OG
E10	Airport Groundside Expenses	9,700	0	0	0	0	(9,700)	OG
E10	Airport Terminal Revenues	0	0	0	0	130,580	(130,580)	OG
E11	Airport Terminal Expenses	64,600	0	0	0	0	(64,600)	OG
E11	Airport Finance and Administration - Expenditures	107,000	0	0	0	0	(107,000)	OT
E12	Airport Master Plan Land Development	100,000	0	0	0	0	(100,000)	OT
E12	Contribution to Airport Airside Reserve	0	(332,420)	0	0	0	332,420	OG
E13	Contribution to Airport Groundside Reserve	0	(56,243)	0	0	0	56,243	OG
E13	Contribution to Airport Terminal Reserve	0	(269,657)	0	0	0	269,657	OG
Shared	* <i>Airport Policing</i>	6,260	(6,260)	0	0	0	0	OG
Department Priority 1 Total		320,720	(664,580)	0	0	355,360	(11,500)	
Total Priority 1 Operating		320,720	(664,580)	0	0	355,360	(11,500)	

NOTE:

**italics* denotes that this is shared, or part of another department operating request. In the originating department, the title is denoted by an "*".

2016 Operating Request Details

Division:	Strategic Services	Priority:	1
Department:	Airport		ON-GOING
Title:	Airport Airside Revenues		EXISTING

Justification:

This request is a result of a decrease in landing fees and an increase in rental revenue. The decrease in landing fees is mainly due to a reduction in charter flights serving the oil industry and the discontinuance of United Airlines flying out of Kelowna. The increase in rental revenue is a result of the annual 2% increase mandated by the Airport Fees Bylaw No. 7982.

Corporate Framework: A STRONG ECONOMY - International Airport Development

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	0	0	0	0	0	224,780	(224,780)
2017	0	0	0	0	0	224,780	(224,780)
2018	0	0	0	0	0	224,780	(224,780)

Division:	Strategic Services	Priority:	1
Department:	Airport		ON-GOING
Title:	Airport Airside Expenses		EXISTING

Justification:

This request is due to an increase in the following costs: (1) foreign exchange on airport runway de-icing chemicals, (2) a 3% increase in facility maintenance costs as the airport enters its third year of the Master Building and Technical Services Contract, (3) the rental of an additional truck to help haul snow, (4) postage and freight costs, and (5) anticipated electricity and water utility rates.

Corporate Framework: A STRONG ECONOMY - International Airport Development

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	33,160	0	0	0	0	0	(33,160)
2017	30,660	0	0	0	0	0	(30,660)
2018	30,660	0	0	0	0	0	(30,660)

2016 Operating Request Details

Division:	Strategic Services	Priority:	1
Department:	Airport		ON-GOING
Title:	Airport Groundside Expenses		EXISTING

Justification:

This request covers a 3% increase in facility maintenance costs as the Airport enters its third year of the Master Building and Technical Services Contract. Anticipated increases in electricity and water utility rates are also included with this request.

Corporate Framework: A STRONG ECONOMY - International Airport Development

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	9,700	0	0	0	0	0	(9,700)
2017	9,700	0	0	0	0	0	(9,700)
2018	9,700	0	0	0	0	0	(9,700)

Division:	Strategic Services	Priority:	1
Department:	Airport		ON-GOING
Title:	Airport Terminal Revenues		EXISTING

Justification:

This request is due to a decrease in terminal fees resulting from fewer charter flights servicing the oil industry and the discontinuance of United Airlines flying out of Kelowna.

Corporate Framework: A STRONG ECONOMY - International Airport Development

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	0	0	0	0	0	130,580	(130,580)
2017	0	0	0	0	0	130,580	(130,580)
2018	0	0	0	0	0	130,580	(130,580)

2016 Operating Request Details

Division:	Strategic Services	Priority:	1
Department:	Airport		ON-GOING
Title:	Airport Terminal Expenses		EXISTING

Justification:

This request covers a 3% increase in facility maintenance costs as the Airport enters its third year of the Master Building and Technical Services contract. Anticipated increases in electricity, natural gas and water utility rates are also included with this request.

Corporate Framework: A STRONG ECONOMY - International Airport Development

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	64,600	0	0	0	0	0	(64,600)
2017	64,600	0	0	0	0	0	(64,600)
2018	64,600	0	0	0	0	0	(64,600)

Division:	Strategic Services	Priority:	1
Department:	Airport		ONE-TIME
Title:	Airport Finance and Administration - Expenditures		NEW

Justification:

This request covers increases in professional & consulting services and marketing & media expenses. The increase in professional & consulting services covers the cost of the Environment Management System and the Air Service Market Research Report, which is completed once every five years. The increase in marketing & media expenses covers the cost of the Passenger Experience program that is being implemented to help ensure passengers have the best airport experience possible. This is anticipated to help increase non-aeronautical revenues.

Corporate Framework: A STRONG ECONOMY - International Airport Development

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	107,000	0	0	0	0	0	(107,000)

2016 Operating Request Details

Division:	Strategic Services		Priority: 1
Department:	Airport		ONE-TIME
Title:	Airport Master Plan Land Development		NEW

Justification:

This request is to develop a servicing plan for the East side Airport lands for future commercial development. The project will be completed in partnership with the Real Estate Services department.

Corporate Framework: A STRONG ECONOMY - Open, Transparent & Consistent Governance

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	100,000	0	0	0	0	0	(100,000)

Division:	Strategic Services		Priority: 1
Department:	Airport		ON-GOING
Title:	Contribution to Airport Airside Reserve		EXISTING

Justification:

As part of an ongoing initiative to use an aeronautical fees and charges methodology that is consistent with industry practices, Airport reserve funds have been consolidated into Airside, Groundside and Terminal reserves. The 2016 base budget for contributions to the Airside Reserve is \$670,101.

Corporate Framework: A STRONG ECONOMY - International Airport Development

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	0	(332,420)	0	0	0	0	332,420
2017	0	(332,420)	0	0	0	0	332,420
2018	0	(332,420)	0	0	0	0	332,420

2016 Operating Request Details

Division:	Strategic Services	Priority:	1
Department:	Airport		ON-GOING
Title:	Contribution to Airport Groundside Reserve		EXISTING

Justification:

As part of an ongoing initiative to use an aeronautical fees and charges methodology that is consistent with industry practices, Airport reserve funds have been consolidated into Airside, Groundside and Terminal reserves. The 2016 base budget for contributions to the Groundside Reserve is \$2,676,369.

Corporate Framework: A STRONG ECONOMY - International Airport Development

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	0	(56,243)	0	0	0	0	56,243
2017	0	(56,243)	0	0	0	0	56,243
2018	0	(56,243)	0	0	0	0	56,243

Division:	Strategic Services	Priority:	1
Department:	Airport		ON-GOING
Title:	Contribution to Airport Terminal Reserve		EXISTING

Justification:

As part of an ongoing initiative to use an aeronautical fees and charges methodology that is consistent with industry practices, Airport reserve funds have been consolidated into Airside, Groundside and Terminal reserves. The 2016 base budget for contributions to the Terminal Reserve is \$904,395.

Corporate Framework: A STRONG ECONOMY - International Airport Development

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	0	(269,657)	0	0	0	0	269,657
2017	0	(269,657)	0	0	0	0	269,657
2018	0	(269,957)	0	0	0	0	269,957



2016 Reduction Requests

PROVISIONAL Budget

Summary

Utility Funds

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Cat
<u>Airport</u>								
E17	Airport Finance and Administration - Expenditures	(11,500)	0	0	0	0	11,500	OG
E17	Airport Groundside Expenditures	(21,440)	21,440	0	0	0	0	OG
Department Priority 1 Total		(32,940)	21,440	0	0	0	11,500	
<hr/>								
Total Priority 1 Reduction Requests		(32,940)	21,440	0	0	0	11,500	

2016 Reduction Request Details

Division:	Strategic Services	Priority:	1
Department:	Airport		ON-GOING
Title:	Airport Finance and Administration - Expenditures		

Justification:

This reduction request is due to a decrease in publication costs.

Corporate Framework: A STRONG ECONOMY - International Airport Development

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	(11,500)	0	0	0	0	0	11,500
2017	(11,500)	0	0	0	0	0	11,500
2018	(11,500)	0	0	0	0	0	11,500

Division:	Strategic Services	Priority:	1
Department:	Airport		ON-GOING
Title:	Airport Groundside Expenditures		

Justification:

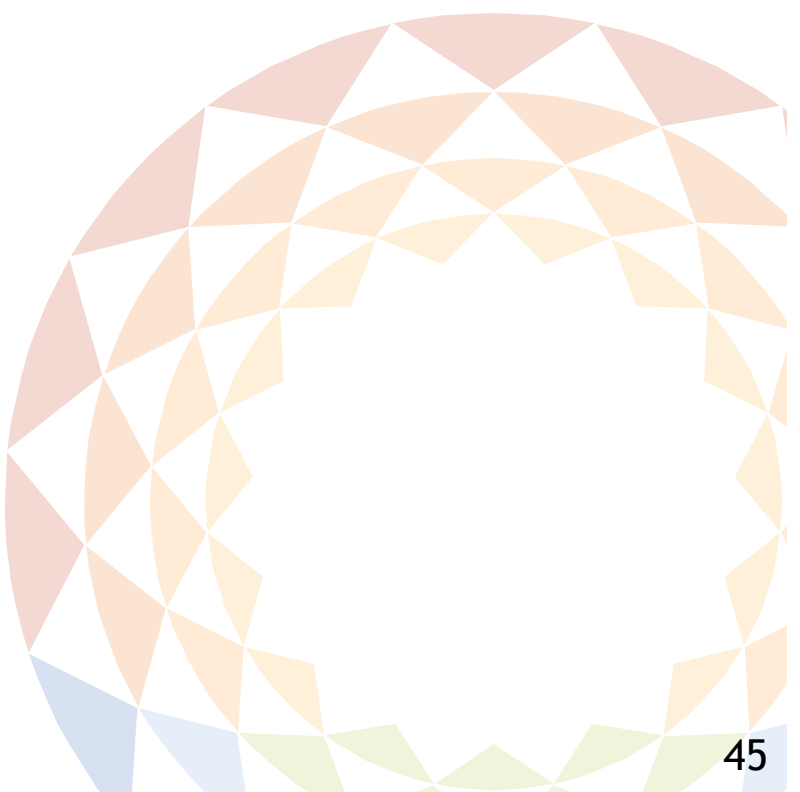
As the City of Kelowna has purchased the railway line that runs adjacent to the Airport from Canadian National Railway, the Airport will no longer have to pay Canadian National Railway annual crossing fees of \$21,440. This reduction request is to remove crossing fees of \$21,440 from the Airport's operating budget.

Corporate Framework: A STRONG ECONOMY - International Airport Development

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	(21,440)	21,440	0	0	0	0	0
2017	(21,440)	21,440	0	0	0	0	0
2018	(21,440)	21,440	0	0	0	0	0



Infrastructure



2016 Operating Requests

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Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Infrastructure Division									
F3	Heritage Asset Restoration Plans	48,000	(48,000)	0	0	0	0	0	OT
F3	* STPCO - Administration Cost Increases	14,880	0	0	0	(5,860)	0	(9,020)	OG
F4	Transit Base Operating Costs	472,280	0	0	(146,560)	(163,650)	0	(162,070)	OG
F4	Long Term Shoreline Plan - Mission Creek Area	150,000	0	0	0	0	0	(150,000)	OT
F5	CN Rail Corridor - Long Term Plan	125,000	0	0	0	(40,000)	0	(85,000)	OT
F5	Glenmore Sportsfields, Agricultural Conversion	12,000	0	0	0	0	0	(12,000)	OT
F6	Mill Creek Detention Pond	25,000	0	0	0	0	0	(25,000)	OT
F6	Leon-Lawrence Two-Way Conversion Functional Design	20,000	0	0	0	(20,000)	0	0	OT
F7	Professional and Consulting Services	10,000	0	0	0	0	0	(10,000)	OG
F7	Regional Strategic Transportation Plan - Phase 2	500,000	0	0	(500,000)	0	0	0	OT
F8	3 Year Transportation Demand Management Strategy and Transit Marketing	100,000	0	0	(100,000)	0	0	0	OT
F8	Landfill Landscaping Trees	75,000	(75,000)	0	0	0	0	0	OT
F9	Landfill Waste to Energy	20,000	(20,000)	0	0	0	0	0	OT
F9	Increase in Transit Advertising Revenue	0	33,150	0	0	(33,150)	0	0	OG
CAP	* <i>Equipment Operator V Position</i>	30	0	0	0	0	0	(30)	OG
Division Priority 1 Total		1,572,190	(109,850)	0	(746,560)	(262,660)	0	(453,120)	
Total Priority 1 Operating		1,572,190	(109,850)	0	(746,560)	(262,660)	0	(453,120)	

NOTE:

CAP - See Capital Section Vehicle & Mobile Equipment page U8

* *italics* denotes that this is shared, or part of another department operating request. In the originating department, the title is denoted by an "**".

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Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Infrastructure Division									
F10	Transportation Master Plan Development	150,000	0	0	0	0	0	(150,000)	OT
F10	Transit Service Quality Position	83,900	0	0	0	(27,000)	0	(56,900)	OG
F11	Transportation Marketing Development and Delivery	60,000	0	0	0	(20,000)	0	(40,000)	OG
F11	Downtown Drainage Basin Plan and Financial Strategy	150,000	0	0	0	0	0	(150,000)	OT
F12	Temporary Public Art in Public Places	30,000	0	0	0	0	0	(30,000)	OG
Division Priority 2 Total		473,900	0	0	0	(47,000)	0	(426,900)	
Total Priority 2 Operating		473,900	0	0	0	(47,000)	0	(426,900)	

2016 Operating Request Details

Division:	Infrastructure	Priority:	1
Department:	Infrastructure Planning		ONE-TIME
Title:	Heritage Asset Restoration Plans		NEW

Justification:

The City owns 19 heritage assets on the municipal heritage registry. Funding is requested to support the City's work plan for the Heritage Asset Restoration program as outlined to Council in the October 26, 2015 report. Concept plans will be developed with appropriate public consultation. Cost estimates for restoration works, adaptive re-use and heritage commemoration will be developed and community partnerships and grant opportunities with senior level governments will be explored. Long-term operating cost implications will be analyzed including potential revenue opportunities. The focus of the work will include the following priority locations:

- i) Cameron House
- ii) Brent's Mill Heritage Park (3 heritage assets)
- iii) Ritz Cafe and Surtees Barn

The outcome of the project will create a master plan for the City's Heritage Assets and be coordinated with the City's Long Term Capital Plan.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Honouring Our History

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	48,000	(48,000)	0	0	0	0	0	0

Division:	Infrastructure	Priority:	1
Department:	Regional Services		ON-GOING
Title:	STPCO - Administration Cost Increases		EXISTING

Justification:

This request is to reflect the increase in salaries and administration for the Sustainable Transportation Program of the Central Okanagan. The current agreement includes a 15% administration fee payable to the City of Kelowna, but the program has not paid this percentage over the last few years. This request is to correct the budget and increase the revenues to be received by the City of Kelowna, resulting in a reduction in taxation required.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	18,210	0	0	0	0	(20,740)	0	2,530
2017	18,210	0	0	0	0	(20,740)	0	2,530
2018	18,210	0	0	0	0	(20,740)	0	2,530

2016 Operating Request Details

Division:	Infrastructure	Priority:	1
Department:	Regional Services		ON-GOING
Title:	Transit Base Operating Costs		EXISTING

Justification:

To reflect increased costs in the transit operation including transit management/labor, fuel, maintenance and lease fees. For Conventional Transit the increase is \$153,790 and for Custom Transit the increase is \$8,280.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	472,280	0	0	(146,560)	0	(163,650)	0	(162,070)
2017	472,280	0	0	(146,560)	0	(163,650)	0	(162,070)
2018	472,280	0	0	(146,560)	0	(163,650)	0	(162,070)

Division:	Infrastructure	Priority:	1
Department:	Infrastructure Planning		ONE-TIME
Title:	Long Term Shoreline Plan - Mission Creek Area		NEW

Justification:

As part of the conditions from the Province in gaining the Section 9 Approval for the Cook Road Boat Launch dredge in 2015, the City committed to working with the Province to develop a longer term more sustainable approach to managing the shoreline. Funding is requested to prepare a shoreline plan between Mission Creek and Rotary Beach Park. The root cause of the sand accumulation will be analyzed and appropriate long-term solutions developed. The outcomes of the study will provide a suitable foundation to proceed with detailed design of the selected conceptual design and will form the basis for obtaining future environmental permits.

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Protecting Our Natural Land & Water Resources

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	150,000	0	0	0	0	0	0	(150,000)

2016 Operating Request Details

Division:	Infrastructure	Priority:	1
Department:	Infrastructure Planning		ONE-TIME
Title:	CN Rail Corridor - Long Term Plan		NEW

Justification:

The City recently acquired the CN Rail Corridor for the purposes of establishing a regional recreation trail. Funding is requested to carry out a master planning process in collaboration with the other municipalities along the rail corridor. Once a vision and plan has been determined, the exercise will also examine if any excess land exists for potential disposition and/or partnerships with adjacent property owners.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Planning Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	125,000	0	0	0	0	(40,000)	0	(85,000)

Division:	Infrastructure	Priority:	1
Department:	Infrastructure Planning		ONE-TIME
Title:	Glenmore Sportsfields, Agricultural Conversion		NEW

Justification:

As part of the conditions from the Agricultural Land Commission for Glenmore Recreation Park, the existing Glenmore Sportsfields need to be converted to agricultural use. The timing for the conversion is directly related to the requirement to begin construction of Glenmore Recreation Park in 2017. Funding is requested to prepare a plan and cost estimate for the agricultural conversion. Based upon the work, a budget request for implementation would be put forth for Council's consideration in 2017. The intent of the initiative would be for the City to lease the land to a local farmer to achieve a benefit to the agricultural community.

Corporate Framework: A STRONG ECONOMY - Healthy & Productive Agriculture

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	12,000	0	0	0	0	0	0	(12,000)

2016 Operating Request Details

Division:	Infrastructure	Priority:	1
Department:	Infrastructure Planning		ONE-TIME
Title:	Mill Creek Detention Pond		NEW

Justification:

Budget is requested to undertake a risk assessment/business case for mitigating potential flooding within Mill Creek. The City has recently completed a strategic study to mitigate flooding from Mill Creek. Some of the options developed have a substantial cost. The proposed study will create a business case for these options based on risk, and the value of the downstream assets protected.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Planning Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	25,000	0	0	0	0	0	0	(25,000)

Division:	Infrastructure	Priority:	1
Department:	Infrastructure Planning		ONE-TIME
Title:	Leon-Lawrence Two-Way Conversion Functional Design		NEW

Justification:

This budget request is to complete a study, which will develop an improvement plan for existing one-way streets in downtown Kelowna. Once implemented, the plan will enhance traffic flow by creating alternative parallel routes, provide cycling connection to the Ethel St cycle tracks, provide streetscaping and beautification opportunities, and bring vibrancy to this isolated corner of downtown Kelowna. The traffic model originally developed in 2012 will be enhanced and applied to analyze and identify operational requirements. The key tasks will therefore include option development, traffic analysis and modeling, design and cost estimate, and consultation including the City Council, Ministry of Transportation, and other stakeholders. This project is funded through an external contribution.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Considering Diverse Community Needs

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	20,000	0	0	0	0	(20,000)	0	0

2016 Operating Request Details

Division:	Infrastructure	Priority:	1
Department:	Infrastructure Delivery		ON-GOING
Title:	Professional and Consulting Services		NEW

Justification:

The Infrastructure Division is required to handle several unanticipated requests each year. As these requests are typically preliminary in nature, they are not appropriate for capital funding and require operation budget. This request is to increase professional and consulting services expense to better reflect actual events.

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	10,000	0	0	0	0	0	0	(10,000)
2017	10,000	0	0	0	0	0	0	(10,000)
2018	10,000	0	0	0	0	0	0	(10,000)

Division:	Infrastructure	Priority:	1
Department:	Regional Services		ONE-TIME
Title:	Regional Strategic Transportation Plan - Phase 2		NEW

Justification:

Part of the Planning Continuum is a requirement for complementary City of Kelowna and Regional Transportation Master Plans. The City of Kelowna Transportation Plan focuses on a set of transportation elements such as congestion, roads & capacity, integration with transit and active transportation. The Regional Transportation Plan will support the City of Kelowna plan and will include relationships between transportation investments and economic competitiveness, public health, quality of life, regional land use, regional transportation modeling, and accessibility to employment, housing and services. This request is a joint initiative of the local and regional governments of the Central Okanagan. The main objective of the Regional Strategic Transportation Plan is to provide a framework for effective transportation investments. An application for Federal Gas Tax funding has been made on behalf of the Sustainable Transportation Partnership of the Central Okanagan for this initiative and it would only move forward if the application is approved by Union of BC Municipalities.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Connected Communities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	500,000	0	0	(500,000)	0	0	0	0

2016 Operating Request Details

Division:	Infrastructure	Priority:	1
Department:	Regional Services		ONE-TIME
Title:	3 Year Transportation Demand Management Strategy and Transit Marketing		NEW

Justification:

The regional Transportation Demand Management (TDM) program has been operating since the year 2000 and the individual event programs as well as partnerships have evolved over the years. The Sustainable Transportation Partnership of the Central Okanagan (STPCO) was formed in 2013 and the target area has been expanded to include the jurisdiction of all six local & regional government partners. In 2015, a fare increase was implemented for the Kelowna Regional Transit service. During the fare review, it was observed that ridership growth in the last three to five years has been relatively flat. While the fare increase was approved, it was determined that a more focused and strategic marketing program was needed to build awareness of the strong transit service alternative with the completion of the Rapid Bus project. An application for Federal Gas Tax funding has been made for this initiative and it would only move forward if the application is approved by the Union of BC Municipalities (UBCM).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Connected Communities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	100,000	0	0	(100,000)	0	0	0	0

Division:	Infrastructure	Priority:	1
Department:	Infrastructure Planning		ONE-TIME
Title:	Landfill Landscaping Trees		NEW

Justification:

Budget is requested to plant trees around the transfer area within the Glenmore Landfill. The trees will help to reduce nuisance from windblown litter and dust, and provide additional screening of the facility for residents dropping off waste and the surrounding areas.

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Greenhouse Gas Reduction

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	75,000	(75,000)	0	0	0	0	0	0

2016 Operating Request Details

Division:	Infrastructure	Priority:	1
Department:	Infrastructure Planning		ONE-TIME
Title:	Landfill Waste to Energy		NEW

Justification:

The City of Kelowna has successfully implemented the process of landfill gas being converted into electricity with excess gas being introduced into the natural gas grid. This budget request is to begin a feasibility study that will examine different process options to convert garbage or food waste into energy. It will determine if the waste conversion will reduce the volume of waste being buried, potentially extending the life of the landfill.

Corporate Framework: A STRONG ECONOMY - Business Development

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	20,000	(20,000)	0	0	0	0	0	0

Division:	Infrastructure	Priority:	1
Department:	Regional Services		ON-GOING
Title:	Increase in Transit Advertising Revenue		NEW

Justification:

To account for increased revenues from on-bus advertising due to new contract rates for the yearly minimum Guaranteed payment. The total revenue is shared with the local partners of the Kelowna Regional Transit System. The amount included in this budget is the City's share, which is approximately 80%. This revenue is allocated to reserve to be used for improvements to the City's transit amenities (ex. upgrading of bus stops and purchase of new bus shelters).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Planning Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	33,150	0	0	0	(33,150)	0	0
2017	0	44,680	0	0	0	(44,680)	0	0
2018	0	50,200	0	0	0	(50,200)	0	0

2016 Operating Request Details

Division:	Infrastructure	Priority:	2
Department:	Infrastructure Planning		ONE-TIME
Title:	Transportation Master Plan Development		NEW

Justification:

The Planning Continuum requires all master planning to be completed prior to the Official Community Plan update in 2018. This budget request is to develop a Transportation Master Plan for the City, which will identify project, policy, program and planning needs for the next 20 years. The Infrastructure Division will also develop a Regional Transportation Plan ensuring consistency and integration between the two plans. A consultant will be retained to assist staff to develop a long-term vision for the City's transportation network that accommodates growth without compromising traffic flow and road safety needs of the community. A comprehensive strategy will be developed to achieve a balanced and cost effective multi-modal transportation system, which minimizes environmental impacts and meets the community's overall vision and aspirations.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	150,000	0	0	0	0	0	0	(150,000)

Division:	Infrastructure	Priority:	2
Department:	Regional Services		ON-GOING
Title:	Transit Service Quality Position		NEW

Justification:

Transit attractiveness depends on service quality to the end user. Significant investments in infrastructure & transit service hours has resulted in a more complex transit system with higher customer expectations of transit quality. This budget is needed to provide additional resources to implement, utilize & manage technological tools. Additionally, this budget will provide resources to focus on transit operations coordination, supporting service delivery monitoring, day-to-day operator issues, support route operational design, asset management & customer service interactions, monitoring & analysis. The fare increase approved & implemented in September 2015 is forecasted to bring in additional annual revenue & will offset this investment. This budget creates a position which will be shared with the local partners of the Kelowna Regional Transit System. Approximately 80% is the City of Kelowna's share.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	83,900	0	0	0	0	(27,000)	0	(56,900)
2017	110,280	0	0	0	0	(35,980)	0	(74,300)
2018	110,280	0	0	0	0	(35,980)	0	(74,300)

2016 Operating Request Details

Division:	Infrastructure	Priority:	2
Department:	Regional Services		ON-GOING
Title:	Transportation Marketing Development and Delivery		NEW

Justification:

The local and regional government partners of the Kelowna Regional Transit System recognize the need to improve the market share towards sustainable transportation choices. Transit fare revenue has been generally flat for the last three to five years. Within the framework of the 2015-2016 Transit Strategy, this budget will provide some additional resources to deliver a marketing strategy to raise the profile of transit and active transportation in the region. The objective is to build markets in certain strategic areas (ex. major institutions or employers such as UBC and Interior Health). This budget could include materials, products or market research through their own databases or internal surveys. The fare increase approved and implemented in September 2015 has forecasted additional revenue and would offset this investment. The total cost will be shared with the local and regional government partners of the Kelowna Regional Transit System. Approximately 80% is the City of Kelowna's share.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Connected Communities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	60,000	0	0	0	0	(20,000)	0	(40,000)
2017	60,000	0	0	0	0	(20,000)	0	(40,000)
2018	60,000	0	0	0	0	(20,000)	0	(40,000)

Division:	Infrastructure	Priority:	2
Department:	Infrastructure Planning		ONE-TIME
Title:	Downtown Drainage Basin Plan and Financial Strategy		NEW

Justification:

Budget is requested to update the Downtown Drainage Plan. This project is part of the City's Planning Continuum. The current plan is 14 years old and does not account for the updated changes to the rainfall intensity curves provided by Environment Canada, the flow changes associated with climate change, or the future densification within the downtown core. This project is designed to work with the Long-Range Planning Department's review of the downtown core and the anticipated high growth areas over the next twenty years. This project will assist the City in developing a financial strategy to manage this issue, as the current DCC program will not cover these costs. The current DCC program includes only storm water improvements as part of the arterial road system.

Corporate Framework: A SAFE CITY - Flood Protection

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	150,000	0	0	0	0	0	0	(150,000)

2016 Operating Request Details

Division:	Infrastructure	Priority:	2
Department:	Infrastructure Planning		ON-GOING
Title:	Temporary Public Art in Public Places		NEW

Justification:

Funding is requested in 2016 to establish a new Temporary Public Art in Public Places program to broaden the scope and appeal of the overall Public Art Program. This program will help animate Kelowna's public spaces, broaden the scope of public art, allow and facilitate installations that deal with contemporary themes and topics, and support and enhance the development of Kelowna's public art scene. The Kelowna Art Gallery will administer the program through a service agreement with the City.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Distinctive Community Identities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	30,000	0	0	0	0	0	0	(30,000)
2017	30,000	0	0	0	0	0	0	(30,000)
2018	30,000	0	0	0	0	0	0	(30,000)

2016 Reduction Requests

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Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Infrastructure Division									
F15	Communication Lines	(10,000)	0	0	0	0	0	10,000	OG
Division Priority 1 Total		(10,000)	0	0	0	0	0	10,000	
Total Priority 1 Reduction Requests		(10,000)	0	0	0	0	0	10,000	

2016 Reduction Request Details

Division:	Infrastructure	Priority:	1
Department:	Infrastructure Delivery		ON-GOING
Title:	Communication Lines		

Justification:

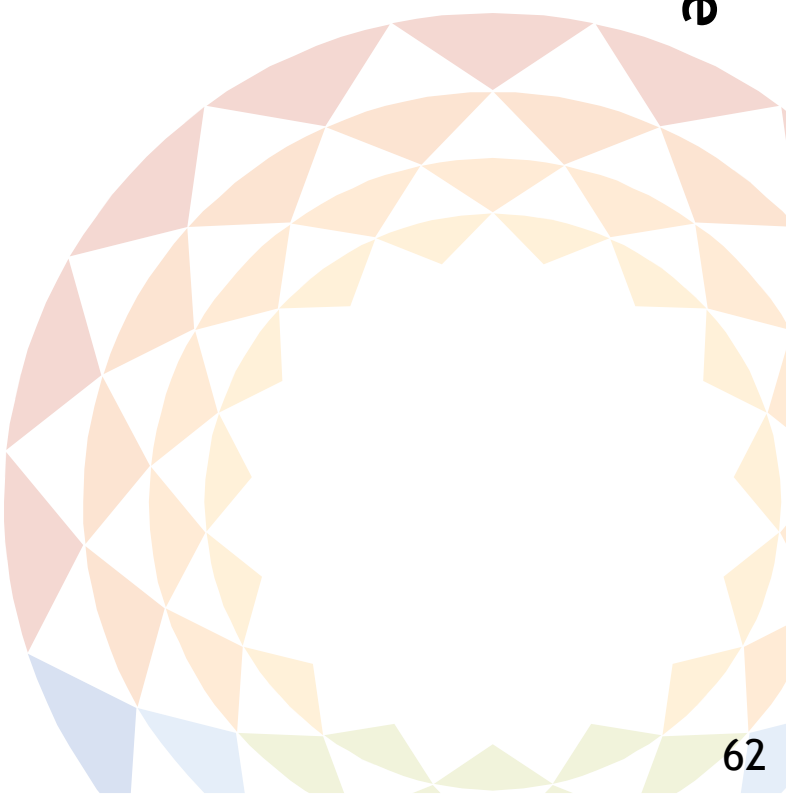
This budget was used to offset costs for additional telephone lines required when relocating staff to temporary worksites at times of renovation. This budget is no longer required as it is now in the budget established for the renovations.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	(10,000)	0	0	0	0	0	0	10,000
2017	(10,000)	0	0	0	0	0	0	10,000
2018	(10,000)	0	0	0	0	0	0	10,000



Community Planning & Real Estate



2016 Operating Requests

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Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Community Planning & Real Estate Division									
G3	Assistant Development Engineering Manager Position	31,830	(31,830)	0	0	0	0	0	OG
G3	Community Strategic Planning Process	150,000	0	0	0	0	0	(150,000)	OT
G4	Development Application Fee Review	15,000	0	0	0	0	0	(15,000)	OT
G4	Strategic Land Development Projects	262,500	(262,500)	0	0	0	0	0	OT
G5	Microfiche Scanning Project - Term Position	417,110	(417,110)	0	0	0	0	0	OT
G5	Planning and Development Process Improvement	15,000	0	0	0	0	0	(15,000)	OG
G6	Parking Services General Operating Adjustments	44,090	78,050	0	0	(122,140)	0	0	OG
G6	Development Engineering Service Revenue	0	0	0	0	(55,000)	0	55,000	OG
G7	Rental Properties, Concessions & Kiosks Adjustments	0	10,795	0	0	5,220	0	(16,015)	OG
G7	Co-op Student Position	32,790	(32,790)	0	0	0	0	0	OT
G8	Permit & Inspection Revenue Increase	0	0	0	0	(100,000)	0	100,000	OG
Division Priority 1 Total		968,320	(655,385)	0	0	(271,920)	0	(41,015)	
Total Priority 1 Operating		968,320	(655,385)	0	0	(271,920)	0	(41,015)	

2016 Operating Request Details

Division:	Community Planning & Real Estate	Priority:	1
Department:	Development Services		ON-GOING
Title:	Assistant Development Engineering Manager Position		NEW

Justification:

The Assistant Development Engineering Manager position is proposed as a onetime term position with the intent that this person will assume the Development Engineering Manager (DEM) position after a retirement in June 2017. This term position request is part of succession plan which will allow for a seamless transition for the replacement of the DEM.

There is a great deal of discretion, judgment and practicality of decision making in this role. The current DEM has been in this position for the last 23 years and during this time significant knowledge and history has been accumulated and therefore a longer than normal transitional period is needed.

As the sole DEM the opportunity for succession planning helps minimize the risk of knowledge and history loss. This risk can be mitigated by the proposed approach.

This term position will be funded through a recent adjustment to the Development Engineering fees.

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	31,830	(31,830)	0	0	0	0	0	0
2017	53,050	(53,050)	0	0	0	0	0	0
2018	0	0	0	0	0	0	0	0

Division:	Community Planning & Real Estate	Priority:	1
Department:	Community Planning & Real Estate		ONE-TIME
Title:	Community Strategic Planning Process		NEW

Justification:

Staff & Council are guided in our decision making by regulations, policies & plans. Most of the planning documents that steer City direction are completed in preparation for the periodic Official Community Plan (OCP) review. The OCP is largely geared toward growth management & land use however, the current OCP goes beyond land use policy & frames the future of our City through ten, community developed goals. In addition to various plans, a Community Strategic Plan (CSP) had been utilized in the past as an overarching guiding document for decision making & policy development. The last CSP was completed 2004. In recent years the CSP has been referenced less & less, to the point where it is no longer relevant.

This project will be a long-term visioning process, engaging the community to help define a future for our City that represents the wishes & values of today's Citizens. It will probe into possible global scenarios & their impacts on Kelowna in the future.

The resulting report will be utilized to inform various plans, policies & programs.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Planning Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	150,000	0	0	0	0	0	0	(150,000)

2016 Operating Request Details

Division:	Community Planning & Real Estate	Priority:	1
Department:	Community Planning		ONE-TIME
Title:	Development Application Fee Review		NEW

Justification:

As part of the ongoing service delivery standards for the City of Kelowna, it is important to ensure that various fees for services are reviewed periodically to ensure they are reflective of the variable costs associated with delivering the service.

The last Development Application Fees Review was completed in 2011. At the time the fees were updated, a detailed review of cost recovery targets, fee rationale and a long term strategy for adjustments relative to the associated costs (i.e. indexing) was not considered.

The project proposes to:

- a) Review development related fees and charges relative to the associated costs using an external, independent expert.
- b) Research comparable fees & best practices in other municipalities.
- c) Create a multi-year strategy for fee adjustments such that they are more reflective of the cost and resources associated with a particular type of permit.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	15,000	0	0	0	0	0	0	(15,000)

Division:	Community Planning & Real Estate	Priority:	1
Department:	Real Estate		ONE-TIME
Title:	Strategic Land Development Projects		NEW

Justification:

The identification of future strategic land assemblies, adding of value to real property dispositions, the realization of Official Community Plan (OCP), and corporate objectives through creative real estate strategies encompass the mandate of the Strategic Land Development Branch. Several projects and properties have been identified that have the potential of returning social, economic, environmental, and cultural benefits to the City. To deliver many of these projects, an investment is needed to cover expenditures on legal advice, property appraisal, urban design/planning, project management, legal surveying, and other professional services. These costs will often be recovered as part of the redevelopment and disposition.

Key projects undertaken with this funding will include Lakeshore Mobile Home Park Development, Drysdale Redevelopment, and the Canadian National Railway rail dispositions. The 2016 work plan will complete ongoing initiatives and has identified additional opportunities that achieve key goals of the community while adding value to the City's property assets.

Corporate Framework: A WELL-RUN CITY - Pioneering Leadership

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	262,500	(262,500)	0	0	0	0	0	0

2016 Operating Request Details

Division:	Community Planning & Real Estate	Priority:	1
Department:	Development Services		ONE-TIME
Title:	Microfiche Scanning Project - Term Position		NEW

Justification:

This project's purpose is to convert the existing microfiche (approximately 3 million individual document images) to a Portable Document Format/A format. Prior to 2008, conversion of paper to microfiche was used as the only archive system and this system is now obsolete. Microfiche conversion will create a new electronic filing system to replace the old microfilms that would otherwise be subject to deterioration.

This project consists of two steps.

Step 1: In-house development of a cataloging system that will allow for linkages with street files.

Step 2: Conversion of the millions of microfiche images to a current and compatible digital format. This will be an outsourced exercise.

This operating expenditure is funded fully from permit revenues. This funding source is consistent within Council Policy 224 which requires full recovery of administrative and inspection costs.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	417,110	(417,110)	0	0	0	0	0	0

Division:	Community Planning & Real Estate	Priority:	1
Department:	Community Planning		ON-GOING
Title:	Planning and Development Process Improvement		EXISTING

Justification:

Council has endorsed the 2013 Development Application Process Review, which contained recommendations for improvements in the Community Planning and Real Estate Division. Many of the initiatives have already been completed; however, some of the outstanding projects require budget for completion. Those include:

- Updates to brochures and department publications
- Three new YouTube instructional videos about the planning process
- A "light" update of the Development Application Process Review
- Updates to Parking and Loading Bylaw (graphics needs)

Corporate Framework: A STRONG ECONOMY - Business Development

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	15,000	0	0	0	0	0	0	(15,000)
2017	15,000	0	0	0	0	0	0	(15,000)
2018	15,000	0	0	0	0	0	0	(15,000)

2016 Operating Request Details

Division:	Community Planning & Real Estate	Priority:	1
Department:	Real Estate		ON-GOING
Title:	Parking Services General Operating Adjustments		NEW

Justification:

This request includes revenue and expense adjustments related to expansion of the Library Plaza Parkade, construction of the new Memorial Parkade and changes to parking inventory. Also included are changes to enhance financial reporting as well as revenue from the PayByPhone service, now available City wide.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	44,090	78,050	0	0	0	(122,140)	0	0
2017	132,270	777,170	0	0	0	(909,440)	0	0
2018	132,270	791,520	0	0	0	(923,790)	0	0

Division:	Community Planning & Real Estate	Priority:	1
Department:	Development Services		ON-GOING
Title:	Development Engineering Service Revenue		EXISTING

Justification:

This request is to increase the Development Engineering service revenue to reflect the fee for service increase for covering the actual service expenditure.

It is estimated that the fee for service increase will generate additional \$55,000.00 and will bring the anticipated annual revenue from \$250,000.00 to \$305,000.00.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Planning Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	(55,000)	0	55,000
2017	0	0	0	0	0	(55,000)	0	55,000
2018	0	0	0	0	0	(55,000)	0	55,000

2016 Operating Request Details

Division:	Community Planning & Real Estate	Priority:	1
Department:	Real Estate		ON-GOING
Title:	Rental Properties, Concessions & Kiosks Adjustments		EXISTING

Justification:

The Property Management Branch administers the City of Kelowna's real estate assets, including vacant land, water lots, residential, commercial and industrial rental properties, and a portfolio of food and activity concessions throughout the City. This request reflects projected changes in the number and types of properties and concessions managed by the City in the 2016 calendar year. A summary of revenues by category are as follows: Concession revenue adjustment: increase of \$2,000; Residential rental revenue adjustment: increase of \$5,315; Commercial rental revenue adjustment: decrease of \$15,369; Former Canadian National (CN) Rail Corridor revenue adjustment: increase of \$22,302; Projected changes to the portfolio include loss in revenue due to the demolition of one residential rental property, moving one residential rental property to a non-market lease (Paddle Centre), RCMP revenue reduction as the Doyle Ave building lease is now fully amortized, and the addition of rental revenue on the former CN Rail Corridor.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	10,795	0	0	0	5,220	0	(16,015)
2017	0	10,795	0	0	0	5,220	0	(16,015)
2018	0	10,795	0	0	0	5,220	0	(16,015)

Division:	Community Planning & Real Estate	Priority:	1
Department:	Development Services		ONE-TIME
Title:	Co-op Student Position		NEW

Justification:

The Co-operative Education (Co-op) student will work with the Development Engineering Department investigating mature deferred revenue and performance deposit files. Older files where balances remain will be reviewed and sites inspected to determine the required action. A co-op student with an engineering background will be required for an 8 month term.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	32,790	(32,790)	0	0	0	0	0	0

2016 Operating Request Details

Division:	Community Planning & Real Estate	Priority:	1
Department:	Development Services		ON-GOING
Title:	Permit & Inspection Revenue Increase		EXISTING

Justification:

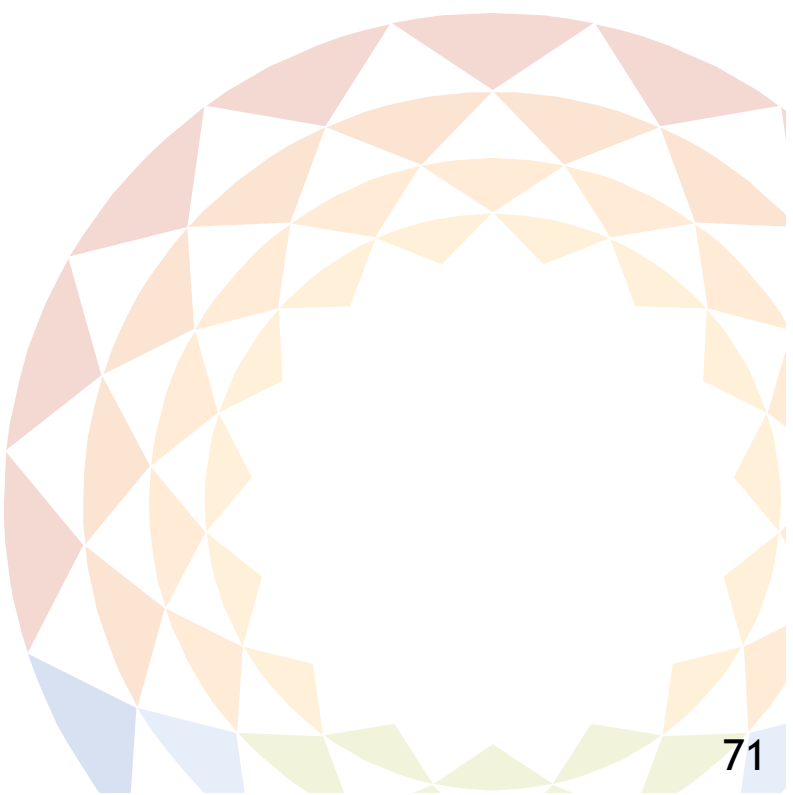
This request is to increase the commercial-new value permit and inspection revenue to better reflect the actual revenues received.

2016 Base Budget: \$305,000

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Planning Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	(100,000)	0	100,000
2017	0	0	0	0	0	(100,000)	0	100,000
2018	0	0	0	0	0	(100,000)	0	100,000

Active Living & Culture



2016 Operating Requests

PROVISIONAL Budget

Summary

General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Active Living & Culture Division									
H3	Social Issues Coordinator-Term Position	83,150	0	0	0	0	0	(83,150)	OG
H3	Strong Neighbourhood Program	20,000	0	0	0	0	0	(20,000)	OG
H4	Business for the Arts / artsVest	25,000	0	0	0	0	0	(25,000)	OG
H4	Professional Arts Grants	30,000	0	0	0	0	0	(30,000)	OG
H5	Facility & Partnership Assessment	14,950	0	0	0	0	0	(14,950)	OG
H5	55+ BC Games	10,000	0	0	0	0	0	(10,000)	OG
H6	Theatre Front of House Contract Changes	(99,700)	0	0	0	99,700	0	0	OG
H6	Outdoor Events Volunteer Program Adjustment	0	0	0	0	0	0	0	OG
H7	Aquatics Revenue & Wage Adjustment	23,500	0	0	0	(23,500)	0	0	OG
H7	Sponsorship and Advertising Program	100,000	0	0	0	0	0	(100,000)	OT
Division Priority 1 Total		206,900	0	0	0	76,200	0	(283,100)	
Total Priority 1 Operating		206,900	0	0	0	76,200	0	(283,100)	

2016 Operating Requests

PROVISIONAL Budget

Summary General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Active Living & Culture Division									
H8	Partnership Development Manager Position	61,640	0	0	0	0	0	(61,640)	OG
H8	Strategic Event Program	25,000	0	0	0	0	0	(25,000)	OG
H9	City of Kelowna Float Refresh	20,000	0	0	0	0	0	(20,000)	OT
Division Priority 2 Total		106,640	0	0	0	0	0	(106,640)	
Total Priority 2 Operating		106,640	0	0	0	0	0	(106,640)	

2016 Operating Request Details

Division:	Active Living & Culture	Active Living &	Priority:	1
Department:	Culture			ON-GOING
Title:	Social Issues Coordinator - Term Position			NEW

Justification:

This request is for a three year term position to address homelessness issues in the City of Kelowna. With no commitment identified past 2018 from either the federal government or the province, it is recommended, that the City of Kelowna **working with community partners to develop a collective impact** model for addressing homelessness and related issues. This model should be developed and implemented by a staff member who possesses knowledge of affordable housing strategies, homelessness issues, and has the ability to work with partnering agencies, businesses and the development community. In addition, the staff member would foster collaboration with government agencies, seek funding and actively promote community awareness of the City's strategy to address homelessness.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Considering Diverse Community Needs

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	83,150	0	0	0	0	0	0	(83,150)
2017	109,030	0	0	0	0	0	0	(109,030)
2018	109,030	0	0	0	0	0	0	(109,030)

Division:	Active Living & Culture	Priority:	1
Department:	Community & Neighbourhood Services		ON-GOING
Title:	Strong Neighbourhood Program		EXISTING

Justification:

In 2014, the City initiated a two year pilot program with the focus to support a more resilient community through strengthening its neighbourhoods. Five projects were developed in 2015 that include Neighbourhood Event program, Neighbourhood Grant program, Good Neighbour Toolkit, Strong Neighbourhood Toolkit and Strong Neighbourhood Webpage. The projects are designed to support neighbourhood development by inspiring a culture of engagement and connection that fosters attachment. Outcomes include supporting an environment and opportunities for neighbours to connect as well as strengthen the City's relationship with residents and neighbourhood based organizations.

2016 Base Budget: \$50,622

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Strengthening Our Neighbourhoods

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	20,000	0	0	0	0	0	0	(20,000)
2017	20,000	0	0	0	0	0	0	(20,000)
2018	20,000	0	0	0	0	0	0	(20,000)

2016 Operating Request Details

Division:	Active Living & Culture	Priority:	1
Department:	Cultural Services		ON-GOING
Title:	Business for the Arts / artsVest		NEW

Justification:

The artsVest program brings together federal, provincial and municipal funds to provide training and matches grants to eligible cultural organizations who can generate sustainable, long-term partnerships with the business community. Between 2013 and 2015, local cultural organizations received sponsorship training through artsVest and attracted \$533,718 in business sponsorships, which were matched by \$165,652 in grants, for a total benefit of over \$699,370. The City of Kelowna's investment over a two-year period (2013 and 2014 budgets) was \$50,000. For every dollar invested by the City of Kelowna \$14 was generated for the benefit of the cultural community. Upon renewal of federal and provincial government support, the artsVest program will continue in British Columbia and ongoing municipal investment will ensure that the program remains available in Kelowna.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Cultural Experiences

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	25,000	0	0	0	0	0	0	(25,000)
2017	25,000	0	0	0	0	0	0	(25,000)
2018	0	0	0	0	0	0	0	0

Division:	Active Living & Culture	Priority:	1
Department:	Cultural Services		ON-GOING
Title:	Professional Arts Grants		EXISTING

Justification:

The City currently provides core support for three arts organizations operating at a professional level: Ballet Kelowna (\$30,000), Okanagan Symphony Orchestra (\$55,000) and the Alternator Centre for Contemporary Art (\$25,000). These organizations are key partners in the delivery of cultural services; providing high quality and diverse programming for adults, youth, children and families. The current funding levels include an increase of \$15,000 from the approved 2013 operating request, equally divided between the three organizations. A review of grant programs in 2015 identified a number of new organizations which are at or approaching the professional level. Increased funding in the program is required to accommodate new entrants with staff continuing to formulate funding recommendations for Council approval.

2016 Base Budget \$110,000

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Cultural Experiences

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	30,000	0	0	0	0	0	0	(30,000)
2017	30,000	0	0	0	0	0	0	(30,000)
2018	30,000	0	0	0	0	0	0	(30,000)

2016 Operating Request Details

Division:	Active Living & Culture	Priority:	1
Department:	Active Living & Culture		ON-GOING
Title:	Facility & Partnership Assessment		EXISTING

Justification:

The Active Living & Culture Division currently manages over 30 facility and program based partnerships and receives numerous requests regarding new opportunities. Many of these partnerships are complex and during various stages of partnership, staff require support and guidance from a consultant. The type of support may vary, from reviewing terms and conditions through contract management to business case development for new opportunities. The current base budget of \$10,050 limits the ability to effectively manage or assess opportunities.

2016 Base Budget \$10,050

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	14,950	0	0	0	0	0	0	(14,950)
2017	14,950	0	0	0	0	0	0	(14,950)
2018	14,950	0	0	0	0	0	0	(14,950)

Division:	Active Living & Culture	Priority:	1
Department:	Sport & Event Services		ON-GOING
Title:	55+ BC Games		NEW

Justification:

Through a bidding process, the BC Senior Games Society has selected Kelowna to host the 2019 55+ BC Games. A requirement of the bid is a commitment of \$115,000 which includes in-kind support of \$55,000 and a \$60,000 contribution to the host society. To meet these financial obligations, this budget request is to implement a three year funding strategy with \$10,000 being allocated in 2016, \$50,000 allocated in 2017, and \$55,000 allocated in 2018.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	10,000	0	0	0	0	0	0	(10,000)
2017	50,000	0	0	0	0	0	0	(50,000)
2018	55,000	0	0	0	0	0	0	(55,000)

2016 Operating Request Details

Division:	Active Living & Culture	Priority:	1
Department:	Cultural Services		ON-GOING
Title:	Theatre Front of House Contract Changes		NEW

Justification:

The Front of House contract for the Kelowna Community Theatre expired in July 2015. In an effort to improve effectiveness and efficiency the new contract was revised to include a profit sharing model. In this new model, the contractor is responsible for all aspects of Front of House including volunteer management and bar/concession operations. This request is to adjust the Kelowna Community Theatre budget based on the new profit sharing model. Revenue will be added in subsequent years once it can be projected.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	(99,700)	0	0	0	0	99,700	0	0
2017	(99,700)	0	0	0	0	99,700	0	0
2018	(99,700)	0	0	0	0	99,700	0	0

Division:	Active Living & Culture	Priority:	1
Department:	Sport & Event Services		ON-GOING
Title:	Outdoor Events Volunteer Program Adjustment		EXISTING

Justification:

In 2013, an on-going budget of \$50,000 annually was approved for a special event volunteer program. To setup the program, funds were used for consulting services and for materials and supplies. In 2014, staff worked with a local company who developed an online platform which meets the needs of the volunteer program. This platform will be tested in the fall of 2015 and will be launched four to six weeks after successful testing. Once the platform is online, staff resources will be required to rollout and maintain the program including; training, communication and development of tools and resources. This request is a reallocation of existing budget to reflect planned activity as follows:

Part-time wages for staff to support the program - \$25,000; Contact Services for the online platform - \$15,000; Materials and supplies for templates, tools and other resources - \$10,000.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	0	0	0
2017	0	0	0	0	0	0	0	0
2018	0	0	0	0	0	0	0	0

2016 Operating Request Details

Division:	Active Living & Culture	Priority:	1
Department:	Recreation & Business Services		ON-GOING
Title:	Aquatics Revenue & Wage Adjustment		NEW

Justification:

The Parkinson Recreation Centre aquatic lessons, pass and rental revenue need to be increased to reflect actual activity and current trends. When activity increases in the pool, LifeSaving Society standards regulate the numbers of lifeguards that must be present. This request also reflects an increase in the allocation to part-time aquatic wages with more staff required as the pool gets busier.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	23,500	0	0	0	0	(23,500)	0	0
2017	23,500	0	0	0	0	(23,500)	0	0
2018	23,500	0	0	0	0	(23,500)	0	0

Division:	Active Living & Culture	Priority:	1
Department:	Active Living & Culture		ONE-TIME
Title:	Sponsorship and Advertising Program		NEW

Justification:

This project will see the City move from an ad hoc sponsorship and advertising program to a formalized citywide program which will include the finalization of a policy, internal operational model and a prioritized strategy. The project was initiated in 2015, with a consulting company hired to identify and value the City's sponsorship opportunities (assets), develop a business case for a corporate program and to provide recommendations on a strategy and operational model. This submission is a one-time request to complete the business plan and launch the program. An ongoing budget request will be submitted in 2017.

Consulting Services - Sales \$60,000

Legal Review and Contract Development \$7,000

Collateral Development \$3,000

Consulting - Policy and Strategy Development Finalization \$30,000

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	100,000	0	0	0	0	0	0	(100,000)

2016 Operating Request Details

Division:	Active Living & Culture	Priority:	2
Department:	Active Living & Culture		ON-GOING
Title:	Partnership Development Manager Position		NEW

Justification:

Funding is requested for a new management position within the Active Living & Culture Division with the primary focus to provide evaluation, analysis and research for both existing partnerships and new opportunities. The Division currently manages over 30 partnerships and receives proposals regularly for new partnerships. These partnerships are integral to Active Living & Culture and a key component to a successful relationship is proper management. In 2015, Active Living & Culture engaged in discussions regarding multiple new partnership opportunities that potentially have a high degree of community impact. Outcomes expected as a result of this new position include: ability to evaluate and respond to opportunities in a timely manner, provide support to business units in building effective relationships with partners, improve accountability and reporting of services provided by partners and greater consistency in management of partnerships. Funding for this request includes two-thirds salary for the first year with full salary ongoing plus related administrative expenses.

Corporate Framework: A STRONG ECONOMY - Building & Maintaining Partnerships

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	61,640	0	0	0	0	0	0	(61,640)
2017	92,690	0	0	0	0	0	0	(92,690)
2018	92,690	0	0	0	0	0	0	(92,690)

Division:	Active Living & Culture	Priority:	2
Department:	Sport & Event Services		ON-GOING
Title:	Strategic Event Program		EXISTING

Justification:

The event hosting landscape has become increasingly competitive as municipalities and events rights holders are recognizing the value of hosting major events. Increasingly, events rights holders have an expectation for a significant financial commitment from the host community. In 2013, a \$25,000 Strategic Events Program was established with the City of Kelowna. While the current budget has been effective supporting the procurement of some events (i.e. Skate Canada International), it is insufficient when considering larger scale events. This budget submission will create an effective event development program which will better position Kelowna in the event hosting market.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	25,000	0	0	0	0	0	0	(25,000)
2017	50,000	0	0	0	0	0	0	(50,000)
2018	75,000	0	0	0	0	0	0	(75,000)

2016 Operating Request Details

Division:	Active Living & Culture	Priority:	2
Department:	Active Living & Culture		ONE-TIME
Title:	City of Kelowna Float Refresh		EXISTING

Justification:

The City of Kelowna's community float "Spirit of the Lake" received a \$50,000 upgrade in 2011 that included a new chassis and complete overhaul. The float participates in approximately 15-20 parades annually within the Pacific Northwest and Alberta. To keep the parade environment fresh, returning floats are requested to receive a makeover every three years. The float may be denied access into some of the larger parades in 2016 as it has not been updated in five years, furthermore, some of the components and features are deteriorating and in need of replacement. This request provides funding to update the "Spirit of the Lake" float.

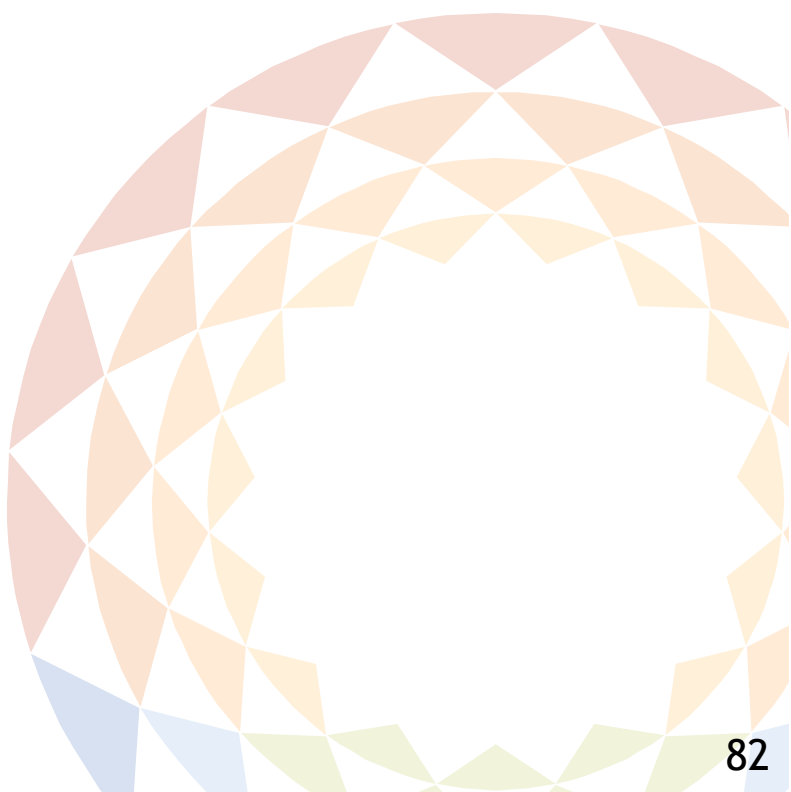
2016 Base Budget - \$10,420

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Cultural Experiences

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	20,000	0	0	0	0	0	0	(20,000)



Civic Operations



2016 Operating Requests

PROVISIONAL Budget

Summary

General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
<u>Civic Operations Division</u>									
CAP	Maintenance of Building Capital - Priority 1	0	0	0	0	0	0	0	OG
CAP	Rutland Arena Ice Resurfacers Operating Costs	9,780	9,780	0	0	(9,780)	0	(9,780)	OG
I5	Landscape Contract Annual Increase	50,000	0	0	0	0	0	(50,000)	OG
I5	Solid Waste Reduction Fees	0	498,040	0	0	(498,040)	0	0	OG
CAP	Hardy Street Oil/Water Separator Operating	0	0	0	0	0	0	0	OG
I6	Maintenance of New Park Assets Added in 2015	54,150	0	0	0	0	0	(54,150)	OG
I6	Hazardous Materials Assessments	50,000	(50,000)	0	0	0	0	0	OT
I7	SCADA Upgrade	75,000	(75,000)	0	0	0	0	0	OG
CAP	Maintenance of Parks Capital - Priority 1	3,550	0	0	0	0	0	(3,550)	OG
CAP	Maintenance of Transportation Capital - Priority 1	16,000	0	0	0	0	0	(16,000)	OG
I7	Special Financial Project Support Term Position	94,030	(94,030)	0	0	0	0	0	OT
I8	Road Marking Material	45,000	0	0	0	0	0	(45,000)	OG
I8	Purchase Services	75,200	(75,200)	0	0	0	0	0	OG
I9	Intersection & Crosswalk Maintenance	11,300	0	0	0	0	0	(11,300)	OG
I9	Hunter Rd Storage	16,730	0	0	0	0	0	(16,730)	OG
I10	Green Bike Markings	8,500	0	0	0	0	0	(8,500)	OG
I10	Internal Equipment Charges	11,250	0	0	0	0	0	(11,250)	OG
I11	H2O, Building Repairs/Upgrades	50,000	(50,000)	0	0	0	0	0	OT
I11	Sidewalk Repairs	20,000	0	0	0	0	0	(20,000)	OG
I12	Road Usage & Hoarding Permits/Inspection	10,000	0	0	0	(30,000)	0	20,000	OG
I12	NeighbourWoods	20,000	(20,000)	0	0	0	0	0	OG
I13	Stuart Park Security Camera	4,500	0	0	0	0	0	(4,500)	OT
I13	Graffiti Eradication Program	23,390	0	0	0	0	0	(23,390)	OG
I14	Cemetery Maintenance Contract Increase	60,000	0	0	0	(60,000)	0	0	OG
I14	Mattress Recycling	104,000	(104,000)	0	0	0	0	0	OG
I15	Ogogrow & Glengrow Contracted Sales Representative	50,000	0	0	0	(50,000)	0	0	OG
I15	Transient Camp Cleanup	25,000	0	0	0	0	0	(25,000)	OG
I16	Concrete Crushing - Landfill	250,000	(250,000)	0	0	0	0	0	OT
I16	Traffic & Tourist Information Signs	10,000	0	0	0	0	0	(10,000)	OG
I17	Glenmore Road - Roadside Garbage Cleanup	20,000	(20,000)	0	0	0	0	0	OG
I17	Seasonal Equipment Operator Position	41,420	0	0	0	(41,420)	0	0	OG
I18	Pavement Repairs	35,000	0	0	0	(11,660)	(23,340)	0	OG

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
I18	Sport Court Resurfacing and Repair	10,000	0	0	0	0	0	(10,000)	OG
I19	Fleet Loss/Liability Insurance	8,400	(8,400)	0	0	0	0	0	OG
I19	Family Y Stucco Repairs	50,000	0	0	0	0	0	(50,000)	OT
I20	Irrigation System Optimization and Water Conservation Plan	60,000	0	0	0	0	(30,000)	(30,000)	OT
I20	Basil Meikle Tennis Court Re-surfacing	24,000	0	0	0	0	0	(24,000)	OT
I21	Bernard Ave. Streetscape Maintenance & Litter Control	5,000	0	0	0	0	0	(5,000)	OG
I21	Pest Management	10,000	0	0	0	0	0	(10,000)	OG
I22	On Street Parking Control Signs	3,000	0	0	0	0	0	(3,000)	OG
I22	Underground Utility Drawings	65,000	0	0	0	0	0	(65,000)	OT
I23	City Park Basketball Court Partnership	50,000	0	0	(25,000)	0	0	(25,000)	OT
I23	Portable Toilets	9,600	0	0	0	0	0	(9,600)	OG
I24	Beach Wheelchairs	6,200	0	0	0	0	0	(6,200)	OT
I24	Rutland Beautification - Partnership	10,000	0	0	0	(5,000)	0	(5,000)	OG
I25	Special Event / Tournament Support	30,000	0	0	0	0	0	(30,000)	OG
I25	Beach Safety Enhancements	3,500	0	0	0	0	0	(3,500)	OG
I26	Boulevard Renovation	20,000	0	0	0	0	0	(20,000)	OG
I26	High Noon Sports Field - Building Repairs	18,000	0	0	0	0	0	(18,000)	OT
I27	Bus Stop Maintenance	20,000	0	0	0	0	0	(20,000)	OG
I27	Elk Stadium Improvements	110,000	(44,000)	0	0	0	0	(66,000)	OT
I28	Mechanical Beach Cleaning - Tugboat Beach	7,000	0	0	0	0	0	(7,000)	OG
I28	Hired Equipment Recovery Revenue	0	0	0	0	(20,000)	0	20,000	OG
Shared	* <i>Equipment Operator V Position</i>	0	60,000	0	0	(60,000)	0	0	OG
Division Priority 1 Total		1,763,500	(222,810)	0	(25,000)	(785,900)	(53,340)	(676,450)	
Total Priority 1 Operating		1,763,500	(222,810)	0	(25,000)	(785,900)	(53,340)	(676,450)	

NOTE:

CAP - See request named "Maintenance of Building Capital - Priority 1" in Capital Section Building page N11

CAP - See request named "Rutland Arena Ice Resurfacers Operating Costs" in Capital Section Vehicle & Mobile Equipment page U8

CAP - See request named "Hardy Street Oil/Water Separator Operating" in Capital Section Storm Drainage page R6

CAP - See request named "Maintenance of Parks Capital - Priority 1" in Capital Section Parks page O12

CAP - See request named "Maintenance of Transportation Capital - Priority 1" in Capital Section Transportation page P15

CAP - See request named "Equipment Operator V Position" in Capital Section Vehicle & Mobile Equipment page U8

* *italics* denotes that this is shared or part of another department operating request. In the originating department, the title is denoted by an "*".

2016 Operating Requests

PROVISIONAL Budget

Summary

General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
<u>Civic Operations Division</u>									
I29	Creekside Tree Risk Mitigation	5,000	0	0	0	0	0	(5,000)	OG
I29	Tree Pruning	20,000	0	0	0	0	0	(20,000)	OG
I30	Fleet Services Leadhand Position	73,460	(73,180)	0	0	0	0	(280)	OG
I30	Mobile Security Patrols	40,000	0	0	0	0	0	(40,000)	OG
I31	Yards Security Cameras	25,000	0	0	0	0	0	(25,000)	OT
I31	Fencing at City Yard	50,000	0	0	0	0	0	(50,000)	OT
I32	Parks Yard Electrical Upgrade	65,000	0	0	0	0	0	(65,000)	OT
I32	Yards Pre-casting Quonset Hut Roof Pre-Design	15,000	0	0	0	0	0	(15,000)	OT
CAP	Maintenance of Building Capital - Priority 2	12,000	0	0	0	0	0	(12,000)	OG
CAP	Maintenance of Parks Capital - Priority 2	14,350	0	0	0	0	0	(14,350)	OG
I33	Centennial Museum - Environmental Controls	40,000	0	0	0	0	0	(40,000)	OT
I33	Stores Renovation	30,000	0	0	0	0	0	(30,000)	OT
Division Priority 2 Total		389,810	(73,180)	0	0	0	0	(316,630)	
Total Priority 2 Operating		389,810	(73,180)	0	0	0	0	(316,630)	

NOTE:

CAP - See request named "Maintenance of Building Capital - Priority 2" in Capital Section Building page N11

CAP - See request named "Maintenance of Parks Capital - Priority 2" in Capital Section Parks page O12

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Landscape Contract Annual Increase		EXISTING

Justification:

Maintenance contracts for mowing, litter control, and weeding contain a provision for annual increases to offset inflation. In 2016, the contract increase amounts to approximately \$50,000. These contracts are scheduled to go out to tender for 2017 budget year.

2016 Base Budget \$2,506,100

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	50,000	0	0	0	0	0	0	(50,000)
2017	51,000	0	0	0	0	0	0	(51,000)
2018	52,000	0	0	0	0	0	0	(52,000)

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	Solid Waste Reduction Fees		EXISTING

Justification:

This request is to increase the Debt recovery revenue to better reflect the revenues being received.

This request also reduces the recycle depot revenue down to zero. This portion of the garbage levy on property taxes is not longer being charged. Starting in 2015 this cost is being offset by payments (recovery) from Multi Materials BC (MMBC).

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	498,040	0	0	0	(498,040)	0	0
2017	0	498,040	0	0	0	(498,040)	0	0
2018	0	498,040	0	0	0	(498,040)	0	0

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Maintenance of New Park Assets Added in 2015		NEW

Justification:

Funding is requested to maintain new landscaping and park assets installed in the following areas:

Union Road boulevard, trees and traffic circle (\$10,275); Osprey Street parking lot expansion (\$3,200); new street trees (\$12,400); Poplar Point shoreline improvements (\$3,550); Library and Memorial Parkades (\$750); new street banners (Lakeshore and KLO Roads) (\$2,200); Waterfront walkway Royal to Strathcona Avenues (\$7,500); Glenmore Recreation Park (\$750).

This request also includes maintenance of new trails, including: Knox Mountain Park (\$13,025) and a waterfront trail near Manteo Resort Waterfront Hotel (\$500).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	54,150	0	0	0	0	0	0	(54,150)
2017	61,450	0	0	0	0	0	0	(61,450)
2018	61,450	0	0	0	0	0	0	(61,450)

Division:	Civic Operations	Priority:	1
Department:	Building Services		ONE-TIME
Title:	Hazardous Materials Assessments		NEW

Justification:

This request is for funding to complete a detailed facility assessment for the City's 25 most utilized facilities. The outcome of the assessments will be a comprehensive inventory, meeting all of the requirements of WorksafeBC as outlined in Part 6.6 and Section 20.112 of the Occupational Health and Safety Regulations.

An assessment is a prerequisite to doing any minor or major repair or renovation works in a building. Completing the assessments in advance will reduce costs and increase the ability to start work sooner.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	50,000	(50,000)	0	0	0	0	0	0

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	SCADA Upgrade		NEW

Justification:

The foundation for the landfill Supervisory Control And Data Acquisition (SCADA) system is now in place. The system allows Landfill Technicians to monitor and control the landfill gas quality and flow to the Fortis Gas Plant on site. As new collector pipes are added to the gas well field, and as leachate recirculation is incorporated into the overall gas generation plan, new SCADA components will need to be added in order to optimize gas production and ultimately, revenues.

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Solid Waste Reduction

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	75,000	(75,000)	0	0	0	0	0	0
2017	50,000	(50,000)	0	0	0	0	0	0
2018	50,000	(50,000)	0	0	0	0	0	0

Division:	Civic Operations	Priority:	1
Department:	Fleet Services		ONE-TIME
Title:	Special Financial Project Support Term Position		NEW

Justification:

Fleet Services is undergoing an internal equipment rate structure and business process review to determine the best practice for its operations. This project requires a number of in-depth and complex financial and business process analyses to be conducted. Currently, the Civic Operations Finance Supervisor has conducted some initial analyses and requires assistance from a Financial Analyst (FA) to carry on with the ongoing analyses. The FA funding will come from the public works and equipment reserve.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	94,030	(94,030)	0	0	0	0	0	0

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	Road Marking Material		EXISTING

Justification:

This request is to increase the required budget to provide minimum level of maintenance services to center lines, lane lines, lane control arrows, crosswalks and median hatchings. Two key factors that increase the road marking maintenance budget are: 1) Significant increase in road marking material costs, 2) Continuing growth in road network and road upgrades require additional marking materials for new bike lanes, buffered bike lanes (i.e. Lakeshore Rd), cycle tracks (i.e. Clifton Rd), and multi-use pathways.

2016 Base budget: \$559,230.

Corporate Framework: A SAFE CITY - Public Safety Programs

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	45,000	0	0	0	0	0	0	(45,000)
2017	47,700	0	0	0	0	0	0	(47,700)
2018	50,000	0	0	0	0	0	0	(50,000)

Division:	Civic Operations	Priority:	1
Department:	Fleet Services		ON-GOING
Title:	Purchase Services		EXISTING

Justification:

Funding from the equipment reserve is requested due to the increased difference between the Canadian and US dollar, and that the majority of parts, tires and materials purchased are in US dollars. This request represents a 5% increase.

2016 Base Budget: \$1,504,000

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	75,200	(75,200)	0	0	0	0	0	0
2017	76,300	(76,300)	0	0	0	0	0	0
2018	77,300	(77,300)	0	0	0	0	0	0

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	Intersection & Crosswalk Maintenance		EXISTING

Justification:

Funding is requested for the maintenance costs of one intersection and eight crosswalk warning lights added in 2014-2015. Contractors or Seasonal apprentices will be hired to complete the yearly maintenance. The new inventory includes the intersection at Richter and Rose, and the crosswalk warning lights at Lawrence and Pandosy, Pandosy and Groves, Rutland and RSS, McCurdy and Hollywood, Sumac and Rutland, Ellis and Library parkade, and Leon and Pandosy.

2016 Base Budget: \$479,400

Corporate Framework: A SAFE CITY - Maintaining Order

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	11,300	0	0	0	0	0	0	(11,300)
2017	11,300	0	0	0	0	0	0	(11,300)
2018	11,300	0	0	0	0	0	0	(11,300)

Division:	Civic Operations	Priority:	1
Department:	Building Services		ON-GOING
Title:	Hunter Rd Storage		NEW

Justification:

Over the past number of years, the City's Building Services department has utilized excess storage space in the City owned building located at 1236 Clement Avenue. In the summer of 2015 as part of the Brandt's Creek Drainage Improvement Project, the Clement Avenue building was demolished.

Building Services was able to secure storage space at #2-2323 Hunter Rd. in the interim until permanent storage becomes available in the fall of 2017 when RCMP operations at Windsor Rd. are relocated to the new City of Kelowna Police Services building.

This budget request is for funding to cover the lease costs until the new storage space becomes available.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	16,730	0	0	0	0	0	0	(16,730)
2017	16,730	0	0	0	0	0	0	(16,730)
2018	0	0	0	0	0	0	0	0

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	Green Bike Markings		EXISTING

Justification:

This budget is to increase the maintenance budget for green bike markings. Approximately 15 locations were added in 2014 & 2015 to improve cyclist safety & awareness in high vehicle and bicycle conflict areas.

The implementation of green markings in high vehicle and bicycle conflict areas has been well received by cyclists. Safety for cyclists is a priority. When it's addressed properly it will encourage more cyclists to use the existing bicycle infrastructure and in turn reduce vehicle traffic.

2016 Base Budget: \$24,070

Corporate Framework: A SAFE CITY - Public Safety Programs

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	8,500	0	0	0	0	0	0	(8,500)
2017	8,900	0	0	0	0	0	0	(8,900)
2018	9,300	0	0	0	0	0	0	(9,300)

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	Internal Equipment Charges		EXISTING

Justification:

Budget is requested to fund the internal equipment charges of an additional service vehicle for the Traffic Signal Technicians. This vehicle was purchased to accommodate growth and to maintain existing service levels. The vehicle will allow for better utilization of staff, increase efficiency and public safety.

2016 Base Budget: \$44,970

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	11,250	0	0	0	0	0	0	(11,250)
2017	11,250	0	0	0	0	0	0	(11,250)
2018	11,250	0	0	0	0	0	0	(11,250)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Building Services		ONE-TIME
Title:	H2O, Building Repairs/Upgrades		NEW

Justification:

The H2O Aquatic Centre has been in operation for 7 years and is performing well. This budget request is to address functionality issues with public access, upgrades to improve customer service and repairs to building system equipment. The scope of work includes the addition of 2 new water fountains in the lobby and fitness areas, access controls for the elevator to control public access within the facility, a replacement steam generator for the steam room, door access controls for the washrooms in the fitness area and replacement of several trench drains serving the H2O Building.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	50,000	(50,000)	0	0	0	0	0	0

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	Sidewalk Repairs		EXISTING

Justification:

Additional budget is required to repair expanding and aging infrastructure of sidewalk and medians. Inspections have identified a 30% increase in level one hazards over the past two years. A portion of this budget will be used to purchase and install special materials to mitigate damage caused by tree roots. If not funded, the City will be unable to meet service levels, and only make repairs on complaints or claims received.

2016 Base Budget: \$94,610

Corporate Framework: A SAFE CITY - Public Safety Programs

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	20,000	0	0	0	0	0	0	(20,000)
2017	20,000	0	0	0	0	0	0	(20,000)
2018	20,000	0	0	0	0	0	0	(20,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	Road Usage & Hoarding Permits/Inspection		EXISTING

Justification:

There has been a steady increase of construction activity affecting City roads, sidewalks, bike lanes & pathways. Another significant impact is the increased inspection and requirements by Work Safe BC. As a result there is more time required in the review of traffic management plans, road usage permit applications and clerical time to input Road Usage permit information. With more construction in town centre and downtown areas, the workload has shifted to hoarding permits and impact to pedestrians and businesses.

As part of this submission, there are added and reallocated items and resources to reflect the increase in signage, advertising and variable message boards. There is no impact to taxation as all expenditures are covered by permit fees.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	10,000	0	0	0	0	(30,000)	0	20,000
2017	10,000	0	0	0	0	(30,000)	0	20,000
2018	10,000	0	0	0	0	(30,000)	0	20,000

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	NeighbourWoods		EXISTING

Justification:

The Neighbourwoods program was initiated in 2009 to help encourage planting of appropriate trees on private property throughout the City. In 2007, an analysis was done on Kelowna's urban forest. This analysis found that Kelowna has fairly low tree cover (13%) and trees are being threatened by pests and urban encroachment. Increased tree planting is a priority in the City's Community Climate Action Plan. The program has been very successful with the public, but has not been held every year due to lack of funding. In 2015, there was coordination with Rotary Club volunteers to help organize and hand out NeighbourWoods trees. There is tree planting reserve funding; and it is proposed to use this funding for the first two years.

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Protecting Our Natural Land & Water Resources

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	20,000	(20,000)	0	0	0	0	0	0
2017	20,000	(20,000)	0	0	0	0	0	0
2018	20,000	0	0	0	0	0	0	(20,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Building Services		ONE-TIME
Title:	Stuart Park Security Camera		NEW

Justification:

This request is to provide budget for the installation of a security camera at Stuart Park to monitor the new fire pit. This area has been identified as the highest priority due to current security issues such as vandalism and drug activities.

Corporate Framework: A SAFE CITY - Maintaining Order

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	4,500	0	0	0	0	0	0	(4,500)

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Graffiti Eradication Program		EXISTING

Justification:

This request is to adjust the graffiti budget for public properties to reflect actual experience. This program receives between six and seven thousand graffiti service requests per year (the second highest category of service requests in the city).

2016 Base Budget \$188,550

Corporate Framework: A SAFE CITY - Maintaining Order

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	23,390	0	0	0	0	0	0	(23,390)
2017	23,390	0	0	0	0	0	0	(23,390)
2018	23,390	0	0	0	0	0	0	(23,390)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Cemetery Maintenance Contract Increase		EXISTING

Justification:

This request is to reflect increased maintenance contract costs for Kelowna Memorial Park Cemetery.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	60,000	0	0	0	0	(60,000)	0	0
2017	60,000	0	0	0	0	(60,000)	0	0
2018	60,000	0	0	0	0	(60,000)	0	0

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	Mattress Recycling		NEW

Justification:

Glenmore Landfill would like to commence recycling of mattresses. These items take up approximately one cubic meter of landfill air space each and present several operational challenges. Mattresses do not compact. They float to the surface over time and they get wrapped in heavy equipment tracks and around axles. Although disposal fees for mattresses will be increased to address the extra cost of handling, removing these items from burial will save the City considerable cost and air space going forward. With an estimated 10,400 mattresses received per annum, at one cubic meter per mattress, this program should free up one year's worth of landfill air space every 12-14 years. Timing for the rate change for mattresses shall coincide with the delivery of the recycling initiative in January 2016.

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Solid Waste Reduction

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	104,000	(104,000)	0	0	0	0	0	0
2017	104,000	(104,000)	0	0	0	0	0	0
2018	104,000	(104,000)	0	0	0	0	0	0

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ON-GOING
Title:	Ogogrow & Glengrow Contracted Sales Representative		NEW

Justification:

This request is for a contracted sales representative (CSR) to increase sales of Ogogrow and Glengrow. Since 2011, more compost has been produced than was sold. Currently, unsold inventory equals one year of production. Current compost stockpiles are using all available space and expanding storage is not recommended due to increased risk of fires. It is expected that the CSR will increase the volume of compost sold so that the total annual amount sold is equal to or greater than the annual amount produced. This will reduce the risk and additional cost of handling stored compost.

Costs will be shared 80% for Ogogrow and 20% for Glengrow. Ogogrow costs (80%) are shared with City of Kelowna Wastewater Utility (2/3) and the City of Vernon (1/3). Increased revenues are expected to offset the cost of sales.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	50,000	0	0	0	0	(50,000)	0	0
2017	50,000	0	0	0	0	(50,000)	0	0
2018	50,000	0	0	0	0	(50,000)	0	0

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Transient Camp Cleanup		NEW

Justification:

The costs for cleanup of transient camps has more than doubled in the last three years. These camps require investigation by Bylaw, impounding and storage of valuables, and cleanup of garbage and debris. Safety concerns are also increasing at these sites due to used needles, contaminated materials and possible bio-hazards. Funding is requested to help pay for contractor cleanup costs along natural areas, creeks, civic properties and in parks.

Corporate Framework: A SAFE CITY - Public Safety Programs

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	25,000	0	0	0	0	0	0	(25,000)
2017	25,000	0	0	0	0	0	0	(25,000)
2018	25,000	0	0	0	0	0	0	(25,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Public Works		ONE-TIME
Title:	Concrete Crushing - Landfill		NEW

Justification:

Funding is requested to crush stockpiled concrete and asphalt material into aggregate for use in on-site road building and recycle pad construction. Current volumes are estimated to provide useable aggregate for up to two years, deferring the need and cost for further blasting or purchasing material from other sources.

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Solid Waste Reduction

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	250,000	(250,000)	0	0	0	0	0	0

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	Traffic & Tourist Information Signs		EXISTING

Justification:

The City has experienced a significant increase of over 2,000 signs (to 20,700) in traffic & information signs in the past four years. This includes signs for new neighborhood, road, right of way, pathways, cycle tracks, tourist oriented destinations and way-finding signs. The implementation of tourist oriented destination sign and way-finding sign program was implemented in 2015.

If regulatory, warning or information signs (such as speed limits, curve/hazard, or street names) are not maintained or replaced within an appropriate time frame then public safety issues will occur, service requests and enforcement challenges will continue to increase. Base budget: \$170,582.

Corporate Framework: A SAFE CITY - Public Safety Programs

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	10,000	0	0	0	0	0	0	(10,000)
2017	10,500	0	0	0	0	0	0	(10,500)
2018	11,000	0	0	0	0	0	0	(11,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	Glenmore Road - Roadside Garbage Cleanup		EXISTING

Justification:

The landfill has seen a 50% increase in vehicle traffic during the first six months of 2015, which has resulted in increased debris along Glenmore road from unsecured loads. This request would provide additional funds for contract services to monitor and cleanup garbage along Glenmore road.

2016 Base Budget \$32,000

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Solid Waste Reduction

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	20,000	(20,000)	0	0	0	0	0	0
2017	20,000	(20,000)	0	0	0	0	0	0
2018	20,000	(20,000)	0	0	0	0	0	0

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	Seasonal Equipment Operator Position		NEW

Justification:

Funding is requested for a seasonal equipment operator to assist Glengrow Composting Operations. Glengrow production utilizes the Turned Windrow Technology that involves using a large machine that is specifically designed to straddle rows of compost, while it adds water and turns the row. An excavator and a loader are also used to pile, load and manage the materials. With only two equipment operators on staff and three pieces of equipment, the processing is inefficient, which results in longer times to process materials and a reduced capacity. In 2015, not all of the materials were composted because there was not enough manpower to effectively utilize all three pieces of equipment. 2015 year end revenue from sales of Glengrow compost is expected to exceed budgeted revenues. The cost for a seasonal equipment operator will be covered by the increase in revenues for compost sold.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	41,420	0	0	0	0	(41,420)	0	0
2017	41,420	0	0	0	0	(41,420)	0	0
2018	41,420	0	0	0	0	(41,420)	0	0

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ON-GOING
Title:	Pavement Repairs		NEW

Justification:

Annual pavement replacement is required at the Regional Biosolids Compost Facility, to ensure that an impermeable all-weather surface is maintained in accordance with the Ministry of Environment, Organic Matter Recycling Regulation. The cost for this project is shared between the City of Kelowna Wastewater Utility (2/3) and the City of Vernon (1/3).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	35,000	0	0	0	0	(11,660)	(23,340)	0
2017	35,000	0	0	0	0	(11,660)	(23,340)	0
2018	35,000	0	0	0	0	(11,660)	(23,340)	0

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Sport Court Resurfacing and Repair		EXISTING

Justification:

Funding is requested to address the increase in cost for sport court resurfacing and for the replacement of damaged fencing.

2016 Base Budget \$21,000

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	10,000	0	0	0	0	0	0	(10,000)
2017	10,000	0	0	0	0	0	0	(10,000)
2018	10,000	0	0	0	0	0	0	(10,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Fleet Services		ON-GOING
Title:	Fleet Loss/Liability Insurance		EXISTING

Justification:

Increased funding from the equipment reserve is requested, as both ICBC and private insurance rates have increased approximately 5% in recent years.

2016 Base Budget: \$280,000

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	8,400	(8,400)	0	0	0	0	0	0
2017	8,400	(8,400)	0	0	0	0	0	0
2018	8,400	(8,400)	0	0	0	0	0	0

Division:	Civic Operations	Priority:	1
Department:	Building Services		ONE-TIME
Title:	Family Y Stucco Repairs		NEW

Justification:

The stucco on the Family Y is 35 years old and failing in several areas. There is no evidence of water seepage, however the longer the repairs are delayed the more opportunities for water damages. The scope of work will include removal/replacement of old flashings and recoating of all surface walls.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	50,000	0	0	0	0	0	0	(50,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ONE-TIME
Title:	Irrigation System Optimization and Water Conservation Plan		NEW

Justification:

The City's irrigation infrastructure is worth \$21 million. New technology is available. Some critical decisions need to be made in order to optimize this system into the future, help reduce maintenance costs, improve staff efficiency, and conserve water, with assistance from a consultant. The proposed taxation funding would be matched with funding from the Kelowna water utility in anticipation of significant water savings that could be achieved, particularly at parks such as Parkinson Recreation Park and Mission Recreation Park.

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Water Conservation

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	60,000	0	0	0	0	0	(30,000)	(30,000)

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ONE-TIME
Title:	Basil Meikle Tennis Court Re-surfacing		EXISTING

Justification:

Additional funding is requested in 2016 for the resurfacing of six tennis courts at Basil Meikle. This is a very active site which will be hosting a Tennis Canada tournament over the next three years. The surface is experiencing some pitting which is starting to affect playability. There is an existing \$21,000 budget for tennis court re-surfacing but the estimated cost for re-surfacing this large site is \$45,000; therefore an additional \$24,000 is being requested.

2016 Base Budget \$21,000

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	24,000	0	0	0	0	0	0	(24,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	Bernard Ave. Streetscape Maintenance & Litter Control		EXISTING

Justification:

Additional funding is requested for litter control in the downtown core. Tasks include litter pick up, sidewalk cleaning, garbage receptacle maintenance and street furniture cleaning.

Since the revitalization, pedestrian traffic has grown to an all time high. The majority of the additional budget will be spent in the summer months.

2016 Base Budget: \$47,490

Corporate Framework: A STRONG ECONOMY - Tourism Interest

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	5,000	0	0	0	0	0	0	(5,000)
2017	5,000	0	0	0	0	0	0	(5,000)
2018	5,000	0	0	0	0	0	0	(5,000)

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Pest Management		NEW

Justification:

Funding is requested for pest management services, including contract trapping of rodents and marmots on city properties. Kelowna is experiencing an increasing rat population and this budget would help to monitor and trap rats on city properties where necessary.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	10,000	0	0	0	0	0	0	(10,000)
2017	10,000	0	0	0	0	0	0	(10,000)
2018	10,000	0	0	0	0	0	0	(10,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	On Street Parking Control Signs		EXISTING

Justification:

Significant increase in street parking control and restrictions in the past three years has increased the demands for new parking signs and the required maintenance. Types of parking sign installations include no parking for sightlines and restricted areas such as intersections, fire hydrants, loading zones and restricted time parking.

If signs are not maintained or replaced then the cost of handling service requests and bylaw enforcement challenges will continue to increase.

2016 Base Budget: \$9,890

Corporate Framework: A SAFE CITY - Maintaining Order

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	3,000	0	0	0	0	0	0	(3,000)
2017	3,000	0	0	0	0	0	0	(3,000)
2018	3,000	0	0	0	0	0	0	(3,000)

Division:	Civic Operations	Priority:	1
Department:	Building Services		ONE-TIME
Title:	Underground Utility Drawings		NEW

Justification:

Funding is requested to complete an inventory, including the development of as-built drawings of all underground utilities (water, wastewater, storm, gas, electrical) located within municipal owned properties. A recent spill event at the Yards in August 2014 has highlighted the need for this information to be readily available in order to mitigate complications to the environment and/or the building assets.

The proper documentation of underground utilities will also serve to establish maintenance and capital renewal priorities, which is key to the asset management strategies the City is developing.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	65,000	0	0	0	0	0	0	(65,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ONE-TIME
Title:	City Park Basketball Court Partnership		NEW

Justification:

A funding partnership with the Province has been established for the replacement of an aging basketball court in City Park. The partnership is based upon a 50/50 cost sharing arrangement and funding is requested for the City's share.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	50,000	0	0	(25,000)	0	0	0	(25,000)

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Portable Toilets		EXISTING

Justification:

The City provides portable toilets in locations where there is a seasonal need for additional washrooms or the cost of building washrooms is prohibitive.

Requests have been received for additional portable toilets at Knox Mountain, a new disc golf course near Quail Ridge and along the new Rails to Trails corridor. This funding request would provide new portable toilets in these locations as well as contract cleaning services.

2016 Base Budget \$49,200.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	9,600	0	0	0	0	0	0	(9,600)
2017	9,600	0	0	0	0	0	0	(9,600)
2018	9,600	0	0	0	0	0	0	(9,600)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ONE-TIME
Title:	Beach Wheelchairs		NEW

Justification:

Kelowna has three concrete ramps that facilitate wheelchair access to the lake at Boyce-Gyro, Rotary and Strathcona parks. These ramps have several maintenance challenges: constant sand buildup due to wave action makes them difficult to use, erosion of the sand around the base of the ramp can create a sudden drop-off, and concrete curbing may be a tripping hazard for beach users. Research has been done on how other cities deal with beach accessibility and have found that some cities are providing special wheelchairs with large inflated tires for beach access. This funding would be used to purchase two beach wheelchairs for use at Boyce-Gyro and Rotary beaches. Requests will be forwarded to existing beach vendors at those locations who could help to provide the wheelchair for public use and ensure that it is secured at night.

Requests to partnership/services will be made to help fund this new program.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	6,200	0	0	0	0	0	0	(6,200)

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Rutland Beautification - Partnership		EXISTING

Justification:

Uptown Rutland Business Association has agreed to a 50% partnership to purchase additional self watering hanging baskets and planters in the Rutland Town Centre. This initiative will help to beautify and add colour to the streets and active spaces of Rutland. Ongoing maintenance costs are also included in this request.

2016 Base Budget \$15,000

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	10,000	0	0	0	0	(5,000)	0	(5,000)
2017	3,000	0	0	0	0	0	0	(3,000)
2018	3,000	0	0	0	0	0	0	(3,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Special Event / Tournament Support		EXISTING

Justification:

The current budget that supports special events is not enough for the requests from event organizers and tournaments. Additional funding is requested to support these requests within budget. The current special events budget shortfall is \$20,000 and for tournaments \$10,000. The request of additional funding is to provide enhanced litter removal, additional line painting, field preparation, and improved washroom cleaning. Without more budget, service levels to existing park maintenance practices will be compromised.

2016 Base Budget \$8,772.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	30,000	0	0	0	0	0	0	(30,000)
2017	30,000	0	0	0	0	0	0	(30,000)
2018	30,000	0	0	0	0	0	0	(30,000)

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Beach Safety Enhancements		EXISTING

Justification:

The Lifesaving Society audited Kelowna beaches in 2013 and presented staff with a number of recommendations for improving public safety, including; enhanced signage, installation of more buoy markers, and increased frequency of inspections. The Society recommended that the City increase the number of buoys at Kelowna's swimming beaches in compliance with the Canadian Aids to Navigation System (TP-968) standard. Budget is being requested to phase in additional marker buoys and signage over the next two years, with on-going funding for replacement of buoys and increased inspections.

This request does not cover 23 beach accesses that do not have buoys. A risk management policy is being formulated for Council's consideration, that will help to establish a reasonable standard of care in these areas.

2016 Base Budget \$4090

Corporate Framework: A SAFE CITY - Public Safety Programs

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	3,500	0	0	0	0	0	0	(3,500)
2017	1,500	0	0	0	0	0	0	(1,500)
2018	1,500	0	0	0	0	0	0	(1,500)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Boulevard Renovation		NEW

Justification:

The City of Kelowna's Maintenance of Boulevards by the Owners of Lands Abutting Thereon Bylaw (BL10425) specifies that adjacent owners are responsible for all aspects of boulevard maintenance along the 1,640 lane kilometres of road in Kelowna. The bylaw works well in the great majority of cases but some locations are very difficult for the adjacent property owner to maintain due to factors such as steep or uneven grades, past road construction practices, and/or poor access. This annual funding would be used to re-construct one or two problem areas per year in order to make maintenance easier. Requests would be prioritized and the highest priority areas would be addressed annually.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Livable Urban Density

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	20,000	0	0	0	0	0	0	(20,000)
2017	30,000	0	0	0	0	0	0	(30,000)
2018	30,000	0	0	0	0	0	0	(30,000)

Division:	Civic Operations	Priority:	1
Department:	Building Services		ONE-TIME
Title:	High Noon Sports Field - Building Repairs		NEW

Justification:

Funding is requested to assist the Kelowna Minor Fastball Society with the maintenance of High Noon Park. The funding will be used to replace all washroom fixtures in conjunction with an expansion of the men's washroom. The scope of upgrades would also include replacement of the grill, fryer and sink in the kitchen.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	18,000	0	0	0	0	0	0	(18,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Public Works		ON-GOING
Title:	Bus Stop Maintenance		EXISTING

Justification:

Over the past three years an additional thirty bus stops and four exchanges have been added to the current bus stop inventory. Additional budget is required for litter pick up, shelter cleaning, repairs and snow removal.

2016 Base Budget: \$65,830

Corporate Framework: A SAFE CITY - Maintaining Order

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	20,000	0	0	0	0	0	0	(20,000)
2017	20,000	0	0	0	0	0	0	(20,000)
2018	20,000	0	0	0	0	0	0	(20,000)

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ONE-TIME
Title:	Elk Stadium Improvements		NEW

Justification:

Funding requested to make improvements to Elk stadium based on discussions with the appropriate user groups. A sum of \$44,000 would be funded from reserve with the balance from taxation. The priority list of improvements is as follows:

- 1) \$50,000 - Infield renovations; current infield is uneven due continuous play all year long and no window for preventative maintenance work.
- 2) \$15,000 - Replace existing asphalt along the third base line with new root barrier, proper fill, and new asphalt.
- 3) \$35,000 - Replace outfield eight foot chain link fence including new footings. The fence is over 30 years old and has reached the end of its service life.
- 4) \$10,000 - Replace existing plywood to support advertising.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	110,000	(44,000)	0	0	0	0	0	(66,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Mechanical Beach Cleaning - Tugboat Beach		EXISTING

Justification:

Funding is requested to maintain Tugboat Beach to the same service level as other swimming beaches. This is a high profile beach park which does not receive regular mechanical cleaning. The proposed budget would allow this site to be added to the beach cleaning contract.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	7,000	0	0	0	0	0	0	(7,000)
2017	7,000	0	0	0	0	0	0	(7,000)
2018	7,000	0	0	0	0	0	0	(7,000)

Division:	Civic Operations	Priority:	1
Department:	Civic Operations Administration		ON-GOING
Title:	Hired Equipment Recovery Revenue		EXISTING

Justification:

This request is to increase revenue budget for hired equipment recovery to better reflect the revenues being received.
2016 Base Budget (\$40,000)

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	(20,000)	0	20,000
2017	0	0	0	0	0	(20,000)	0	20,000
2018	0	0	0	0	0	(20,000)	0	20,000

2016 Operating Request Details

Division:	Civic Operations	Priority:	2
Department:	Parks Services		ON-GOING
Title:	Creekside Tree Risk Mitigation		EXISTING

Justification:

The City of Kelowna manages approximately 40 kilometres of riparian habitat along creeks and the area around 11 ponds and lakes (not including Okanagan Lake). Healthy trees and vegetation in these areas is very important for protecting water quality, fish habitat, and stabilizing banks. However, many of the trees in these areas are aging and can present a risk to nearby developments and/or trails. In 2015, a grant was received from the Okanagan Basin Water Board to survey the trees along Mill Creek and develop a plan. The proposed funding would deal with tree risks in order of priority and would be phased in over a three year period.

Corporate Framework: A SAFE CITY - Public Safety Programs

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	5,000	0	0	0	0	0	0	(5,000)
2017	15,000	0	0	0	0	0	0	(15,000)
2018	25,000	0	0	0	0	0	0	(25,000)

Division:	Civic Operations	Priority:	2
Department:	Parks Services		ON-GOING
Title:	Tree Pruning		EXISTING

Justification:

Tree related service requests make up 43% of Parks Services service requests and have increase progressively over the last five years. Contributing factors include: the expansion of transit stops and double-decker bus routes throughout the city, limited staff/equipment resources, and a growing tree inventory. For example, eighteen new bus stops have been installed along Gordon Drive and areas of the downtown core. A more frequent cycle of pruning will help ensure that buses are not hitting tree branches as they continue to grow.

This request is for additional contract services to complete more preventative street tree pruning, to shorten our pruning cycle and help reduce service requests in the long term.

2016 Base Budget (Contract Tree Pruning): \$32,390

Corporate Framework: A SAFE CITY - Public Safety Programs

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	20,000	0	0	0	0	0	0	(20,000)
2017	25,000	0	0	0	0	0	0	(25,000)
2018	30,000	0	0	0	0	0	0	(30,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	2
Department:	Fleet Services		ON-GOING
Title:	Fleet Services Leadhand Position		NEW

Justification:

Adding the proposed Garage Lead-hand position will enhance tradesman support in day to day activities, as well as, provide improved liaison between Fleet Services and its customers. Also, as the fleet has grown in size, it has become apparent that shop floor space is at a premium resulting in insufficient work space. To help alleviate work space issues, Fleet Services will operate alternate shifts which will lengthen the work hours. Expanded shifts may include afternoon/evening, and or, weekend shifts. During the expanded work hours, there will be a need for shop supervision, job coordinating and liaisons between varying shifts.

Expanding Garage hours outside normal work hours (7:00 AM - 3:30 PM) will provide for enhanced customer service as routine maintenance and repairs could be done when the equipment is not in use. Funding will come from the public works and equipment reserve.

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	73,460	(73,180)	0	0	0	0	0	(280)
2017	91,700	(91,420)	0	0	0	0	0	(280)
2018	91,700	(91,420)	0	0	0	0	0	(280)

Division:	Civic Operations	Priority:	2
Department:	Building Services		ON-GOING
Title:	Mobile Security Patrols		EXISTING

Justification:

2015 has seen a marked increase in security issues in City Hall and Queensway transit exchange areas. Concerns include intoxication, drug use and confrontational/aggressive behavior from transients, homeless, youth and individuals known to law enforcement.

Resources from Bylaws and RCMP are spread thin and are sometimes focused on other areas out of the downtown area. This request is to increase funding to the City's security contractor, Paladin Security, for additional full-time mobile patrol from March 1st to Oct 31st to compliment Bylaw and RCMP resources when undesirable activity is most present.

2016 Base Budget: \$30,660

Corporate Framework: A SAFE CITY - Maintaining Order

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	40,000	0	0	0	0	0	0	(40,000)
2017	40,000	0	0	0	0	0	0	(40,000)
2018	40,000	0	0	0	0	0	0	(40,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	2
Department:	Building Services		ONE-TIME
Title:	Yards Security Cameras		NEW

Justification:

There has been an increase in security incidents at the Works Yard facility in 2015. The site is relatively remote due to its location being surrounded by thick vegetation, which allows for easy access during unoccupied times in the evening and early morning hours. Several thefts have been recorded over the past year including tires, generators, and tools.

This request is to install up to seven cameras in the Works Yard that will activate when motion is detected in the compound area and alert security personnel of potential criminal activity in the area. The ability to respond with security patrols when trespassers are present will deter criminal activity and serve to protect the City's assets.

Corporate Framework: A SAFE CITY - Maintaining Order

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	25,000	0	0	0	0	0	0	(25,000)

Division:	Civic Operations	Priority:	2
Department:	Building Services		ONE-TIME
Title:	Fencing at City Yard		NEW

Justification:

Fencing is required to secure City property located on Hardy Street adjacent to the multiuse corridor. This area will be utilized for storage of materials and equipment and to improve mobility and safety within the City Works Yard.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	50,000	0	0	0	0	0	0	(50,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	2
Department:	Building Services		ONE-TIME
Title:	Parks Yard Electrical Upgrade		NEW

Justification:

The current electrical service for the Parks Yard is at its capacity and needs to be increased in order to meet additional power requirement for the greenhouse and vehicle block heater systems.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	65,000	0	0	0	0	0	0	(65,000)

Division:	Civic Operations	Priority:	2
Department:	Building Services		ONE-TIME
Title:	Yards Pre-casting Quonset Hut Roof Pre-Design		NEW

Justification:

Request for funding to complete schematic pre-design for an expansion of the Yards Quonset Hut roof structure to increase the work area for pre-casting concrete work.

The pre-design work will serve to clearly identify scope and cost of the project, in anticipation of a capital budget request in the \$100,000 range for 2017.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	15,000	0	0	0	0	0	0	(15,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	2
Department:	Building Services		ONE-TIME
Title:	Centennial Museum - Environmental Controls		NEW

Justification:

The Okanagan Heritage Museum is hosting more touring exhibitions featuring artifacts belonging to other institutions. In order to host these exhibitions, the Museum must be able to verify that it has appropriate environmental controls in the exhibition space. The current HVAC system in the Museum's primary exhibition spaces does not provide any humidification or dehumidification, which are essential environmental control features. In order to add these features to the existing system, funding is requested to cover equipment, labour and consultant fees.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities								
	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	40,000	0	0	0	0	0	0	(40,000)

Division:	Civic Operations	Priority:	2
Department:	Building Services		ONE-TIME
Title:	Stores Renovation		NEW

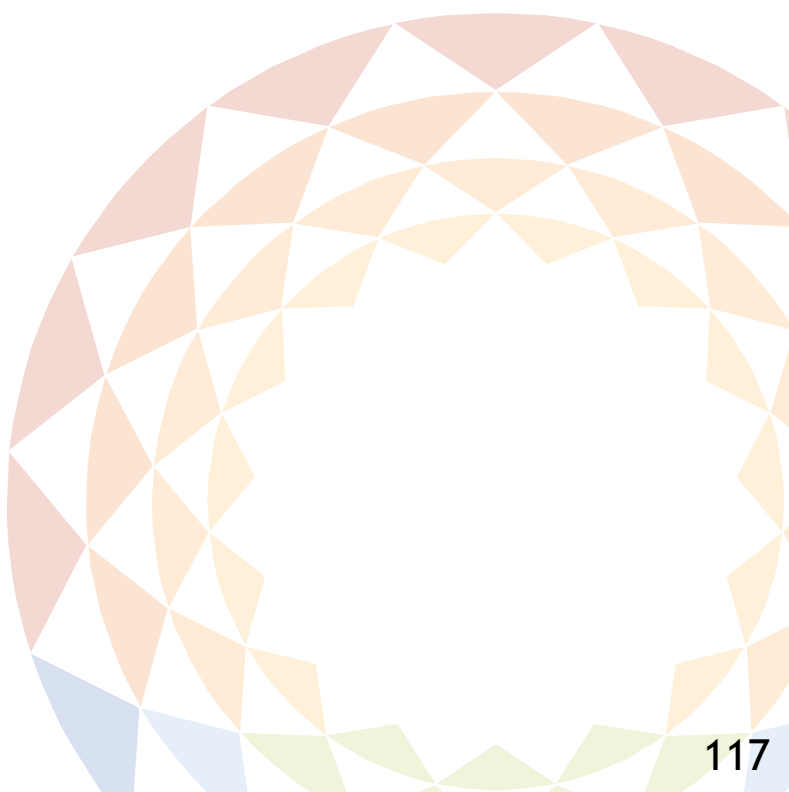
Justification:

The area where Stores staff provide customer service has not been renovated in many years. The working conditions, in the extreme heat and extreme cold, make for a very uncomfortable working environment. This renovation would move the customer service counter to an enclosed office area where heat and air-conditioning would greatly improve the working environment. In addition, since 2012 when the on-site Napa Store was created from existing warehouse space, the Stores operation has struggled with providing the requested storage and staging areas needed for various departments, at various times throughout the year. Moving the customer service counter will give approximately 400 square feet in additional pallet space.

In the future, if required, additional racking could be added in this area, which would also provide more pallet storage area.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities								
	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	30,000	0	0	0	0	0	0	(30,000)





2016 Operating Requests

PROVISIONAL Budget

Summary Utility Funds

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Cat
Water								
I37	Water Revenues	0	0	0	0	(708,960)	708,960	OG
I37	Kettle Valley UV Facility Operating Costs	60,700	0	0	0	0	(60,700)	OG
I38	Timberline Reservoir Access Road Repair and Erosion Protection	55,000	0	0	0	0	(55,000)	OT
I38	Filtration Exclusion, Particle Size Study	50,000	0	0	0	0	(50,000)	OT
I39	Poplar Point Pump Retrofit	27,500	0	0	0	0	(27,500)	OT
Shared	* <i>Utility Billing Contract 2016</i>	0	0	0	0	0	0	OG
CAP	* <i>Equipment Operator V Position</i>	12,590	0	0	0	0	(12,590)	OG
Shared	#* <i>Irrigation System Optimization and Water Conservation Plan</i>	0	0	0	0	0	0	OT
Department Priority 1 Total		205,790	0	0	0	(708,960)	503,170	
Total Priority 1 Operating		205,790	0	0	0	(708,960)	503,170	

NOTE:

CAP - see request in Capital Section Vehicle & Mobile Equipment page U8

* *italics* denotes that this is shared, or part of another department operating request. In the originating department, the title is denoted by an "*".

where there are zero amounts in all columns, this indicates that there is no charge in overall expense or revenue budget due to a reallocation of expenses or revenues to support the request.

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ON-GOING
Title:	Water Revenues		EXISTING

Justification:

This request is to increase the commercial (\$282,070) and domestic (\$426,890) water revenues for growth and for the Council-approved rate increase (2%) for 2016.

2016 Base Budget:

Commercial - (\$1,912,116)

Domestic - (\$6,959,506)

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	0	0	0	0	0	(708,960)	708,960
2017	0	0	0	0	0	(708,960)	708,960
2018	0	0	0	0	0	(708,960)	708,960

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ON-GOING
Title:	Kettle Valley UV Facility Operating Costs		NEW

Justification:

The Kettle Valley Ultra Violet Disinfection Facility was completed in 2015, funds are requested for the ongoing operation and maintenance of this new facility.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	60,700	0	0	0	0	0	(60,700)
2017	69,000	0	0	0	0	0	(69,000)
2018	84,200	0	0	0	0	0	(84,200)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ONE-TIME
Title:	Timberline Reservoir Access Road Repair and Erosion Protection		NEW

Justification:

Funding is requested to repair the access road (driveway) and reinforce the road / creek interface on the road leading to the Timberline Reservoir. The adjacent creek has caused significant erosion of the roadway which, if allowed to continue, will eliminate access to the reservoir for maintenance vehicles. The project will include reconstructing the road and installing the appropriate armouring / creek lining to eliminate future erosion.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	55,000	0	0	0	0	0	(55,000)

Division:	Infrastructure	Priority:	1
Department:	Infrastructure Planning		ONE-TIME
Title:	Filtration Exclusion, Particle Size Study		NEW

Justification:

Funding is requested to conduct a study to prove that the maximum particle size of turbidity at the Eldorado Treatment Plant is such that these turbidity particles cannot effectively screen Giardia and Cryptosporidium from the U.V. treatment process. While the Eldorado treatment/ pump station meets the water quality objectives for the majority of the year, during the freshet, the water source marginally exceeds the 1NTU turbidity criteria. In order to avoid building \$20M worth of water infrastructure, it is crucial to keep Eldorado Treatment/Pump Station on line for years to come. It is expected that the infrastructure will eventually be built through development and City upgrades to existing infrastructure.

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Protecting Our Natural Land & Water Resources

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	50,000	0	0	0	0	0	(50,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ONE-TIME
Title:	Poplar Point Pump Retrofit		NEW

Justification:

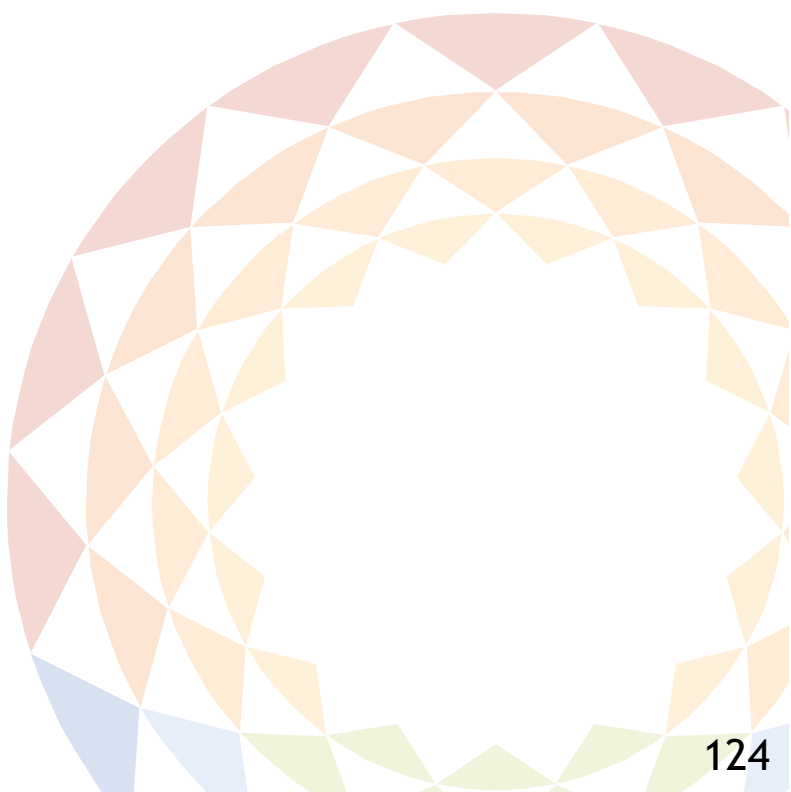
Funding is requested to retrofit a dual drive (diesel and electric) pump to allow for the removal of the 40-year-old diesel engine at the Poplar Point pump station. The engine and drive have been made redundant by the installation of an electric generator capable of providing power for the entire station. The pump retrofit and removal of the diesel engine and drive will allow full utilization of the pump, increase operating flexibility and improve operating efficiency of the station.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	27,500	0	0	0	0	0	(27,500)



Wastewater Utility



2016 Operating Requests

PROVISIONAL Budget

Summary

Utility Funds

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Cat
Wastewater								
I43	Debt Changes - Wastewater	0	448,340	0	0	82,070	(530,410)	OG
I43	Wastewater Revenues	0	0	0	0	(943,700)	943,700	OG
I44	Laboratory Supplies	75,000	0	0	0	0	(75,000)	OG
I44	Confined Space Entry Equipment	25,000	0	0	0	0	(25,000)	OT
I45	McKinley Landing Sewer Lift Stations O & M Costs	83,200	0	0	0	0	(83,200)	OG
I45	Programmable Logic Software	35,000	0	0	0	0	(35,000)	OT
I46	Tradewaste Treatment Facility Software Replacement	50,000	0	0	0	(50,000)	0	OT
I46	Cedar Ave Lift Station Kiosk	26,000	0	0	0	0	(26,000)	OT
I47	Exterior Lighting	85,000	0	0	(85,000)	0	0	OT
I47	Effluent Reuse Water Pump and Controller	50,000	0	0	(50,000)	0	0	OT
I48	Power and Gas Online Monitoring and Reporting	20,000	0	0	(20,000)	0	0	OG
I48	Internal Equipment	30,000	0	0	0	0	(30,000)	OG
I49	Secondary Clarifier Skimmer Assembly	10,000	0	0	0	0	(10,000)	OT
CAP	Equipment Operator V Position	8,640	0	0	0	0	(8,640)	OG
Shared	<i>** Utility Billing Contract 2016</i>	0	0	0	0	0	0	OG
Shared	<i>** Pavement Repairs</i>	0	0	0	0	0	0	OG
Department Priority 1 Total		497,840	448,340	0	(155,000)	(911,630)	120,450	
Total Priority 1 Operating		497,840	448,340	0	(155,000)	(911,630)	120,450	

NOTE:

CAP - see request in Capital Section Vehicle & Mobile Equipment page U8

* *italics* denotes that this is shared, or part of another department operating request. In the originating department, the title is denoted by an "**".

where there are zero amounts in all columns, this indicates that there is no charge in overall expense or revenue budget due to a reallocation of expenses or revenues to support the request.

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ON-GOING
Title:	Debt Changes - Wastewater		NEW

Justification:

To adjust wastewater spec area debt recoveries for 2016 and to eliminate the reserve contribution for the Wastewater Treatment Plant debt, as that debt obligation has now been fulfilled.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	0	448,340	0	0	0	82,070	(530,410)
2017	0	448,340	0	0	0	82,070	(530,410)
2018	0	448,340	0	0	0	82,070	(530,410)

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ON-GOING
Title:	Wastewater Revenues		EXISTING

Justification:

This request is to increase the commercial (\$358,200) and residential (\$585,500) wastewater revenues for growth and for the Council-approved rate increase (2%) for 2016.

2016 Base Budget:

Commercial - (\$2,703,100)

Residential - (\$10,678,603)

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	0	0	0	0	0	(943,700)	943,700
2017	0	0	0	0	0	(943,700)	943,700
2018	0	0	0	0	0	(943,700)	943,700

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ON-GOING
Title:	Laboratory Supplies		EXISTING

Justification:

Laboratory, field equipment and supplies for the wastewater treatment facilities were tendered in the summer of 2015. Only one compliant bid was received with a cost significantly higher than the current budget. Funding is requested to address the increase in the contract cost.

2016 Base Budget \$60,000

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	75,000	0	0	0	0	0	(75,000)
2017	75,000	0	0	0	0	0	(75,000)
2018	75,000	0	0	0	0	0	(75,000)

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ONE-TIME
Title:	Confined Space Entry Equipment		EXISTING

Justification:

Additional equipment is required to meet the requirements of WorkSafeBC when entering confined space at the Wastewater Treatment Facility. This request is to purchase additional confined space entry equipment. Without this equipment, work in confined spaces will be limited or not performed. This could result in equipment downtime; affecting facility effluent quality.

2016 Base Budget \$18,200

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	25,000	0	0	0	0	0	(25,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ON-GOING
Title:	McKinley Landing Sewer Lift Stations O & M Costs		NEW

Justification:

Four new Sewer Lift Stations are being constructed to service the McKinley Landing Development and funds are required for ongoing operation and maintenance. These stations have higher than average maintenance costs due to the addition of odour control equipment and chemicals required for these longer sewer mains.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	83,200	0	0	0	0	0	(83,200)
2017	83,200	0	0	0	0	0	(83,200)
2018	83,200	0	0	0	0	0	(83,200)

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ONE-TIME
Title:	Programmable Logic Software		NEW

Justification:

This request is to purchase programmable logic controller software that is compatible with Windows Version 7. Without this software, staff will not be able to access the programmable logic controllers.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	35,000	0	0	0	0	0	(35,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ONE-TIME
Title:	Tradewaste Treatment Facility Software Replacement		NEW

Justification:

The Supervisory Control & Data Acquisition (SCADA) software at the Tradewaste Treatment Facility is now obsolete and no longer supported. This request is to replace, install and configure the software and hardware with the same SCADA package that the Wastewater Treatment Facility is running, in order to reduce costs in staff training, stocking of spare parts, and service agreements. This is Phase 2 of the project and is fully funded by our Industry partners.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	50,000	0	0	0	0	(50,000)	0

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ONE-TIME
Title:	Cedar Ave Lift Station Kiosk		NEW

Justification:

Funds are required to replace the generator enclosure at Cedar Ave. Sewer Lift Station. The present enclosure was installed in 1995 and has been repaired several times but corrosion continues and the enclosure now needs to be replaced. The replacement process consists of: removal of the existing enclosure, installation of a raised concrete housekeeping pad and supply and installation of the new enclosure.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	26,000	0	0	0	0	0	(26,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ONE-TIME
Title:	Exterior Lighting		NEW

Justification:

This request is to replace the outside lighting throughout the facility with LED lights in an effort to reduce energy and associated costs. Lighting will be installed by staff and contractors. The funding for the request comes from a Fortis Energy Audit Rebate received in 2012 and 2013, so there will be zero impact on the Wastewater reserve.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	85,000	0	0	(85,000)	0	0	0

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ONE-TIME
Title:	Effluent Reuse Water Pump and Controller		NEW

Justification:

Effluent reuse water pumps provide treated plant effluent water to equipment and hose stations within the Wastewater Treatment Facility. This request is for an additional effluent reuse water pump and new controller allowing for energy reductions and associated costs. The pump and controller will be installed by staff. The funding for the request comes from a Fortis Energy Audit Rebate received in 2012 and 2013, so there will be zero impact on the Wastewater reserve.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	50,000	0	0	(50,000)	0	0	0

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ON-GOING
Title:	Power and Gas Online Monitoring and Reporting		NEW

Justification:

Online monitoring and data collection is gathered from the Wastewater Facility; motor control centers and power distribution centers. This information is put together in a monthly report that is used to help streamline operations and highlight areas of high electrical consumption and high natural gas usage. This request is to continue with the data collection and reporting for three (3) years, \$20,000 annually. The funding for the request comes from a Fortis Energy Audit Rebate received in 2012 and 2013, so there will be zero impact on the Wastewater reserve.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	20,000	0	0	(20,000)	0	0	0
2017	20,000	0	0	(20,000)	0	0	0
2018	20,000	0	0	(20,000)	0	0	0

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ON-GOING
Title:	Internal Equipment		EXISTING

Justification:

This request is to increase the internal equipment budget for vehicles used primarily on site. There has been an increase in the amount of hours needed for vehicles/equipment to deal with operational, maintenance and repair needs at the Wastewater Treatment Facility. This includes an increase in the use of a Vactor truck for scum and sludge clean-up and removal, excavation of underground piping and utilities for repair, as well as correcting an identified underfunding of on site vehicles.

2016 Base Budget \$321,190

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	30,000	0	0	0	0	0	(30,000)
2017	30,000	0	0	0	0	0	(30,000)
2018	30,000	0	0	0	0	0	(30,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Utility Services		ONE-TIME
Title:	Secondary Clarifier Skimmer Assembly		NEW

Justification:

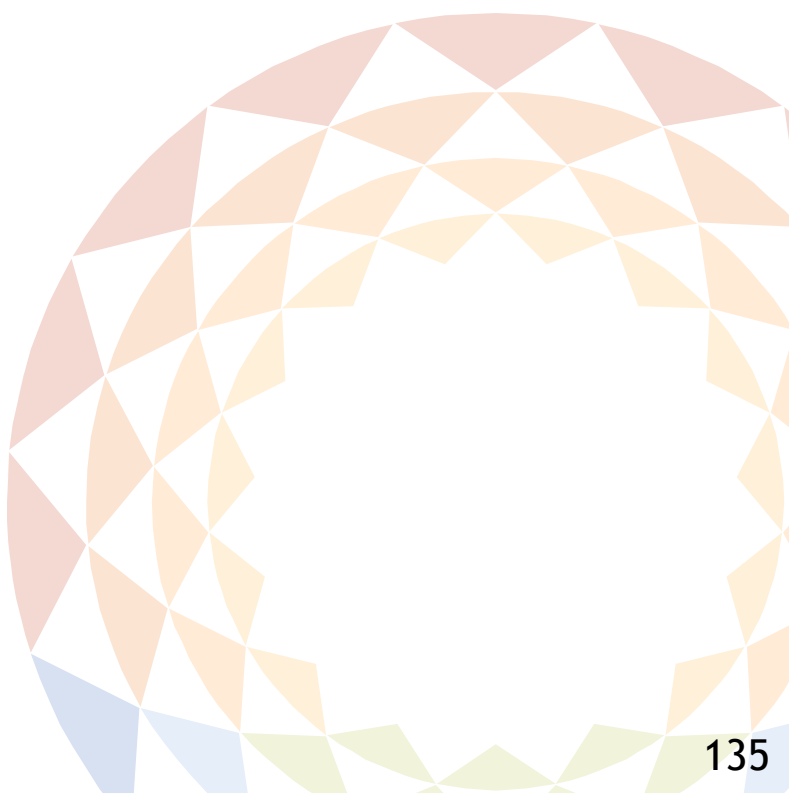
This request is to purchase two skimmer mechanisms which gather and help remove floating solids.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	10,000	0	0	0	0	0	(10,000)



Corporate & Protective Services



2016 Operating Requests

PROVISIONAL Budget

Summary

General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Corporate & Protective Services									
J3	Corporate Update - Financial Services Oversight	60,000	0	0	0	0	0	(60,000)	OT
J3	Enhancement of Corporate Purchasing Card Program Term Position	25,000	0	0	0	0	0	(25,000)	OT
J4	Utility Billing Contract 2016	22,168	0	0	0	0	(22,168)	0	OG
J4	eProcurement Software	12,000	0	0	0	(12,000)	0	0	OG
J5	Accounting Technician Position	54,340	0	0	0	0	0	(54,340)	OG
J5	Return/Stay at Work Management System	25,000	(25,000)	0	0	0	0	0	OT
J6	Bylaw Administrative Support Position	22,710	0	0	0	0	0	(22,710)	OG
J6	Bylaw Enforcement Officers - Two Positions	93,300	0	0	0	0	0	(93,300)	OG
J7	Two Accountant Positions	118,980	0	0	0	0	0	(118,980)	OG
Division Priority 1 Total		433,498	(25,000)	0	0	(12,000)	(22,168)	(374,330)	
Total Priority 1 Operating		433,498	(25,000)	0	0	(12,000)	(22,168)	(374,330)	

2016 Operating Requests

PROVISIONAL Budget

Summary

General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
<u>Corporate & Protective Services</u>									
J7	Performance Improvement Consultant Position	63,140	0	0	0	0	0	(63,140)	OG
J8	Legislative Assistant Position	49,350	0	0	0	0	0	(49,350)	OG
J8	Business License Improvement Implementation - Term Position	42,890	0	0	0	0	0	(42,890)	OG
J9	In-House Records Storage Position	175,210	0	0	0	0	0	(175,210)	OG
J9	Procure to Pay Process Review Position	87,670	0	0	0	0	0	(87,670)	OT
J10	RIM Program - EDMS Functional Lead Position	49,350	0	0	0	0	0	(49,350)	OG
Division Priority 2 Total		467,610	0	0	0	0	0	(467,610)	
Total Priority 2 Operating		467,610	0	0	0	0	0	(467,610)	

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ONE-TIME
Title:	Corporate Update - Financial Services Oversight		NEW

Justification:

In 2016 the Financial Services (FS) department will implement model recommendations from the FS review engagement that address key areas of oversight, staff development and deployment, efficient use of finance and accounting staff and alignment with the recently adopted Principles and Strategies for Financial Strength and Stability. Support is needed to develop an implementation, communications and change management plan; policies; and assist with audit requirements.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	60,000	0	0	0	0	0	0	(60,000)

Division:	Corporate & Protective Services	Priority:	1
Department:	Purchasing		ONE-TIME
Title:	Enhancement of Corporate Purchasing Card Program Term Position		NEW

Justification:

The City's Corporate Credit Card is characterised when the card is used by employees for general business expenses for non-repititive expenses. A P-Card program can bring savings to budgets and to operational resources. Opportunities exist for the City to enhance the use of the corporate credit card as a corporate P-Card program including fully automating the transactional data into the accounts payable system from the card provider's systems, implementing P-Card with selected suppliers / categories and leveraging the payment term negotiation with the card provider, identifying ghost account opportunities (ie requiring the use of a specific supplier without the use of a physical card), defining detailed policies for P-Card separated from Corporate Purchasing Card (CPC) and implementing e-catalog with limited SKUs using the P-Cards to manage and direct City spending.

A CPC is essentially what is in place currently. Enhancing to a P-Card program will bring efficiencies and savings to every department.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	25,000	0	0	0	0	0	0	(25,000)

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	Utility Billing Contract 2016		NEW

Justification:

Customer billing and meter reading costs are expected to increase in 2016 based on the contract, which calls for increases based on Consumer Price Index (CPI) changes.

Base budget \$1,344,693

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	22,168	0	0	0	0	0	(22,168)	0
2017	22,168	0	0	0	0	0	(22,168)	0
2018	22,168	0	0	0	0	0	(22,168)	0

Division:	Corporate & Protective Services	Priority:	1
Department:	Purchasing		ON-GOING
Title:	eProcurement Software		NEW

Justification:

Funding is requested for the purchase and ongoing support for eProcurement software. eProcurement software will provide an electronic platform for suppliers to submit their proposals, for evaluators to receive compliant submissions for evaluations electronically, and for evaluations to be done electronically. The software will also determine compliancy of the process. (ie. no late bids accepted, mandatory requirements won't be missed by proponents). Moving to eProcurement has many benefits. It will reduce the time required by buyers to ready submissions for evaluation, there will be less resources required by City Clerks to close procurement competitions, the percent of compliant submissions should increase, and evaluations will be more complete for debriefs. In order to choose the right eProcurement software solution, staff will pilot a number of products to ensure appropriate functionality and fit for the City.

Corporate Framework: A STRONG ECONOMY - Open, Transparent & Consistent Governance

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	12,000	0	0	0	0	(12,000)	0	0
2017	12,000	0	0	0	0	(12,000)	0	0
2018	12,000	0	0	0	0	(12,000)	0	0

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	Accounting Technician Position		NEW

Justification:

Demands on the Financial Services Department over the past five years has resulted in limited support to the corporation as well as reduced quality, controls, and oversight. The addition of one Accounting Technician position will enable the department to provide greater support for corporation by ensuring strong financial management. A best practice includes the preparation and review of tasks and this separation of duty can be achieved through this additional position.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	54,340	0	0	0	0	0	0	(54,340)
2017	72,360	0	0	0	0	0	0	(72,360)
2018	72,360	0	0	0	0	0	0	(72,360)

Division:	Corporate & Protective Services	Priority:	1
Department:	Risk Management		ONE-TIME
Title:	Return/Stay at Work Management System		NEW

Justification:

This request is to complete a review of the City of Kelowna's current Disability Management practices using industry best practices and WorksafeBC direction. This review will include both occupational and non-occupational disability management with a goal of providing recommendations on an Integrated Disability Management System. This system will assist the City in having a healthier workforce, reducing the cost and impact of employee disability, accommodation and reducing 'lost work time' claims. Between occupational and non-occupational disability and accommodations, the HR department is managing between 35 and 45 open cases at all times representing a significant cost to the organization. For each 25% reduction in lost work time, the City saves \$35,000 annually. This project will include a gap analysis of the current Disability Management practices followed by assistance to close the gaps.

Corporate Framework: A WELL-RUN CITY - Passionate Public Service

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	25,000	(25,000)	0	0	0	0	0	0

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Bylaw Services		ON-GOING
Title:	Bylaw Administrative Support Position		NEW

Justification:

One part time Bylaw Coordinator position is necessary to add to the existing administrative pool on an ongoing basis to address increased administrative and screening duty workload volumes and additional administration of Council directed enforcement initiatives. This will also support a succession training plan for an impending retirement in a key administrative position.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	22,710	0	0	0	0	0	0	(22,710)
2017	38,420	0	0	0	0	0	0	(38,420)
2018	38,420	0	0	0	0	0	0	(38,420)

Division:	Corporate & Protective Services	Priority:	1
Department:	Bylaw Services		ON-GOING
Title:	Bylaw Enforcement Officers - Two Positions		NEW

Justification:

Activity and enforcement calls for service in the downtown core increase significantly over the summer months each year. With increased seasonal enforcement workload, a casual part time pool of Bylaw Enforcement officers is required to bolster the current compliment of existing staff. Two casual summer-term positions (May - Sept) are required to meet the demand for increased enforcement levels in the downtown , which will ensure a sense of safety to the public is maintained and support continued economic growth in the newly revitalized Bernard Ave and waterfront districts during their busiest period.

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	93,300	0	0	0	0	0	0	(93,300)
2017	93,300	0	0	0	0	0	0	(93,300)
2018	93,300	0	0	0	0	0	0	(93,300)

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	Two Accountant Positions		NEW

Justification:

Demands on the Financial Services Department over the past five years has resulted in limited support to the corporation as well as reduced quality, controls, and oversight. The addition of two Accountant positions will enable the department to provide greater support for corporation by ensuring strong financial management. A best practice includes the preparation and review of tasks and this separation of duty can be achieved through these two additional staff.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	118,980	0	0	0	0	0	0	(118,980)
2017	158,120	0	0	0	0	0	0	(158,120)
2018	158,120	0	0	0	0	0	0	(158,120)

Division:	Corporate & Protective Services	Priority:	2
Department:	Financial Services		ON-GOING
Title:	Performance Improvement Consultant Position		NEW

Justification:

Increasing the staffing within Financial Services by adding one Performance Improvement Consultant as a exempt position will enable the department to prioritize value and determine key focus areas that can be leveraged by enhanced use of current technology. This will include a review of financial processes, improved performance measures and management discussion and analysis. This request is for a two year term position with potential for a six month extension.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	63,140	0	0	0	0	0	0	(63,140)
2017	83,600	0	0	0	0	0	0	(83,600)
2018	83,100	0	0	0	0	0	0	(83,100)

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	2
Department:	City Clerk		ON-GOING
Title:	Legislative Assistant Position		NEW

Justification:

The Office of the City Clerk is requesting the addition of a full-time Legislative Assistant. The position will be aligned within the Office of the City Clerk to increase direct specialized support for Legislative Services, including those related to development applications, regulatory tools, governance/policy, and elector approval processes/elections. This position will also support existing clerical resources which are dedicated to office administration and the daily Corporate Records & Information Management (RIM) program activities including the City's paper (eRIM/CFI) and electronic document management (EDMS) systems.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	49,350	0	0	0	0	0	0	(49,350)
2017	65,700	0	0	0	0	0	0	(65,700)
2018	65,700	0	0	0	0	0	0	(65,700)

Division:	Corporate & Protective Services	Priority:	2
Department:	Corporate & Protective Services		ON-GOING
Title:	Business License Improvement Implementation - Term Position		NEW

Justification:

A comprehensive review of the Business License regime was completed in 2014. Recommendations included making significant policy and business license bylaw changes to allow for a better matching of license fees values to cost of regulating business classifications and to improve the overall value of licensing.

The Bylaw Supervisor position would initiate the work on rewriting the business license bylaw, examine processes and streamline coordination between the various department and agencies involved in the regulation of business in the city. This position would work with Information Services to recommend a system to administer the business license program.

The cost of this position will be covered by additional business license revenues anticipated in 2016 and by adjusting fee structures in future years.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	42,890	0	0	0	0	0	0	(42,890)
2017	85,000	0	0	0	0	0	0	(85,000)
2018	85,000	0	0	0	0	0	0	(85,000)

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	2
Department:	City Clerk		ON-GOING
Title:	In-House Records Storage Position		NEW

Justification:

Managing corporate (paper) records in-house is a cost-effective and efficient way to improve accessibility to corporate information for daily business activities, and enable innovation in the provision of records and information services. Currently, a majority of archived and permanent records are located off-site in a records storage facility, with costs per cubic foot for storage and service delivery charges for daily retrieval of corporate information. With each contract, these costs increase with the cost of doing business based on competition in the market. Over the next 10 years, it is anticipated that the number of paper records will gradually decrease. However, as the bulk of records in storage will require review for disposition, the increase in service delivery charges will offset any potential savings. Rather than budget for annual increases, the in-house records storage model would provide the City with options to, at a minimum, maintain annual costs for records storage, and explore new ways to provide corporate information in the most efficient and effective way.

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	175,210	0	0	0	0	0	0	(175,210)
2017	57,370	0	0	0	0	0	0	(57,370)
2018	57,370	0	0	0	0	0	0	(57,370)

Division:	Corporate & Protective Services	Priority:	2
Department:	Purchasing		ONE-TIME
Title:	Procure to Pay Process Review Position		NEW

Justification:

This funding request is for support resources to complete the project "Procure to Pay - Purchase Approval Levels and Workflow". In scope for this project is a review and revision of the Purchasing and Invoice Approval Levels Policy and development and implementation of electronic workflow in Agresso. Many work areas have identified challenges in the Procure-to-pay cycle. This project addresses the opportunity to achieve efficiency and resource savings in the requisitioning process.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	87,670	0	0	0	0	0	0	(87,670)

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	2
Department:	City Clerk		ON-GOING
Title:	RIM Program - EDMS Functional Lead Position		NEW

Justification:

The Office of the City Clerk is realigning staff resources in support of changing corporate needs, including the expansion of the existing Records and Information Management (RIM) program to include electronic records and information. Following implementation in 2015 of the Electronic Document Management System (EDMS), a new position is required to lead this new function corporately and continue to develop, implement, monitor, and audit all program components and requirements. This position is critical to ensure the City meets legislative requirements, ongoing business needs, and a commitment to securing paper and electronic information as corporate and public assets.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	49,350	0	0	0	0	0	0	(49,350)
2017	81,120	0	0	0	0	0	0	(81,120)
2018	81,120	0	0	0	0	0	0	(81,120)

2016 Reduction Requests

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Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Corporate & Protective Services									
J13	Interest Expense - Prepaid Taxes	(70,000)	0	0	0	0	0	70,000	OG
	Division Priority 1 Total	(70,000)	0	0	0	0	0	70,000	
	Total Priority 1 Reduction Requests	(70,000)	0	0	0	0	0	70,000	

2016 Reduction Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	Interest Expense - Prepaid Taxes		

Justification:

Taxpayers participating in the property tax installment program receive credit interest on their account monthly at a rate equal to the Royal Bank prime rate at that date less 3%. A minimum of .4% will be paid if the bank rate is less than or equal to 3.4%. Due to current low interest rates the interest expense budget has not been fully utilized. This Expenditure Reduction request will realign the interest expense budget to better reflect the projected change in the bank rate.

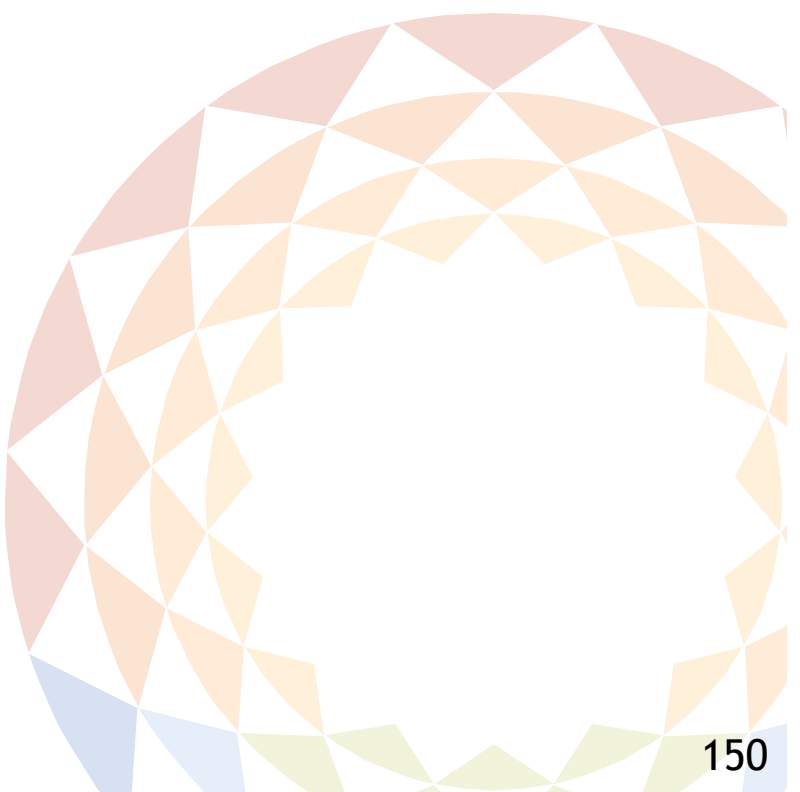
2016 Base Budget \$150,000

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	(70,000)	0	0	0	0	0	0	70,000
2017	(70,000)	0	0	0	0	0	0	70,000
2018	(70,000)	0	0	0	0	0	0	70,000



Police Services



2016 Operating Requests
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Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Corporate & Protective Services									
<i>Police Services</i>									
J17	Client Support Technician Position	61,450	0	0	0	0	0	(61,450)	OG
J17	Contract Services - Cell Guards & Prisoner Meals	55,750	0	0	0	(22,300)	0	(33,450)	OG
J18	Police Information Checks	0	0	0	0	57,080	0	(57,080)	OG
J18	RCMP - 3 Regular Member Positions	239,480	0	0	0	0	0	(239,480)	OG
J19	Fingerprint Fees and Disclosure Fees	0	0	0	0	(10,000)	0	10,000	OG
J19	Towing Contract - Service Revenue	0	0	0	0	(16,500)	0	16,500	OG
J20	RCMP Contract Services	1,070,140	0	0	0	0	0	(1,070,140)	OG
J20	Airport Policing	7,830	0	0	0	(6,260)	0	(1,570)	OG
Department Priority 1 Total		1,434,650	0	0	0	2,020	0	(1,436,670)	
Total Priority 1 Operating		1,434,650	0	0	0	2,020	0	(1,436,670)	

2016 Operating Requests

PROVISIONAL Budget

Summary General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Corporate & Protective Services									
<i>Police Services</i>									
J21	Crime Analyst Technician Position	56,330	0	0	0	0	0	(56,330)	OG
J21	RCMP - 3 Regular Member Positions	119,740	0	0	0	0	0	(119,740)	OG
Department Priority 2 Total		176,070	0	0	0	0	0	(176,070)	
Total Priority 2 Operating		176,070	0	0	0	0	0	(176,070)	

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Police Services		ON-GOING
Title:	Client Support Technician Position		NEW

Justification:

Client Support Technicians are responsible for assisting with all computer related technology and activities at the Kelowna RCMP Detachment and four satellite locations. The RCMP initiated two major projects (Email Transformation initiative and Electronic Document and Records Management System project) in the fall of 2014 that will continue for 3-5 years. Police Services is requesting one additional Client Support Technician to keep pace with these demands. In addition, the new, larger detachment is scheduled to be completed in 2017 which will substantially increase computer equipment requirements and IT support.

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	61,450	0	0	0	0	0	0	(61,450)
2017	81,830	0	0	0	0	0	0	(81,830)
2018	81,830	0	0	0	0	0	0	(81,830)

Division:	Corporate & Protective Services	Priority:	1
Department:	Police Services		ON-GOING
Title:	Contract Services - Cell Guards & Prisoner Meals		EXISTING

Justification:

This budget request is to accommodate expected cost increases for cell guards and prisoner meals. When the new detachment is built in 2017 there will be 7 more cells which will require additional guards. Additional budget is required to fund these new guards, and the expected salary and management fee increases. The existing contract for prisoner meals includes the option of negotiating 4 additional 1 year extensions. This budget request is to fund an expected annual 5% cost of living increase based on previous years.

2016 Base Budget: \$740,383

Corporate Framework: A SAFE CITY - Maintaining Order

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	55,750	0	0	0	0	(22,300)	0	(33,450)
2017	161,790	0	0	0	0	(64,720)	0	(97,070)
2018	298,130	0	0	0	0	(119,250)	0	(178,880)

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Police Services		ON-GOING
Title:	Police Information Checks		EXISTING

Justification:

In November 2013, the Province of British Columbia implemented a free online service for police information checks. Due to the number of people/organizations utilizing this free service, the revenue has decreased.

2016 Base Budget: \$157,080

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	57,080	0	(57,080)
2017	0	0	0	0	0	57,080	0	(57,080)
2018	0	0	0	0	0	57,080	0	(57,080)

Division:	Corporate & Protective Services	Priority:	1
Department:	Police Services		ON-GOING
Title:	RCMP - 3 Regular Member Positions		NEW

Justification:

In comparison with ten other policing agencies, the average ratio is one police officer for every 681 residents. Statistics dated June 2015 show an increase of 1,386 (1.1%) in the City of Kelowna's population in 2014. The population is expected to increase by 2,900 (2.35%) by 2016. To maintain the ratio, six Regular Members are required. In addition, as per Tourism Kelowna, the City receives 1.5 million visitors annually, with the majority arriving between May and September. This influx creates a significant workload on the RCMP members.

In an effort to ensure that member resources are being utilized in the most efficient manner possible, Police Services has engaged the services of a consultant to analyze the current general duty patrol availability factor. Police Services is also engaging in a resource methodology and shift scheduling analysis to determine the most effective way to deploy member resources.

Corporate Framework: A SAFE CITY - Effective & Targeted Policing

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	239,480	0	0	0	0	0	0	(239,480)
2017	478,960	0	0	0	0	0	0	(478,960)
2018	478,960	0	0	0	0	0	0	(478,960)

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Police Services		ON-GOING
Title:	Fingerprint Fees and Disclosure Fees		EXISTING

Justification:

Revenues collected over the last two years for both fingerprint and disclosure fees have been greater than the budgeted amount. This budget request is to increase the budgets to better reflect the actual revenues being received.

2016 Base Budget Fingerprint Fees: \$35,000.00

2016 Base Budget Disclosure Fees: \$16,960.00

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	(10,000)	0	10,000
2017	0	0	0	0	0	(10,000)	0	10,000
2018	0	0	0	0	0	(10,000)	0	10,000

Division:	Corporate & Protective Services	Priority:	1
Department:	Police Services		ON-GOING
Title:	Towing Contract - Service Revenue		EXISTING

Justification:

A new towing contract was awarded in 2015 increasing the service revenue in 2016 by \$16,500 and an additional \$6,000 in 2017. This budget request is to increase the revenue budget to reflect this increase.

2016 Base Budget: \$57,500

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	(16,500)	0	16,500
2017	0	0	0	0	0	(22,500)	0	22,500
2018	0	0	0	0	0	(22,500)	0	22,500

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Police Services		ON-GOING
Title:	RCMP Contract Services		EXISTING

Justification:

This request reflects the cost increases for 2016 RCMP services.

2016 Base Budget: \$26.1 million

Corporate Framework: A SAFE CITY - Effective & Targeted Policing

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	1,070,140	0	0	0	0	0	0	(1,070,140)
2017	1,070,140	0	0	0	0	0	0	(1,070,140)
2018	1,070,140	0	0	0	0	0	0	(1,070,140)

Division:	Corporate & Protective Services	Priority:	1
Department:	Police Services		ON-GOING
Title:	Airport Policing		EXISTING

Justification:

Transport Canada eliminated the funding for airport policing programs and the obligation to have policing presence for all US destined flights effective April 1, 2013. A police response is still required to meet obligations under the airport's federally mandated security program.

An interdepartmental agreement is in place with an 80/20 cost-sharing split that recognizes the time spent by the officers performing general duties while at the airport. The total estimated cost for the program for 2016 is \$225,984 with \$180,787 funded from airport reserves and \$45,197 funded from the City's general fund.

2016 Base Budget \$218,160

Corporate Framework: A SAFE CITY - Effective & Targeted Policing

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	14,090	(6,260)	0	0	0	(6,260)	0	(1,570)
2017	14,090	(6,260)	0	0	0	(6,260)	0	(1,570)
2018	14,090	(6,260)	0	0	0	(6,260)	0	(1,570)

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	2
Department:	Police Services		ON-GOING
Title:	Crime Analyst Technician Position		NEW

Justification:

This request is for one Crime Analyst Technician who will work in conjunction with the Crime Analysts and assist the Human Source Coordinator to implement the crime reduction strategy. In addition, this position will be responsible for providing a summary of crime trends to the Crime Analysts to allow them to create crime maps as well as creating and maintaining profiles of prolific offenders.

Since the departure of the contracted Crime Analyst Technician, the current three Crime Analysts have been working excessive overtime to compensate for the vacancy. Without the addition of this position, the crime reduction strategy would be negatively impacted. This impact will result in a reduced ability to assist RCMP Members in their investigations.

Corporate Framework: A SAFE CITY - Effective & Targeted Policing

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	56,330	0	0	0	0	0	0	(56,330)
2017	75,010	0	0	0	0	0	0	(75,010)
2018	75,010	0	0	0	0	0	0	(75,010)

Division:	Corporate & Protective Services	Priority:	2
Department:	Police Services		ON-GOING
Title:	RCMP - 3 Regular Member Positions		NEW

Justification:

In comparison with ten other policing agencies, the average ratio is one police officer for every 681 residents. Statistics dated June 2015 show an increase in the City of Kelowna population of 1,386 (1.1%) in 2014. The population is expected to increase by 2,900 (2.35%) by 2016. To maintain the ratio, six Regular Members are required. In addition, as per Tourism Kelowna, the City receives 1.5 million visitors annually, with the majority arriving between May and September. This influx creates a significant workload on the RCMP members.

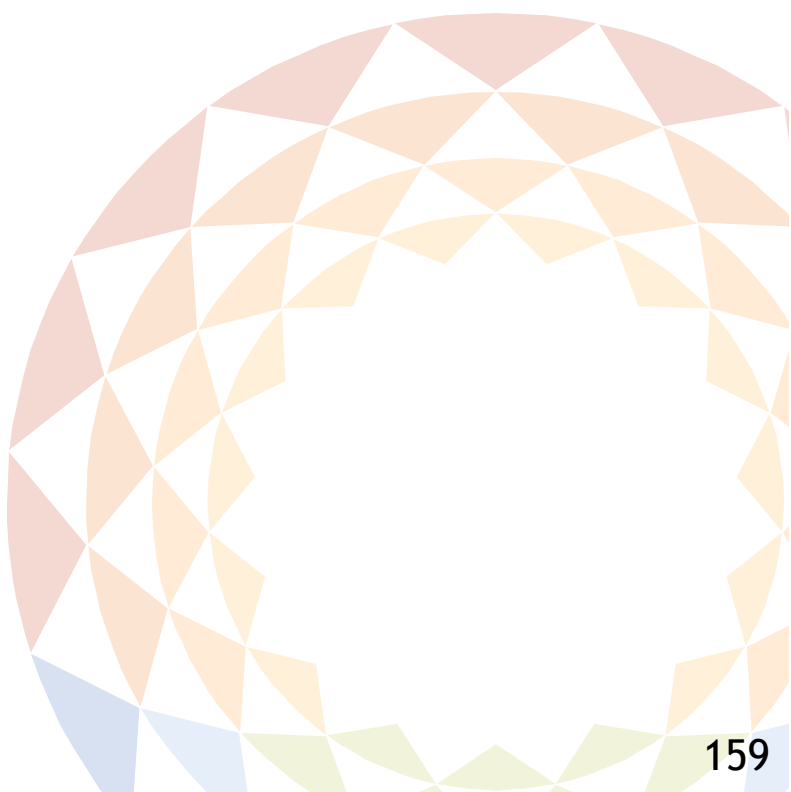
In an effort to ensure that member resources are being utilized in the most efficient manner possible, Police Services has engaged the services of a consultant to analyze the current general duty patrol availability factor. Police Services is also engaging in a resource methodology and shift scheduling analysis to determine the most effective way to deploy member resources.

Corporate Framework: A SAFE CITY - Effective & Targeted Policing

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	119,740	0	0	0	0	0	0	(119,740)
2017	478,960	0	0	0	0	0	0	(478,960)
2018	478,960	0	0	0	0	0	0	(478,960)



General Revenue



2016 Operating Requests

PROVISIONAL Budget

Summary

General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Corporate & Protective Services									
General Revenue									
J25	1% in Lieu of Taxes	0	0	0	0	(185,210)	0	185,210	OG
J25	Business Licence Revenue	0	0	0	0	(30,000)	0	30,000	OG
J26	Certificate of Recognition Rebate	0	45,800	0	0	(45,800)	0	0	OG
J26	FortisBC Gas Franchise Fee	0	0	0	0	28,090	0	(28,090)	OG
J27	Grants in Lieu of Taxes	0	0	0	0	2,430	0	(2,430)	OG
J27	Penalties and Interest	0	0	0	0	(15,000)	0	15,000	OG
J28	Traffic Fine Sharing Revenue	0	0	0	0	(286,610)	0	286,610	OT
Department Priority 1 Total		0	45,800	0	0	(532,100)	0	486,300	
Total Priority 1 Operating		0	45,800	0	0	(532,100)	0	486,300	

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	1% in Lieu of Taxes		EXISTING

Justification:

This request is to adjust General Revenues received from Utilities in lieu of property taxes based on 1% of 2014 Utility gross revenues within the City of Kelowna boundaries.

2016 Base Budgets:

Telus (\$6101): (\$212,314)

Fortis BC-Gas (\$6102): (\$411,462)

Shaw (\$6103): (\$182,167)

Fortis BC-Electricity: (\$1,104,482)

BC Hydro (\$6105): (\$7,324)

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	(185,210)	0	185,210
2017	0	0	0	0	0	(185,210)	0	185,210
2018	0	0	0	0	0	(185,210)	0	185,210

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	Business Licence Revenue		EXISTING

Justification:

This request is to increase the business licence revenue to better reflect the revenues being received.

2016 base budget is \$(1,355,700)

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	(30,000)	0	30,000
2017	0	0	0	0	0	(30,000)	0	30,000
2018	0	0	0	0	0	(30,000)	0	30,000

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	Certificate of Recognition Rebate		EXISTING

Justification:

The City of Kelowna was successful in maintaining the Certificate of Recognition (COR) from WorkSafeBC in 2015. The intended purpose of the rebate is to recognize municipalities that have safety management systems as well as to assist in the enhancement of safety programs and practices. This request is to increase the revenue budget to reflect the increase in the assessable payroll and the premium rate. The revenues received are contributed to the WorkSafe BC COR Rebate reserve.

2016 base budget (\$130,000)

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	45,800	0	0	0	(45,800)	0	0
2017	0	45,800	0	0	0	(45,800)	0	0
2018	0	45,800	0	0	0	(45,800)	0	0

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	FortisBC Gas Franchise Fee		EXISTING

Justification:

This request is to adjust the franchise fee revenue due from FortisBC down to \$1,317,040. The fee is based on 3% of the projected gross revenues from Natural Gas sales within the City of Kelowna during the 2015 calendar year.

2016 Base Budget \$1,345,130

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	28,090	0	(28,090)
2017	0	0	0	0	0	28,090	0	(28,090)
2018	0	0	0	0	0	28,090	0	(28,090)

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	Grants in Lieu of Taxes		EXISTING

Justification:

This request is to cover changes in Grants in Lieu of Taxes for 2016.

A decrease in Federal Grants in Lieu of Taxes is required to reflect actual experience.

2016 Base Budget: (\$117,411)

A decrease in Provincial Grants in Lieu of Taxes is required to reflect actual experience.

2016 Base Budget: (\$88,140)

An increase in Municipal Rate BC Building Corp in Lieu of Taxes is required to reflect actual experience.

2016 Base Budget: (\$288,618)

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	2,430	0	(2,430)
2017	0	0	0	0	0	2,430	0	(2,430)
2018	0	0	0	0	0	2,430	0	(2,430)

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	Penalties and Interest		EXISTING

Justification:

To adjust budget to more closely reflect actual experience.

2016 Base Budget for Penalties and Interest - Utilities: (\$45,000)

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	(15,000)	0	15,000
2017	0	0	0	0	0	(15,000)	0	15,000
2018	0	0	0	0	0	(15,000)	0	15,000

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ONE-TIME
Title:	Traffic Fine Sharing Revenue		EXISTING

Justification:

This request is to increase the Traffic Fine Revenues budget to reflect the amount received in 2015.
 2016 base budget is (\$1,447,153)

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	(286,610)	0	286,610

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	Grants in Lieu of Taxes		EXISTING

Justification:

This request is to cover changes in Grants in Lieu of Taxes for 2016.

A decrease in Federal Grants in Lieu of Taxes is required to reflect actual experience.

2016 Base Budget: (\$117,411)

A decrease in Provincial Grants in Lieu of Taxes is required to reflect actual experience.

2016 Base Budget: (\$88,140)

A decrease in Municipal Rate BC Building Corp in Lieu of Taxes is required to reflect actual experience.

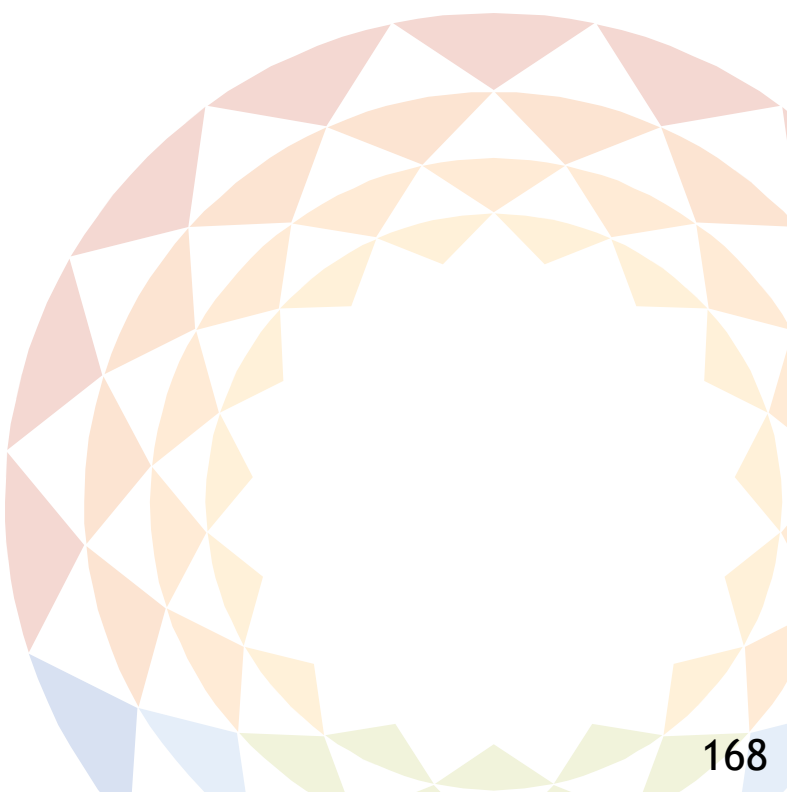
2016 Base Budget: (\$288,618)

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	47,750	0	(47,750)
2017	0	0	0	0	0	47,750	0	(47,750)
2018	0	0	0	0	0	47,750	0	(47,750)

Late Item Change

Debt & Other



2016 Operating Requests

PROVISIONAL Budget

Summary

General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Corporate & Protective Services									
<i>Debt & Other</i>									
J31	Other Working Capital	2,007,560	(255,800)	0	0	0	0	(1,751,760)	OG
J31	General Fund Debt Adjustment	919,020	(924,920)	0	0	0	0	5,900	OG
Shared	<i>* STPCO - Administration Cost Increases</i>	3,330	0	0	0	(14,880)	0	11,550	OG
Department Priority 1 Total		2,929,910	(1,180,720)	0	0	(14,880)	0	(1,734,310)	
Total Priority 1 Operating		2,929,910	(1,180,720)	0	0	(14,880)	0	(1,734,310)	

NOTE:

* *italics* denotes that this is shared, or part of another department operating request. In the originating department, the title is denoted by an "*".

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	Other Working Capital		EXISTING

Justification:

This request is to provide for contracts and other requirements that have been negotiated or are not resolved at the time the budget is prepared, but will become due during 2016.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	2,007,560	(255,800)	0	0	0	0	0	(1,751,760)
2017	2,007,560	(255,800)	0	0	0	0	0	(1,751,760)
2018	2,007,560	(255,800)	0	0	0	0	0	(1,751,760)

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	General Fund Debt Adjustment		NEW

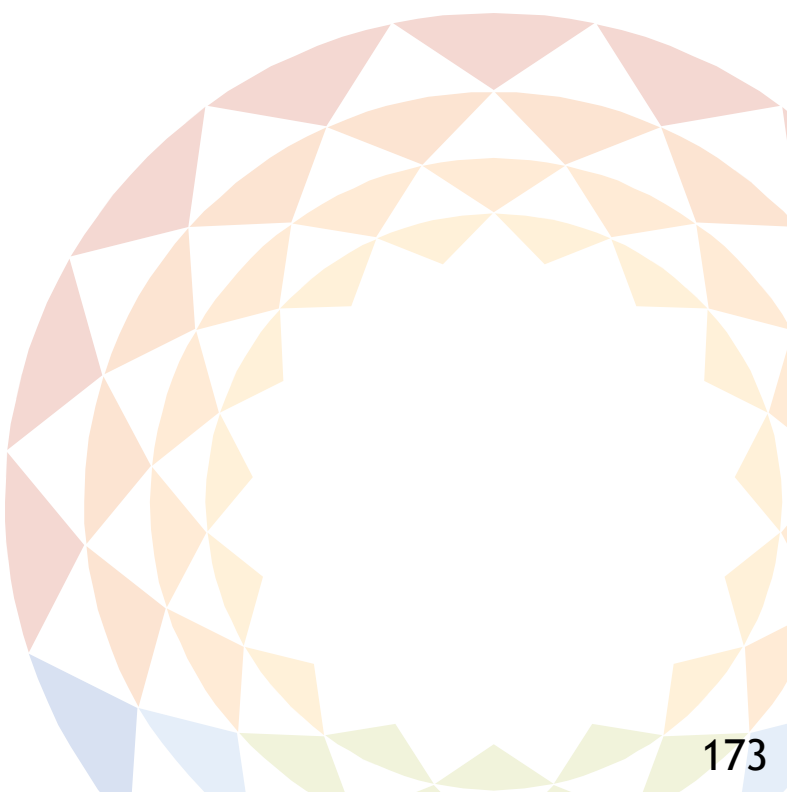
Justification:

Adjustment for general fund debt changes.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	919,020	(924,920)	0	0	0	0	0	5,900
2017	919,020	(924,920)	0	0	0	0	0	5,900
2018	919,020	(924,920)	0	0	0	0	0	5,900

Natural Gas



2016 Operating Requests

PROVISIONAL Budget

Summary

Natural Gas Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Cat
Natural Gas								
J35	Lease Revenue / Interest Costs	0	0	0	0	113,490	(113,490)	OG
J35	Natural Gas Debt Adjustment	3,900	0	0	0	0	(3,900)	OG
Department Priority 1 Total		3,900	0	0	0	113,490	(117,390)	
Total Priority 1 Operating		3,900	0	0	0	113,490	(117,390)	

2016 Operating Request Details

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	Lease Revenue / Interest Costs		EXISTING

Justification:

Adjustment to lease revenue/interest for the Fortis BC distribution lease. Lease revenue reduction from \$4,236,740 to \$4,126,600. Lease revenue interest decrease from \$103,860 to \$100,500.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	0	0	0	0	0	113,490	(113,490)
2017	0	0	0	0	0	113,490	(113,490)
2018	0	0	0	0	0	113,490	(113,490)

Division:	Corporate & Protective Services	Priority:	1
Department:	Financial Services		ON-GOING
Title:	Natural Gas Debt Adjustment		EXISTING

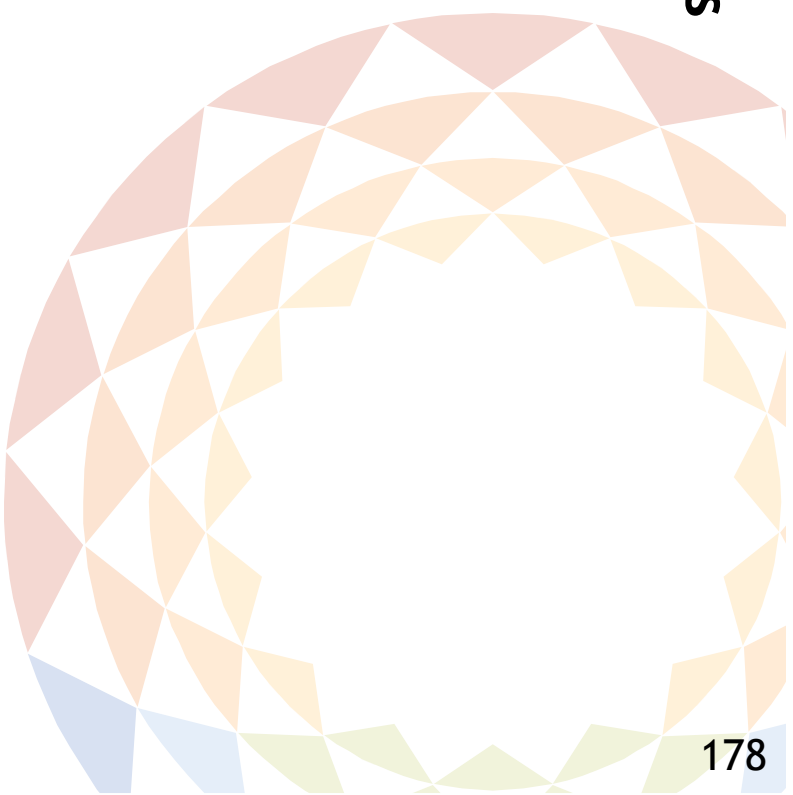
Justification:

To adjust the budget for interest payments.

Corporate Framework: A WELL-RUN CITY - Strong Financial Management

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	3,900	0	0	0	0	0	(3,900)
2017	3,900	0	0	0	0	0	(3,900)
2018	3,900	0	0	0	0	0	(3,900)





2016 Operating Requests

PROVISIONAL Budget

Summary

General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Communications & Information Services Division									
K3	Software and Hardware Maintenance	106,100	0	0	0	0	0	(106,100)	OG
K3	Virtual City Business Systems Analyst Position	77,250	0	0	0	0	0	(77,250)	OG
K4	Communications Coordinator Position	28,030	0	0	0	0	0	(28,030)	OG
K4	Analytics/Open Data Business Systems Analyst Position	51,590	0	0	0	0	0	(51,590)	OG
K5	Information Services Co-op Student Position	35,130	0	0	0	0	0	(35,130)	OG
Division Priority 1 Total		298,100	0	0	0	0	0	(298,100)	
Total Priority 1 Operating		298,100	0	0	0	0	0	(298,100)	

2016 Operating Requests

PROVISIONAL Budget

Summary

General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
<u>Communications & Information Services Division</u>									
K5	Professional and Consulting Services	30,000	0	0	0	0	0	(30,000)	OG
K6	Professional & Consulting Services - Marketing	5,000	0	0	0	0	0	(5,000)	OG
K6	Spatial Data Business Systems Analyst Position	51,590	0	0	0	0	0	(51,590)	OG
Division Priority 2 Total		86,590	0	0	0	0	0	(86,590)	
Total Priority 2 Operating		86,590	0	0	0	0	0	(86,590)	

2016 Operating Request Details

Division:	Communications & Information Services	Priority:	1
Department:	Information Services		ON-GOING
Title:	Software and Hardware Maintenance		EXISTING

Justification:

This request is to cover the increase in annual Support and Maintenance fees for new & existing Software and Hardware. The majority (80%) of the request will be used to address anticipated increases in some of the existing Maintenance Agreements that result from vendor contract increases, licensing and anticipated increases due to the Canadian/US dollar exchange rate. The remaining amount (20%) will provide for new Maintenance Agreements on Hardware and Software purchased in 2014 and 2015. Current Maintenance and Support contracts include the Agresso Financial Management System, Autodesk- AutoCAD and Civil 3D Design Software, Fire Department Management and Dispatch (FDM), Microsoft Server and Database Products, Network Core, High Speed Hardware, Phone Servers which are the primary servers for phones and voice mail, Security products for Anti-Virus, Spam and Internet filtering; and VMware which is the City's Virtual Server environment.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	106,100	0	0	0	0	0	0	(106,100)
2017	106,100	0	0	0	0	0	0	(106,100)
2018	106,100	0	0	0	0	0	0	(106,100)

Division:	Communications & Information Services	Priority:	1
Department:	Information Services		ON-GOING
Title:	Virtual City Business Systems Analyst Position		NEW

Justification:

The City needs to position its web platforms (internal and external) for the next generation. This will be accomplished with dynamic state of the art platforms that incorporates and integrates e-services, mapping, open data and communications. The City's current web platform, which is the City's most visited "facility" is outdated, static (one-way) and not mobile friendly. The existing platform was refreshed in 2008 and due to limited resources and the platform's limitations has largely gone unchanged to better meet citizens' and employees' needs.

The addition of a full time Business Systems Analyst will provide the expertise and capacity to enable the implementation of emerging technologies with a renewed and ongoing focus to enhance service delivery to citizens and staff. The future that is imagined includes citizens typing in "I want to buy a transit pass" then purchasing and using it within minutes, or citizens having a live chat with a city planner to help walk them through the steps to opening a new business. The opportunities are limitless.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	77,250	0	0	0	0	0	0	(77,250)
2017	102,910	0	0	0	0	0	0	(102,910)
2018	102,910	0	0	0	0	0	0	(102,910)

2016 Operating Request Details

Division:	Communications & Information Services	Priority:	1
Department:	Community Engagement		ON-GOING
Title:	Communications Coordinator Position		NEW

Justification:

To provide communications support to Departments for significant City projects ranging from Planning exercises to Capital projects. This is a full time equivalent position and will be allocated to the highest Corporate need based on the level of community engagement required, complexity of the project, number of and impact to stakeholders and other competing priorities. Support for projects will be provided through the project budget.

Corporate Framework: A WELL-RUN CITY - Engaged Communities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	28,030	0	0	0	0	0	0	(28,030)
2017	37,040	0	0	0	0	0	0	(37,040)
2018	37,040	0	0	0	0	0	0	(37,040)

Division:	Communications & Information Services	Priority:	1
Department:	Information Services		ON-GOING
Title:	Analytics/Open Data Business Systems Analyst Position		NEW

Justification:

The goal of Data Analytics is to help the City make more informed business decisions through analysis of large and diverse volumes of data. Analytics is the process of examining a variety of data types to uncover hidden patterns, market trends, & other business information. This has the potential to decrease expenses, improve customer service & operational efficiency. Providing more data sets, in a systematic & structured way, will over time help the city be more transparent & allow citizens to help develop solutions.

This position will support the development of Data Analytics and improved availability of Open Data. In the past year data analytics was successfully used to better understand the city's response during the January snow event. The use of service request and vehicle location data demonstrated that the city had plowed streets according to policy. This facilitated the decision to reduce budget for additional equipment. Areas to be explored and improved could include Fire, RCMP, service requests, City fleet, facility locations, transportation, purchasing and staffing.

Corporate Framework: A WELL-RUN CITY - Pioneering Leadership

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	51,590	0	0	0	0	0	0	(51,590)
2017	102,910	0	0	0	0	0	0	(102,910)
2018	102,910	0	0	0	0	0	0	(102,910)

2016 Operating Request Details

Division:	Communications & Information Services	Priority:	1
Department:	Information Services		ON-GOING
Title:	Information Services Co-op Student Position		NEW

Justification:

Information Services (IS) has hired Business Systems Analyst (BSA) co-op students on a trial basis for the last couple of years. This trial has been successful and supports the increased usage of co-op students to continue to assist BSAs to implement, maintain and enhance applications.

IS is requesting funding for the equivalent of one full-time equivalent co-op position that will allow for the hiring for up to 3 terms of co-op students, with flexibility to spread out over the three semesters, for 4 and 8 month durations. This flexibility will allow the co-ops to be assigned to highest need and best fit projects or backfill support.

There are over 50% of IS systems that will need replacing in the next few years. There is also a high support load servicing the existing systems. This co-op position budget will help support the BSA positions as they focus on the upcoming system replacements.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	35,130	0	0	0	0	0	0	(35,130)
2017	52,690	0	0	0	0	0	0	(52,690)
2018	52,690	0	0	0	0	0	0	(52,690)

Division:	Communications & Information Services	Priority:	2
Department:	Information Services		ON-GOING
Title:	Professional and Consulting Services		EXISTING

Justification:

This request is to increase professional and consulting services, as specialized consultants are required to assist staff in the delivery of projects and support systems like:

- 1) Network Installation, Configuration and Maintenance
- 2) Microsoft Database Design and Configuration
- 3) Security Audits
- 4) Geographic Information System (GIS/CAD) Design, Support and Training
- 5) Phone Configuration and Maintenance
- 6) Miscellaneous computer repairs to equipment not under warranty.

2016 Base Budget \$43,688

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	30,000	0	0	0	0	0	0	(30,000)
2017	30,000	0	0	0	0	0	0	(30,000)
2018	30,000	0	0	0	0	0	0	(30,000)

2016 Operating Request Details

Division:	Communications & Information Services	Priority:	2
Department:	Corporate Communications		ON-GOING
Title:	Professional & Consulting Services - Marketing		NEW

Justification:

The need for professional, up to date Corporate Photography and Videography has grown as efforts to engage with residents continue to expand into new and more visual channels. The Corporation makes extensive use of photography to depict a city that is active, culturally vibrant, economically diverse and well-managed. Public documents that make extensive use of photographs and/or videos include Websites and Intranets, Social Media, public engagement, information campaigns, Advertisements, public presentations, CityViews, the Annual Report, Recreation Guide and a number of other public presentations. This account will serve all Corporate Communication requirements.

Corporate Framework: A WELL-RUN CITY - Engaged Communities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	5,000	0	0	0	0	0	0	(5,000)
2017	5,000	0	0	0	0	0	0	(5,000)
2018	5,000	0	0	0	0	0	0	(5,000)

Division:	Communications & Information Services	Priority:	2
Department:	Information Services		ON-GOING
Title:	Spatial Data Business Systems Analyst Position		NEW

Justification:

Spatial Data Analytics is the interpretation and presentation of complex data sets through graphical representation such as maps, dashboards as well as open data sites. The city has had Geographic Information Systems (GIS) for many years and the system has supported the operational requirements of City departments well. GIS has the potential to be better utilized with other systems and data repositories to support quantified business decisions.

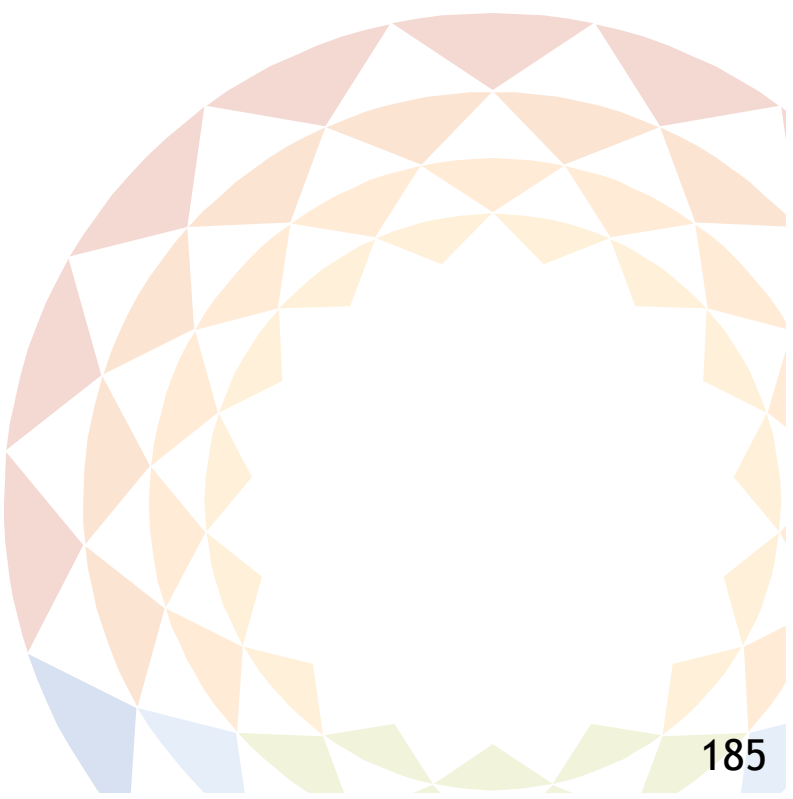
The Spatial Data Business Systems Analyst (BSA) and the Analytics/Open Data BSA will create a team of data specialists that will work with city departments as well as other public and private bodies to create a data directory. This will allow departments to work beyond their traditional information sources. The community will be provided data sources to help improve business decisions over time.

Data presented in graphical formats will improve the city's ability to communicate and receive feedback on many different programs.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	51,590	0	0	0	0	0	0	(51,590)
2017	102,910	0	0	0	0	0	0	(102,910)
2018	102,910	0	0	0	0	0	0	(102,910)

Human Resources & Corporate Performance



2016 Operating Requests

PROVISIONAL Budget

Summary

General Fund

Page	Description	Cost	Reserve	Borrow	Gov/Contr	Revenue	Utility	Taxation	Cat
Human Resources & Corporate Performance Division									
L3	Term HR Recruitment Coordinator Position	27,900	0	0	0	0	0	(27,900)	OT
L3	Human Resources Co-op Student Position	13,480	0	0	0	0	0	(13,480)	OG
L4	Performance Review System Software Upgrade	5,000	0	0	0	0	0	(5,000)	OT
L4	Employee Engagement Survey Project	40,000	0	0	0	0	0	(40,000)	OG
Division Priority 1 Total		86,380	0	0	0	0	0	(86,380)	
Total Priority 1 Operating		86,380	0	0	0	0	0	(86,380)	

2016 Operating Request Details

Division:	Human Resources & Corporate Performance	Priority:	1
Department:	Human Resources & Corporate Performance		ONE-TIME
Title:	Term HR Recruitment Coordinator Position		NEW

Justification:

This request is for a four month term HR Recruitment Coordinator position to assist staff with the increase in recruitment volume in 2016. An estimated thirty vacancies are required to be filled in 2016 based on the 2016 budget requests, high seasonal recruitment for casuals, outside labourers, co-op and summer students. The department will also be undertaking fire fighter recruitment including multiple candidate tests, interviews and references for an eligibility list of thirty firefighters.

Corporate Framework: A WELL-RUN CITY - Passionate Public Service

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	27,900	0	0	0	0	0	0	(27,900)

Division:	Human Resources & Corporate Performance	Priority:	1
Department:	Corporate HR Services		ON-GOING
Title:	Human Resources Co-op Student Position		EXISTING

Justification:

This request is for the addition of one Human Resources student for a 4 month period. The department currently has a co-op student for 8 months of the year. The 4 month gap in the co-op student assignments is causing a negative impact to the department's ability to meet the organization's demands. In 2014, job vacancies went up 20%. Over 300 vacancies in total were filled in 2014.

Corporate Framework: A STRONG ECONOMY - Fostering Higher Learning

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	13,480	0	0	0	0	0	0	(13,480)
2017	13,480	0	0	0	0	0	0	(13,480)
2018	13,480	0	0	0	0	0	0	(13,480)

2016 Operating Request Details

Division:	Human Resources & Corporate Performance	Priority:	1
Department:	HR Programs & Systems		ONE-TIME
Title:	Performance Review System Software Upgrade		EXISTING

Justification:

This funding is to pay for the cost of a systems upgrade. The upgrade will provide new and updated features including new reporting functionality and will improve the overall user experience for both managers conducting reviews and staff completing reviews. New reporting functionality will provide improved data analytics and the upgrade will allow the current manual performance reviews that are completed by approximately 800 staff to be moved online at a future date. This project is being proposed as part of the 2016 Work Plan intake.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	5,000	0	0	0	0	0	0	(5,000)

Division:	Human Resources & Corporate Performance	Priority:	1
Department:	HR Programs & Systems		ON-GOING
Title:	Employee Engagement Survey Project		NEW

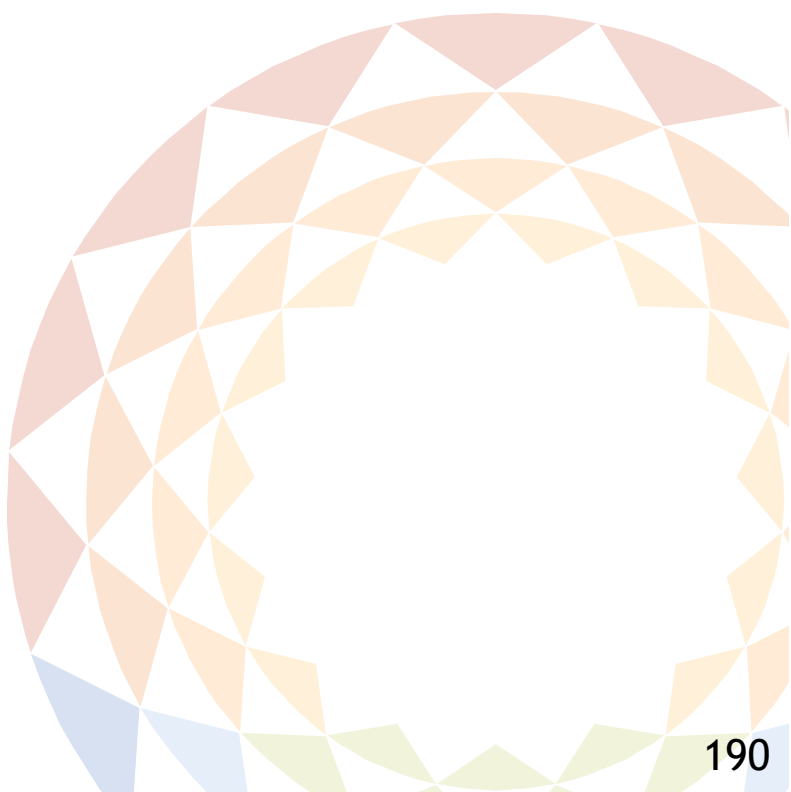
Justification:

In the 2013 survey, results showed 71 per cent of staff said they were satisfied with their current position. Results showed three major areas that could be targeted to further enhance engagement: professional growth for career opportunities, understanding how the City's vision relates to their own job, and improvement of management and communications skills for supervisors. As a result, succession planning, career development, and scholarship programs were implemented. Targeted ongoing communication efforts were undertaken regarding the City vision and organization, and provided supervisors with practical management skills training. Completing employee engagement surveys is a best practice and targets specific areas for improvement based on staff opinions.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	40,000	0	0	0	0	0	0	(40,000)
2017	13,340	0	0	0	0	0	0	(13,340)
2018	13,340	0	0	0	0	0	0	(13,340)

Capital Program



2016 Capital Requests

PROVISIONAL Budget

Summary

General Fund

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
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Real Estate Capital - Priority 1

Renew

M3	3082XX	Parking Equipment	200,000	(200,000)	0	0	0	0	0
M3	3082XX	Library Plaza Parkade - Commercial Unit Renovation	160,000	(160,000)	0	0	0	0	0
Total Renew			360,000	(360,000)	0	0	0	0	0

New

M4	2000	General Land, Acquisition	1,300,000	(1,000,000)	0	0	0	0	(300,000)
M4	2002	Road & Sidewalk, Land Acquisition	100,000	0	0	0	0	0	(100,000)
M5	2004	Strategic Capital Land Needs	250,000	(250,000)	0	0	0	0	0
Total New			1,650,000	(1,250,000)	0	0	0	0	(400,000)

Cost Center Totals			2,010,000	(1,610,000)	0	0	0	0	(400,000)
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Building Capital - Priority 1

Renew

N3	3179	Cook Road Boat Launch, Improvements	200,000	0	0	0	0	0	(200,000)
N3	3069	Parkinson Recreation Centre	200,000	0	0	0	0	0	(200,000)
N4	3084	Civic Buildings, Roof Replacements	250,000	0	0	0	0	0	(250,000)
N4	XXXX	Firehall No. 2 Restoration	75,000	0	0	0	0	0	(75,000)
N5	XXXX	Kelowna Library Building Repairs	465,000	0	0	0	0	0	(465,000)
N5	XXXX	Rutland Arena East Flooring	150,000	0	0	0	0	0	(150,000)
N6	XXXX	Rutland Arena - Dehumidifier Replacement	258,460	(154,700)	0	0	(48,460)	0	(55,300)
N6	XXXX	Yards Boiler Replacement	250,000	(138,500)	0	0	0	0	(111,500)
Total Renew			1,848,460	(293,200)	0	0	(48,460)	0	(1,506,800)

New

N7	XXXX	Capital Opportunities & Partnership Program	500,000	0	0	0	0	0	(500,000)
N7	306301	Memorial Parkade Office Space Construction	565,000	0	0	0	0	0	(565,000)
* N8	XXXX	Queensway Transit Pavilion	900,000	0	0	(650,000)	0	0	(250,000)
N8	XXXX	Kerry Park, Utility Servicing	40,000	0	0	0	0	0	(40,000)
Total New			2,005,000	0	0	(650,000)	0	0	(1,355,000)

Cost Center Totals			3,853,460	(293,200)	0	(650,000)	(48,460)	0	(2,861,800)
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Parks Capital - Priority 1

Renew

O3	3134	Irrigation Infrastructure Renewal	325,000	0	0	0	0	0	(325,000)
O3	XXXX	Cedar Creek Park Stair Renewal	85,000	0	0	0	0	0	(85,000)
Total Renew			410,000	0	0	0	0	0	(410,000)

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
New									
* O4	313701	Rutland Centennial Park Playground	250,000	0	0	(50,000)	0	0	(200,000)
O4	XXXX	Kerry Park Improvements	350,000	0	0	0	0	0	(350,000)
* O5	XXXX	Canyon Falls Park, Upgrades	175,000	0	0	0	0	0	(175,000)
O5	2917	Glenmore Recreation Park	450,000	0	0	0	0	0	(450,000)
O6	3184	Cemetery Improvements	90,000	(90,000)	0	0	0	0	0
* O6	XXXX	Upper Mission Trail Building Partnership	250,000	0	0	0	(125,000)	0	(125,000)
O7	XXXX	Park Entrance Signage	50,000	0	0	0	0	0	(50,000)
O7	XXXX	McKinley Mountain Park	50,000	0	0	0	(50,000)	0	0
Total New			1,665,000	(90,000)	0	(50,000)	(175,000)	0	(1,350,000)
Cost Center Totals			2,075,000	(90,000)	0	(50,000)	(175,000)	0	(1,760,000)

Transportation Capital - Priority 1

Renew									
P3	XXXX	Miscellaneous Street Light Capital - Renewal	100,000	0	0	0	0	0	(100,000)
P3	2083	Roads Resurfacing	3,400,000	(2,380,000)	0	0	0	0	(1,020,000)
* P4	207601	Transit - Equipment Renewal (Bus Stops and Shelters)	32,000	(32,000)	0	0	0	0	0
P4	2086	Bridge Rehabilitation - Renewal	300,000	0	0	0	0	0	(300,000)
P5	XXXX	Traffic Signal and Communications Upgrades and Renewals	225,000	0	0	0	0	0	(225,000)
P5	3138	Transportation Infrastructure Renewal	575,000	(130,000)	0	0	0	0	(445,000)
Total Renew			4,632,000	(2,542,000)	0	0	0	0	(2,090,000)
Growth									
* P6	317201A	Ethel 2 DCC (Bernard-Cawston), ATC	2,600,000	(2,258,120)	0	0	0	0	(341,880)
P6	XXXX01A	Ethel 3 DCC (Harvey-Sutherland), ATC	180,000	(40,140)	0	0	0	0	(139,860)
P7	XXXX	Sutherland 1 DCC (Gordon-Ethel), ATC	150,000	(33,450)	0	0	0	0	(116,550)
* P7	XXXX	Dilworth DCC Active Transportation Corridor	200,000	(44,600)	0	0	0	0	(155,400)
P8	XXXX	Rails with Trails DCC Active Transportation Corridor Extension	100,000	(22,300)	0	0	0	0	(77,700)
P8	316701R	McCulloch Area DCC (KLO/Hall/Spies)	1,466,430	(1,240,600)	0	0	0	0	(225,830)
Total Growth			4,696,430	(3,639,210)	0	0	0	0	(1,057,220)

New									
* N9	2085	Active Transportation Corridor	340,000	0	0	0	0	0	(340,000)
N9	XXXX	Improvements to Transit Operations Centre - Hardy St.	800,000	0	0	(800,000)	0	0	0
* N10	207602	Transit - New Equipment (Bus Stops)	168,000	(168,000)	0	0	0	0	0
* N10	2084	Sidewalk Network Expansion	417,620	0	0	0	0	0	(417,620)
* N11	219806	Rutland Transit Phase 2, Shepherd Rd Extension	1,200,000	0	0	(1,200,000)	0	0	0
* N11	3145	Major Traffic Safety Projects	505,000	0	0	0	0	0	(505,000)
* N12	3168	Traffic Control Infrastructure	670,000	0	0	0	0	0	(670,000)
N12	XXXX	Bus Monitoring System	572,000	0	0	(572,000)	0	0	0
N13	XXXX	Snowsell Street Improvements	60,000	0	0	0	(60,000)	0	0
Total New			4,732,620	(168,000)	0	(2,572,000)	(60,000)	0	(1,932,620)
Cost Center Totals			14,061,050	(6,349,210)	0	(2,572,000)	(60,000)	0	(5,079,840)

Solid Waste Capital - Priority 1

New

Q3	2831	Automated Collection Curbside Carts	300,000	(300,000)	0	0	0	0	0
Q3	XXXX	New Drop Off - Woodwaste & Metal	350,000	(350,000)	0	0	0	0	0
Q4	3187	Leachate and Landfill Gas Collector	300,000	(300,000)	0	0	0	0	0
Q4	XXXX	Overhead Electronic Sign	150,000	(150,000)	0	0	0	0	0
Q5	XXXX	Mechanic Shop	350,000	(350,000)	0	0	0	0	0
Total New			1,450,000	(1,450,000)	0	0	0	0	0
Cost Center Totals			1,450,000	(1,450,000)	0	0	0	0	0

Storm Drainage Capital - Priority 1

Renew

R3	XXXX	Lakeshore Road - Barnaby to Vintage Terrace	125,000	0	0	0	0	0	(125,000)
R3	XXXX	Lane North of Lawrence - Abbott to Water	150,000	0	0	0	0	0	(150,000)
Total Renew			275,000	0	0	0	0	0	(275,000)

New

* R4	XXXX	Hardy Street - Oil / Water Separator	90,000	0	0	0	0	0	(90,000)
R4	XXXX	Jack Smith Lake Water Supply Improvements	250,000	0	0	0	0	0	(250,000)
Total New			340,000	0	0	0	0	0	(340,000)
Cost Center Totals			615,000	0	0	0	0	0	(615,000)

Information Services Capital - Priority 1

Renew

T3	XXXX	City's Website - Online Platform Development	350,000	(150,000)	0	0	0	0	(200,000)
T3	XXXX	Class Registration Software Replacement	250,000	0	0	0	0	0	(250,000)
T4	2132	Communications Networks Upgrades	105,000	0	0	0	0	0	(105,000)
T4	2133	Server and Data Storage Equipment	230,000	0	0	0	0	0	(230,000)
T5	2130	Front Office Equipment	396,500	0	0	0	0	0	(396,500)
Total Renew			1,331,500	(150,000)	0	0	0	0	(1,181,500)

New

T5	3095XX	Upgrade Unit 4 Business World System	70,000	(70,000)	0	0	0	0	0
T6	XXXX	Fibre Optic Network	2,400,000	(2,400,000)	0	0	0	0	0
Total New			2,470,000	(2,470,000)	0	0	0	0	0
Cost Center Totals			3,801,500	(2,620,000)	0	0	0	0	(1,181,500)

Vehicle & Mobile Equipment - Priority 1

Renew

U3	2802XX	Equipment and Vehicle Replacement	1,999,540	(1,999,540)	0	0	0	0	0
U3	280XXXX	Roll-off Front End Loader	417,390	0	0	0	(139,130)	(278,260)	0
Total Renew			2,416,930	(1,999,540)	0	0	(139,130)	(278,260)	0

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
New									
* U4	280XXXX	Hydro Excavator	516,350	0	0	0	0	(516,350)	0
* U4	280XXXX	Rutland Arena Ice Resurfacer	130,000	0	0	0	0	0	(130,000)
U5	280XXXX	Heavy Duty Truck Hoist	35,000	0	0	0	0	0	(35,000)
U5	280XXXX	Hook Lift Bins	21,000	0	0	0	0	0	(21,000)
Total New			702,350	0	0	0	0	(516,350)	(186,000)
Cost Center Totals			3,119,280	(1,999,540)	0	0	(139,130)	(794,610)	(186,000)

Fire Capital - Priority 1

Renew									
V3	XXXX	Engine 4	810,000	(810,000)	0	0	0	0	0
V3	XXXX	Bush Truck 4	140,460	(140,460)	0	0	0	0	0
V4	XXXX	Engine 7	530,600	(530,600)	0	0	0	0	0
V4	XXXX	Bush Truck 7	140,460	(140,460)	0	0	0	0	0
Total Renew			1,621,520	(1,621,520)	0	0	0	0	0
Cost Center Totals			1,621,520	(1,621,520)	0	0	0	0	0
Grand Total			32,606,810	(16,033,470)	0	(3,272,000)	(422,590)	(794,610)	(12,084,140)

* Denotes capital request that has a related operating request.

2016 Capital Requests

PROVISIONAL Budget

Summary General Fund

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
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Real Estate Capital - Priority 2

Growth

M5	2003	DCC Road Widening, Land Acquisition	500,000	(435,000)	0	0	0	0	(65,000)
		Total Growth	500,000	(435,000)	0	0	0	0	(65,000)
		Cost Center Totals	500,000	(435,000)	0	0	0	0	(65,000)

Building Capital - Priority 2

Renew

N9	3130	Parking Lot Asphalt Replacement	200,000	0	0	0	0	0	(200,000)
		Total Renew	200,000	0	0	0	0	0	(200,000)

New

* N9	XXXX	McKinley Resort - Public Washroom Partnership	75,000	0	0	0	0	0	(75,000)
N10	XXXX	Traffic Operations Equipment & Material Storage Building	200,000	0	0	0	0	0	(200,000)
		Total New	275,000	0	0	0	0	0	(275,000)
		Cost Center Totals	475,000	0	0	0	0	0	(475,000)

Parks Capital - Priority 2

Renew

O8	3181	Knox Mountain Park Improvements	200,000	0	0	0	0	0	(200,000)
O8	XXXX	City Park Waterfront Promenade Phase 2	1,200,000	(330,000)	0	0	0	0	(870,000)
		Total Renew	1,400,000	(330,000)	0	0	0	0	(1,070,000)

New

O9	2031	Natural/Linear Parkland Acquisition	450,000	0	0	0	0	0	(450,000)
O9	XXXX	Ellison Centennial Park Improvements	80,000	0	0	0	0	0	(80,000)
* O10	XXXX	Barlee Park Expansion	150,000	0	0	0	0	0	(150,000)
O10	XXXX	Parkland Access Control	100,000	0	0	0	0	0	(100,000)
* O11	XXXX	Lost Creek Park	350,000	0	0	0	0	0	(350,000)
		Total New	1,130,000	0	0	0	0	0	(1,130,000)
		Cost Center Totals	2,530,000	(330,000)	0	0	0	0	(2,200,000)

Transportation Capital - Priority 2

New

P13	XXXX	Westside Gravel Pit Perimeter Landscaping	75,000	(75,000)	0	0	0	0	0
P14	2091XX	Traffic Calming	250,000	0	0	0	0	0	(250,000)
		Total New	325,000	(75,000)	0	0	0	0	(250,000)

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
		Cost Center Totals	325,000	(75,000)	0	0	0	0	(250,000)

Storm Drainage Capital - Priority 2

New

R5	XXXX	Bellevue Creek Diversion - North Arm / Walker Road	350,000	0	0	0	0	0	(350,000)
		Total New	350,000	0	0	0	0	0	(350,000)
		Cost Center Totals	350,000	0	0	0	0	0	(350,000)

Information Services Capital - Priority 2

New

T6	XXXX	Development of Data Analytics	250,000	0	0	0	0	0	(250,000)
		Total New	250,000	0	0	0	0	0	(250,000)
		Cost Center Totals	250,000	0	0	0	0	0	(250,000)

Vehicle & Mobile Equipment - Priority 2

New

U6	280XXXX	Snow Removal - Municipal Tractor	194,450	0	0	0	0	0	(194,450)
U6	280XXXX	Snow Removal - Compact Loader	185,750	0	0	0	0	0	(185,750)
U7	280XXXX	Scissor Lift Work Platform	89,040	0	0	0	0	0	(89,040)
		Total New	469,240	0	0	0	0	0	(469,240)
		Cost Center Totals	469,240	0	0	0	0	0	(469,240)
		Grand Total	4,899,240	(840,000)	0	0	0	0	(4,059,240)

* Denotes capital request that has a related operating request.

2016 Capital Requests

PROVISIONAL Budget

Summary

Utility Funds

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
Airport Capital - Priority 1								
Renew								
W3	2901	Air Terminal Complex Capital Replacement	335,000	(335,000)	0	0	0	0
W3	3006	Integrated Software Management System	100,000	(100,000)	0	0	0	0
W4	3218	Groundside LED Lighting	200,000	(200,000)	0	0	0	0
W4	3079	Electronic Advertising System	50,000	(50,000)	0	0	0	0
Total Renew			685,000	(685,000)	0	0	0	0
Growth								
W5	3070	Additional Land Purchases	2,000,000	(2,000,000)	0	0	0	0
W5	3219	Airport West Lands Roads and Servicing	2,500,000	(2,500,000)	0	0	0	0
Total Growth			4,500,000	(4,500,000)	0	0	0	0
New								
W6	3164	Oshkosh Striker	200,000	(200,000)	0	0	0	0
W6	3216	Front-end Loader with Plow Attachment	460,000	(460,000)	0	0	0	0
W7	3217	Primary Runway Condition Reporting Vehicle	65,000	(65,000)	0	0	0	0
W7	2221	Airport Small Capital	100,000	(100,000)	0	0	0	0
Total New			825,000	(825,000)	0	0	0	0
Cost Center Totals			6,010,000	(6,010,000)	0	0	0	0

Water Capital - Priority 1

Renew

X3	XXXX	Saucier Avenue - Richter to Ethel	280,000	0	0	0	0	(280,000)
X3	XXXX	Designs - Water Replacement Projects	20,000	0	0	0	0	(20,000)
X4	XXXX	Ethel Street - Bernard to Cawston	350,000	0	0	0	0	(350,000)
X4	XXXX	Abbott Street - Leon to The Sails	225,000	0	0	0	0	(225,000)
X5	XXXX	Alta Vista Road - West section	75,000	0	0	0	0	(75,000)
X5	XXXX	Martin Avenue - Richter to Ethel	75,000	0	0	0	0	(75,000)
X6	XXXX	Morrison Avenue - Richter to Ethel	320,000	0	0	0	0	(320,000)
X6	XXXX	Okanagan Blvd - Kingsway to Richter	135,000	0	0	0	0	(135,000)
Total Renew			1,480,000	0	0	0	0	(1,480,000)

Growth

X7	XXXX	Clifton Road Watermain Upgrade	750,000	(388,500)	0	0	0	(361,500)
X7	2070W	Offsite & Oversize - Water	60,000	(30,000)	0	0	0	(30,000)
Total Growth			810,000	(418,500)	0	0	0	(391,500)

New

X8	2407	Meter Installations	150,000	0	0	0	(150,000)	0
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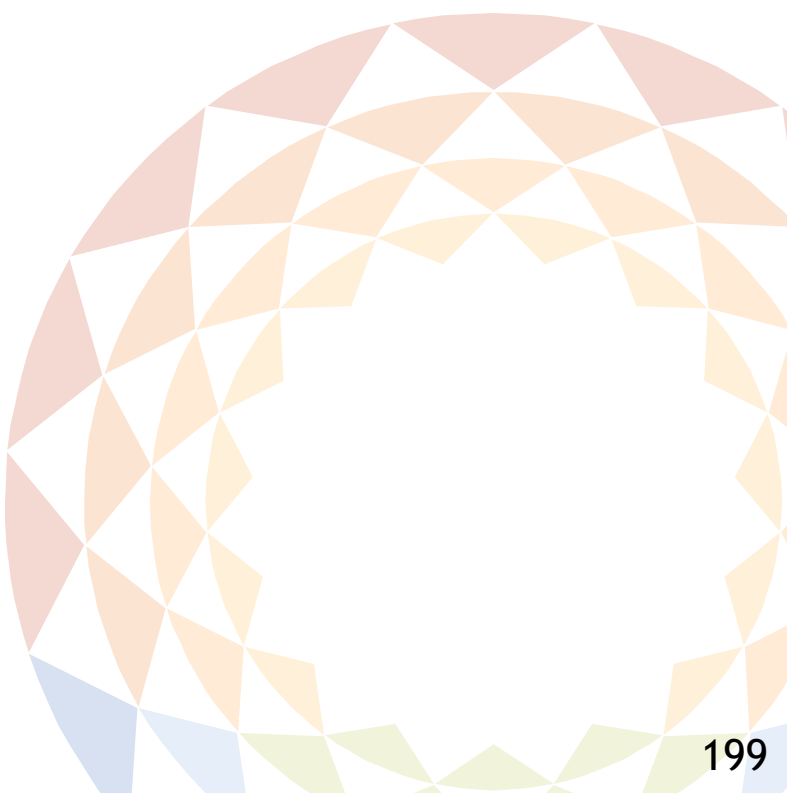
Total New		150,000	0	0	0	(150,000)	0
Cost Center Totals		2,440,000	(418,500)	0	0	(150,000)	(1,871,500)

Wastewater Capital - Priority 1**Renew**

Y3	XXXX	Saucier Avenue - Richter to Ethel	350,000	0	0	0	0	(350,000)
Y3	XXXX	Designs - Sanitary Sewer Projects	20,000	0	0	0	0	(20,000)
Y4	3202	WWTP, Control Systems Replacement	400,000	0	0	0	0	(400,000)
Y4	XXXX	Roof Replacement	100,000	0	0	0	0	(100,000)
Y5	XXXX	Highway 97 - Fenwick to Stremel	375,000	0	0	0	0	(375,000)
Y5	XXXX	Bay Avenue - Guy St Lift Station to Ellis	900,000	0	0	0	0	(900,000)
Y6	XXXX01S	Hollywood 7 / Sexsmith Sewer	225,000	(105,620)	0	0	0	(119,380)
Y6	XXXX	Ethel Street - Bernard to Cawston	900,000	0	0	0	0	(900,000)
Y7	XXXX	Bernard Avenue - Burtch to Lakeview	42,800	0	0	0	0	(42,800)
Y7	XXXX	Lane North of Lawrence - Abbott to Water	285,000	0	0	0	0	(285,000)
Total Renew			3,597,800	(105,620)	0	0	0	(3,492,180)

Growth

Y8	2070S	Offsite & Oversize Wastewater	60,000	(30,000)	0	0	0	(30,000)
Total Growth			60,000	(30,000)	0	0	0	(30,000)
Cost Center Totals			3,657,800	(135,620)	0	0	0	(3,522,180)
Grand Total			12,107,800	(6,564,120)	0	0	(150,000)	(5,393,680)



2016 Capital Requests

PROVISIONAL Budget

Real Estate Capital Summary

General Fund

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
Real Estate Capital - Priority 1									
Renew									
M3	3082XX	Parking Equipment	200,000	(200,000)	0	0	0	0	0
M3	3082XX	Library Plaza Parkade - Commercial Unit Renovation	160,000	(160,000)	0	0	0	0	0
Total Renew			360,000	(360,000)	0	0	0	0	0
New									
M4	2000	General Land, Acquisition	1,300,000	(1,000,000)	0	0	0	0	(300,000)
M4	2002	Road & Sidewalk, Land Acquisition	100,000	0	0	0	0	0	(100,000)
M5	2004	Strategic Capital Land Needs	250,000	(250,000)	0	0	0	0	0
Total New			1,650,000	(1,250,000)	0	0	0	0	(400,000)
Cost Center Totals			2,010,000	(1,610,000)	0	0	0	0	(400,000)
Real Estate Capital - Priority 2									
Growth									
M5	2003	DCC Road Widening, Land Acquisition	500,000	(435,000)	0	0	0	0	(65,000)
Total Growth			500,000	(435,000)	0	0	0	0	(65,000)
Cost Center Totals			500,000	(435,000)	0	0	0	0	(65,000)
Grand Total			2,510,000	(2,045,000)	0	0	0	0	(465,000)



2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Real Estate Capital			
Title:	Parking Equipment			\$200,000

Justification:

This request is to renew parking infrastructure and invest in efficient parking management:

- 1) Replacement of the 13-year-old Access Control system at the Chapman Parkade (\$13,000)
- 2) Replacement of parking meters with pay stations as part of an on-going renewal program for equipment that has reached the end of its service life and to add additional pay stations in new locations as required. (\$92,000)
- 3) Library Parkade - Fire Sprinkler System Retrofit/Repair (\$20,000)
- 4) Ongoing replacement of mobile devices and printers for maintenance and enforcement. (\$5,000)
- 5) Replacement of equipment on the original AutoVu Licence Plate Recognition vehicle - Has been in continuous service since 2009 and has reached end of its service life (\$24,000)
- 6) Chapman Parkade - Installation of vehicle counting system, pedestrian warning flashers, licence plate recognition cameras to monitor compliance and dynamic signage to display number of stalls available (\$46,000)

* Minimal O&M budget impact as the majority of this request relates to the replacement of existing equipment.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: A WELL-RUN CITY - Performance Excellence

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
200,000	(200,000)	0	0	0	0	0

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Real Estate Capital			
Title:	Library Plaza Parkade - Commercial Unit Renovation			\$160,000

Justification:

The existing commercial retail unit located within the Library Plaza Parkade has been vacant since fall 2014. This space has experienced high turnover, having been home to a number of different tenants since construction of the parkade. The unit has been plagued by problems with ventilation, HVAC, plumbing and inadequate insulation. A broken water line in December 2014 flooded the space and left it uninhabitable. The proposed rehabilitation will result in a 1455 sq. ft. leasable commercial/retail unit and a 280 sq. ft. workshop used by Parking Services technicians. Renovation costs are expected to be recouped in approximately 7 years through a market lease.

The rental income received, net of costs (which include operation and maintenance) is estimated at approximately \$22K in income each year.

Project Driver: Investments that attract a net positive return over a reasonable business term.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
160,000	(160,000)	0	0	0	0	0

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Real Estate Capital			
Title:	General Land, Acquisition			\$1,300,000

Justification:

This request is to purchase land for general purposes as required land becomes available. This may allow for acquiring properties at less than market value, creating land assembly opportunities, creating a revenue generating land bank and providing trade potential.

Strategically purchased land has been used for numerous unique initiatives in recent years (Innovation Center, Interior Health Authority, affordable housing, etc.) and it is imperative that the City replenish this land inventory.

There are no operating & maintenance budget impacts associated with this capital request.

Project Driver: Maintenance of Council approved levels of service (usually to accommodate growth).

Corporate Framework: A WELL-RUN CITY - Pioneering Leadership

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
1,300,000	(1,000,000)	0	0	0	0	(300,000)

Department:	Capital Projects	Priority:	1	New
Cost Center:	Real Estate Capital			
Title:	Road & Sidewalk, Land Acquisition			\$100,000

Justification:

This request is to fund the purchase of land required for the widening of roads and the expansion of the City's sidewalk network, as identified by Infrastructure Planning. Acquisitions are targeted towards key missing linkages in the City's existing road and sidewalk network. These purchases will be made when required, subject to approval of Council. Key target areas include the Highway 97 corridor, South Pandosy region, and the Rutland Town Centre.

There are no operating & maintenance budget impacts associated with this capital request.

Project Driver: Maintenance of Council approved levels of service (usually to accommodate growth).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Balanced Transportation Systems

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
100,000	0	0	0	0	0	(100,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Real Estate Capital			
Title:	Strategic Capital Land Needs			\$250,000

Justification:

The mandate of the Strategic Land Development Department is to identify future strategic land assemblies, add value to real property dispositions, and realize corporate objectives and the Official Community Plan through creative real estate strategies.

Several projects and properties have been identified that have the potential to return social, economic, environmental, and cultural benefits to the City. To deliver many of these projects, an investment is needed to cover the servicing required. The department's intent is to grow the funding available for development servicing requirements for major projects.

There are no operating & maintenance budget impacts associated with this capital request.

Project Driver: Council resolutions and strategic corporate priorities.

Corporate Framework: A WELL-RUN CITY - Pioneering Leadership

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
250,000	(250,000)	0	0	0	0	0

Department:	Capital Projects	Priority:	2	Growth
Cost Center:	Real Estate Capital			
Title:	DCC Road Widening, Land Acquisition			\$500,000

Justification:

This request is to fund the purchase of land required for widening of roads identified by Infrastructure Planning as DCC Roads. These purchases will be made when required, subject to approval by Council. Having budget available provides for the chance to take advantage of opportunities to purchase land when a willing seller emerges.

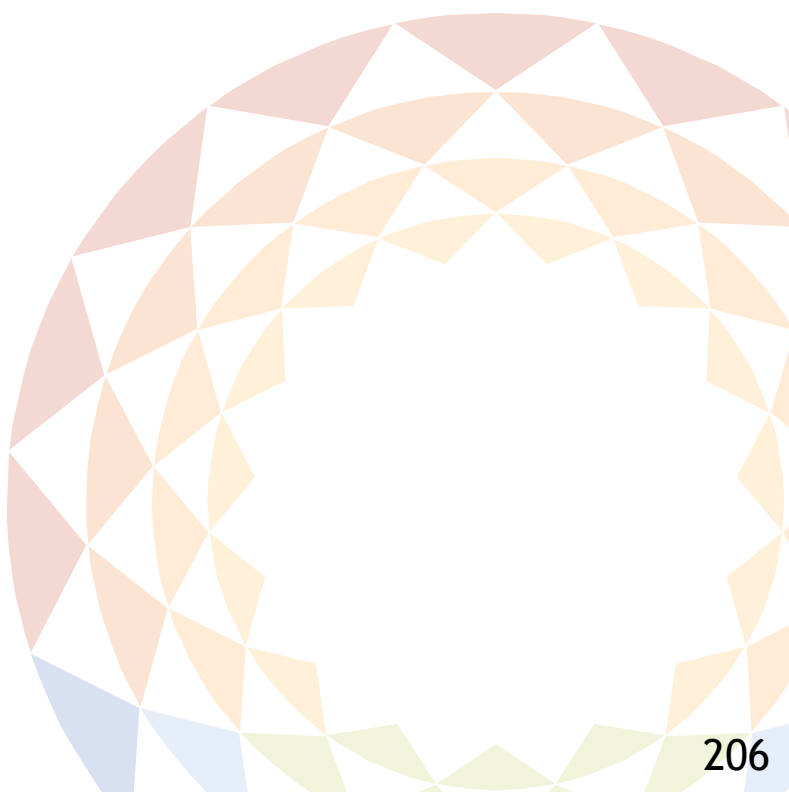
There are no anticipated ongoing operating and maintenance costs directly related to this budget item.

Project Driver: Maintenance of Council approved levels of service (usually to accommodate growth).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Planning Excellence

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
500,000	(435,000)	0	0	0	0	(65,000)





2016 Capital Requests

PROVISIONAL Budget Building Capital Summary General Fund

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
<u>Building Capital - Priority 1</u>									
Renew									
N3	3179	Cook Road Boat Launch, Improvements	200,000	0	0	0	0	0	(200,000)
N3	3069	Parkinson Recreation Centre	200,000	0	0	0	0	0	(200,000)
N4	3084	Civic Buildings, Roof Replacements	250,000	0	0	0	0	0	(250,000)
N4	XXXX	Firehall No. 2 Restoration	75,000	0	0	0	0	0	(75,000)
N5	XXXX	Kelowna Library Building Repairs	465,000	0	0	0	0	0	(465,000)
N5	XXXX	Rutland Arena East Flooring	150,000	0	0	0	0	0	(150,000)
N6	XXXX	Rutland Arena - Dehumidifier Replacement	258,460	(154,700)	0	0	(48,460)	0	(55,300)
N6	XXXX	Yards Boiler Replacement	250,000	(138,500)	0	0	0	0	(111,500)
Total Renew			1,848,460	(293,200)	0	0	(48,460)	0	(1,506,800)
New									
N7	XXXX	Capital Opportunities & Partnership Program	500,000	0	0	0	0	0	(500,000)
N7	306301	Memorial Parkade Office Space Construction	565,000	0	0	0	0	0	(565,000)
* N8	XXXX	Queensway Transit Pavilion	900,000	0	0	(650,000)	0	0	(250,000)
N8	XXXX	Kerry Park, Utility Servicing	40,000	0	0	0	0	0	(40,000)
Total New			2,005,000	0	0	(650,000)	0	0	(1,355,000)
Cost Center Totals			3,853,460	(293,200)	0	(650,000)	(48,460)	0	(2,861,800)
<u>Building Capital - Priority 2</u>									
Renew									
N9	3130	Parking Lot Asphalt Replacement	200,000	0	0	0	0	0	(200,000)
Total Renew			200,000	0	0	0	0	0	(200,000)
New									
* N9	XXXX	McKinley Resort - Public Washroom Partnership	75,000	0	0	0	0	0	(75,000)
N10	XXXX	Traffic Operations Equipment & Material Storage Building	200,000	0	0	0	0	0	(200,000)
Total New			275,000	0	0	0	0	0	(275,000)
Cost Center Totals			475,000	0	0	0	0	0	(475,000)
Grand Total			4,328,460	(293,200)	0	(650,000)	(48,460)	0	(3,336,800)

* See operating requests "Maintenance of Building Capital - Priority 1" & "Maintenance of Building Capital - Priority 2" on page N11



2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Building Capital			
Title:	Cook Road Boat Launch, Improvements			\$200,000

Justification:

The City proceeded with a small sand dredge to keep the Cook Road Boat Launch operational in 2015. There still remains a large sand deposit further south of the boat launch that will continue to move northward along the shoreline. With further wind and wave action over the coming year, a second dredge will be required in order to keep the boat launch operating under normal conditions. Funding of \$150,000 is requested for costs associated with environmental permitting and conducting another dredge at the boat launch.

A second part of this budget request is related to the condition of the existing concrete boat ramp. It is currently breaking away reducing the useable length of the boat launch and creating challenges for users. Funding of \$50,000 is requested for detail design of the replacement ramp and associated costs with environmental permitting. A request for construction of the new ramp would come forward in the 2017 Capital Plan for Council's consideration.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
200,000	0	0	0	0	0	(200,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Building Capital			
Title:	Parkinson Recreation Centre			\$200,000

Justification:

Funding is requested to continue the planning and design for a new Parkinson Recreation Centre. Options for redevelopment will be developed and assessed in order to determine a preferred direction. The process will include public engagement in order to determine local preferences as well as exploring partnerships with a number of community groups and senior levels of government.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
200,000	0	0	0	0	0	(200,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Building Capital			
Title:	Civic Buildings, Roof Replacements			\$250,000

Justification:

This project is a result of ongoing evaluations of roof conditions on all City-owned facilities and the development of an ongoing capital renewal work plan. Three roofing systems have been identified as having reached their anticipated service life and the probability of failure or structural damage is considered very high. The roof sections identified for replacement are located on Cityhall, Walrod School and Parkinson Recreation Center.

The assessments have identified deteriorating surface conditions and moderate moisture content readings in the insulation placing these roof system as the highest priority for replacement in 2016.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
250,000	0	0	0	0	0	(250,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Building Capital			
Title:	Firehall No. 2 Restoration			\$75,000

Justification:

A Condition Assessment was completed in 2014 for Firehall No. 2 on Water Street. The report identified the need for a number of repair and restoration works. The primary need is for the preservation of the brick masonry work from the original 1924 construction including repointing of the brick, application of a vapour-permeable water repellant to extend the life of the bricks and replacement of the mortar. Bracing the unrestrained masonry parapets is also recommended as is installing drip edges to the concrete sills and lintels and replacing the parapet and cornice cap flashings. The original wood windows are also in need of restoration and preservation. The project presents an efficiency opportunity to also address interior tenant improvements to better address the needs of the Kelowna Fire Department.

Funding is requested to prepare a plan of action including a detail design and cost estimate. Funding for restoration and construction would come forth to Council for consideration in 2017.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
75,000	0	0	0	0	0	(75,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Building Capital			
Title:	Kelowna Library Building Repairs			\$465,000

Justification:

The Kelowna Library was constructed in 1996 and is in need of capital investment to address building systems which have reached the end of their service life. One roof section has deteriorating surface condition and moderate moisture readings in the insulation. The flooring throughout the facility is in a state of disrepair, is long past its intended service life and is in need of replacement.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
465,000	0	0	0	0	0	(465,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Building Capital			
Title:	Rutland Arena East Flooring			\$150,000

Justification:

The sport flooring system in Rutland Arena East is 24 years old and is long past its service life. Repairs have been ongoing for several years and replacement is now required.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
150,000	0	0	0	0	0	(150,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Building Capital			
Title:	Rutland Arena - Dehumidifier Replacement			\$258,460

Justification:

The existing desiccant dehumidifier serving Rutland Arena is 22 years old and is at the end of its service life. Replacement of the dehumidifier will include an upgrade to a higher efficiency low-temperature desiccant unit. The design will also incorporate the use of reclaimed heat from the ice plant. This project is estimated to reduce natural gas consumption for Rutland Arena by 1440 GJ/Year, reduce corporate GHG emissions by 71 tonnes and reduce operational cost by \$14,200/Year. The estimated payback term on the incremental cost to upgrade from low to higher efficient equipment is 6.3 years.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
258,460	(154,700)	0	0	(48,460)	0	(55,300)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Building Capital			
Title:	Yards Boiler Replacement			\$250,000

Justification:

The heating boilers serving the Yards facility are 35 years old and are at the end of their service life. Replacement of the boilers will include an upgrade to higher efficiency equipment. The design will also incorporate the heating plant for the Domestic Hot Water System. This project is estimated to reduce natural gas consumption for the yards facility by 895 GJ/Year, reduce corporate GHG emissions by 45 tonnes and reduce operational cost by \$9,000/Year. The estimated payback term on the incremental cost to upgrade from low to higher efficient equipment is 2.7 years.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
250,000	(138,500)	0	0	0	0	(111,500)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Building Capital			
Title:	Capital Opportunities & Partnership Program			\$500,000

Justification:

A partnership program has been established in the City's 10 Year Capital plan for major park and recreation facility development. The intent of the program would be for the City to use the funds together with the City's land base to attract larger investments by community groups in the building and delivery of civic facilities.

The priority project will be a partnership between the City and Kelowna United (KU) for the second phase of development to the Kelowna United Soccer Facility at Mission Recreation Park. KU will fund the design and construction of a support building to the soccer facility estimated at \$500k. The City will match that funding level and be responsible for site development costs including the fill and grading of the surrounding parkland, site services and a sidewalk connection for the facility to access an existing under-utilized parking area.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Investments that attract a net positive return over a reasonable business term.

Corporate Framework: A STRONG ECONOMY - Building & Maintaining Partnerships

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
500,000	0	0	0	0	0	(500,000)

Department:	Capital Projects	Priority:	1	New
Cost Center:	Building Capital			
Title:	Memorial Parkade Office Space Construction			\$565,000

Justification:

This is the final request in a three part series of requests for funding of the development of office space along the frontage of the new Memorial Parkade; \$400,000 and \$985,000 was approved in 2014 and 2015. This final request in this phased-funding strategy will provide office space on Ellis Street with sufficient capacity to accommodate the equivalent number of staff currently located in rented office space on the Central Green development site.

Annual operation and maintenance costs of the office space will be comparable to the current Bruckal Building location (approximately \$50,000 per year). The Memorial Parkade offices will replace the office space at the Bruckal building which is being demolished, therefore, the operating impacts should be minimal.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
565,000	0	0	0	0	0	(565,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Building Capital			
Title:	Queensway Transit Pavilion			\$900,000

Justification:

A security pavilion building is planned as an extension of the BC Transit Rapid Bus project. The Queensway transit exchange is the central hub of the Kelowna Regional Transit service and services the many transit users destined for Kelowna's downtown or connecting with nine different transit bus routes. As well as serving as a security centre, this new building will also provide services for the transit operators and the public.

This project will include 2 public washrooms (responsibility of the City), two drivers' washrooms and a security office (will be funded through our agreement with BC Transit), and possibly a commercial outlet (will need to be negotiated with a lessee yet to be determined). This project is not expected to be completed until the end of 2016 and so ongoing operational costs won't occur until 2017. For 2017 and onwards, the annual operational cost would be in the \$25,000 range including utilities. Building Services will be submitting an operating request for this in 2017.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A SAFE CITY - Public Safety Programs

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
900,000	0	0	(650,000)	0	0	(250,000)

Department:	Capital Projects	Priority:	1	New
Cost Center:	Building Capital			
Title:	Kerry Park, Utility Servicing			\$40,000

Justification:

Budget is requested to install utilities (water, sanitary, etc.) for future servicing needs of Kerry Park. Queensway, immediately in-front of Kerry Park, will be re-constructed as part of a developer commitment with the Mill Street Hotel Development and the City's share of the funds will be utilized to extend the underground utilities to the park. By completing the project in concert with the developer, will ensure efficient costing and minimize disruption to the public.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Council resolutions and strategic corporate priorities.

Corporate Framework: A STRONG ECONOMY - Building & Maintaining Partnerships

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
40,000	0	0	0	0	0	(40,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	2	Renew
Cost Center:	Building Capital			
Title:	Parking Lot Asphalt Replacement			\$200,000

Justification:

As part of the City's Asset Management Program, an asphalt repair and replacement program has been established in the City's 10 Year Capital Plan targeted specifically at municipally owned parking lots.

Staff have developed a Paving Management Program that established priority locations and estimated costs. Two projects are being requested for 2016. The first is the repaving of the aging parking lot at the Rutland Senior Centre including the area around the Senior Centre and the North Parking lot behind the arena representing 174 parking stalls estimated at \$100,000. The second project is the Roxby Parking lot of 188 stalls estimated at \$100,000.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Planning Excellence

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
200,000	0	0	0	0	0	(200,000)

Department:	Capital Projects	Priority:	2	New
Cost Center:	Building Capital			
Title:	McKinley Resort - Public Washroom Partnership			\$75,000

Justification:

A publicly accessible waterfront is being planned as part of the McKinley Resort Development including the provision of public amenities such as a waterfront walkway, swimming area and beach area as per the Area Structure Plan. The developer has requested a partnership with the City in order to deliver public washrooms along the waterfront. The washrooms would be privately owned, yet protected with a public access agreement. The partnership would be based on the principle of equal contribution (e.g. 50:50) based on the initial capital costs and the on-going maintenance and operations. Funding is requested for the City's share of the capital costs estimated at an overall cost of \$150,000.

The developer has also requested that the 50 percent partnership extend to include the on-going maintenance and operating costs. The City share is estimated at \$12,000 per year.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A STRONG ECONOMY - Building & Maintaining Partnerships

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
75,000	0	0	0	0	0	(75,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	2	New
Cost Center:	Building Capital			
Title:	Traffic Operations Equipment & Material Storage Building			\$200,000

Justification:

A building is required to store road marking / traffic sign equipment and material. Currently, equipment is moved to various areas within City Yards boundaries and at times is exposed to adverse weather which affects the use and life of material and equipment.

Operation and maintenance budget impacts associated with this capital request are approximately \$15,000 starting in 2017.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
200,000	0	0	0	0	0	(200,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Building Services		ON-GOING
Title:	Maintenance of Building Capital - Priority 1		NEW

Justification:

Operating funding is requested to maintain the following Priority 1 capital item:

Queensway Transit Pavilion: \$25,000

The maintenance budget includes wages, janitorial, utilities, and materials & supplies.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	0	0	0
2017	25,000	0	0	0	0	0	0	(25,000)
2018	25,000	0	0	0	0	0	0	(25,000)

Division:	Civic Operations	Priority:	2
Department:	Parks Services		ON-GOING
Title:	Maintenance of Building Capital - Priority 2		EXISTING

Justification:

Operating funding is requested for the following Priority 2 capital item, if the associated capital budget is approved:

McKinley Beach public washroom 50% partnership: \$12,000

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	12,000	0	0	0	0	0	0	(12,000)
2017	12,000	0	0	0	0	0	0	(12,000)
2018	12,000	0	0	0	0	0	0	(12,000)



2016 Capital Request Details

Department:	Capital Projects	Priority:	3	Renew
Cost Center:	Building Capital			
Title:	Rutland Arena - Dehumidifier Replacement			\$258,460

Justification:

The existing desiccant dehumidifier serving Rutland Arena is 22 years old and is at the end of its service life. Replacement of the dehumidifier will include an upgrade to a higher efficiency low-temperature desiccant unit. The design will also incorporate the use of reclaimed heat from the ice plant. This project is estimated to reduce natural gas consumption for Rutland Arena by 1440 GJ/Year, reduce corporate GHG emissions by 71 tonnes and reduce operational cost by \$14,200/Year. The estimated payback term on the incremental cost to upgrade from low to higher efficient equipment is 6.3 years.

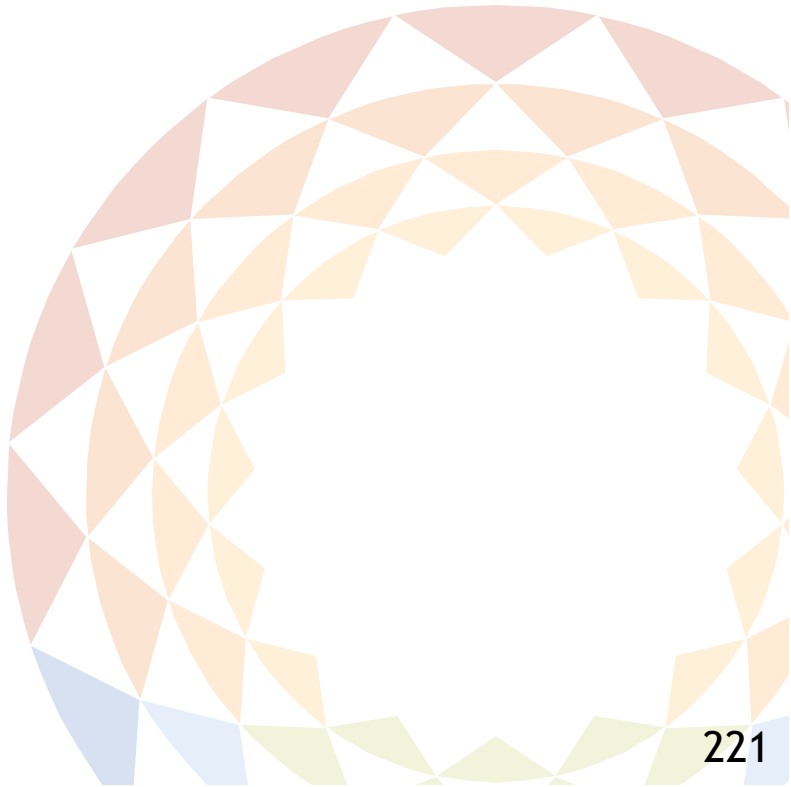
There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
258,460	(154,700)	0	0	(48,460)	0	(55,300)

Late Item Delete



2016 Capital Requests

PROVISIONAL Budget

Parks Capital Summary

General Fund

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
Parks Capital - Priority 1									
Renew									
03	3134	Irrigation Infrastructure Renewal	325,000	0	0	0	0	0	(325,000)
03	XXXX	Cedar Creek Park Stair Renewal	85,000	0	0	0	0	0	(85,000)
Total Renew			410,000	0	0	0	0	0	(410,000)
New									
* 04	313701	Rutland Centennial Park Playground	250,000	0	0	(50,000)	0	0	(200,000)
04	XXXX	Kerry Park Improvements	350,000	0	0	0	0	0	(350,000)
* 05	XXXX	Canyon Falls Park, Upgrades	175,000	0	0	0	0	0	(175,000)
05	2917	Glenmore Recreation Park	450,000	0	0	0	0	0	(450,000)
06	3184	Cemetery Improvements	90,000	(90,000)	0	0	0	0	0
* 06	XXXX	Upper Mission Trail Building Partnership	250,000	0	0	0	(125,000)	0	(125,000)
07	XXXX	Park Entrance Signage	50,000	0	0	0	0	0	(50,000)
07	XXXX	McKinley Mountain Park	50,000	0	0	0	(50,000)	0	0
Total New			1,665,000	(90,000)	0	(50,000)	(175,000)	0	(1,350,000)
Cost Center Totals			2,075,000	(90,000)	0	(50,000)	(175,000)	0	(1,760,000)
Parks Capital - Priority 2									
Renew									
08	3181	Knox Mountain Park Improvements City	200,000	0	0	0	0	0	(200,000)
08	XXXX	Park Waterfront Promenade Phase 2	1,200,000	(330,000)	0	0	0	0	(870,000)
Total Renew			1,400,000	(330,000)	0	0	0	0	(1,070,000)
New									
09	2031	Natural/Linear Parkland Acquisition	450,000	0	0	0	0	0	(450,000)
09	XXXX	Ellison Centennial Park Improvements	80,000	0	0	0	0	0	(80,000)
* 010	XXXX	Barlee Park Expansion	150,000	0	0	0	0	0	(150,000)
010	XXXX	Parkland Access Control	100,000	0	0	0	0	0	(100,000)
* 011	XXXX	Lost Creek Park	350,000	0	0	0	0	0	(350,000)
Total New			1,130,000	0	0	0	0	0	(1,130,000)
Cost Center Totals			2,530,000	(330,000)	0	0	0	0	(2,200,000)
Grand Total			4,605,000	(420,000)	0	(50,000)	(175,000)	0	(3,960,000)

* See operating requests "Maintenance of Parks Capital - Priority 1" & "Maintenance of Parks Capital - Priority 2" on page 012

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Parks Capital			
Title:	Irrigation Infrastructure Renewal			\$325,000

Justification:

As part of the City's Asset Management Plan, an irrigation repair and replacement program has been established in the City's 10 Year Capital Plan for aging park irrigation systems. The top priority for 2016 is the replacement of the irrigation system in an older section of Mission Recreation Park (containing fields M10/M11/M12). The current system is over 25 years old and is not functioning within generally accepted irrigation principals and operating parameters due to the poor condition of the components and the sprinkler head layout. The site is also experiencing a higher frequency of main line breaks and does not have a master valve (allows automatic shut off in case of a main line break). A 2014 consultant assessment estimates that a new system would result in a minimum 991,900 gallons of water saved per year.

There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
325,000	0	0	0	0	0	(325,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Parks Capital			
Title:	Cedar Creek Park Stair Renewal			\$85,000

Justification:

An existing set of timber crib steps within Cedar Creek Park is deteriorating and in need of replacement. The steps are part of the trail system used extensively by local residents and users of the park. Funding is requested for replacement of the wooden steps and guard rail at the top-of-bank for access control.

There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
85,000	0	0	0	0	0	(85,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Parks Capital			
Title:	Rutland Centennial Park Playground			\$250,000

Justification:

Funding is requested to support a partnership with the Federal Government for the provision of a new Inclusive Playground in Rutland Centennial Park. This project represents Phase 2 in working towards the overall master plan. Based on conditions with the grant, the project must be completed by July 18, 2016.

Yearly operating and maintenance costs for this park will be \$1,500 annually. Civic operations has put in a 2016 ongoing operating request titled Maintenance of Parks Capital to account for the increase.

Project Driver: Council resolutions and strategic corporate priorities.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
250,000	0	0	(50,000)	0	0	(200,000)

Department:	Capital Projects	Priority:	1	New
Cost Center:	Parks Capital			
Title:	Kerry Park Improvements			\$350,000

Justification:

A concept plan for improvements to Kerry Park was completed in 2013 with development to potentially occur over multiple phases. Funding is requested to complete detail design drawings in 2016. The work will be coordinated with the Mill Street Hotel Development and future public amenities in the park.

There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
350,000	0	0	0	0	0	(350,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Parks Capital			
Title:	Canyon Falls Park, Upgrades			\$175,000

Justification:

Canyon Falls Park is owned by the City in the Crawford Estates Neighbourhood along the Bellevue Creek Ravine. Public usage of the park increased significantly in 2015 with people wanting to view the waterfalls. Funding is requested for trail upgrades to meet City standards including a set of stairs to traverse the ravine and steep cliff areas and other infrastructure like guard rails required to meet public safety standards.

Ongoing operating & maintenance for this trail is expected to be \$2,050 per year. Civic Operations has included this amount in an operating request titled Maintenance of Parks Capital.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
175,000	0	0	0	0	0	(175,000)

Department:	Capital Projects	Priority:	1	New
Cost Center:	Parks Capital			
Title:	Glenmore Recreation Park			\$450,000

Justification:

As part of the requirements from the Agricultural Land Reserve for the use of the land for park purposes, construction of Glenmore Recreation Park is committed to commence in 2017. Funding is requested to prepare detail design drawings and tender documentation.

A funding request for construction will come forth as part of the 2017 Capital Budget for Council's consideration. Phase 1 park construction is currently in the range of \$5-6M pending the outcome of the current design phase.

There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Council resolutions and strategic corporate priorities.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
450,000	0	0	0	0	0	(450,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Parks Capital			
Title:	Cemetery Improvements			\$90,000

Justification:

A master plan for the Kelowna Memorial Park Cemetery (KMPC) was completed in 2015 that identified a number of priority capital projects. High priorities for 2016 include the following:

- 1) There is approximately three years of inventory of in-ground burial plots remaining at KMPC. This request is for detailed design for the expansion of the existing in-ground crypt burial plots in section G7. Construction is expected to be scheduled for 2017.
- 2) Way finding signage: Consultant fees for the design and implementation schedule for a way finding and signage strategy. There is a lack of directional and way finding signage at the community cemetery. Navigation of the site is difficult for visitors as well as potential clients.
- 3) Site infrastructure repairs, and continued upgrades to the irrigation system.

There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Investments that attract a net positive return over a reasonable business term.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
90,000	(90,000)	0	0	0	0	0

Department:	Capital Projects	Priority:	1	New
Cost Center:	Parks Capital			
Title:	Upper Mission Trail Building Partnership			\$250,000

Justification:

Several of the Upper Mission developers (the Ponds, the Quarry, the Creeks, and Trestle Ridge) are proposing a partnership program with the City to construct several public trails in accordance with the City's Linear Park Master Plan. The specific projects will include trail sections along Bellevue Creek Greenway, Powerline Linear Park, and Lebanon Linear Park to advance the trail system in the Upper Mission. The partnership agreement is based upon the principle of equal cost sharing between the City and the Developers (50:50).

Annual operating & maintenance costs are expected to be \$6,200 annually starting in 2017. Civic operations has put in a 2016 ongoing operating request titled Maintenance of Parks Capital to account for the increase.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
250,000	0	0	0	(125,000)	0	(125,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1 New
Cost Center:	Parks Capital		
Title:	Park Entrance Signage		\$50,000

Justification:

Funding is requested to install entrance signage at major and minor access points for existing neighbourhood and community parks. The list of parks without entrance signage includes: Lake Avenue Beach Access, Southridge Park, Main Street Park, Jewel Park, Mountainside Park, Providence Park, Winslow Park, McCarron Park and Cedar Beach Park.

There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
50,000	0	0	0	0	0	(50,000)

Department:	Capital Projects	Priority:	1 New
Cost Center:	Parks Capital		
Title:	McKinley Mountain Park		\$50,000

Justification:

Funding is requested for improvements to McKinley Mountain Park to include public trail and signage improvements. Funding for the project was received from the local developer as part of a subdivision requirement. The improved trail will link the park entrance off Shayler Court to the top of the mountain overlooking the area.

There are no direct operating and maintenance costs associated with this request.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
50,000	0	0	0	(50,000)	0	0

2016 Capital Request Details

Department:	Capital Projects	Priority:	2	Renew
Cost Center:	Parks Capital			
Title:	Knox Mountain Park Improvements			\$200,000

Justification:

The Knox Mountain Management Plan, endorsed by Council in 2011, proposed a number of specific capital improvements to the park over the next decade. In order to provide a degree of financial viability, the improvements were proposed to be phased in each year over a 10-15 year period at approximately \$200k per year.

Funding is requested for the City's on-going capital program to develop and restore Knox Mountain Park in accordance with the Council approved management plan. The program aims to provide public recreation in a sustainable manner while respecting the high environmental value of the park. Works will include improvements to the trail system in order to reduce user conflicts, environmental restoration of eroded areas and the installation of wayfinding signage.

There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Council resolutions and strategic corporate priorities.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
200,000	0	0	0	0	0	(200,000)

Department:	Capital Projects	Priority:	2	Renew
Cost Center:	Parks Capital			
Title:	City Park Waterfront Promenade Phase 2			\$1,200,000

Justification:

Funding is requested for the replacement of the Waterfront Walkway in City Park from the Hot Sands Concession Building to the Point. The existing walkway is in poor condition due to its age with an uneven surface due to settlement issues.

The new facility will feature a dual corridor: one dedicated for cycling and the other for pedestrians in order to accommodate the high volumes of traffic. The project will also include lights for night time use, park furniture and feature universal accessibility standards.

There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
1,200,000	(330,000)	0	0	0	0	(870,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	2	New
Cost Center:	Parks Capital			
Title:	Natural/Linear Parkland Acquisition			\$450,000

Justification:

Funding is requested to support the City's on-going acquisition program for natural area parks and linear parks in accordance with the Council approved Parkland Acquisition Strategy, Official Community Plan and Linear Park Master Plan.

There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Council resolutions and strategic corporate priorities.

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
450,000	0	0	0	0	0	(450,000)

Department:	Capital Projects	Priority:	2	New
Cost Center:	Parks Capital			
Title:	Ellison Centennial Park Improvements			\$80,000

Justification:

Funding is requested to upgrade the existing parking lot at Ellison Centennial Park to asphalt and include drainage infrastructure, in order to open the parking lot in the winter months.

There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
80,000	0	0	0	0	0	(80,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	2	New
Cost Center:	Parks Capital			
Title:	Barlee Park Expansion			\$150,000

Justification:

Funding is requested for design and construction of an expansion to Barlee Park, a neighbourhood-level park in the Central City sector. This is the City's highest priority for a new neighbourhood park as the surrounding area has witnessed significant residential development over the past decade and is in need of neighbourhood amenities and green space.

The expansion will require the demolition of an old house and the installation of a new children's playground and grassy play area to serve the surrounding residential area.

The project will require on-going annual maintenance and operations budget of \$3,600.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
150,000	0	0	0	0	0	(150,000)

Department:	Capital Projects	Priority:	2	New
Cost Center:	Parks Capital			
Title:	Parkland Access Control			\$100,000

Justification:

The City has acquired over 250 hectares of parkland dedicated through the development application process. Each year, it is typical that the City receives 15-20 hectares. Funding is requested to establish a program that provides funding to install access control fencing and gates. The installation of these elements secures the site helping to ensure vehicles do not trespass into the parkland causing damage to the natural environment.

There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Protecting Our Natural Land & Water Resources

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
100,000	0	0	0	0	0	(100,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	2	New
Cost Center:	Parks Capital			
Title:	Lost Creek Park			\$350,000

Justification:

Funding is requested for the design and construction of a new neighbourhood park in the Wilden Neighbourhood. The vision for the park includes a children's playground, grass play area, a small sports court, furniture and walking trails.

The project will require an annual operating and maintenance budget of \$10,750.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Strengthening Our Neighbourhoods

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
350,000	0	0	0	0	0	(350,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Maintenance of Parks Capital - Priority 1		EXISTING

Justification:

Funding is requested to maintain the following Priority 1 items funded through capital:

New Rutland Centennial Park playground: \$1,500

Canyon Falls Trail: \$2,050

Upper Mission Trail Building Partnership: \$6,200, starting in 2017

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	3,550	0	0	0	0	0	0	(3,550)
2017	9,750	0	0	0	0	0	0	(9,750)
2018	9,750	0	0	0	0	0	0	(9,750)

Division:	Civic Operations	Priority:	2
Department:	Parks Services		ON-GOING
Title:	Maintenance of Parks Capital - Priority 2		EXISTING

Justification:

Operating funding is requested for the following Priority 2 capital items, if the associated capital budget is approved:

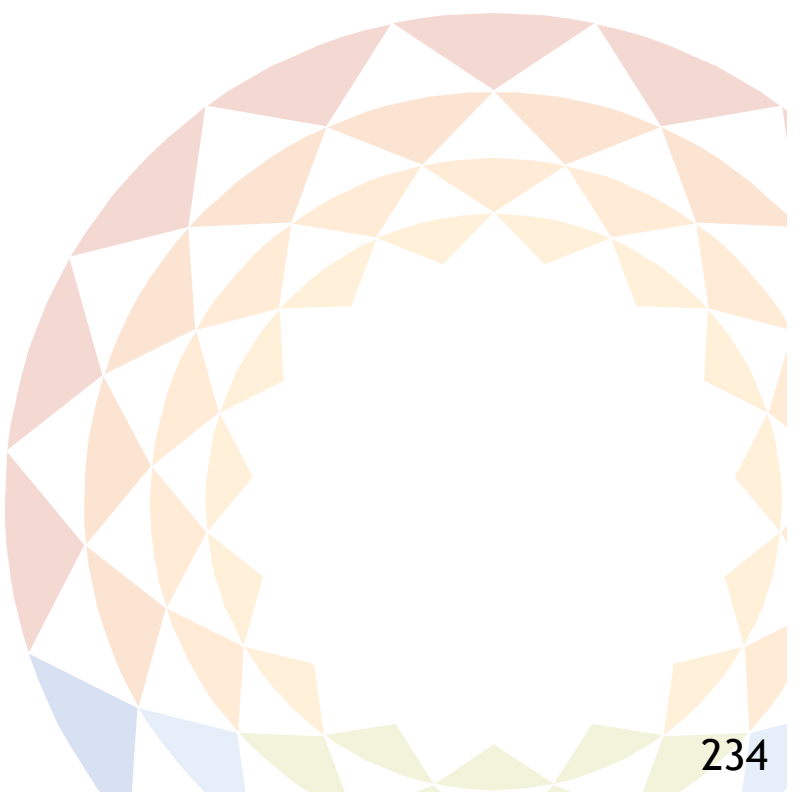
Barlee park expanded landscaping: \$3,600

Lost Creek Park: \$10,750

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	14,350	0	0	0	0	0	0	(14,350)
2017	14,350	0	0	0	0	0	0	(14,350)
2018	14,350	0	0	0	0	0	0	(14,350)

Transportation



2016 Capital Requests

PROVISIONAL Budget

Transportation Capital Summary

General Fund

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
Transportation Capital - Priority 1									
Renew									
P3	XXXX	Miscellaneous Street Light Capital - Renewal	100,000	0	0	0	0	0	(100,000)
P3	2083	Roads Resurfacing	3,400,000	(2,380,000)	0	0	0	0	(1,020,000)
* P4	207601	Transit - Equipment Renewal (Bus Stops and Shelters)	32,000	(32,000)	0	0	0	0	0
P4	2086	Bridge Rehabilitation - Renewal	300,000	0	0	0	0	0	(300,000)
P5	XXXX	Traffic Signal and Communications Upgrades and Renewals	225,000	0	0	0	0	0	(225,000)
P5	3138	Transportation Infrastructure Renewal	575,000	(130,000)	0	0	0	0	(445,000)
Total Renew			4,632,000	(2,542,000)	0	0	0	0	(2,090,000)
Growth									
* P6	317201A	Ethel 2 DCC (Bernard-Cawston), ATC	2,600,000	(2,258,120)	0	0	0	0	(341,880)
P6	XXXX01A	Ethel 3 DCC (Harvey-Sutherland), ATC	180,000	(40,140)	0	0	0	0	(139,860)
P7	XXXX	Sutherland 1 DCC (Gordon-Ethel), ATC	150,000	(33,450)	0	0	0	0	(116,550)
* P7	XXXX	Dilworth DCC Active Transportation Corridor	200,000	(44,600)	0	0	0	0	(155,400)
P8	XXXX	Rails with Trails DCC Active Transportation Corridor Extension	100,000	(22,300)	0	0	0	0	(77,700)
P8	316701R	McCulloch Area DCC (KLO/Hall/Spiers)	1,466,430	(1,240,600)	0	0	0	0	(225,830)
Total Growth			4,696,430	(3,639,210)	0	0	0	0	(1,057,220)
New									
* P9	2085	Active Transportation Corridor	340,000	0	0	0	0	0	(340,000)
P9	XXXX	Improvements to Transit Operations Centre - Hardy St.	800,000	0	0	(800,000)	0	0	0
* P10	207602	Transit - New Equipment (Bus Stops)	168,000	(168,000)	0	0	0	0	0
* P10	2084	Sidewalk Network Expansion	417,620	0	0	0	0	0	(417,620)
* P11	219806	Rutland Transit Phase 2, Shepherd Rd Extension	1,200,000	0	0	(1,200,000)	0	0	0
* P11	3145	Major Traffic Safety Projects	505,000	0	0	0	0	0	(505,000)
* P12	3168	Traffic Control Infrastructure	670,000	0	0	0	0	0	(670,000)
P12	XXXX	Bus Monitoring System	572,000	0	0	(572,000)	0	0	0
P13	XXXX	Snowsell Street Improvements	60,000	0	0	0	(60,000)	0	0
Total New			4,732,620	(168,000)	0	(2,572,000)	(60,000)	0	(1,932,620)
Cost Center Totals			14,061,050	(6,349,210)	0	(2,572,000)	(60,000)	0	(5,079,840)

Transportation Capital - Priority 2

New

P13	XXXX	Westside Gravel Pit Perimeter Landscaping	75,000	(75,000)	0	0	0	0	0
P14	2091XX	Traffic Calming	250,000	0	0	0	0	0	(250,000)
Total New			325,000	(75,000)	0	0	0	0	(250,000)

Page	Project Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
	Cost Center Totals	325,000	(75,000)	0	0	0	0	(250,000)
	Grand Total	14,386,050	(6,424,210)	0	(2,572,000)	(60,000)	0	(5,329,840)

* See operating request "Maintenance of Transportation Capital - Priority 1" on page P15

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Transportation Capital			
Title:	Miscellaneous Street Light Capital - Renewal			\$100,000

Justification:

The City is responsible for over 14,000 street lights with an estimated replacement value of \$23 million, and many are past their service life. This capital request is required to replace aged street light infrastructure.

This request includes the labour and parts necessary to fix and replace existing street lights. Every year a new budget request is made for this amount and it is estimated that this request will continue at \$100K in years going forward.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: A SAFE CITY - Public Safety Programs

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
100,000	0	0	0	0	0	(100,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Transportation Capital			
Title:	Roads Resurfacing			\$3,400,000

Justification:

The 2016 road resurfacing program is anticipated to include: Pandosy St (KLO to Cadder), Enterprise Way (Hwy 97 to Banks), Glenmore Rd (Spall to High), Lakeshore Rd (Cook to Richter), Springfield Rd (Rutland to Monterey) and (Ziprick to Dilworth), Richter St (Bernard to Clement) and Hwy 97 approaches at Leckie, Dilworth, Cooper and Spall intersections.

There are no operations and maintenance costs associated with this request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Planning Excellence

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
3,400,000	(2,380,000)	0	0	0	0	(1,020,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Transportation Capital			
Title:	Transit - Equipment Renewal (Bus Stops and Shelters)			\$32,000

Justification:

This is an annual program to improve accessibility and user comfort at bus stops by replacing aging furnishings and constructing new accessible boarding platforms. 2016 projects are as follows:

- 1) Bus stop accessibility improvements - Lawrence Ave - Gordon to Burtch - \$12,000
- 2) Bus shelter replacement - Hwy 33/Roxby - \$20,000

Funding for bus stop improvements comes from revenues from advertising on buses and at bus stops.

Annual operating and maintenance costs of \$200 are expected to start in 2017.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
32,000	(32,000)	0	0	0	0	0

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Transportation Capital			
Title:	Bridge Rehabilitation - Renewal			\$300,000

Justification:

Annual upgrades are required to maintain the structural integrity and extend the life of existing bridges. Specialized consulting services would be engaged to identify repair requirements on the highest priority bridges. While some repairs may be carried out by City forces, tendered construction services would be required to complete more significant bridge repairs.

There are no operations and maintenance costs associated with this request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Balanced Transportation Systems

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
300,000	0	0	0	0	0	(300,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Transportation Capital			
Title:	Traffic Signal and Communications Upgrades and Renewals			\$225,000

Justification:

This annual program replaces aging traffic signal and associated communication equipment based on the current inspection/maintenance report. The 2016 renewal/upgrade projects are as follows:

- 1) Cabinet renewal (Sutherland and Ethel, Bernard and Burtch, Mountain and Glenmore, Cadder and Richter, KLO and Richter) - \$125,000
- 2) Anti-graffiti wraps - \$8,000
- 3) Malfunction Management Unit replacements at 10 locations - \$12,000
- 4) Detection system upgrades at two locations - \$50,000
- 5) Uninterrupted power source battery replacement - \$10,000
- 6) LED signal head replacement - \$20,000

There are no operations and maintenance costs associated with this request.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
225,000	0	0	0	0	0	(225,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Transportation Capital			
Title:	Transportation Infrastructure Renewal			\$575,000

Justification:

Transportation Infrastructure Renewal is an annual program included in the 2020 Capital Plan. The program completes projects to address deteriorated physical conditions and functional deficiencies of aging transportation infrastructure.

The selected 2016 projects include:

- 1) Sidewalks, curbs and gutters to be replaced at Leon/Abbott and Lawrence/Abbott Intersections (in coordination with utility works and road resurfacing) - \$280,000
- 2) Ellis/Doyle intersection (in coordination with Interior Health Authority, Memorial Parkade, and The Okanagan Centre for Innovation developments) - \$220,000
- 3) Spiers Rd (construction of roadside infrastructures) - \$75,000

There are no operations and maintenance costs associated with this request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
575,000	(130,000)	0	0	0	0	(445,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Growth
Cost Center:	Transportation Capital			
Title:	Ethel 2 DCC (Bernard-Cawston), ATC			\$2,600,000

Justification:

The Ethel 2 Active Transportation Corridor (ATC) will include land acquisition and construction of cycle tracks, sidewalks & boulevards on both sides of the street from Bernard Avenue to Cawston Avenue. in 2016. This project will be coordinated with the required utility upgrades.

Ongoing maintenance and operating costs associated with this request will start at \$8,400 in 2016 and increase to \$15,200 in 2017.

Maintenance of Parks Capital - Priority 1 has been requested by the Parks Department.

Project Driver: Maintenance of Council approved levels of service (usually to accommodate growth).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Balanced Transportation Systems

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
2,600,000	(2,258,120)	0	0	0	0	(341,880)

Department:	Capital Projects	Priority:	1	Growth
Cost Center:	Transportation Capital			
Title:	Ethel 3 DCC (Harvey-Sutherland), ATC			\$180,000

Justification:

The Ethel 3 Active Transportation Corridor (ATC) will include design and land acquisition for cycle tracks, sidewalks and boulevards on both sides of the street. This project will be coordinated with the required utility upgrades.

There are no operations and maintenance costs associated with this request.

Project Driver: Maintenance of Council approved levels of service (usually to accommodate growth).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Balanced Transportation Systems

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
180,000	(40,140)	0	0	0	0	(139,860)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Growth
Cost Center:	Transportation Capital			
Title:	Sutherland 1 DCC (Gordon-Ethel), ATC			\$150,000

Justification:

The Sutherland Avenue Active Transportation Corridor (ATC) will require design to start the land acquisition process in 2016. This project will be coordinated with the required utility infrastructure upgrades.

There are no operations and maintenance costs associated with this request.

Project Driver: Maintenance of Council approved levels of service (usually to accommodate growth).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Balanced Transportation Systems

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
150,000	(33,450)	0	0	0	0	(116,550)

Department:	Capital Projects	Priority:	1	Growth
Cost Center:	Transportation Capital			
Title:	Dilworth DCC Active Transportation Corridor			\$200,000

Justification:

The 2020 Capital Plan identifies Dilworth Active Transportation Corridor as a priority project. In conjunction with the Mission Crossing development, the segment of this corridor from Springfield Rd. to Mayer Rd. is to be completed. This budget is also necessary to purchase the required land from the Mission Crossing/Farmers' Market Development in 2016. Ongoing maintenance and operating costs associated with this request will start at \$2,400 in 2016 and increase to \$6,000 in 2017. Maintenance of Parks Capital - Priority 1 has been requested by the Parks Department.

Project Driver: Maintenance of Council approved levels of service (usually to accommodate growth).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Balanced Transportation Systems

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
200,000	(44,600)	0	0	0	0	(155,400)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Growth
Cost Center:	Transportation Capital			
Title:	Rails with Trails DCC Active Transportation Corridor Extension			\$100,000

Justification:

The 2020 Capital Plan includes the extension of the Rails with Trails corridor to Houghton Rd in Rutland. This will extend the path from current terminus at Dilworth Rd to Highway (Hwy) 97 then east to Houghton Rd via a pedestrian bridge. With the Canadian National Railway corridor acquisition and expansion of Hwy 97 to six lanes, functional planning is required. This planning will also explore extension through to the University of British Columbia Okanagan (UBCO) Campus, albeit a paved path may not be required.

There are no operations and maintenance costs associated with this request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
100,000	(22,300)	0	0	0	0	(77,700)

Department:	Capital Projects	Priority:	1	Growth
Cost Center:	Transportation Capital			
Title:	McCulloch Area DCC (KLO/Hall/Spiers)			\$1,466,430

Justification:

The McCulloch Road DCC upgrade in the KLO/Hall/Spiers Road area will include land acquisition and preliminary design in 2016. This project will be coordinated with the required utility upgrades.

There are no operations and maintenance costs associated with this request.

Project Driver: Maintenance of Council approved levels of service (usually to accommodate growth).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
1,466,430	(1,240,600)	0	0	0	0	(225,830)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Transportation Capital			
Title:	Active Transportation Corridor			\$340,000

Justification:

This is an annual program to install new bike lanes and supporting infrastructure as part of the 2020 Capital Plan. 2016 projects include:

- 1) Ellis St (Clement-Roanoke, bike lane marking & signage) - \$42,000
- 2) Bernard Ave (Lakeview-Burtch, bike lane construction in coordination with sidewalk, intersection safety & utility improvements)-\$100,000
- 3) Glenmore Rd (Rails with Trails-High Rd, buffered bike lane marking & signage) - \$90,000
- 4) Springfield Rd (Benvoulin-Ziprick, buffered bike lane marking & signage) - \$90,000
- 5) Bike racks & lockers (Procurement & installation) - \$8,000
- 6) Cycling data collection equipment (procurement & installation) - \$10,000

Ongoing maintenance and operating costs of \$10,800 are associated with this request starting 2017.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Balanced Transportation Systems

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
340,000	0	0	0	0	0	(340,000)

Department:	Capital Projects	Priority:	1	New
Cost Center:	Transportation Capital			
Title:	Improvements to Transit Operations Centre - Hardy St.			\$800,000

Justification:

The existing Transit Operations Centre has served Kelowna Regional Transit since it was built in 1998. At this time, services did not include the Custom (HandiDART) buses (incorporated in 2000) and expansions to the transit system (example Rapid Bus service). These services have used up much of the capacity of the Operations Centre. Improvements are needed to meet the growing needs of the regional transit service. In addition to the capacity improvements, maintenance work is also required. The transit garage and operations centre is a facility leased to BC Transit. Total cost of the upgrade will be \$1.5 Million, shared amongst BC Transit (\$700,000) and local partner, Regionally Significant Gas Tax funding (\$800,000). This will extend the life of the facility for nine years.

Operating and maintenance costs will be included in the operating agreement with BC Transit and cost shared by the local transit partners.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
800,000	0	0	(800,000)	0	0	0

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Transportation Capital			
Title:	Transit - New Equipment (Bus Stops)			\$168,000

Justification:

This annual program provides new transit stops and amenities including bus pull outs, waiting pads, shelters, benches, and signage. 2016 projects include:

- 1) Bus stop design/construction - Cadder Ave at Richter eastbound and westbound - \$18,000
- 2) Bus stop design/construction/land acquisition - Cadder Ave east of Ethel, Cadder Ave west of Ethel (includes midblock stop decommission) - \$40,000
- 3) Bus stop design - Acland and Edwards Roads (5 stops) - \$20,000
- 4) Bus stop design, land estimation - Enterprise at Banks (safety improvements) - \$35,000
- 5) Bus stop design and construction - Bernard at Richmond - \$55,000

Funding for bus stop improvements comes from revenues from advertising on buses and at bus stops.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Balanced Transportation Systems

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
168,000	(168,000)	0	0	0	0	0

Department:	Capital Projects	Priority:	1	New
Cost Center:	Transportation Capital			
Title:	Sidewalk Network Expansion			\$417,620

Justification:

This is an annual sidewalk network program identified in the 2020 Capital Plan. Many major roads currently lack sidewalks affecting pedestrian safety, accessibility, and convenience. The 2016 sidewalk program will allow gradual completion of the following higher priority projects:

- 1) Bernard Ave (South side, Lakeview-Burtch, construction in coordination with bikeway, intersection safety & utility improvements) - \$200,000
- 2) High Rd (South side, Glengarry-Tronson walkway, design & construction) - \$150,000
- 3) Clifton Rd (West side, Cara Glen to Rio, design) - \$10,620
- 4) Spall Rd (East side, Enterprise-Bernard, planning & design) - \$15,000
- 5) High Rd (South side, Kennedy-Lowland, planning & design) - \$15,000
- 6) Gordon Dr (East side, Clement-Brant, planning & design) - \$10,000
- 7) Graham Rd (South side Gerstmar to Kitch Rd, planning & design) - \$17,000

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
417,620	0	0	0	0	0	(417,620)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Transportation Capital			
Title:	Rutland Transit Phase 2, Shepherd Rd Extension			\$1,200,000

Justification:

The Rutland Transit Exchange was constructed on an extension of Shepherd Rd between Asher Rd and Dougall Rd after many years of consultations with the Rutland Community. However, until Shepherd Rd extends to Rutland Rd, the new transit exchange cannot be fully utilized. The City of Kelowna acquired the road dedication for the extension between Roxby Rd and Rutland Rd in 2015 from the Rutland Parks Society. Preliminary design of the road was advanced to allow public and stakeholder consultation through a referendum by the Rutland Parks Society. This \$2.4M project is proposed to be partially funded with surplus budget from the Rapid Bus project that will be carried over to 2016.

Ongoing maintenance and operating costs of \$4,900 have been requested by the Parks department. These costs will increase to \$13,100 starting in 2017.

Project Driver: Council resolutions and strategic corporate priorities.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Balanced Transportation Systems

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
1,200,000	0	0	(1,200,000)	0	0	0

Department:	Capital Projects	Priority:	1	New
Cost Center:	Transportation Capital			
Title:	Major Traffic Safety Projects			\$505,000

Justification:

The 2016 program includes design and construction of safety improvements at:

- 1) Lanfranco/Gordon (construction of intersection improvements) - \$60,000
- 2) Abbott St enhanced crosswalks & curb extensions at Lawrence and Leon intersections - \$80,000
- 3) Rutland/Robson (installation of pedestrian activated flashers) - \$25,000
- 4) Ellis/Smith (installation of pedestrian activated flashers) - \$65,000
- 5) Baron/Durnin (installation of pedestrian activated flashers) - \$25,000
- 6) Bernard Ave (Burtch-Spall, design & construction of safety improvements) - \$250,000

Ongoing maintenance and operating costs of \$6,600 are associated with this request starting 2018.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: A SAFE CITY - Public Safety Programs

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
505,000	0	0	0	0	0	(505,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Transportation Capital			
Title:	Traffic Control Infrastructure			\$670,000

Justification:

The 2016 Traffic Control Infrastructure program will include:

- 1) Doyle/Water roundabout (design) - \$40,000
- 2) Doyle/Richter pedestrian signal (design) - \$30,000
- 3) Valley/Cross/Longhill roundabout (construction) - \$600,000

A separate operating request associated with this project for \$300 has been requested by the Parks department. The ongoing maintenance and operating costs will increase to \$1,500 starting 2018.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: A SAFE CITY - Public Safety Programs

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
670,000	0	0	0	0	0	(670,000)

Department:	Capital Projects	Priority:	1	New
Cost Center:	Transportation Capital			
Title:	Bus Monitoring System			\$572,000

Justification:

This budget request will allow for the implementation of a Transit Automatic Vehicle Location (AVL) and real-time information system for Kelowna Regional Transit. AVL will enable the city, the transit agency, and customers to remotely track the location of the buses and manage the operation by using the Internet. This helps by being able to strategically plan and monitor services provided, improves reliability and efficiency, and offers real time arrival and location information to transit customers. AVL and real-time information has proven to have positive impacts in transit operations and customer satisfaction worldwide. Today real-time information is a must have in any modern transit system. This project is to be co-delivered with BC Transit, and funded by senior government funds.

The operating, maintenance and analysis costs will be cost shared by the local transit partners.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A STRONG ECONOMY - Open, Transparent & Consistent Governance

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
572,000	0	0	(572,000)	0	0	0

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Transportation Capital			
Title:	Snowsell Street Improvements			\$60,000

Justification:

Snowsell Street from Crosby to Glenmore Road will require functional planning and design in 2016 to determine essential improvements for curbs, gutters, and sidewalks currently missing in several locations. This exercise will explore the potential for a Local Area Service.

There are no operations and maintenance costs associated with this request.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Active Living Opportunities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
60,000	0	0	0	(60,000)	0	0

Department:	Capital Projects	Priority:	2	New
Cost Center:	Transportation Capital			
Title:	Westside Gravel Pit Perimeter Landscaping			\$75,000

Justification:

In an effort to be a good neighbour, reduce nuisance, and make the entrance more appealing; funding is required to design and implement landscaping along the frontage of the City of Kelowna's Westside Gravel Pit.

There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
75,000	(75,000)	0	0	0	0	0

2016 Capital Request Details

Department:	Capital Projects	Priority:	2	New
Cost Center:	Transportation Capital			
Title:	Traffic Calming			\$250,000

Justification:

Traffic calming provides safer streets and improves quality of life for existing neighborhoods experiencing short-cutting and speeding traffic. There are more than 100 service requests for traffic calming in various locations. Traffic studies indicate there is shortcutting and speeding occurring in the vicinity of elementary schools. This is an annual program identified in the 2020 Capital Plan targeted to address such issues. The 2016 program will include:

- 1) Abbott St/Christleton Ave traffic circle (design and construction) - \$60,000
- 2) Upper Canyon speed bumps - \$8,000
- 3) Glenmore area traffic calming - \$87,000
- 4) Graham Rd (design & construction) - \$95,000

The ongoing maintenance and operating costs of \$2,500 are associated with this request starting in 2017.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
250,000	0	0	0	0	0	(250,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Parks Services		ON-GOING
Title:	Maintenance of Transportation Capital - Priority 1		EXISTING

Justification:

Funding is requested to maintain the following Priority 1 transportation items funded through capital:

2016 Requests:

Dilworth Active Transportation Corridor: \$2,400, increasing to \$6,000 in 2017

Ethel Active Transportation Corridor 2: \$8,400, increasing to \$15,200 in 2017

Shepherd road extension: \$4,900, increasing to \$13,100 in 2017

Traffic Control Infrastructure: \$300 (banners only, no landscaping), increasing to \$1,500 in 2018

2017 Requests:

Active Transportation Corridor: \$10,800

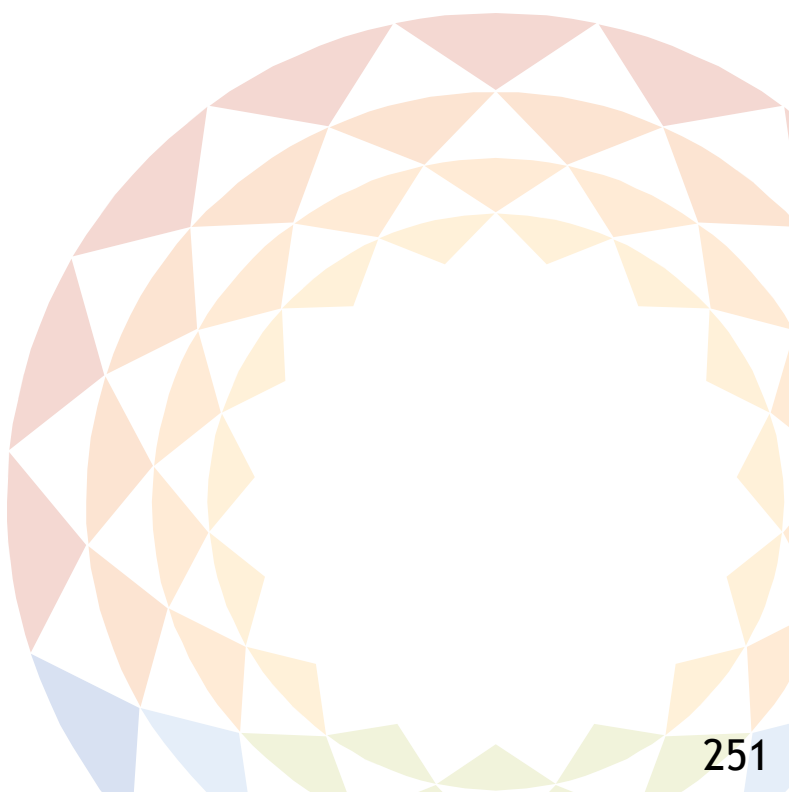
Transit Equipment Renewal: \$200

Transit New Equipment: \$500

Corporate Framework: AN ACTIVE, INCLUSIVE CITY - Spectacular Parks

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	16,000	0	0	0	0	0	0	(16,000)
2017	46,100	0	0	0	0	0	0	(46,100)
2018	56,900	0	0	0	0	0	0	(56,900)





2016 Capital Requests

PROVISIONAL Budget

Solid Waste Capital Summary

General Fund

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
Solid Waste Capital - Priority 1									
New									
Q1	2831	Automated Collection Curbside Carts	300,000	(300,000)	0	0	0	0	0
Q1	XXXX	New Drop Off - Woodwaste & Metal	350,000	(350,000)	0	0	0	0	0
Q1	3187	Leachate and Landfill Gas Collector	300,000	(300,000)	0	0	0	0	0
Q1	XXXX	Overhead Electronic Sign	150,000	(150,000)	0	0	0	0	0
Q1	XXXX	Mechanic Shop	350,000	(350,000)	0	0	0	0	0
Total New			1,450,000	(1,450,000)	0	0	0	0	0
Cost Center Totals			1,450,000	(1,450,000)	0	0	0	0	0
Grand Total			1,450,000	(1,450,000)	0	0	0	0	0



2016 Capital Request Details

Department:	Capital Projects	Priority:	1 New
Cost Center:	Solid Waste Capital		
Title:	Automated Collection Curbside Carts		\$300,000

Justification:

This project is to purchase new curbside carts as part of the City of Kelowna's curbside refuse and recycling, yard waste program. These new receptacles are necessary to address residential growth and residential needs for larger recycling and yard waste receptacles. The intent is to establish an inventory to better service customers.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
300,000	(300,000)	0	0	0	0	0

Department:	Capital Projects	Priority:	1 New
Cost Center:	Solid Waste Capital		
Title:	New Drop Off - Woodwaste & Metal		\$350,000

Justification:

The wood waste, metal stock piles, and drop off areas are currently located in areas where the landfill is scheduled to expand. The new drop off and stock pile areas will be moved outside these fill areas and will provide a more convenient site for the public and will be easier to maintain and monitor by staff.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Energy Conservation

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
350,000	(350,000)	0	0	0	0	0

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Solid Waste Capital			
Title:	Leachate and Landfill Gas Collector			\$300,000

Justification:

The leachate recirculation system is part of the landfill operating system to enhance the decomposition of buried waste, increase landfill space and reduce future leachate generation from the landfill. The system will work with the Landfill Gas Collection system to generate, collect, and then turn this gas into energy, using a common trench with the Landfill Gas System. The City's landfill operations certificate is currently under review with the Province and the leachate recirculation system is a requirement of the Province.

Horizontal Landfill Gas (LFG) collector pipes are installed annually during the winter months by the City's utilities crew. This is an ongoing exercise to collect green house gas from the landfill and convert the same into energy. This is a regulatory requirement for the collection and destruction of methane gas, a green house gas.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Energy Conservation

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
300,000	(300,000)	0	0	0	0	0

Department:	Capital Projects	Priority:	1	New
Cost Center:	Solid Waste Capital			
Title:	Overhead Electronic Sign			\$150,000

Justification:

The sign will provide information to residents entering the landfill, such as directions for payment, education, and access wait times to on-site facilities. The signs will reduce confusion and frustration for residents using the landfill.

Nominal operating costs will be covered by current budget.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
150,000	(150,000)	0	0	0	0	0

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Solid Waste Capital			
Title:	Mechanic Shop			\$350,000

Justification:

The construction of a shop would allow onsite maintenance of equipment to occur in all weather conditions. The scope includes a building, site preparation, foundation, power, heat and light.

Nominal operating costs will be covered by current budget.

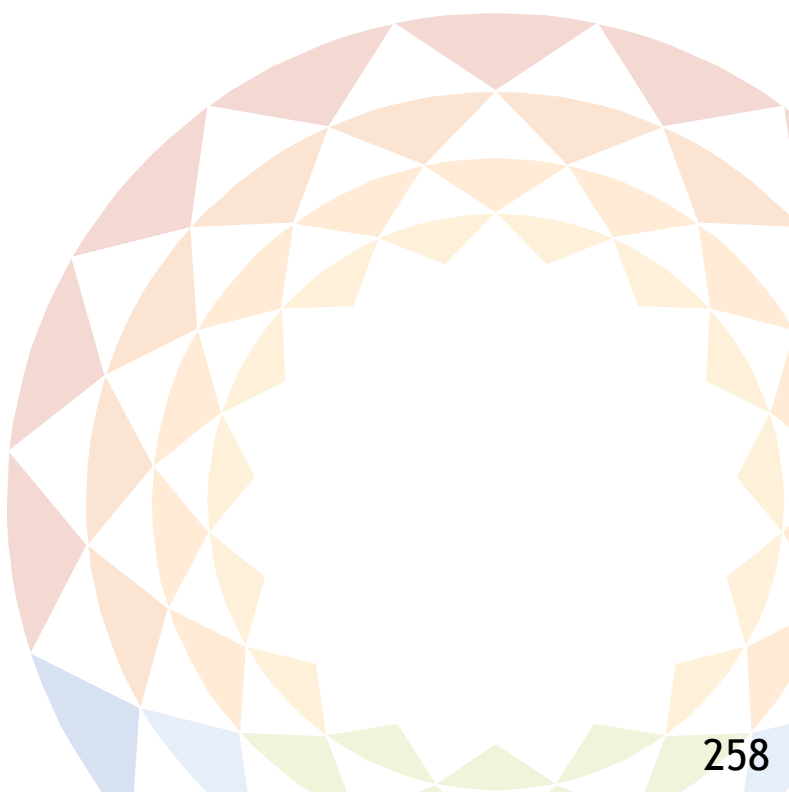
Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
350,000	(350,000)	0	0	0	0	0



Storm Drainage



2016 Capital Requests

PROVISIONAL Budget

Storm Drainage Capital Summary

General Fund

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
Storm Drainage Capital - Priority 1									
Renew									
R1	XXXX	Lakeshore Road - Barnaby to Vintage Terrace	125,000	0	0	0	0	0	(125,000)
R1	XXXX	Lane North of Lawrence - Abbott to Water	150,000	0	0	0	0	0	(150,000)
Total Renew			275,000	0	0	0	0	0	(275,000)
New									
* R1	XXXX	Hardy Street - Oil / Water Separator	90,000	0	0	0	0	0	(90,000)
R1	XXXX	Jack Smith Lake Water Supply Improvements	250,000	0	0	0	0	0	(250,000)
Total New			340,000	0	0	0	0	0	(340,000)
Cost Center Totals			615,000	0	0	0	0	0	(615,000)
Storm Drainage Capital - Priority 2									
New									
R1	XXXX	Bellevue Creek Diversion - North Arm / Walker Road	350,000	0	0	0	0	0	(350,000)
Total New			350,000	0	0	0	0	0	(350,000)
Cost Center Totals			350,000	0	0	0	0	0	(350,000)
Grand Total			965,000	0	0	0	0	0	(965,000)

* See operating request "Hardy Street Oil/Water Separator Operating" on page R6



2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Storm Drainage Capital			
Title:	Lakeshore Road - Barnaby to Vintage Terrace			\$125,000

Justification:

Budget is requested to address a slope stability issue. Crews will install half culvert and water decelerators along the east side of Lakeshore Road to prevent sloughing of the roadway.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: A SAFE CITY - Flood Protection

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
125,000	0	0	0	0	0	(125,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Storm Drainage Capital			
Title:	Lane North of Lawrence - Abbott to Water			\$150,000

Justification:

Budget is requested to replace 150m of storm sewer drainage that has collapsed. This project is combined with replacement of the sanitary sewer system.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
150,000	0	0	0	0	0	(150,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Storm Drainage Capital			
Title:	Hardy Street - Oil / Water Separator			\$90,000

Justification:

This project is for the installation of Oil Separator(s) to protect our tributaries and lakes. It is part of a water treatment filtration deferral strategy and integrated Storm Water Management Plan that is required by the province.

Operating and maintenance costs of \$2,500 are expected to start in 2017.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Protecting Our Natural Land & Water Resources

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
90,000	0	0	0	0	0	(90,000)

Department:	Capital Projects	Priority:	1	New
Cost Center:	Storm Drainage Capital			
Title:	Jack Smith Lake Water Supply Improvements			\$250,000

Justification:

The City has purchased Jack Smith Lake. Budget is requested for improvements to the system that fills Jack Smith Lake with water from Bellevue Creek. A Right of Way over the existing pipe must be secured, the pipe must be buried, and an intake must be constructed in order to meet Ministry and water license requirements.

The City is anticipating some ongoing operational costs which will be determined as part of the review of the assets to be assumed by the City.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Protecting Our Natural Land & Water Resources

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
250,000	0	0	0	0	0	(250,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	2	New
Cost Center:	Storm Drainage Capital			
Title:	Bellevue Creek Diversion - North Arm / Walker Road			\$350,000

Justification:

Budget is requested to divert flow from the north arm down Walker Road to the bottom of Bellevue Creek. Residential development has restricted access for crews to maintain the existing mouth.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Protecting Our Natural Land & Water Resources

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
350,000	0	0	0	0	0	(350,000)

2016 Operating Request Details

Division:	Civic Operations	Priority:	3
Department:	Utility Services		ON-GOING
Title:	Hardy Street Oil/Water Separator Operating		NEW

Justification:

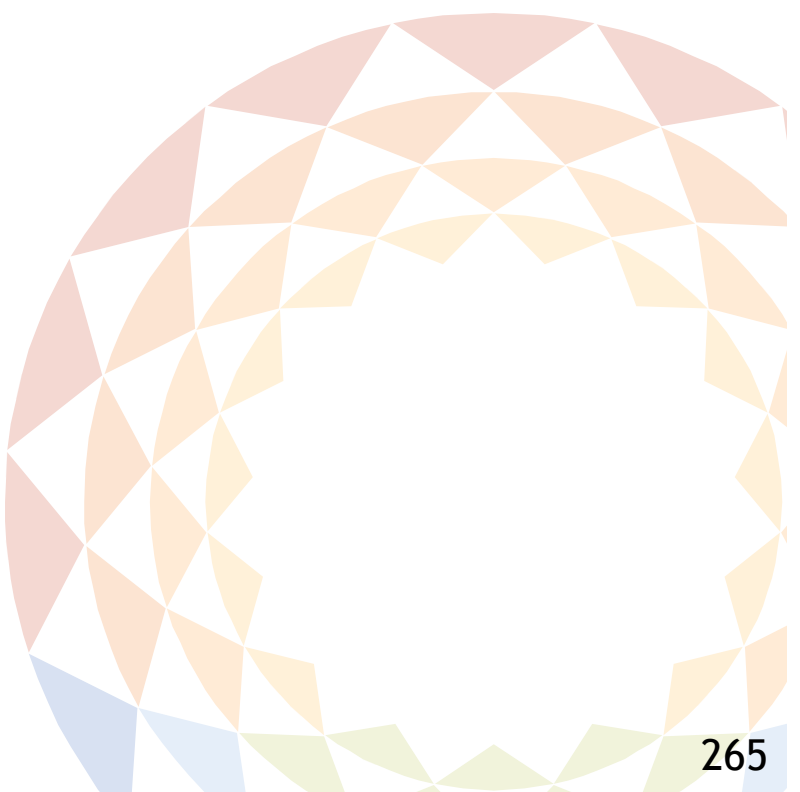
Funding is requested for the operating and maintenance of the following Priority 1 items funded through capital:

Hardy Street - Oil/Water Separator: \$2,500 starting in 2017

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	0	0	0	0	0	0	0	0
2017	2,500	0	0	0	0	0	0	(2,500)
2018	2,500	0	0	0	0	0	0	(2,500)

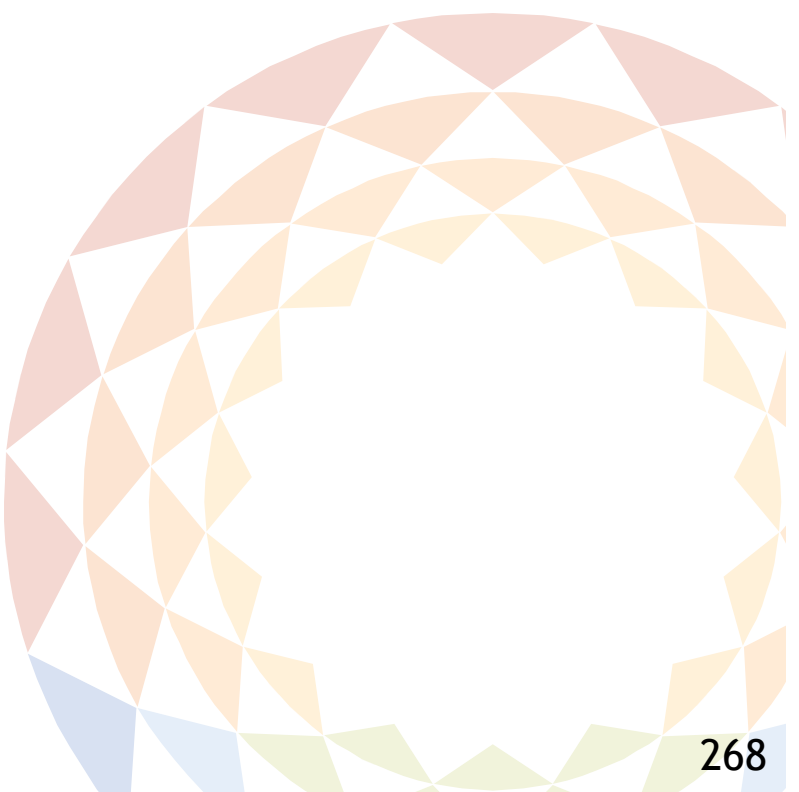
Street Lights



Street Light Capital Requests have been included
in the Transportation section



Information Services



2016 Capital Requests
PROVISIONAL Budget
Information Services Capital Summary
General Fund

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
<u>Information Services Capital - Priority 1</u>									
Renew									
T1	XXXX	City's Website - Online Platform Development	350,000	(150,000)	0	0	0	0	(200,000)
T1	XXXX	Class Registration Software Replacement	250,000	0	0	0	0	0	(250,000)
T1	2132	Communications Networks Upgrades	105,000	0	0	0	0	0	(105,000)
T1	2133	Server and Data Storage Equipment	230,000	0	0	0	0	0	(230,000)
T1	2130	Front Office Equipment	396,500	0	0	0	0	0	(396,500)
Total Renew			1,331,500	(150,000)	0	0	0	0	(1,181,500)
New									
T1	3095XX	Upgrade Unit 4 Business World System	70,000	(70,000)	0	0	0	0	0
T1	XXXX	Fibre Optic Network	2,400,000	(2,400,000)	0	0	0	0	0
Total New			2,470,000	(2,470,000)	0	0	0	0	0
Cost Center Totals			3,801,500	(2,620,000)	0	0	0	0	(1,181,500)
<u>Information Services Capital - Priority 2</u>									
New									
T1	XXXX	Development of Data Analytics	250,000	0	0	0	0	0	(250,000)
Total New			250,000	0	0	0	0	0	(250,000)
Cost Center Totals			250,000	0	0	0	0	0	(250,000)
Grand Total			4,051,500	(2,620,000)	0	0	0	0	(1,431,500)



2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Information Services Capital			
Title:	City's Website - Online Platform Development			\$350,000

Justification:

This request is to provide enhanced service delivery channels to the City website. The web platform needs to continually evolve to be a robust and responsive website that provides information, services and community interaction. These enhancements, agility and adaptability are paramount to the success of the digital strategy. As the main communication tool and a key service delivery channel, the information on the City's web platform needs to be easily accessible, both through navigation, content organization and on different devices. As municipalities move to provide more online services, the web also needs to be dynamic and flexible enough to support this enhanced customer service. With an agile web platform, the City is open 24 hours a day, 7 days a week with access from any mobile device, no matter where someone is. One doesn't have to be at home on a desktop computer to easily access online services. The operation and maintenance budget impacts associated with this capital request will vary depending on the **procured solution**.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A WELL-RUN CITY - Performance Excellence

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
350,000	(150,000)	0	0	0	0	(200,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Information Services Capital			
Title:	Class Registration Software Replacement			\$250,000

Justification:

The Class program by Active Networks is an integral part of operations for Active Living & Culture providing a system for program registration, rentals and admissions, as well as being the foundation for the development of the quarterly Activity & Program Guide. As of November 30, 2017, technical support for the Class product will end so a replacement solution needs to be selected and implemented well in advance. A solution will be selected in early 2016 with an anticipated implementation start date in the fall of 2016. Since a solution has not yet been selected, estimates have been used for this budget request.

The operation and maintenance budget impacts associated with this capital request will vary depending on the procured solution. Typically there will be a yearly maintenance fee that will be 20 percent of the purchasing price.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A WELL-RUN CITY - Performance Excellence

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
250,000	0	0	0	0	0	(250,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Information Services Capital			
Title:	Communications Networks Upgrades			\$105,000

Justification:

This funding will provide renewal and expansion of the City's network environment. The network supports high speed data connections within and between City facilities as well as connections to the internet. New technologies will be deployed to improve service levels and replace components that have reached the end of their serviceable life.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A WELL-RUN CITY - Performance Excellence

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
105,000	0	0	0	0	0	(105,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Information Services Capital			
Title:	Server and Data Storage Equipment			\$230,000

Justification:

The Server and Data Storage Equipment budget funds the renewal and maintenance of file/application server and corporate data storage needs for the City. This investment allows Information Services to provide equipment and software in the corporate data centres to support a variety of systems in place for City staff. Information Services plans to upgrade older components of the corporate virtualization infrastructure as well as increase back end data storage capacity to keep up with increasing corporate data growth and position the City to implement enhanced disaster recovery capability. Included are servers, disk storage, tape backups and the related software.

The operation and maintenance budget will be minimal with this capital request and will be accommodated within the IS purchased services budget.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: A WELL-RUN CITY - Performance Excellence

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
230,000	0	0	0	0	0	(230,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Information Services Capital			
Title:	Front Office Equipment			\$396,500

Justification:

The Front Office budget funds the renewal and maintenance of the desktop computer needs for the City. The City utilizes a five year replacement cycle for most of its approximate \$2,000,000 investment in current front office technology equipment. This includes desktop computers, printers/plotters, tablets, monitors and software.

Replacements may be incurred less frequently if the technology of the equipment warrants.

The operation and maintenance budget impacts will be minimal with this capital request and will be accommodated within the IS purchased services budget.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: A WELL-RUN CITY - Performance Excellence

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
396,500	0	0	0	0	0	(396,500)

Department:	Capital Projects	Priority:	1	New
Cost Center:	Information Services Capital			
Title:	Upgrade Unit 4 Business World System			\$70,000

Justification:

A new version of the City's financial System (Agresso) is available. Upgrading to this version will be required to maintain consistent support as well as take advantage of new features and benefits. This project will upgrade the system to Milestone 5 and look at new features for one module. The module that will be investigated for new features will depend on the areas where the best advancements have been made.

There are no operating & maintenance budget impacts associated with this capital request.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
70,000	(70,000)	0	0	0	0	0

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Information Services Capital			
Title:	Fibre Optic Network			\$2,400,000

Justification:

Phase 2 of the City-owned fibre optic communications network will build on the existing fibre network and will extend to the north from the Clement/Spall intersection to Kelowna International Airport. The network will provide direct benefit to the City by connecting all major City facilities together with high speed data links. As the need to move large amounts of data increases, the City is facing some very steep cost increases in communications charges unless proactive steps are taken to assume communications capability control.

The business plan also proposes that surplus fibre capacity be available through lease agreements with larger institutions and organizations that move large amounts of data within Kelowna. These leases would serve as a technology enabler for organizations, while at the same time serving as a revenue source for the City of Kelowna. This project will be Internally financed from the disposition of Fortis share holdings with repayment including interest at 3% from lease revenues. Currently projected to pay out over nine years.

Project Driver: Investments that attract a net positive return over a reasonable business term.

Corporate Framework: A WELL-RUN CITY - Pioneering Leadership

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
2,400,000	(2,400,000)	0	0	0	0	0

Department:	Capital Projects	Priority:	2	New
Cost Center:	Information Services Capital			
Title:	Development of Data Analytics			\$250,000

Justification:

This budget request will support development of data analytics which enable the City of Kelowna to analyze a mix of structured, semi-structured and unstructured data in search of valuable business information and insights. Data analytics is the process of examining large data sets containing a variety of data types to uncover hidden patterns, unknown correlations, market trends, customer preferences and other useful business information. The analytical findings can lead to more effective innovation, new opportunities to generate revenue or decrease expenses, better customer service, improved operational efficiency, competitive advantages, and other business benefits.

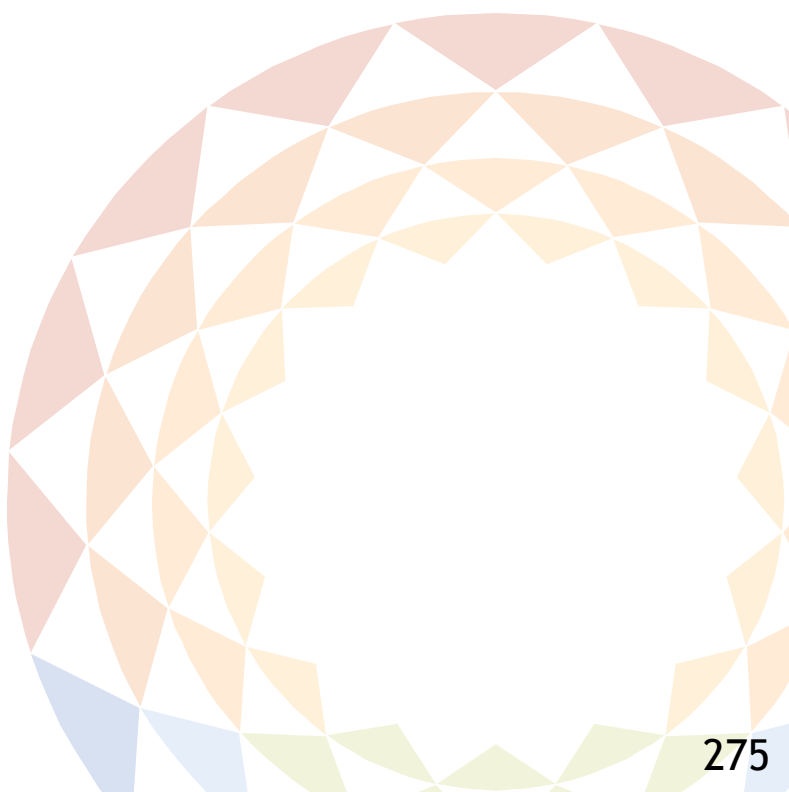
The primary goal of data analytics is to help companies make more informed business decisions by enabling analysis of large volumes of transaction data, as well as other forms of data that may be untapped by conventional business systems.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A WELL-RUN CITY - Pioneering Leadership

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
250,000	0	0	0	0	0	(250,000)

Vehicle & Mobile Equipment



2016 Capital Requests

PROVISIONAL Budget

Vehicle & Mobile Equipment Summary

General Fund

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
Vehicle & Mobile Equipment - Priority 1									
Renew									
U3	2802XX	Equipment and Vehicle Replacement	1,999,540	(1,999,540)	0	0	0	0	0
U3	280XXX	Roll-off Front End Loader	417,390	0	0	0	(139,130)	(278,260)	0
Total Renew			2,416,930	(1,999,540)	0	0	(139,130)	(278,260)	0
New									
* U4	280XXX	Hydro Excavator	516,350	0	0	0	0	(516,350)	0
* U4	280XXX	Rutland Arena Ice Resurfacer	130,000	0	0	0	0	0	(130,000)
U5	280XXX	Heavy Duty Truck Hoist	35,000	0	0	0	0	0	(35,000)
U5	280XXX	Hook Lift Bins	21,000	0	0	0	0	0	(21,000)
Total New			702,350	0	0	0	0	(516,350)	(186,000)
Cost Center Totals			3,119,280	(1,999,540)	0	0	(139,130)	(794,610)	(186,000)
Vehicle & Mobile Equipment - Priority 2									
New									
U6	280XXX	Snow Removal - Municipal Tractor	194,450	0	0	0	0	0	(194,450)
U6	280XXX	Snow Removal - Compact Loader	185,750	0	0	0	0	0	(185,750)
U7	280XXX	Scissor Lift Work Platform	89,040	0	0	0	0	0	(89,040)
Total New			469,240	0	0	0	0	0	(469,240)
Cost Center Totals			469,240	0	0	0	0	0	(469,240)
Grand Total			3,588,520	(1,999,540)	0	0	(139,130)	(794,610)	(655,240)

* See operating requests "Rutland Arena Ice Resurfacer Operating Costs" & "Equipment Operator V Position" on page U8



2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Vehicle & Mobile Equipment			
Title:	Equipment and Vehicle Replacement			\$1,999,540

Justification:

As part of the Corporate Fleet Sustainability Policy, equipment and vehicles at the end of their service life cycles are replaced by using funds built in the equipment reserve. Vehicle rental rates have contributed to the equipment reserve throughout the course of vehicle/equipment service life. The replacement review called for fifty-two (52) vehicles to be replaced in 2016, however factoring in equipment type, seasonal use and equipment condition it was determined that twenty-five (25) of these units required replacement: 15 light duty vehicles, 2 single axle trucks, 3 tandem axle trucks, 4 slide-in sanders, 1 front end loader.

Since this equipment is for replacement, there are no operation and maintenance costs associated with this request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
1,999,540	(1,999,540)	0	0	0	0	0

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Vehicle & Mobile Equipment			
Title:	Roll-off Front End Loader			\$417,390

Justification:

The Commonage Compost Facility process requires 3 roll-off front end loaders for material mixing and handling. The loaders are approximately 2/3 in to their life cycles. As the remaining 1/3 life cycle comes to an end these loaders will require prolonged maintenance and repairs resulting in extended equipment down time. During these down time periods it will be imperative to have enough equipment depth to ensure that the material mixing and handling process is not impeded, which would result in production backup, lack of site storage and odour complaints. Purchasing a new roll-off front end loader will ensure that there is equipment available when unforeseen equipment breakdown occurs, as well as allow for staged equipment replacement with the other 3 loaders.

One third of this purchase is funded by the City of Vernon, a partner in the Commonage Compost Facility.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
417,390	0	0	0	(139,130)	0	(278,260)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Vehicle & Mobile Equipment			
Title:	Hydro Excavator			\$516,350

Justification:

It has become industry standard to use hydro excavation to expose utility infrastructure as opposed to digging when possible. This method greatly improves employee safety and reduces the risk of damage to the buried infrastructure saving potential costly repairs. This specialized equipment is available for rental on a very limited basis and the hourly rate is currently \$300 with an operator. The return on investment is estimated over 4-6 years and will improve internal service levels. Ongoing maintenance, operating and replacement planning costs are projected at \$90,000 annually with costs starting in approximately May of 2016.

A request for one FTE has been requested to provide a consistent operator for this equipment based on 40% operating budget increase for the Equipment Operator V position. No additional internal equipment budget will be required as these costs will be offset by existing base budget covering rental equipment.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
516,350	0	0	0	0	(516,350)	0

Department:	Capital Projects	Priority:	1	New
Cost Center:	Vehicle & Mobile Equipment			
Title:	Rutland Arena Ice Resurfacer			\$130,000

Justification:

With increased public ice arena use and 30 added Junior Hockey home games an additional ice resurfacer is required to ensure proper service levels. Unit 6155 (1 of 4 ice resurfacers) is nearing the end of its practical service life with 6000 hours and is scheduled for replacement in 2017. Unit 8811 is a 13 year old machine that was retained as a critical spare for unplanned breakdowns, however it is now becoming unreliable and is difficult to find replacement parts for. Having a newer ice resurfacing machine in the fleet will ensure sufficient equipment depth to meet the growing demands in both service levels and equipment reliability.

A separate operating request has been made for the new equipment charges for the Recreation department. All funds are used for operating, maintenance and replacement planning.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
130,000	0	0	0	0	0	(130,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Vehicle & Mobile Equipment			
Title:	Heavy Duty Truck Hoist			\$35,000

Justification:

Installing a heavy duty truck hoist in the Yards equipment shed will aid operators in performing legislated mechanical checks of their equipment. The hoist will provide unobstructed access to inspect the vehicle drivelines and braking system. The hoist will also provide the fleet mechanics an alternate work area for specific types of work. The operators will continue to use floor creepers for their daily checks, however the hoist will provide them better access and visibility. Better inspection will be done reducing costly repairs and equipment down time.

Ongoing maintenance and operating costs are projected at \$1,000 annually. Some will occur approximately half way through the year of acquisition. No separate operating request will be done as the City recaptures these costs through equipment rental rates paid by user groups.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: A WELL-RUN CITY - Performance Excellence

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
35,000	0	0	0	0	0	(35,000)

Department:	Capital Projects	Priority:	1	New
Cost Center:	Vehicle & Mobile Equipment			
Title:	Hook Lift Bins			\$21,000

Justification:

In recent years the City has procured four gravel trucks with hook-lift systems. These systems provide the trucks the versatility to be used as gravel trucks, flat deck trucks, water trucks, etc. Bins are also one of the systems used in multiple ways such as demolition waste, asbestos pipe storage and hauling, sand drop off, etc. There is a request by Parks to place two bins at the Parks Yard to store tree prunings, clippings etc. When the bins are full they will be hauled to the Landfill for emptying, greatly reducing multiple small loads. These bins will augment existing vehicles. Ongoing maintenance and operating costs are projected at \$1,000 annually. Some will occur approximately half way through the year of acquisition. No separate operating request will be done as the City recaptures these costs through equipment rental rates paid by user groups.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A WELL-RUN CITY - Performance Excellence

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
21,000	0	0	0	0	0	(21,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	2	New
Cost Center:	Vehicle & Mobile Equipment			
Title:	Snow Removal - Municipal Tractor			\$194,450

Justification:

After the winter snow storm event of 2014/2015 it was recognized that snow removal service levels should be reviewed to see if there were ways to improve service levels during extreme snow events. Adding municipal tractor type equipment to augment the other three municipal tractors in the fleet would help increase response time in clearing sidewalks and multi-use corridors.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
194,450	0	0	0	0	0	(194,450)

Department:	Capital Projects	Priority:	2	New
Cost Center:	Vehicle & Mobile Equipment			
Title:	Snow Removal - Compact Loader			\$185,750

Justification:

After the winter snow storm event of 2014/2015 it was recognized that snow removal service levels should be reviewed to see if there were ways to improve service levels during extreme snow events. Adding two compact frontend loaders to the snow removal fleet will provide quicker response time in areas such as cul-de-sacs, school drop off zones, bus stops, alleys and hillside development. The two frontend loaders will also be used in construction and maintenance projects throughout the year.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
185,750	0	0	0	0	0	(185,750)

2016 Capital Request Details

Department:	Capital Projects	Priority:	2 New
Cost Center:	Vehicle & Mobile Equipment		
Title:	Scissor Lift Work Platform		\$89,040

Justification:

A scissor lift platform truck would allow for 2 people to safely work off a platform up to a working height of 39 feet for routine sign maintenance and sign installation. A number of signs are very awkward to handle by one person and currently all sign work is either done with a single bucket truck or by contracting the jobs out.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
89,040	0	0	0	0	0	(89,040)

2016 Operating Request Details

Division:	Civic Operations	Priority:	1
Department:	Building Services		ON-GOING
Title:	Rutland Arena Ice Resurfacer Operating Costs		NEW

Justification:

Internal equipment budget is requested for the new Ice Resurfacer capital equipment being requested for the Rutland Arena. As the equipment is not expected to arrive until summer of 2016, 50% of the budget is requested for 2016.

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility	Taxation
2016	9,780	9,780	0	0	0	(9,780)	0	(9,780)
2017	19,560	19,560	0	0	0	(19,560)	0	(19,560)
2018	19,560	19,560	0	0	0	(19,560)	0	(19,560)

Division:	Infrastructure	Priority:	1
Department:	Infrastructure Delivery		ON-GOING
Title:	Equipment Operator V Position		NEW

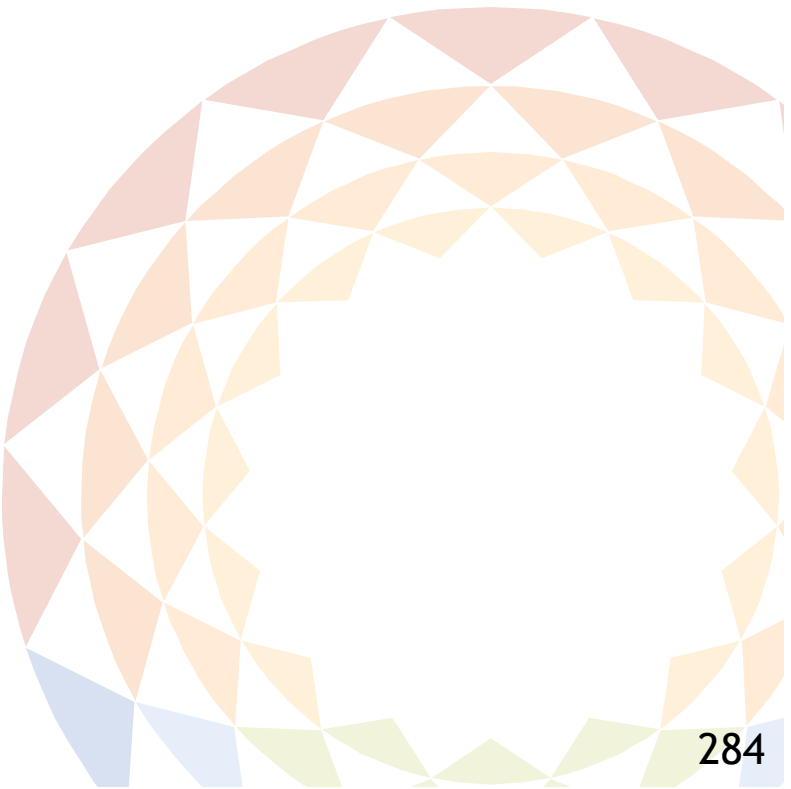
Justification:

The Utilities Construction Section requires an operator for the Hyrdo-Excavator truck that is included in the 2016 equipment capital request. At least 60% of this position will be charged out to capital projects, third party work orders and other departments within the Civic Operations groups. This request represents 40% of the wages and benefits for this fulltime position to be funded from the water and wastewater utilities.

The request also includes 40% of the internal equipment charges for the Hydro-Excavator truck and the revenues expected to be received by Fleet Services to cover ongoing operating, maintenance and replacement planning costs.

Corporate Framework: A WELL-RUN CITY - Responsive Customer Service

	Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Revenue	Utility
2016	21,260	60,000	0	0	0	60,000	(21,260)
2017	31,760	90,000	0	0	0	90,000	(31,760)
2018	31,760	90,000	0	0	0	90,000	(31,760)



2016 Capital Requests

PROVISIONAL Budget

Fire Capital Summary

General Fund

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
Fire Capital - Priority 1									
Renew									
V1	XXXX	Engine 4	810,000	(810,000)	0	0	0	0	0
V1	XXXX	Bush Truck 4	140,460	(140,460)	0	0	0	0	0
V1	XXXX	Engine 7	530,600	(530,600)	0	0	0	0	0
V1	XXXX	Bush Truck 7	140,460	(140,460)	0	0	0	0	0
Total Renew			1,621,520	(1,621,520)	0	0	0	0	0
Cost Center Totals			1,621,520	(1,621,520)	0	0	0	0	0
Grand Total			1,621,520	(1,621,520)	0	0	0	0	0



2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Fire Capital			
Title:	Engine 4			\$810,000

Justification:

The replacement of a 1996 Tele Squirt Fire Engine with a similar type apparatus is detailed in the 20 year apparatus replacement plan. The current Tele Squirt is beyond its useful Fire Underwriters Survey life cycle (15 years), resulting in increased maintenance repair costs. In 2014, an Equipment Condition Survey was completed noting several aging factors. There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: A SAFE CITY - Fire Protection & Prevention

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
810,000	(810,000)	0	0	0	0	0

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Fire Capital			
Title:	Bush Truck 4			\$140,460

Justification:

The replacement of a 1999 Ford F350 bush truck with a similar type apparatus is detailed in the 20 year apparatus replacement plan. The bush truck currently does not meet operational performance and far exceeds the vehicle replacement guidelines of ten years in following the Corporate fleet sustainability policy.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: A SAFE CITY - Fire Protection & Prevention

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
140,460	(140,460)	0	0	0	0	0

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Fire Capital			
Title:	Engine 7			\$530,600

Justification:

The replacement of a 1999 Freightliner FL80 engine with a similar type apparatus is detailed in the 20 year apparatus replacement plan. The current Freightliner FL80 Engine is beyond its useful Fire Underwriters Survey life cycle (15 years), resulting in increased maintenance repair costs.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: A SAFE CITY - Fire Protection & Prevention

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
530,600	(530,600)	0	0	0	0	0

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Fire Capital			
Title:	Bush Truck 7			\$140,460

Justification:

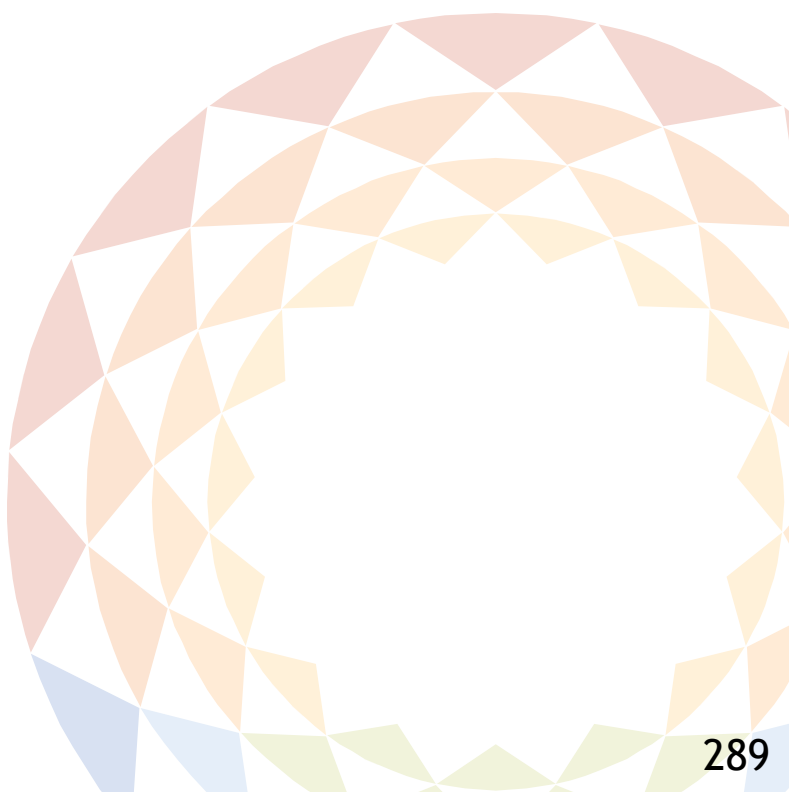
The replacement of a 1996 Ford one ton bush truck with a similar type apparatus is detailed in the 20 year apparatus replacement plan. The bush truck currently does not meet the best operational performance and far exceeds the vehicle replacement guidelines of ten years in following the Corporate fleet sustainability policy.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: A SAFE CITY - Fire Protection & Prevention

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility	Taxation
140,460	(140,460)	0	0	0	0	0



2016 Capital Requests

PROVISIONAL Budget Airport Capital Summary Utility Funds

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
Airport Capital - Priority 1								
Renew								
W1	2901	Air Terminal Complex Capital Replacement	335,000	(335,000)	0	0	0	0
W1	3006	Integrated Software Management System	100,000	(100,000)	0	0	0	0
W1	3218	Groundside LED Lighting	200,000	(200,000)	0	0	0	0
W1	3079	Electronic Advertising System	50,000	(50,000)	0	0	0	0
Total Renew			685,000	(685,000)	0	0	0	0
Growth								
W1	3070	Additional Land Purchases	2,000,000	(2,000,000)	0	0	0	0
W1	3219	Airport West Lands Roads and Servicing	2,500,000	(2,500,000)	0	0	0	0
Total Growth			4,500,000	(4,500,000)	0	0	0	0
New								
W1	3164	Oshkosh Striker	200,000	(200,000)	0	0	0	0
W1	3216	Front-end Loader with Plow Attachment	460,000	(460,000)	0	0	0	0
W1	3217	Primary Runway Condition Reporting Vehicle	65,000	(65,000)	0	0	0	0
W1	2221	Airport Small Capital	100,000	(100,000)	0	0	0	0
Total New			825,000	(825,000)	0	0	0	0
Cost Center Totals			6,010,000	(6,010,000)	0	0	0	0
Grand Total			6,010,000	(6,010,000)	0	0	0	0

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Airport Capital			
Title:	Air Terminal Complex Capital Replacement			\$335,000

Justification:

This request is to continue the necessary modifications to the older areas of the air terminal to match the overall design of the new build. Areas to be modified in 2016 include the Emergency Coordination Center, Departures and Air Terminal Building washroom and Combined Operations Building. In addition, certain mechanical equipment throughout the terminal such as air conditioners, pumps and loading bridge mechanical have reached the end of their life cycle and will be replaced. There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A STRONG ECONOMY - International Airport Development

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
335,000	(335,000)	0	0	0	0

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Airport Capital			
Title:	Integrated Software Management System			\$100,000

Justification:

The number and complexity of YLW's information technology systems continues to grow with the changes in global technological requirements combined with the need to upgrade YLW's older and manually intensive systems. In order to become current, YLW must integrate and upgrade existing systems and implement new technology to gain efficiency and value. All work has been fully discussed with the City Information Services department and includes: Airside Vehicle Operations Permit Training Module, WiFi enhancements and the replacement of information technology cabinets with dedicated uninterrupted power supply units. There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A STRONG ECONOMY - International Airport Development

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
100,000	(100,000)	0	0	0	0

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Airport Capital			
Title:	Groundside LED Lighting			\$200,000

Justification:

This request is to replace the 222 existing, inefficient high pressure sodium(HPS)lighting fixtures with efficient LED units in the Airport parking lots, the Airport ring road and Airport Way South of Gate 2. The new LED units would (i) improve passenger and employee safety and security due to better lighting, (ii) require less replacement than the existing fixtures (15 year replacement versus 5 year replacement cycle) and (iii) increase energy efficiency. Energy and maintenance savings have been estimated at \$20,000 per year.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A STRONG ECONOMY - International Airport Development

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
200,000	(200,000)	0	0	0	0

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Airport Capital			
Title:	Electronic Advertising System			\$50,000

Justification:

This request is to change the Airport's backlit advertising signs to LED signs, which is anticipated to result in increased energy efficiency and cost savings. There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Level of service enhancements (functional efficiency and levels of service increases).

Corporate Framework: A STRONG ECONOMY - International Airport Development

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
50,000	(50,000)	0	0	0	0

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Growth
Cost Center:	Airport Capital			
Title:	Additional Land Purchases			\$2,000,000

Justification:

In order to meet the Airport Master Plan requirements, this multi-year project is to acquire additional land for future expansion as land becomes available. There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Council resolutions and strategic corporate priorities.

Corporate Framework: A STRONG ECONOMY - International Airport Development

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
2,000,000	(2,000,000)	0	0	0	0

Department:	Capital Projects	Priority:	1	Growth
Cost Center:	Airport Capital			
Title:	Airport West Lands Roads and Servicing			\$2,500,000

Justification:

This request is to complete the necessary road works and utility servicing in order for the Westside lands of the Airport to be viable for leasing to future tenants. Please note that this project is currently under review with the Real Estate group to finalize the funding requirements. There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Investments that attract a net positive return over a reasonable business term.

Corporate Framework: A STRONG ECONOMY - International Airport Development

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
2,500,000	(2,500,000)	0	0	0	0

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Airport Capital			
Title:	Oshkosh Striker			\$200,000

Justification:

A \$1,400,000 capital request was made in 2015 to purchase one additional Oshkosh Striker 6x6 as a part of the Airport's capital plan to replace the two 1995 Titan E-One Aircraft Rescue Fire Fighting (ARFF) trucks, which have reached the end of their useful life and must be replaced. The Oshkosh Striker 6x6 is being purchased from the USA. Due to the weakening of the Canadian dollar against the US dollar, the anticipated cost of the Oshkosh Striker 6x6 has increased. The 2016 \$200,000 request is to cover the increase in cost due to foreign exchange fluctuations and PST. There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: A STRONG ECONOMY - International Airport Development

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
200,000	(200,000)	0	0	0	0

Department:	Capital Projects	Priority:	1	New
Cost Center:	Airport Capital			
Title:	Front-end Loader with Plow Attachment			\$460,000

Justification:

This request is for the acquisition of a Front-end Loader complete with a plow attachment. Since 2014, the main commercial apron has been expanded by 20% and the snow storage areas have decreased by the same amount. The new Front-end Loader will provide greater capacity and flexibility for moving snow expeditiously off the apron. The current Front-end Loader will be retained to support the new Front-end Loader both in terms of capacity and availability. The anticipated operating and maintenance costs associated with this capital request are \$2,000 commencing in 2016. The operating and maintenance cost will be covered by the current budget.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: A STRONG ECONOMY - International Airport Development

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
460,000	(460,000)	0	0	0	0

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Airport Capital			
Title:	Primary Runway Condition Reporting Vehicle			\$65,000

Justification:

This request is for the acquisition of a new Primary Runway Condition Reporting Vehicle ("PRCRV") for the Airport that will replace the current PRCRV. The current PRCRV is a 2006 Chevrolet 4x4 that was assessed as being in fair-poor condition in 2015 and is nearing the end of its useful life. The new PRCRV would be a year-round utility vehicle with the additional winter role of performing regulatory-required runway condition and friction reporting. The associated equipment required to carry out these inspections will be installed into the new vehicle. The old PRCRV would be disposed of once the new PRCRV is commissioned. There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Health, Life Safety and Regulatory Compliance.

Corporate Framework: A STRONG ECONOMY - International Airport Development

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
65,000	(65,000)	0	0	0	0

Department:	Capital Projects	Priority:	1	New
Cost Center:	Airport Capital			
Title:	Airport Small Capital			\$100,000

Justification:

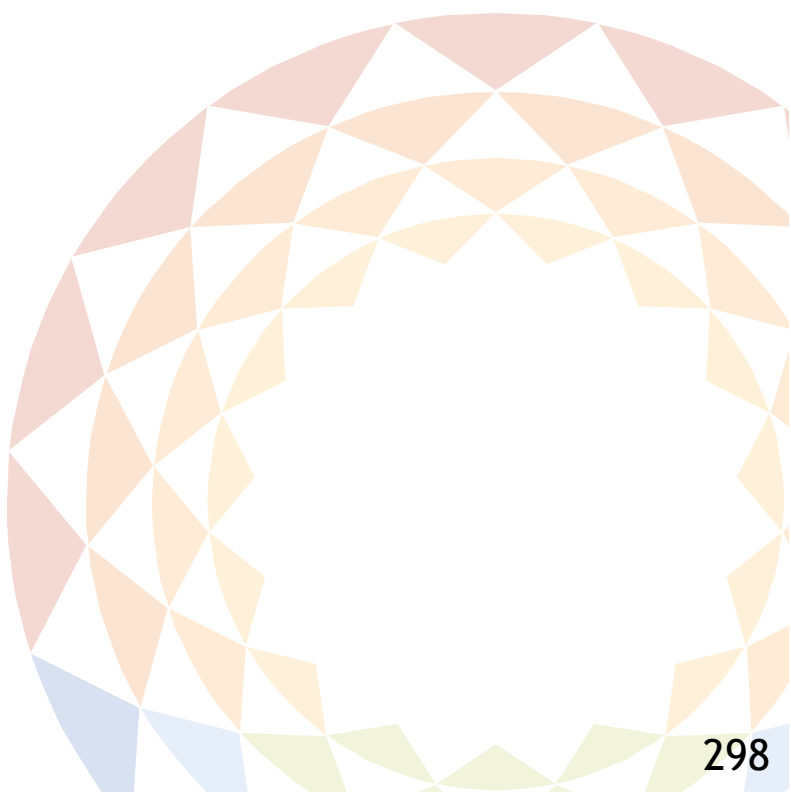
During the year, funds are required for smaller capital projects that need to be implemented expeditiously. The Airport Director will approve these projects. Individual project spending will be between \$10,000 and \$20,000. There are no operating and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: A STRONG ECONOMY - International Airport Development

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
100,000	(100,000)	0	0	0	0





2016 Capital Requests

PROVISIONAL Budget Water Capital Summary Utility Funds

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
Water Capital - Priority 1								
Renew								
X3	XXXX	Saucier Avenue - Richter to Ethel	280,000	0	0	0	0	(280,000)
X3	XXXX	Designs - Water Replacement Projects	20,000	0	0	0	0	(20,000)
X4	XXXX	Ethel Street - Bernard to Cawston	350,000	0	0	0	0	(350,000)
X4	XXXX	Abbott Street - Leon to The Sails	225,000	0	0	0	0	(225,000)
X5	XXXX	Alta Vista Road - West section	75,000	0	0	0	0	(75,000)
X5	XXXX	Martin Avenue - Richter to Ethel	75,000	0	0	0	0	(75,000)
X6	XXXX	Morrison Avenue - Richter to Ethel	320,000	0	0	0	0	(320,000)
X6	XXXX	Okanagan Blvd - Kingsway to Richter	135,000	0	0	0	0	(135,000)
Total Renew			1,480,000	0	0	0	0	(1,480,000)
Growth								
X7	XXXX	Clifton Road Watermain Upgrade	750,000	(388,500)	0	0	0	(361,500)
X7	2070W	Offsite & Oversize - Water	60,000	(30,000)	0	0	0	(30,000)
Total Growth			810,000	(418,500)	0	0	0	(391,500)
New								
X8	2407	Meter Installations	150,000	0	0	0	(150,000)	0
Total New			150,000	0	0	0	(150,000)	0
Cost Center Totals			2,440,000	(418,500)	0	0	(150,000)	(1,871,500)
Grand Total			2,440,000	(418,500)	0	0	(150,000)	(1,871,500)



2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Water Capital			
Title:	Saucier Avenue - Richter to Ethel			\$280,000

Justification:

Budget is requested to replace 320m of aging cast iron watermain. This project is combined with a planned sanitary sewer watermain replacement.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
280,000	0	0	0	0	(280,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Water Capital			
Title:	Designs - Water Replacement Projects			\$20,000

Justification:

Budget is requested to prepare designs for upcoming priority capital replacement projects, with construction planned for 2017.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
20,000	0	0	0	0	(20,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Water Capital			
Title:	Ethel Street - Bernard to Cawston			\$350,000

Justification:

Budget is requested to replace 500m of aging cast iron and asbestos cement watermain in conjunction with the full reconstruction of the Ethel Street corridor from Bernard to Clement.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
350,000	0	0	0	0	(350,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Water Capital			
Title:	Abbott Street - Leon to The Sails			\$225,000

Justification:

Budget is requested to replace 280m of aging cast iron watermain on Abbott Street from Leon Avenue to the crosswalk at The Sails. It is proposed in advance of an asphalt overlay project for this section of roadway currently scheduled in 2018.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
225,000	0	0	0	0	(225,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Water Capital			
Title:	Alta Vista Road - West section			\$75,000

Justification:

Budget is requested to replace 100m of aging watermain. This section of main has a record of multiple service repairs.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
75,000	0	0	0	0	(75,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Water Capital			
Title:	Martin Avenue - Richter to Ethel			\$75,000

Justification:

Budget is requested to replace 100m of aging 100mm cast iron watermain with PVC pipe.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
75,000	0	0	0	0	(75,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Water Capital			
Title:	Morrison Avenue - Richter to Ethel			\$320,000

Justification:

Budget is requested to replace 400m of aging 100mm cast iron watermain with PVC pipe. This project is a priority within the cast iron replacement program.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
320,000	0	0	0	0	(320,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Water Capital			
Title:	Okanagan Blvd - Kingsway to Richter			\$135,000

Justification:

Budget is requested to replace 180m of aging 100mm cast iron watermain with 150mm PVC pipe. This project is a priority within the cast iron replacement program and will improve fire flow.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
135,000	0	0	0	0	(135,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Growth
Cost Center:	Water Capital			
Title:	Clifton Road Watermain Upgrade			\$750,000

Justification:

Budget is requested to replace 700m of 150mm asbestos cement watermain with 300mm PVC pipe. This project is identified within the 2030 DCC Servicing Plan and is triggered in 2016 by the Melcor Clifton North development application.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Maintenance of Council approved levels of service (usually to accommodate growth).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
750,000	(388,500)	0	0	0	(361,500)

Department:	Capital Projects	Priority:	1	Growth
Cost Center:	Water Capital			
Title:	Offsite & Oversize - Water			\$60,000

Justification:

Funding is requested for the City's annual share of costs to oversize water utilities and work in excess of the developer's own needs as a result of City requirements. The specific development projects to be cost-shared are unknown at this time.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Maintenance of Council approved levels of service (usually to accommodate growth).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
60,000	(30,000)	0	0	0	(30,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	New
Cost Center:	Water Capital			
Title:	Meter Installations			\$150,000

Justification:

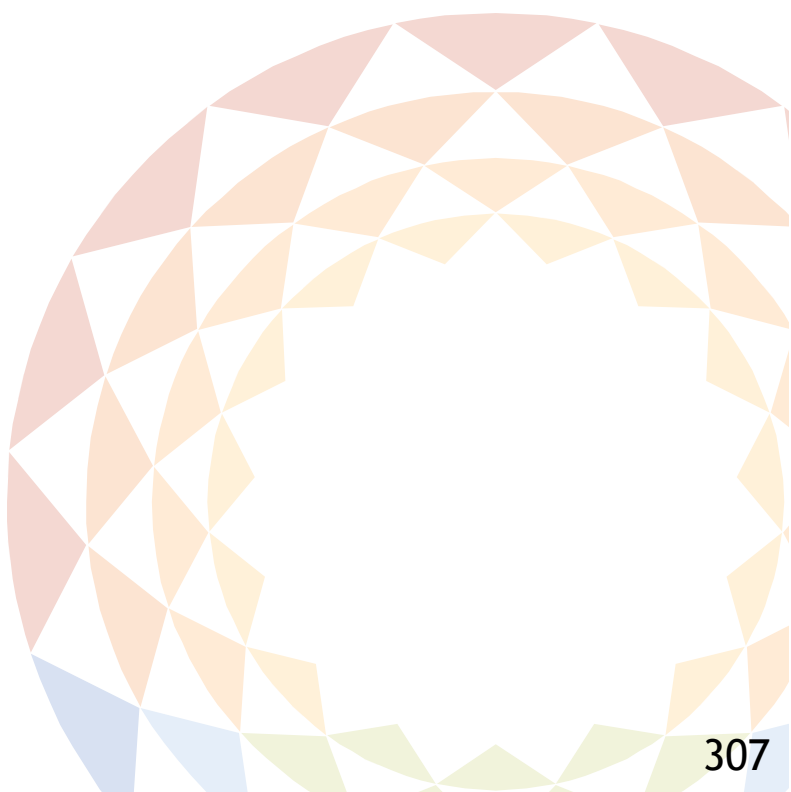
This is an annual budget for the installation of new water meters within the City of Kelowna's water distribution system for new development. In 2014, 250 meters were installed.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: A CLEAN HEALTHY ENVIRONMENT - Water Conservation

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
150,000	0	0	0	(150,000)	0



2016 Capital Requests

PROVISIONAL Budget

Wastewater Capital Summary

Utility Funds

Page	Project	Description	Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
Wastewater Capital - Priority 1								
Renew								
Y3	XXXX	Saucier Avenue - Richter to Ethel	350,000	0	0	0	0	(350,000)
Y3	XXXX	Designs - Sanitary Sewer Projects	20,000	0	0	0	0	(20,000)
Y4	3202	WWTP, Control Systems Replacement	400,000	0	0	0	0	(400,000)
Y4	XXXX	Roof Replacement	100,000	0	0	0	0	(100,000)
Y5	XXXX	Highway 97 - Fenwick to Stremel	375,000	0	0	0	0	(375,000)
Y5	XXXX	Bay Avenue - Guy St Lift Station to Ellis	900,000	0	0	0	0	(900,000)
Y6	XXXX01S	Hollywood 7 / Sexsmith Sewer	225,000	(105,620)	0	0	0	(119,380)
Y6	XXXX	Ethel Street - Bernard to Cawston	900,000	0	0	0	0	(900,000)
Y7	XXXX	Bernard Avenue - Burtch to Lakeview	42,800	0	0	0	0	(42,800)
Y7	XXXX	Lane North of Lawrence - Abbott to Water	285,000	0	0	0	0	(285,000)
Total Renew			3,597,800	(105,620)	0	0	0	(3,492,180)
Growth								
Y8	2070S	Offsite & Oversize Wastewater	60,000	(30,000)	0	0	0	(30,000)
Total Growth			60,000	(30,000)	0	0	0	(30,000)
Cost Center Totals			3,657,800	(135,620)	0	0	0	(3,522,180)
Grand Total			3,657,800	(135,620)	0	0	0	(3,522,180)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Wastewater Capital			
Title:	Saucier Avenue - Richter to Ethel			\$350,000

Justification:

Budget is requested to replace 305m of aging sewer main. This project is combined with a planned cast iron watermain replacement.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
350,000	0	0	0	0	(350,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Wastewater Capital			
Title:	Designs - Sanitary Sewer Projects			\$20,000

Justification:

Budget is requested to prepare designs for upcoming priority capital replacement projects, with construction planned for 2017.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
20,000	0	0	0	0	(20,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Wastewater Capital			
Title:	WWTP, Control Systems Replacement			\$400,000

Justification:

This project is the second phase of a three year \$1,000,000 project to replace components of the Waste Water Treatment Plant control systems that have reached the end of their useful life. These control systems are the core of the treatment facility's operating system and are critical for its continued operation. The software for these control systems is no longer supported under the Windows XP platform. The hardware components of the plant that were installed in 1994 will no longer be supported past 2020. Coordination between the software and hardware replacement is required to ensure that the City achieves the best value for the equipment that is replaced and to ensure that these systems work effectively. The project is being done in phases in order to minimize the risk of failure, impacts on the plant operations, and to reduce the budget impact.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
400,000	0	0	0	0	(400,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Wastewater Capital			
Title:	Roof Replacement			\$100,000

Justification:

This project is a result of ongoing evaluations of roof conditions at the Waste Water Treatment Plant (WWTP) and the development of an ongoing capital renewal work plan. Roof sections at the WWTP Blower/Electrical/Dissolved Air Flotation building have been identified as having reached their anticipated service life and the probability of failure or structural damage is considered very high.

The assessments have identified deteriorating surface conditions and moderate moisture content readings in the insulation, placing these roof systems as the highest priority for replacement in 2016.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Efficient Civic Buildings & Facilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
100,000	0	0	0	0	(100,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Wastewater Capital			
Title:	Highway 97 - Fenwick to Stremel			\$375,000

Justification:

Budget is requested to replace a section of sewer trunk main in order to fix a frequent maintenance problem in a lateral main on Stremel.

This project is planned in conjunction with scheduled highway improvements.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
375,000	0	0	0	0	(375,000)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Wastewater Capital			
Title:	Bay Avenue - Guy St Lift Station to Ellis			\$900,000

Justification:

Funding is requested to replace 510m of aging sewer main with PVC piping. Combined with renewal of Guy St Lift Station, re-grading the sewer main on Bay Avenue is necessary before proceeding with several replacement projects in the 10 Year Capital Plan.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
900,000	0	0	0	0	(900,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Wastewater Capital			
Title:	Hollywood 7 / Sexsmith Sewer			\$225,000

Justification:

Budget is requested to install dry sewer under the proposed Hollywood 7 DCC road improvement. The works are to be coordinated with the a developer built road project and will reduce the costs to install sewer, future impacts to the newly constructed road and inconveniencies to the public.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Maintenance of Council approved levels of service (usually to accommodate growth).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
225,000	(105,620)	0	0	0	(119,380)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Wastewater Capital			
Title:	Ethel Street - Bernard to Cawston			\$900,000

Justification:

Budget is requested to replace 520m of aging vitrified clay sewer main in conjunction with the full reconstruction of the Ethel Street corridor from Bernard to Clement.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
900,000	0	0	0	0	(900,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Wastewater Capital			
Title:	Bernard Avenue - Burtch to Lakeview			\$42,800

Justification:

Budget is requested to replace 8 sanitary sewer services within the limits of a planned sidewalk installation project. These works will be combined with a proposed watermain replacement project.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
42,800	0	0	0	0	(42,800)

Department:	Capital Projects	Priority:	1	Renew
Cost Center:	Wastewater Capital			
Title:	Lane North of Lawrence - Abbott to Water			\$285,000

Justification:

Budget is requested to replace 150m of sanitary sewer that has reached the end of its expected service life. This project is combined with replacement of a failed storm sewer.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver: Asset Preservation (renewal and replacement to achieve anticipated service life).

Corporate Framework: RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities

Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
285,000	0	0	0	0	(285,000)

2016 Capital Request Details

Department:	Capital Projects	Priority:	1	Growth
Cost Center:	Wastewater Capital			
Title:	Offsite & Oversize Wastewater			\$60,000

Justification:

Funding is requested for the City's annual share of costs to oversize sewer utilities and work in excess of the developer's own needs as a result of City requirements. The specific development projects to be cost-shared are unknown at this time.

There are no operation and maintenance budget impacts associated with this capital request.

Project Driver:	Maintenance of Council approved levels of service (usually to accommodate growth).
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Corporate Framework:	RESILIENT, WELL-MANAGED INFRASTRUCTURE - Well-Maintained Utilities
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Asset Cost	Reserve	Borrow	Fed/Prov	Dev/Com	Utility
60,000	(30,000)	0	0	0	(30,000)

