

City of Kelowna

Regular Council Meeting

AGENDA



Monday, November 30, 2015

1:30 pm

Council Chamber

City Hall, 1435 Water Street

Pages

1. Call to Order

This meeting is open to the public and all representations to Council form part of the public record. A live audio feed is being broadcast and recorded by CastaNet and a delayed broadcast is shown on Shaw Cable.

2. Confirmation of Minutes

4 - 10

PM Meeting - November 23, 2015

3. Committee Reports

3.1 2015 Civic Awards Nomination Period

11 - 28

To announce the nomination period for the 41st Annual Civic & Community Awards.

4. Development Application Reports & Related Bylaws

4.1 4275 Goodison Road, A15-0011 - Kristi & James Caldwell

29 - 43

Mayor to invite the Applicants, or the Applicants' Representative, to come forward.

To consider a Staff recommendation NOT to support an application to the Agricultural Land Commission (ALC) under Section 20(3) of the Agricultural Land Commission Act for a 'Non-Farm Use' within the Agricultural Land Reserve (ALR) to allow for a distillery, using primarily non-farm products, and wedding ceremonies on the subject property.

5. Non-Development Reports & Related Bylaws

5.1 Amendment to Lease and Operating Agreement for the Rotary Centre for the Arts 44 - 47

To authorize an amendment to the Kelowna Visual & Performing Arts Lease and Operating Agreement.

5.2 Cedar Creek Pump Station - Purchase and Installation of Third Pump 48 - 50

To amend the 2015 Financial Plan in order to increase the scope of the Cedar Creek Water Supply project to include the addition of a third pump and ancillary works.

5.3 1091 Guisachan Road (Portion of) - Road Closure & Land Exchange 51 - 53

To dispose of a 235.2m² portion of road at the corner of Guisachan Road and Gordon Drive for consolidation with the adjacent property, 1091 Guisachan Road.

5.4 1091 Guisachan Road (Portion of), BL11174 - Road Closure Bylaw 54 - 55

To give Bylaw No. 11174 first, second and third readings in order to authorize the City to permanently close and remove the highway dedication of a portion of highway on Guisachan Road.

6. Bylaws for Adoption (Non-Development Related)

6.1 BL11144 - Amendment No. 6 to Kelowna Cemetery Bylaw No. 8807 56 - 69

To adopt Bylaw No. 11144 in order to amend the Kelowna Cemetery Bylaw.

6.2 Pier Mac Way (Portion of), BL11154 - Road Closure Bylaw 70 - 72

Mayor to invite anyone in the public gallery who deems themselves affected by the proposed road closure to come forward.

To adopt Bylaw No. 11154 in order to authorize the City to permanently close and remove the highway dedication of a portion of highway on Pier Mac Way.

6.3 Finns Road (Portion of), BL11158 - Road Closure Bylaw 73 - 74

Mayor to invite anyone in the public gallery who deems themselves affected by the proposed road closure to come forward.

To adopt Bylaw No. 11158 in order to authorize the City to permanently close and remove the highway dedication of a portion of highway on Finns Road.

6.4 BL11172 - Amendment No. 4 to Development Application Fees Bylaw No. 10560 75 - 75

To adopt Bylaw No. 11172 in order to amend the Development Application Fees Bylaw.

7. Mayor and Councillor Items

8. Termination



City of Kelowna Regular Council Meeting Minutes

Date: Monday, November 23, 2015
Location: Council Chamber
City Hall, 1435 Water Street

Members Present Mayor Colin Basran, Councillors Maxine DeHart, Ryan Donn, Gail Given, Tracy Gray, Charlie Hodge, Brad Sieben and Mohini Singh

Members Absent Councillor Luke Stack

Staff Present City Manager, Ron Mattiussi; City Clerk, Stephen Fleming; Divisional Director, Active Living & Culture, Jim Gabriel*; Urban Planning Manager, Terry Barton*; Community Planning Department Manager, Ryan Smith*; Development Engineering Manager, Steve Muenz*; Cemetery Manager, David Gatzke*; Parks Services Manager, Ian Wilson*; Real Estate Services Manager, John Saufferer*; Real Estate Director, Derek Edstrom*; Council Recording Secretary, Arlene McClelland

(* Denotes partial attendance)

1. Call to Order

Mayor Basran called the meeting to order at 1:34 p.m.

Mayor Basran advised that the meeting is open to the public and all representations to Council form part of the public record. A live audio feed is being broadcast and recorded by CastaNet and a delayed broadcast is shown on Shaw Cable.

2. Confirmation of Minutes

Moved By Councillor Hodge/Seconded By Councillor Sieben

R908/15/11/23 THAT the Minutes of the Regular Meeting of November 16, 2015 be amended to read Councillor Sieben Moves and Councillor Hodge Seconds the third resolution under Item 3.1.

AND THAT the minutes, as amended, be adopted.

Carried

3. Public in Attendance

3.1 Okanagan Boys & Girls Club

Division Director, Active Living & Culture, Jim Gabriel introduced Chief Executive Director of the Okanagan Boys & Girls Club, Diane Entwistle.

Diane Entwistle, Chief Executive Director of the Okanagan Boys & Girls Club:

- Introduced staff and board members.
- Displayed a PowerPoint Presentation outlining the yearly activities and responded to questions from Council.

4. Development Application Reports & Related Bylaws

4.1 OCP15-0006 & TA15-0005 - Moorage Referral and Water Use Policy Updates

Staff:

- Displayed a PowerPoint Presentation summarizing the application and responded to questions from Council.

Moved By Councillor Sieben/Seconded By Councillor DeHart

R909/15/11/23 THAT Official Community Plan Bylaw Text Amendment No. OCP15-0006 to amend Kelowna 2030 - Official Community Plan Bylaw No. 10500 by adding Future Land Use descriptions for water use areas as outlined in the Report of the Community Planning Department dated November 23, 2015 be considered by Council;

AND THAT Official Community Plan Bylaw Text Amendment No. OCP15-0006 to amend Kelowna 2030 - Official Community Plan Bylaw No. 10500 by amending Map 5.8 as outlined in the Report of the Community Planning Department dated November 23, 2015, be considered by Council;

AND THAT Council considers the public hearing process to be appropriate consultation for the purpose of Section 879 of the *Local Government Act*, as outlined in the Report of the Community Planning Department dated November 23, 2015;

AND THAT Zoning Bylaw Text Amendment No. TA15-0005 to amend City of Kelowna Zoning Bylaw No. 8000 by amended the CD22 Zone as outlined in the Report of the Community Planning Department dated November 23, be considered by Council.

AND FURTHER THAT the Official Community Plan Amendment Bylaw and Rezoning Bylaw be forwarded to a Public Hearing for further consideration.

Carried

4.2 BL11146 (OCP15-0006) - Chapter 5 - Development Process Amendments - Intensive Water Uses

Moved By Councillor Donn/Seconded By Councillor Gray

R910/15/11/23 THAT Bylaw No. 11146 be read a first time;

AND THAT the bylaw has been considered in conjunction with the City's Financial Plan and Waste Management Plan.

Carried

4.3 BL11147 (TA15-0005) - Section 16 - Public & Institutional Zones - Dock Regulations

Moved By Councillor Donn/Seconded By Councillor Given

R911/15/11/23 THAT Bylaw No. 11147 be read a first time.

Carried

4.4 2975 & 2980 Gallagher Road, OCP15-0015 - Gordon Kirschner et al

Staff:

- Displayed a PowerPoint Presentation summarizing the application and responded to questions from Council.

Moved By Councillor Sieben/Seconded By Councillor Singh

R912/15/11/23 THAT Official Community Plan Bylaw Amendment No. OCP15-0015 to amend Map 4.1 of the Kelowna 2030 - Official Community Plan Bylaw No. 10500 by changing the Future Land Use designation of portions of Lot 1 Section 12 and 13 Township 26 and Sections 7 and 18 Township 27 ODYD Plan KAP71697 except Plans KAP84278, KAP86315, KAP86363, KAP88598 and EPP36504 located at 2980 Gallagher Road, Kelowna, BC and portions of Section 12 Township 26 ODYD except (1) Plans 1380, 1639 and KAP44995 and KAP48770 (2) Parcel A (Plan B6800) (3) the SW ¼ of said section, located at 2975 Gallagher Road, Kelowna, BC from REP - Resource Protection Area to S2RESH - Single / Two Unit Residential Hillside, REP - Resource Protection Area to PARK - Major Park / Open Space (Public), S2RES - Single / Two Unit Residential to MRC - Multiple Unit Residential Cluster Housing, MRL - Multiple Unit Residential (Low Density) to S2RESH - Single / Two Unit Residential Hillside, S2RESH - Single / Two Unit Residential Hillside to MRC - Multiple Unit Residential Cluster Housing, MRL - Multiple Unit Residential (Low Density) to MRC - Multiple Unit Residential Cluster Housing, MRL - Multiple Unit Residential (Low Density) to PARK - Major Park / Open Space (Public), PARK - Major Park / Open Space (Public) to MRC - Multiple Unit Residential Cluster Housing, S2RES - Single / Two Unit Residential to S2RESH - Single / Two Unit Residential Hillside, PARK - Major Park / Open Space (Public) to S2RESH - Single / Two Unit Residential Hillside, S2RESH - Single / Two Unit Residential Hillside to PARK - Major Park / Open Space (Public) and S2RES - Single / Two Unit Residential to PARK - Major Park / Open Space (Public) designations as shown on Map "A1" attached to the Report from the Community Planning Department dated November 2, 2015, be considered by Council;

AND THAT the Official Community Plan Map Amending Bylaw be forwarded to a Public Hearing for further consideration;

AND FURTHER THAT Council considers the Public Information Session public process to be appropriate consultation for the *Purpose* of Section 879 of the *Local Government Act*, as outlined in the Report from the Community Planning Department dated November 23, 2015.

Carried

4.5 2975 & 2980 Gallagher Road, BL11169 (OCP15-0015) - Gordon Kirschner et al

Moved By Councillor Donn/Seconded By Councillor Given

R913/15/11/23 THAT Bylaw No. 11169 be read a first time;

AND THAT the bylaw has been considered in conjunction with the City's Financial Plan and Waste Management Plan.

Carried

4.6 580 Patterson Avenue, Z15-0034 - Teresa Corea-Gaspari

Staff:

- Displayed a PowerPoint Presentation summarizing the application and responded to questions from Council.

Moved By Councillor Singh/Seconded By Councillor Gray

R914/15/11/23 THAT Rezoning Application No. Z15-0034 to amend the City of Kelowna Zoning Bylaw No. 8000 by changing the zoning classification of Lot 3 District Lot 14 ODYD Plan 3249, located at 580 Patterson Avenue, Kelowna, BC from RU6 - Two Dwelling Housing zone to the RM1 - Four Dwelling Housing Zone, be considered by Council;

AND THAT the Rezoning Bylaw be forwarded to a Public Hearing for further consideration;

AND THAT final adoption of the Rezoning Bylaw be considered subsequent to the outstanding conditions of approval as set out in Attachment "A" attached to the Report from the Community Planning Department dated November 23, 2015;

AND THAT final adoption of the Rezoning Bylaw be considered in conjunction with Council's consideration of a Development Permit and Development Variance Permit for the subject property.

Carried

4.7 580 Patterson Avenue, BL11170 (Z15-0034) - Teresa Corea-Gaspari

Moved By Councillor Gray/Seconded By Councillor Given

R915/15/11/23 THAT Bylaw No. 11170 be read a first time.

Carried

5. Non-Development Reports & Related Bylaws

5.1 Kelowna Memorial Park Cemetery Bylaw Update

Staff:

- Displayed a PowerPoint Presentation summarizing the proposed amendments and responded to questions from Council.

Moved By Councillor Given/Seconded By Councillor DeHart

R916/15/11/23 THAT Council receives for information the report from the Cemetery Manager, dated November 23, 2015 recommending changes to the Kelowna Memorial Park Cemetery Bylaw 8807;

AND THAT Council gives reading consideration to Bylaw No. 11144 being amendment No. 6 to Kelowna Memorial Park Cemetery Bylaw No. 8807.

Carried

5.2 BL11144 - Amendment No. 6 to Kelowna Cemetery Bylaw No. 8807

Moved By Councillor DeHart/Seconded By Councillor Sieben

R917/15/11/23 THAT Bylaw No. 11144 be read a first, second and third time.

Carried

5.3 Administration and Inspection Fee Increase

Staff:

- Provided an overview of the administration and inspection fee increase and responded to questions from Council.

Moved By Councillor Donn/Seconded By Councillor DeHart

R918/15/11/23 THAT Council, receives, for information, the Report from the Development Engineering Manager dated November 9, 2015 recommending that Council amends the City's Development Engineering Administration and Inspection Fee;

AND THAT Bylaw No. 11172, being Amendment No. 4 to the Development Application Fees Bylaw No. 10560 be forwarded for reading consideration.

Carried

5.4 BL11172 - Amendment No. 4 to Development Application Fees Bylaw No. 10560

Moved By Councillor Singh/Seconded By Councillor DeHart

R919/15/11/23 THAT Bylaw No. 11172 be read a first, second and third time.

Carried

5.5 Public Place Making Initiative - Bernard Avenue

Staff:

- Displayed a PowerPoint Presentation summarizing the benefits of public placemaking initiatives and responded to questions from Council.

Moved By Councillor Sieben/Seconded By Councillor Hodge

R920/15/11/23 THAT Council receives, for information, the Report from the Manager, Real Estate Services dated November 23, 2015, with respect to the benefits of public placemaking in the City of Kelowna;

AND THAT Council directs staff to explore the viability and potential for a public placemaking initiative for the Bernard Avenue laneway, across from the sails sculpture and adjacent to 229 Bernard Avenue and report back to Council.

Carried

5.6 Ellis Street, Gaston Avenue & St. Paul Street - Road Closure & Land Exchange

Moved By Councillor Gray/Seconded By Councillor DeHart

R921/15/11/23 THAT Council receives the Report from the Manager, Real Estate Services dated November 23, 2015, recommending that Council adopted the proposed road closure and disposition of dedicated lane adjacent to of 1123, 1131, 1135-1139, & 1155 Ellis Street and 1110, 1118, 1128, 1138, 1146 and 1166 St. Paul Street;

AND FURTHER THAT Bylaw No. 11157, being proposed road closure and disposition of dedicated lane adjacent to of 1123, 1131, 1135-1139, & 1155 Ellis Street and 1110, 1118, 1128, 1138, 1146 and 1166 St. Paul Street, be given reading consideration.

Carried

5.7 Ellis Street (Various Addresses) & St. Paul Street (Various Addresses), Portion of Lane Adjacent to, BL11171 - Road Closure Bylaw

Moved By Councillor DeHart/Seconded By Councillor Singh

R922/15/11/23 THAT Bylaw No. 11171 be read a first, second and third time.

Carried

6. Resolutions

6.1 Draft Resolution, re: 2016 Council Meeting Schedule

Moved By Councillor Donn/Seconded By Councillor Hodge

R923/15/11/23 THAT the 2016 Council Meeting Schedule be adopted as follows:

Monday Regular Meetings	Public Hearing/Regular Meetings
January 11, 18, and 25	January 19
February 1, 15, 22 and 29	February 2 and 16
March 7, 14, and 21	March 1, and 15
April 4, 11, 18 and 25	April 5 and 26
May 2, 9, 16 and 30	May 3, 17 and 31
June 13, 20 and 27	June 14 and 28
July 11 and 25	July 12 and 26
August 8, 22 and 29	August 9 and 23
September 8 * , 12 and 19	September 6 and 20
October 3, 17, 24 and 31	October 4 and 18
November 7, 14, 21 and 28	November 1, 15 and 29
December 5, 12 and 15 *	December 13

- * September 8th - Pre-Budget Council Meeting
- * December 15th - 2017 Budget Deliberations

Carried

7. Bylaws for Adoption (Non-Development Related)

7.1 BL11167 - Amendment No. 27 to Traffic Bylaw No. 8120

Moved By Councillor Singh/Seconded By Councillor DeHart

R924/15/11/23 THAT Bylaw No. 11167 be adopted.

Carried
Councillor Hodge - ~~Opposed~~

7.2 BL11168 - Amendment No. 13 to Bylaw Notice Enforcement Bylaw No. 10475

Moved By Councillor DeHart/Seconded By Councillor Singh

R925/15/11/23 THAT Bylaw No. 11168 be adopted.

Carried
Councillor Hodge - ~~Opposed~~

8. Mayor and Councillor Items

Councillor Donn:

- Council attends many events and welcomes citizens to approach and raise any concerns they may have.

Councillor Gray:

- Spoke to her attendance at a recent 100 Women Who Care Event and commented that they are looking for additional members. Website: www.100womenwhocare.ca

Councillor Sieben:

- Congratulations to the Okanagan Sun Football Team who finished second in the Country.

Councillor DeHart:

- Reminder that the DKA After 5 Event is held on Wednesday, November 25th at the Lake City Casino.
- Art Show Auction Fundraiser for the Gospel Mission to be held at the Laurel Packinghouse on Saturday, November 28th from 10 a.m. to 6 p.m.

Mayor Basran:

- Congratulations to two RCMP Officers who received commendation awards last week.

9. Termination

This meeting was declared terminated at 4:11 p.m.

Mayor

/acm



City Clerk

REPORT TO COUNCIL



Date: November 25, 2015

File: 0610-53

To: City Manager

From: Civic & Community Awards Steering Committee

Subject: 41st Annual Civic & Community Awards, Nomination Period

Recommendation:

THAT Council receives, for information, the report from the Civic & Community Awards Steering Committee dated November 25, 2015, which outlines the 41st Annual Civic & Community Award categories and nomination period.

Purpose:

To announce the nomination period for the 41st Annual Civic & Community Awards.

Background:

The City of Kelowna's Annual Civic & Community Awards is overseen by a Steering Committee made up of members of the community and a representative from City Council. The Steering Committee provides direction to three sub-committees including; Nomination Committee, Sports Committee and Selection Committees.

The awards ceremony and celebration is held in recognition of outstanding achievements and contributions that have had a direct benefit on the city of Kelowna.

The nomination period for the 41st Annual Civic & Community Awards commences on November 30, 2015 and remains open until Friday February 12, 2016.

Nomination forms and criteria for all categories are available on the City's website, with hard copy forms available at City Hall, the Parkinson Recreation Centre, and Libraries.

Nominations may be submitted on-line, by e-mail, or in person at the Parkinson Recreation Centre. Please visit kelowna.ca/residents for more information.

The addition of a scholarship was introduced last year for the Young Female and Young Male Volunteer of the Year award categories. The Dillon Thomas Budd Scholarship will be awarded to the male and female finalists following the awards night again this year.

Other award categories that are part of the annual event but are not part of this nomination call include the Anita Tozer Memorial Award which is selected by City Council and the Augie Ciancone Memorial Award which recognizes the top male and female high school athletes as selected through the Okanagan Central Schools Athletic Association.

The 41st annual awards night will be held on Wednesday April 27, 2016, at the Kelowna Community Theatre. The Mayor's Reception will again be held a week prior to the awards night, as an opportunity for Mayor and Council to honour each finalist with a special plaque from the City of Kelowna.

Each year the award recipients are further recognized at Jim Stuart Park, with their names on an individual name plate. At the conclusion of the next Civic Awards event the name plates are replaced with the current year's award recipients. The previous year's recipients will be contacted about receiving their plate as a keep-sake.

Award categories and 2014 recipients include:

Categories	2014 Recipients
Bob Giordano Memorial Award (Volunteer Coach/Sport Admin. of the Year)	Tom Maxwell
Bryan Couling Memorial Award, Athletic Team of the Year	The Okanagan Rockets, Major Midget Hockey Club
Male and Female Athlete of the Year Awards	Robbie Yochim and Kelsey Serwa
Young Male and Female Volunteer of the Year Awards	Nikolai Lesack and Thish Rajapakshe
Teen Honour and Honour in the Arts Awards	Anthony Knight and Jennifer Schell
Champion for the Environment Awards Individual and Business.	Casey Hamilton and 1-800-GOT-Junk
The Central Okanagan Foundation Volunteer Organization of the Year Award	United Way of the Central and South Okanagan Similkameen
Sarah Donalda Treadgold Memorial Award, Woman of the Year and the Fred Macklin Memorial Award, Man of the Year	Meryle Corbett and David Krysko
Corporate Community of the Year Awards, Small to Medium and Large Businesses.	Wentworth Music and Save on Foods
Augie Ciancone Memorial Awards (Male and Female Student Athletes)	Emma Johnson and Jeff Tubbs
Anita Tozer Memorial Award (bestowed by City Council)	Arion Therapeutic Farms

Internal Circulation: Divisional Director, Active Living and Culture; Communications Advisor, Communications & Information Services

Communications Comments:

Communications will distribute news releases.

Considerations not applicable to this report:

Legal/Statutory Authority

Legal/statutory Procedural Requirements

Existing Policy

Financial/Budgetary Considerations
Personnel Implications
Technical Requirements
External Agency/Public Comments
Alternate Recommendation

Submitted by:

Amber Gilbert, Recreation Technician, Active Living and Culture

Approved for inclusion: J. Gabriel, Divisional Director, Active Living and Culture

Attachments:

PowerPoint Presentation- 41st Annual Civic & Community Awards Nomination Period

Cc: Divisional Director, Active Living and Culture
Divisional Director, Communications & Information Services

41st ANNUAL CIVIC & COMMUNITY AWARDS



THE CITY OF KELOWNA'S CIVIC & COMMUNITY AWARDS

- ▶ *Recognizing and celebrating individuals, businesses and organizations for their volunteerism and outstanding achievements.*
- ▶ *Making a significant contribution to our community in the year 2015.*



BOB GIORDANO MEMORIAL AWARD

- ▶ Awarded to an individual who has made significant contributions to Kelowna through voluntary service to amateur sport
- ▶ Contributions may include coaching or administrative support



BRYAN COULING MEMORIAL AWARD ATHLETIC TEAM OF THE YEAR Sponsored by: Grant Thornton

- ▶ Awarded to a Kelowna based sports team (amateur or professional) who brought the greatest amount of recognition to Kelowna in 2015



MALE & FEMALE ATHLETE OF THE YEAR AWARDS

- ▶ Awarded to a male and female athlete (amateur or professional) who brought the greatest amount of recognition to Kelowna in 2015



YOUNG MALE & FEMALE VOLUNTEER OF THE YEAR AWARDS

Sponsored by: YMCA of Okanagan

- ▶ Awarded to a young male and young female, in recognition of their overall outstanding voluntary contribution to the city of Kelowna
- ▶ Nominees must be between the ages of 13 and 19 as of Dec. 31, 2015



HONOUR IN THE ARTS AWARDS

Sponsored by: Prospera Credit Union

- ▶ Awarded to a teen and an adult who have made outstanding contributions to Kelowna through cultural and/or artistic efforts
- ▶ All teen nominees must be between the ages of 13 and 19 as of Dec. 31, 2015



The Central Okanagan Foundation VOLUNTEER ORGANIZATION OF THE YEAR AWARD

- ▶ Awarded to a volunteer organization that has provided outstanding community services, with direct benefits to the city of Kelowna



FRED MACKLIN & SARAH DONALDA TREADGOLD MEMORIAL AWARDS

MAN & WOMAN OF THE YEAR

Sponsored by: FORTISBC

- ▶ Awarded to a man and woman in recognition of their overall outstanding voluntary contributions to the city of Kelowna



CORPORATE COMMUNITY OF THE YEAR AWARDS

Sponsored by:

Kelowna Community Resources

- ▶ Awarded to a small/medium business and a large business, that have provided outstanding support for employee volunteerism in addition to financial contributions and initiatives with direct benefits to the city of Kelowna



CHAMPION FOR THE ENVIRONMENT AWARDS

Sponsored by:

Best Western Plus, Kelowna Hotel & Suites

- ▶ Awarded to an individual and a business whose actions and achievements have shown outstanding environmental leadership or innovative environmental contributions, with direct benefits to the city of Kelowna



COMPLETING THE NOMINATION FORM

- ▶ Selections are based on achievements and contributions in 2015
- ▶ Past information may be included, but the focus should be on the current award year
- ▶ Award selections are based on the information provided in the nomination package

NOMINATION PERIOD

- ▶ Nomination period:
 - ▶ Nov. 30 – Feb. 12, 2016
- ▶ All nomination forms and info available on-line, www.kelowna.ca/residents
- ▶ Three easy ways to nominate:
 - 1) Online submission
 - 2) Email
 - 3) Drop-off at the Parkinson Rec. Centre

Special Thanks to our Generous Category Sponsors:



Kelowna Hotel & Suites



41st ANNUAL CIVIC & COMMUNITY AWARDS

Wednesday April 27, 2016
at the
KELOWNA COMMUNITY
THEATRE



REPORT TO COUNCIL



Date: November 30, 2015

RIM No. 1210-21

To: City Manager

From: Community Planning Department (MS)

Application: A15-0011

Owner: Kristi Caldwell
James Caldwell

Address: 4275 Goodison Road

Applicant: Kristi Caldwell

Subject: Application to the ALC for a Non-Farm Use (Distillery and Wedding Ceremonies)

Existing OCP Designation: Resource Protection Area

Existing Zone: A1 - Agriculture 1

1.0 Recommendation

THAT Agricultural Land Reserve Appeal Application No. A15-0011 for *Lot B Section 34 TWP 29 ODYD Plan 43324*, located at 4275 Goodison Road, Kelowna for a 'Non-Farm Use', pursuant to Section 20 of the Agricultural Land Commission Act, NOT be supported by Municipal Council;

AND THAT the Municipal Council directs staff to forward the subject application to the Agricultural Land Commission for consideration.

2.0 Purpose

To consider a Staff recommendation NOT to support an application to the Agricultural Land Commission (ALC) under Section 20(3) of the Agricultural Land Commission Act for a 'Non-Farm Use' within the Agricultural Land Reserve (ALR) to allow for a distillery, using primarily non-farm products, and wedding ceremonies on the subject property.

3.0 Community Planning

Staff does not support the application as proposed. Two non-farm uses are proposed:

- Wedding ceremonies; and
- Distillery - using primarily non-farm products.

The applicants are relatively new to farming, having inherited the farm from their parents in 2014. They have been successful in their production and sales to date of their market garden and their egg sales, and have plans for future expansion with three head of cattle, floral production and an apiary, planned for 2016.

The applicants have stated that their operation would be restricted to the following:

- Weddings will take place on existing lawn behind the house;
- No agricultural space will be used or affected;
- Weddings will be ceremonies only - no evening receptions or food or beverage;
- All parking for wedding guests would be accommodated on existing paved and gravel driveways;
- Ceremonies would be limited in to 100 persons maximum; and
- Bookings available on Saturday afternoons only, from May to September.

The applicants have estimated that their farm sales will be more than their income from weddings. This estimate assumes four weddings through the 2016 season. If as many as seven weddings occur, this income will exceed the farm income. This would result in the use becoming a primary use on the property, which is not permitted in the A1 - Agriculture zone.

The Ministry of Agriculture's '*Regulating Agri-tourism and Farm Retail Sales in the Agricultural Land Reserve - Discussion Paper and Proposed Minister's Bylaw Standards*'¹, indicates that 'commercial weddings (and any other commercial assembly activity)' are a non-farm use in the Agricultural Land Reserve. This document further outlines that: 'Agri-tourism uses and activities only augment a farmer's regular farm income, rather than exceed or replace it.'

Further, wedding ceremonies and commercial assembly activities are not a permitted use in the A1 - Agriculture 1 Zone under the *City of Kelowna Bylaw 8000*².

On June 15, 2015, an amendment to the *Agricultural Land Reserve Use, Subdivision and Procedure Regulation*³ enabled distilleries to be a farm use within the ALR, provided that a minimum of 50% of the product was grown on the farm. In this case, the majority of the distilled product will be grains, grown on other BC farms. The flavourings, including juniper and lavender, will be grown on the farm.

Staff have concerns with the application include the challenge of managing the use to the limits put forth in the application. Time and number and scale of weddings are difficult to manage for bylaw enforcement. Wedding and commercial assembly operations can lead to future requests for parking or building expansions. Should adjacent farming operations change, conflicts could arise with respect to dust, noise or sprays, with wedding guests.

Staff acknowledges the efforts and progress that these young farmers have made over the last year in growing their farm operation. The application may be supportable when the farm operation has grown and the farm production has increased.

¹ Ministry of Agriculture, Sept. 14, 2015. *Regulating Agri-tourism and Farm Retail Sales in the Agricultural Land Reserve - Discussion Paper and Proposed Minister's Bylaw Standards*. http://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/agriculture-and-seafood/agricultural-land-and-environment/strengthening-farming/local-government-bylaw-standards/2015_09_14_agri-tourism_discussion_paper.pdf

² City of Kelowna, October 2015. Zoning Bylaw No. 8000. <http://apps.kelowna.ca/CityPage/Docs/PDFs/%5CBylaws%5CZoning%20Bylaw%20No.%208000/Section%2011%20-%20Agricultural%20Zones.pdf?t=083609234>

³ Province of BC, June 15, 2015. Order in Council 346/2015 Amendments to BC Regulation 171/2002. http://www.alc.gov.bc.ca/assets/alc/assets/legislation-and-regulation/the-act-and-regulation/oic_346_2015.pdf

The applicants also run tours through their farm of their historic farm machinery. Staff notes that this agri-tourism use is a farm use, permitted under Zoning Bylaw No. 8000, and under the ALC Regulation, and does not need a non-farm use authorization. This use is legal and can continue regardless of the ALC determination of this Non-Farm Use application.

4.0 Proposal

4.1 Background

The property was purchased in 1990 by Jake and Julie Warkentin, who developed the farm from primarily forested site into a cattle production operation. Upon their passing, the property was left to their daughter Kristi, son-in-law James and their two young daughters. They took ownership of the farm in 2014 and have begun a farming operation of their own.

4.2 Project Description

The applicants are requesting a Non-Farm Use to allow 0.1 acre (0.04 ha) for non-farm uses, including a distillery and wedding ceremonies. (See attached Applicant's Proposal Package). Since taking over the property, agricultural activities, including plantings of 0.5 acre (0.2 ha) include:

- 55 free range chickens;
- Vegetable production;
- Herb production; and
- Berry production.

In 2015, juniper was planted to provide for the proposed distillery. The distillery will include a 26 gallon mini-still to be located in an existing outbuilding. The grains are to be sourced from BC producers. Herb and berry flavourings, including lavender, strawberries, basil, mint, and juniper, will be produced on the farm.

The applicants would also like to hold wedding ceremonies on the property, to be held on the existing lawn of 0.1 acre (0.04 ha).

The applicants intend to broaden their agricultural activities with the inclusion of three head of cattle in the spring of 2016. In addition, they intend to add an apiary and floriculture to the operation.

The property has an extensive collection of historic farm equipment, industrial tools and antiques, which includes a small blacksmith shop, a tool museum and three farm equipment sheds. The applicants hold farm tours of the farm equipment. This is a farm use, permitted in the zone, and is not a use under application.

The applicants conducted a neighbourhood open house on April 1, 2015, to outline their proposal and request support. (See attached 'Neighbourhood Support' in the Applicant's Proposal Package).

4.3 Site Context

The subject property is located in the Southeast Kelowna Sector of the City and is within the Agricultural Land Reserve. The Future Land Use of the property is Resource Protection Area (REP). It is zoned A1 - Agriculture 1 (Maps 1 - 5, below) and is outside of the Permanent Growth Boundary. The property varies in elevation from 554 metres above sea level (masl) at Goodison Road, to 552 masl at the west property line, with a knoll rising to 569 masl in the northeast quadrant of the property.

Parcel Summary - 4275 Goodison Road:

Parcel Size: 2.5 ha (6.09 acres)

Elevation: 552 to 569 metres above sea level (masl)

Zoning and land uses adjacent to the property are as follows:

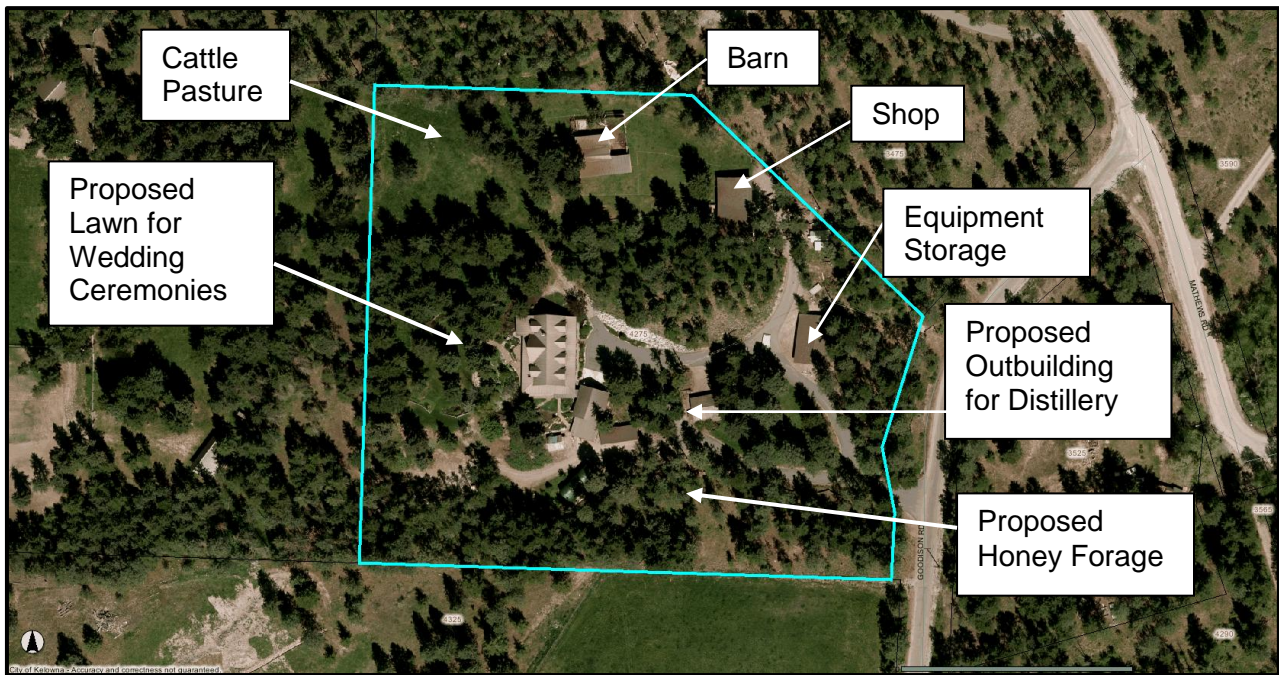
Table 1: Zoning and Land Use of Adjacent Property

Direction	Zoning	ALR	Land Use
North	A1 - Agriculture 1	Yes	Agriculture / Rural Residential
South	A1 - Agriculture 1	Yes	Agriculture / Rural Residential
East	A1 - Agriculture 1	Yes	Rural Residential
West	A1 - Agriculture 1	No	Agriculture / Rural Residential

Map 1 - Neighbourhood



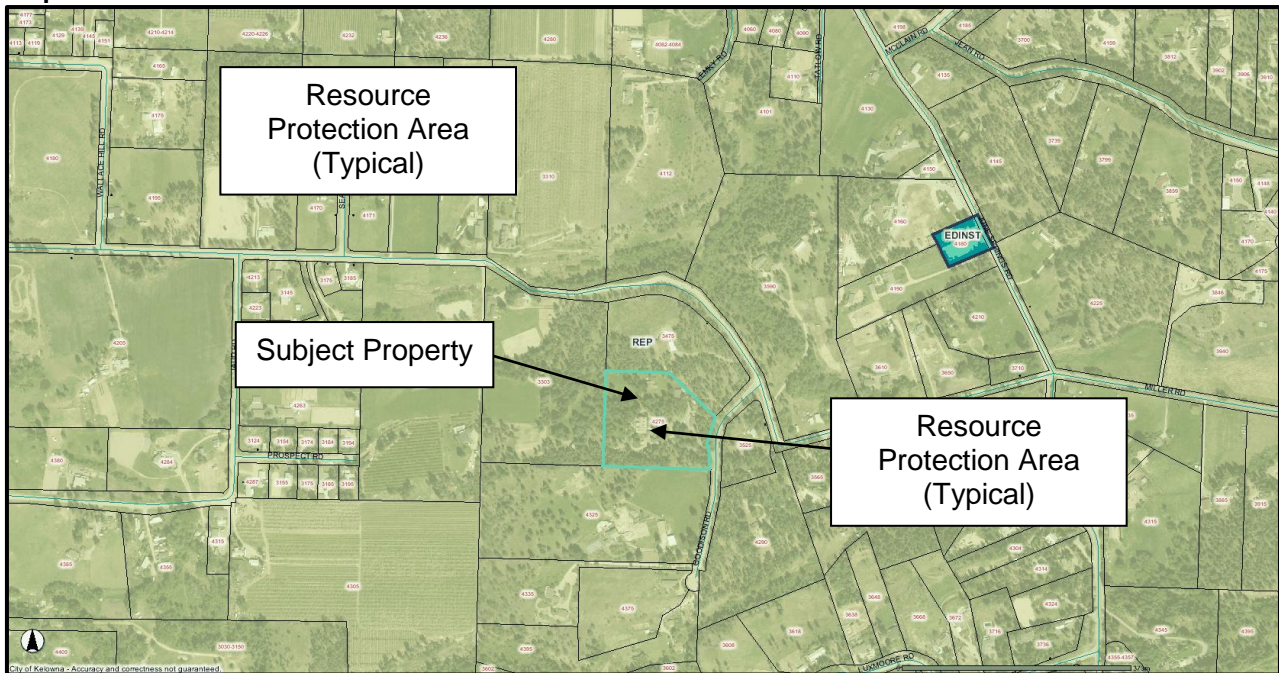
Map 2 - Subject Property



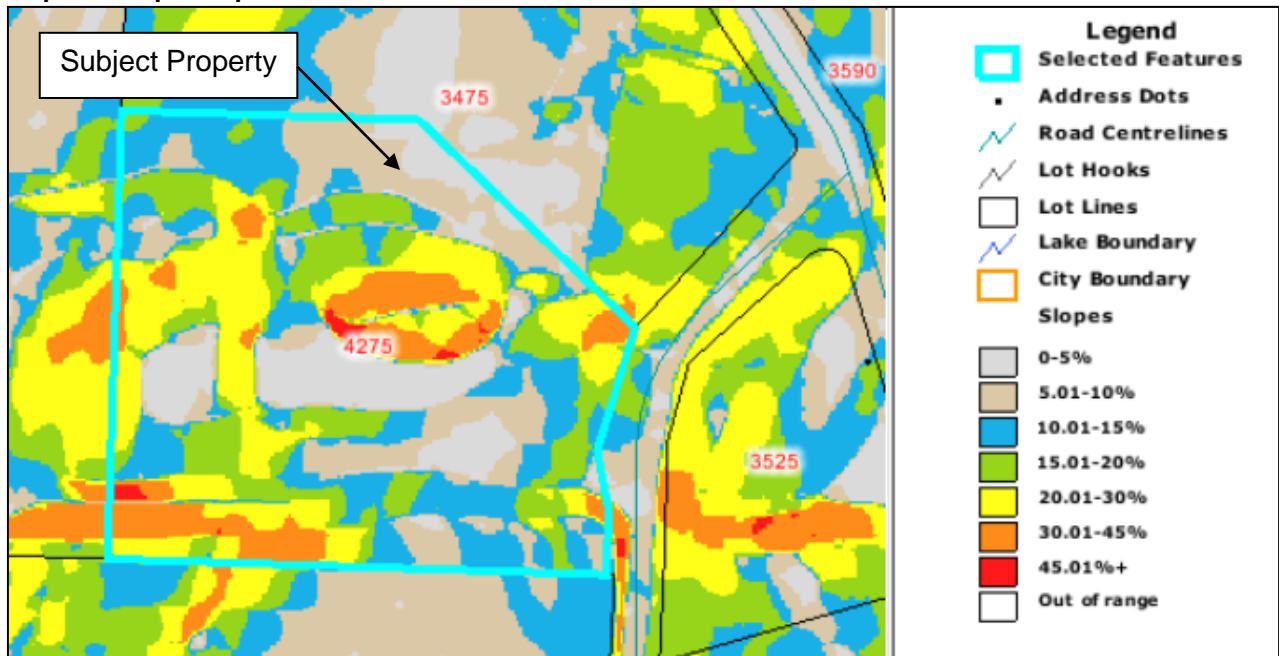
Map 3 - Agricultural Land Reserve



Map 4 - Future Land Use



Map 5 - Slope Map



5.0 Current Development Policies

5.1 Kelowna Official Community Plan (OCP)

Future Land Use⁴

With respect to lands outside the Permanent Growth Boundary, Chapter 4 of the OCP states:

- Lands outside the permanent growth boundary will not be supported for urban uses.

Farm Protection Development Permit Guidelines⁵

Farm Protection Development Permit Guidelines include:

- Protect farm land and farm operations;
- Minimize the impact of urban encroachment and land use conflicts on agricultural land;
- Minimize conflicts created by activities designated as farm use by ALC regulation and non-farm uses within agricultural areas.

The subject property has a future land use designation of Resource Protection Area and relevant policies are included below:

Objective 5.33 Protect and enhance local agriculture⁶.

Policy. 1 Protect Agricultural Land. Retain the agricultural land base by supporting the ALR and by protecting agricultural lands from development, except as otherwise noted in the City of Kelowna Agricultural Plan. Ensure that the primary use of agricultural land is agriculture, regardless of parcel size.

Policy .3 Urban Uses. Direct urban uses to lands within the urban portion of the Permanent Growth Boundary, in the interest of reducing development and speculative pressure on agricultural lands.

Policy .7 Non-farm Uses. Support non-farm use applications on agricultural lands only where approved by the ALC and where the proposed uses:

- are consistent with the Zoning Bylaw and OCP;
- provide significant benefits to local agriculture;
- can be accommodated using existing municipal infrastructure;
- minimize impacts on productive agricultural lands;
- will not preclude future use of the lands for agriculture;
- will not harm adjacent farm operations.

Objective 5.34 Preserve productive agricultural land⁷.

5.2 City of Kelowna Agriculture Plan

ALR Application Criteria⁸

Exclusion, subdivision, or non-farm use of ALR lands will generally not be supported. General non-support for ALR applications is in the interest of protecting farmland through retention of larger parcels, protection of the land base from impacts of urban encroachment, reducing land

⁴ City of Kelowna Official Community Plan, Chapter 4.7 (Future Land Use).

⁵ City of Kelowna Official Community Plan, Chapter 15.2 (Farm Protection DP Guidelines).

⁶ City of Kelowna 2030 Official Community Plan: Greening Our Future (2011), Development Process Chapter; p. 5.33.

⁷ City of Kelowna 2030 Official Community Plan: Greening Our Future (2011), Development Process Chapter; p. 5.34.

⁸ City of Kelowna Agriculture Plan (1998); p. 130.

speculation and the cost of entering the farm business, and encouraging increased farm capitalization.

5.3 Agricultural Land Commission Act (ALCA)

Purposes of the commission - Section 6 of the ALCA

The following are the purposes of the commission:

- (a) to preserve agricultural land;
- (b) to encourage farming on agricultural land in collaboration with other communities of interest;
- (c) to encourage local governments, first nations, the government and its agents to enable and accommodate farm use of agricultural land and uses compatible with agriculture in their plans, bylaws and policies.

6.0 Technical Comments

6.1 Development Engineering Department

Development Engineering has no comments at this point in time with regard to this application, however, a comprehensive report will be provided at the time of development application submission when the Agricultural Land Commission agrees to the proposed activity on the subject property.

7.0 Application Chronology

Agricultural Advisory Committee

November 12, 2015

The above noted application was reviewed by the Agricultural Advisory Committee at the meeting held on November 12, 2015 and the following recommendations were passed:

Moved By Yvonne Herbison/Seconded By Domenic Rampone

THAT the Agricultural Advisory Committee recommends that Council supports an application to the Agricultural Land Commission under Section 20(3) of the Agricultural Land Commission Act for a "non-farm use" within the Agricultural Land Reserve on the subject property at 4275 Goodison Road to have a distillery with primarily non-farm products and to host wedding ceremonies.

Carried

Jeff Ricketts - Opposed

ANECTODOTAL COMMENT:

The Agricultural Advisory Committee recommends that a covenant be established so that the distillery will be decommissioned and the wedding operations and distillery ceased once the

property is sold (non-farm use should be tied to the ownership of the property) and the footprint of the existing buildings not be expanded.

Date of Application Received: September 30, 2015

Date Public Consultation Completed: April 1, 2015

8.0 Alternate Recommendation

THAT Agricultural Land Reserve Appeal No. A15-0011 for *Lot B Section 34 TWP 29 ODYD Plan 43324*, located at 4275 Goodison Road, Kelowna for a Non-Farm Use in the Agricultural Land Reserve pursuant to Section 20(3) of the *Agricultural Land Commission Act*, be supported by Council, subject to the registration of a Section 219 Covenant registered on the property with the Land Title Office, that stipulates the following:

1. Weddings will take place on existing lawn behind the house;
2. No agricultural space will be used or affected by wedding use or distillery use;
3. No additional buildings or parking areas will be constructed;
4. Weddings will be ceremonies only - no evening receptions or food or beverage;
5. Ceremonies would be limited to 100 persons maximum;
6. Bookings available on Saturday afternoons only, from May to September; and
7. That the Non-Farm Use of wedding ceremonies and the distillery will cease when the owners sell that land, such that the use does not run with the land.

Report prepared by:

Melanie Steppuhn, Land Use Planner

Reviewed by:



Todd Cashin, Subdivision, Suburban and Rural Planning Manager

Reviewed by
Approved for Inclusion:



Ryan Smith, Community Planning Department Manager

Approved for Inclusion:



Doug Gilchrist, Divisional Director, Community Planning & Real Estate

Attachments:

Subject Property Map

Applicant ALC Act Application for Non-Farm Use Supplementary Information

Neighbourhood Consultation

Caldwell Heritage Farm - Overview

History of the Property

Caldwell Heritage Farm is situated in southeast Kelowna at 4275 Goodison Road. The property was purchased in 1990 by Jake and Julie Warkentin who developed their 'labour of love' into a farmland paradise over 24 years. On Julie and Jake's passing, the property was left to their daughter Kristi, son-in-law James and their two young daughters.



Current & Future Agricultural Activities

Since inheriting the property in spring 2014, Kristi and James' primary focus has been to continue Jake and Julie's previous farming activities, as well as steadily build upon and improve them. They have undertaken a number of developments contributing to their goal of operating a well-rounded family farm:

- **Free Range Chickens (layers)** - 55 Sex-Sal-Link's arrived in May 2015, and are now in full egg production. Raised using organic practices, with a mobile coop under construction to allow the chickens to more effectively graze the full pasture.
- **Vegetable garden** - constructed and planted spring 2015, and now in full production. All produce is grown using organic practices.
- **Berry & herb production** - first plantings of juniper and lavender complete, more to be added spring 2016.
- **Apiary** - bee hive ordered, scheduled to arrive in Feb 2016.
- **Bee forage** - dutch white clover to be planted spring 2016.
- **Floriculture** - large wildflower (cutting) garden to be planted spring 2016.
- **Cattle** - plan to acquire three head in April 2016; likely Angus / Hereford cross. Cattle will share the pasture with chickens, and will also be raised using organic practices.



One of the primary inspirations behind the Caldwells' desire to operate a farm is the opportunity to raise their children within this lifestyle. Educating the next generation about 'where food really comes from' is something both James and Kristi feel very passionate about. The prospect of sharing this with others beyond their own family is what brought the Caldwells to consider delving into agri-tourism.

Agri-tourism Initiatives

There are three main agri-tourism activities the Caldwells hope to embark upon. The combination of visitor experiences will do well to highlight the agricultural history of the area as well as preserve the agricultural integrity of the land.

1. Agricultural Heritage Exhibit *(confirmed allowable by City of Kelowna and ALC)*

The farm is home to a collection of farm equipment, industrial tools and antiques which form an agricultural heritage tour throughout the property. Guests can stroll the grounds, and see and read about the various pieces and how they were used when 'in service'. Interpretive signage will accompany key pieces, and research is underway to ensure the descriptions and displays are accurate and relevant to visitors' overall experience of the farm.



Points of interest include a small blacksmith shop, a tool museum, and three farm equipment sheds that house the various tractors and vehicles. Numerous pieces in the collection have a specific connection to the agricultural or business heritage of the Okanagan or British Columbia, including:

- **1952 Massey-Harris 55 farm tractor** - formerly used at Douglas Lake Ranch
- **1947 Fargo 1 ¾ ton flatbed truck** - used in Kelowna by Jenkins Cartage
- **1940 Dodge ½ ton pick-up** - 40 yrs in Cranbrook, 30+ yrs in Kelowna used by Robertson's Clothing



- **1919 National Buk** - used as a logging truck in the Carmi & Beaverdell areas in the 1940's and 50's
- **1905 International Harvester Hay Press** - used in the North Okanagan as a contract / mobile hay bailer, at various area farms

2. Craft Farm Distillery - On-site Demonstrations, Tastings & Sales *(proposed)*



The second key piece of the Caldwells' agri-tourism plan is a small batch craft distillery, to be housed in an existing outbuilding. Flavourings including juniper, lavender and other botanicals are already grown on-site at the farm, and the grains and fruit would be sourced exclusively from BC farm producers. The desire is to provide demonstrations of various portions of the distillation process using a 26-gallon copper still system. The 'mash' would be cooked on an existing cast-iron antique wood burning stove, fermented, and then run through the still.

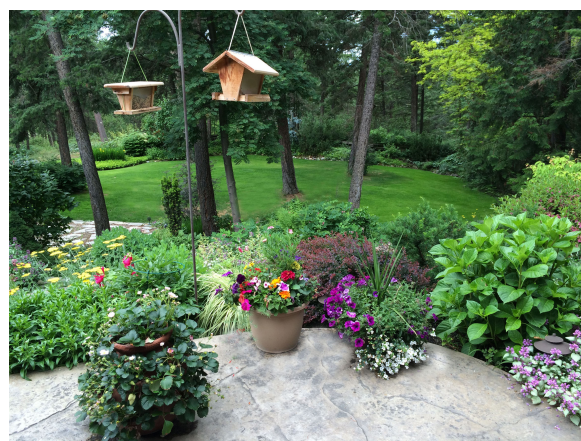
The intimate nature of such a compact and unique demonstration set-up would allow visitors to see and understand the fascinating distillation process, even when done on such a small scale. The use of ingredients grown on site would make this a true 'farm to bottle' offering.



3. Farm Weddings - Ceremony Venue *(proposed)*

The backyard lawn located to the west of the house provides a picturesque location for wedding ceremonies. One of the unique features of holding a ceremony at the property is the opportunity for guests to tour the farm and gardens, as well as explore the agricultural heritage exhibit displays.

Important Notes: Ceremony bookings would be limited in size, and available for Saturday afternoons, May - Sept only. All parking for wedding guests can be accommodated on existing paved & gravel driveways.



Other Key Notes

Open invitation for AAC and ALC to tour the farm

As per the note in section 7 of the online proposal, we openly invite any and all members of the Kelowna AAC, as well as the review panel of the ALC to visit the farm for a tour of the existing and planned activities. We are happy to accommodate these visits in any combination of groups, or individually.

Seeking advice on growing our agricultural productivity

We have reached out to a number of agriculture industry experts asking for advice on how we can improve and increase the agricultural production on our property, as we have found our soil (clay-based glacial till) and topography (heavily treed) to be somewhat challenging thus far. To date we have contacted: Pete Spencer from Environmental Farm Plan, Ron Smaha from BC Assessment, Carl Withler and Greg Tegart from the Ministry of Agriculture, Helen Kennedy from Arlo's Honey Farm, as well as surrounding neighbour farmers. We have put some of their recommendations into practice, but will welcome any and all additional advice that the Kelowna AAC and ALC may be able to provide.

Focus on environmental sustainability

We are in the process of completing our BC Environmental Farm Plan certification, and are committed to and passionate about continuous learning on best practices for our farm's productivity, and the environment.

Neighbourhood support

Our family places great value on being 'good neighbours', and serving our surrounding farm community well. We held a neighbourhood get-together on April 1, 2015, where we shared our plans for the farm and agri-tourism initiatives as described in this document. All residents of Goodison Rd, as well as additional residents from surrounding properties, signed their unanimous support of our proposed business endeavours (see "Neighbourhood Support" doc).

Caldwell Heritage Farm: Neighborhood support

On April 1, 2015, a neighborhood get-together was held at 4275 Goodison Rd, in southeast Kelowna. At this meeting the Caldwell family shared their plans for a home-based farm business, Caldwell Heritage Farm, which would include the following activities:


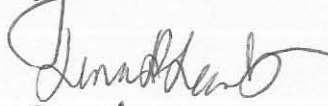





Farm product sales (all grown on-site):

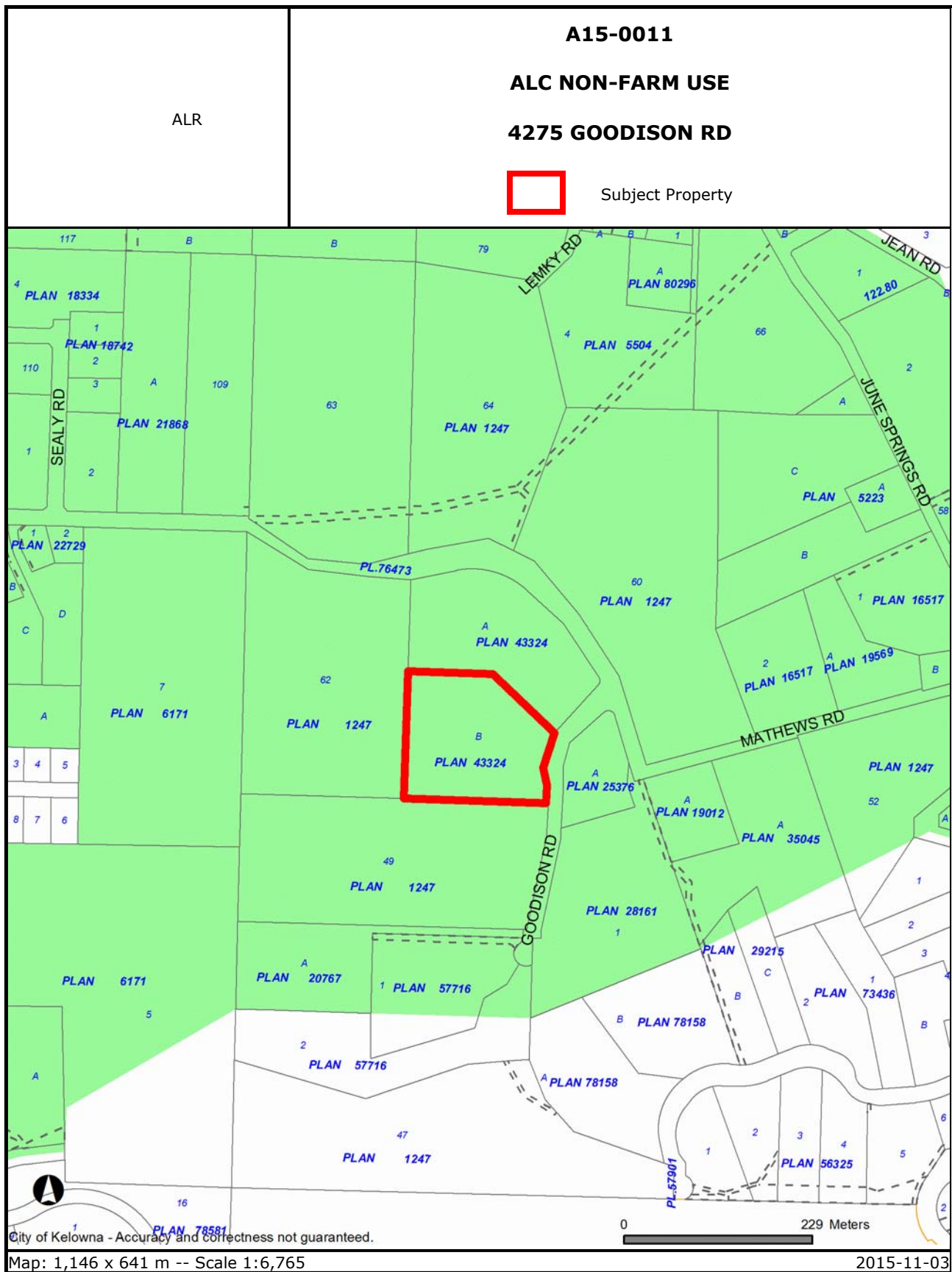
- free range eggs
- vegetables & herbs
- honey
- grass-fed, free range beef

Agritourism experiences:

- agricultural heritage exhibit walking tours
- farm weddings
- small batch craft distillery demonstrations and sales

I understand and support these business plans of the Caldwell Family for Caldwell Heritage Farm, and have no concerns or opposition to their endeavors.

Name	Address	Phone Number	Signature
SARA GRADY	4375 GOODISON RD	764 334	
LANA LAMB	4325 GOODISON RD	718-477-5528	
PAT Hooker	4395 GOODISON RD	250-764-7845	Pat Hooker
BRIAN HOOKER	✓	✓	Brian Hooker
TERRY RUMPEL	4325 Goodison Rd	250-764-4717	
ALL Kempf	3295 Mathews Rd	250 317 464	
Robert	3303 MATHEWS RD	250 764 4424	
Gino D'Alonte	4335 Goodison Rd.	250 317 2707	
Dewey Lotoski	4290 Goodison Rd	764 7804	



Certain layers such as lots, zoning and dp areas are updated bi-weekly. This map is for general information only.
The City of Kelowna does not guarantee its accuracy. All information should be verified.

Report to Council



Date: November 30, 2015
File: 1140-50
To: City Manager
From: Sandra Kochan, Cultural Services Manager
Subject: Amendment to Lease and Operating Agreement for the Rotary Centre for the Arts

Recommendation:

THAT Council approve an amendment to the Lease and Operating Agreement dated January 1, 2013 between the Kelowna Visual and Performing Arts Centre Society (KVPACS) and the City for operation of the Rotary Centre for the Arts (RCA) as set out in Appendix A attached to the report of the Cultural Services Manager dated November 23, 2015;

AND THAT Council authorizes the Mayor and the City Clerk to sign the amendment to the Lease and Operating Agreement on behalf of the City of Kelowna.

Purpose:

KVPACS, as the non-profit organization operating the RCA, is seeking an amendment to its Lease and Operating Agreement to provide for quarterly instalment payments of its annual operating fund from the City. The Agreement currently provides for two semi-annual payments.

Background:

KVPACS entered into a ten-year Lease and Operating Agreement ('Agreement') with the City effective January 1, 2013 for the operation of the RCA.

Pursuant to the Agreement, the City provides annual operating support to KVPACS. The 2015 operating support paid by the City was \$305,300, in two equal instalments (January and July).

In order to improve management of its cash flow, KVPACS has requested that the payment schedule for its annual support be adjusted from semi-annual payments to quarterly payments in January, April, July and October.

An amendment agreement has been prepared and signed by KVPACS, and is attached as Appendix A.

All of the other terms of the Lease and Operating Agreement will remain in effect.

Internal Circulation:

J. Gabriel, Director, Active Living & Culture Division
M. Olson, Property Management Manager
G. King, Financial Planning Manager
J. Foster, Community Communications Supervisor
S. Fleming, City Clerk

Considerations not applicable to this report:

Legal/Statutory Authority
Legal/Statutory Procedural Requirements
Existing Policy
Financial/Budgetary Considerations
Personnel Implications
External Agency/Public Comments
Communications Comments
Alternate Recommendation

Submitted by:

S. Kochan, Cultural Services Manager

Approved for inclusion: J. Gabriel, Director, Active Living & Culture Division

Attached:

Appendix A: Amendment to Lease and Operating Agreement for the Rotary Centre for the Arts

cc:

J. Gabriel, Director, Active Living & Culture Division
M. Olson, Property Management Manager
G. King, Financial Planning Manager
J. Foster, Community Communications Supervisor
S. Fleming, City Clerk
Patrick LeBlanc, General Manager, Rotary Centre for the Arts

DOCUMENT APPROVAL			
Facility Lease - Amendment			
Cir.	Dept.	Date	Int.
	AL&C		
	City Clerk		
	Finance		
	Prop Mgmt		

**AMENDMENT TO LEASE AND OPERATING AGREEMENT
FOR THE ROTARY CENTRE FOR THE ARTS**

THIS AMENDMENT dated November 30, 2015

BETWEEN:

CITY OF KELOWNA, a municipal corporation pursuant to the laws of British Columbia having an address at 1435 Water Street, Kelowna, B.C., V1Y 1J4

(the 'City')

AND:

KELOWNA VISUAL AND PERFORMING ARTS CENTRE SOCIETY (Inc. No. S32185) a society registered under the laws of British Columbia and having an office at 421 Cawston Avenue, Kelowna, B.C., V1Y 6Z1

('KVPACS')

WHEREAS:

- A. The City is the owner of lands and premises at 421 Cawston Avenue, Kelowna, BC, including the building known as the Rotary Centre for the Arts (RCA);
- B. The City entered into a ten year Lease and Operating Agreement (the 'Agreement') commencing January 1, 2013 with KVPACS for the RCA;
- C. The Agreement provides that the City pay to KVPACS an annual operating payment in two equal instalments;
- D. KVPACS seeks, and the City has agreed, to amend the Agreement to provide for quarterly instalments of the annual operating payment;

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Report to Council



Date: November 30, 2015
File: 1890-01
To: City Manager
From: Andrew Reeder, Utility Planning Manager
Subject: Cedar Creek Pump Station - Purchase and Installation of Third Pump

Recommendation:

THAT Council receives, for information, the report from the Utilities Planning Manager dated November 30, 2015 regarding the Cedar Creek Pump Station - Purchase and Installation of Third Pump;

AND THAT the 2015 Financial Plan be amended to include \$300,000 for this project, funded from the Water Quality Enhancement Reserve for the purposes of constructing a third duty pump at the Cedar Creek pump station.

Purpose:

To amend the 2015 Financial Plan in order to increase the scope of the Cedar Creek Water Supply project to include the addition of a third pump and ancillary works.

Background:

The Cedar Creek water supply project began over a decade ago to provide properties in the Mission and south slope neighbourhoods with a source of secure, high quality drinking water that would meet Canadian Drinking Water Standards and Interior Health requirements well into the future. In the long term Cedar Creek pump was expected to replace the Eldorado pump station as a source of water.

The water supply project consists of the Cedar Creek Pump Station (located at the lake), expansion of the Stellar Booster Station on Stellar Drive, completion of a dedicated large diameter pipe from the Cedar Creek Pump Station to Stellar Drive Booster Station and on to a new Water Treatment Plant at the Adam's Reservoir site.

The Cedar Creek Pump Station, the dedicated large diameter water main and the water treatment facility at Adam's Reservoir are complete.

The Cedar Creek Pump Station has two 700 horsepower pumps, and the facility has been designed and built to accommodate two more. For the last four years Utility Services has been using these large pumps. This past summer a starter motor failed due to heat buildup. Recently a pump expert was brought in to review the operation of these pumps and concluded that these pump motors cannot reliably be expected to operate at the current number of cycles (stops and starts) per day. Even with the two pumps alternating in their operation, the pump motors are cycling too many times per day and are not sufficiently cooling between the pumping cycles.

The replacement cost for these 700 hp motors is approximately \$80,000 each with a 5 to 6 month delivery period.

Should one of these pumps fail, the other pump is sized to deliver the required water for the water system. This would place a high stress on the remaining pump motor as there would be no alternation between pumps and no chance for the pump motors to cool. Operating in this fashion, the second pump motor may burn out shortly after first motor has failed. Without water from the Cedar Creek pump station, we will lose our ability to provide water for fire protection and domestic water in portions of the City.

Staff are proposing to construct the piping works for a third pump, and add a new smaller duty pump that would be sized to manage regular daily flows. In peak demand, or in the event of an emergency, the two existing pumps will assist the smaller pump.

It is expected that the proposed smaller duty pump will significantly reduce wear on the larger pump motors and will also reduce peak hour electrical costs. While the exact amount of savings on the life of the 700 hp motors is unknown, we expect that running the smaller pump will save up to \$18,000 savings per annum in electrical fees.

Staff are currently working with IHA to authorize the continued operation of the Eldorado Water Treatment Plant and pump station. While staff believe that the City will be successful in keeping Eldorado online, there are new emerging development demands that will likely require the Stellar booster station to be upgraded. We don't expect these demands to be fully realized within the next five years.

Due to the existing risk of pump motor failure, staff are recommending the installation of a duty pump as soon as possible.

Financial/Budgetary Considerations:

The 2015 Capital Financial Plan will require an addition of \$300,000 funded from the Water Quality Enhancement Reserve.

Internal Circulation:

Utility Services Manager
Divisional Director, Civic Operations
Divisional Director, Infrastructure.
Financial Planning Manager

Considerations not applicable to this report:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Existing Policy:

Personnel Implications:

External Agency/Public Comments:

Communications Comments:

Alternate Recommendation:

Submitted by:

A. Reeder, Utility Planning Manager

Approved for inclusion:



A. Newcombe, Infrastructure Divisional Director

cc: Divisional Director, Civic Operations
Divisional Director, Infrastructure.
Financial Planning Manager
Utility Services Manager

Report to Council



Date: 11/30/2015
File: 0913-20-067
To: City Manager
From: J. Säufferer, Manager, Real Estate Services
Subject: Road Closure & Land Exchange -Portion of 1091 Guisachan Road
Report Prepared by: A. Warrender, Property Officer Specialist

Recommendation:

THAT Council receives the Report from the Manager, Real Estate Services dated November 30, 2015, recommending that Council adopt the proposed road closure and disposition of dedicated road adjacent to 1091 Guisachan Road;

AND FURTHER THAT Bylaw No. 11174, being proposed road closure and disposition of dedicated road adjacent to 1091 Guisachan Road, be given reading consideration.

Purpose:

To dispose of a 235.2m² portion of road at the corner of Guisachan Road and Gordon Drive for consolidation with the adjacent property, 1091 Guisachan Road.

Background:

The proposed road closure (Schedule 'A') will allow the adjacent owners to consolidate the road closure with their property. In exchange for this road closure, the City will receive approximately 235.2m² of land.

Internal Circulation:

Manager, Transportation & Mobility
Manager, Development Engineering
Manager, Urban Planning

Legal/Statutory Authority:

Community Charter, Section 26 and 40

Considerations not applicable to this report:

Financial/Budgetary Considerations:

Legal/Statutory Procedural Requirements:

Existing Policy:

Personnel Implications:

External Agency/Public Comments:

Communications Comments:

Alternate Recommendation:

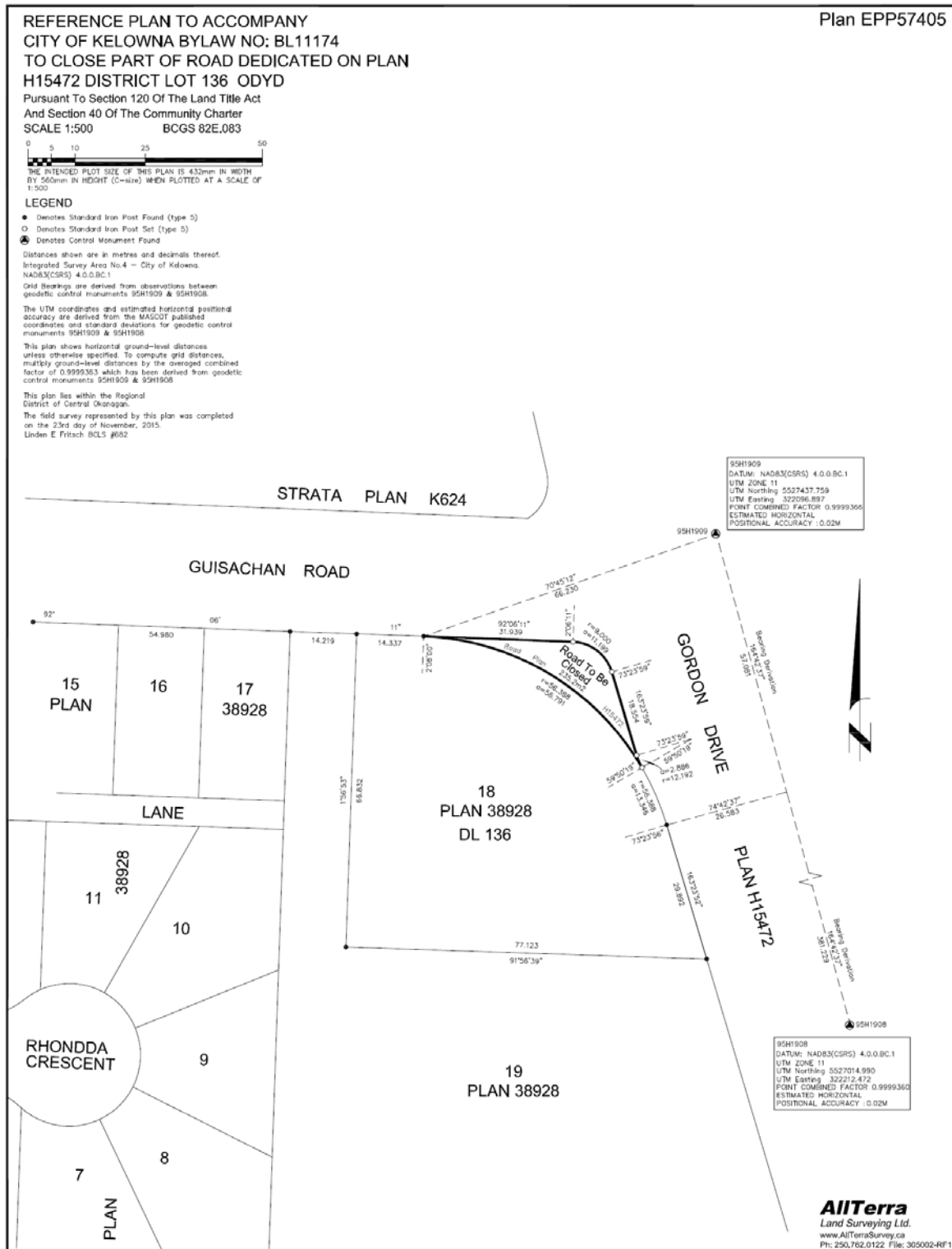
Submitted by: J. Säufferer, Manager, Real Estate Services

Approved for inclusion: D. Edstrom, Director, Real Estate

Attachments: Schedule A - Survey Plan

cc: T. Barton, Manager, Urban Planning
S. Muenz, Manager, Development Engineering
M. Hasan, Manager, Transportation & Mobility

Schedule 'A'



CITY OF KELOWNA

BYLAW NO. 11174

Road Closure and Removal of Highway Dedication Bylaw (Portion of Guisachan Road)

A bylaw pursuant to Section 40 of the Community Charter to authorize the City to permanently close and remove the highway dedication of a portion of highway on Guisachan Road

NOW THEREFORE, the Municipal Council of the City of Kelowna, in open meeting assembled, hereby enacts as follows:

1. That portion of highway attached as Schedule "A" comprising 235.2m² shown in bold black as Road To Be Closed on the Reference Plan prepared by Linden E. Fritsch B.C.L.S., is hereby stopped up and closed to traffic and the highway dedication removed.
2. The Mayor and City Clerk of the City of Kelowna are hereby authorized to execute such conveyances, titles, survey plans, forms and other documents on behalf of the said City as may be necessary for the purposes aforesaid.

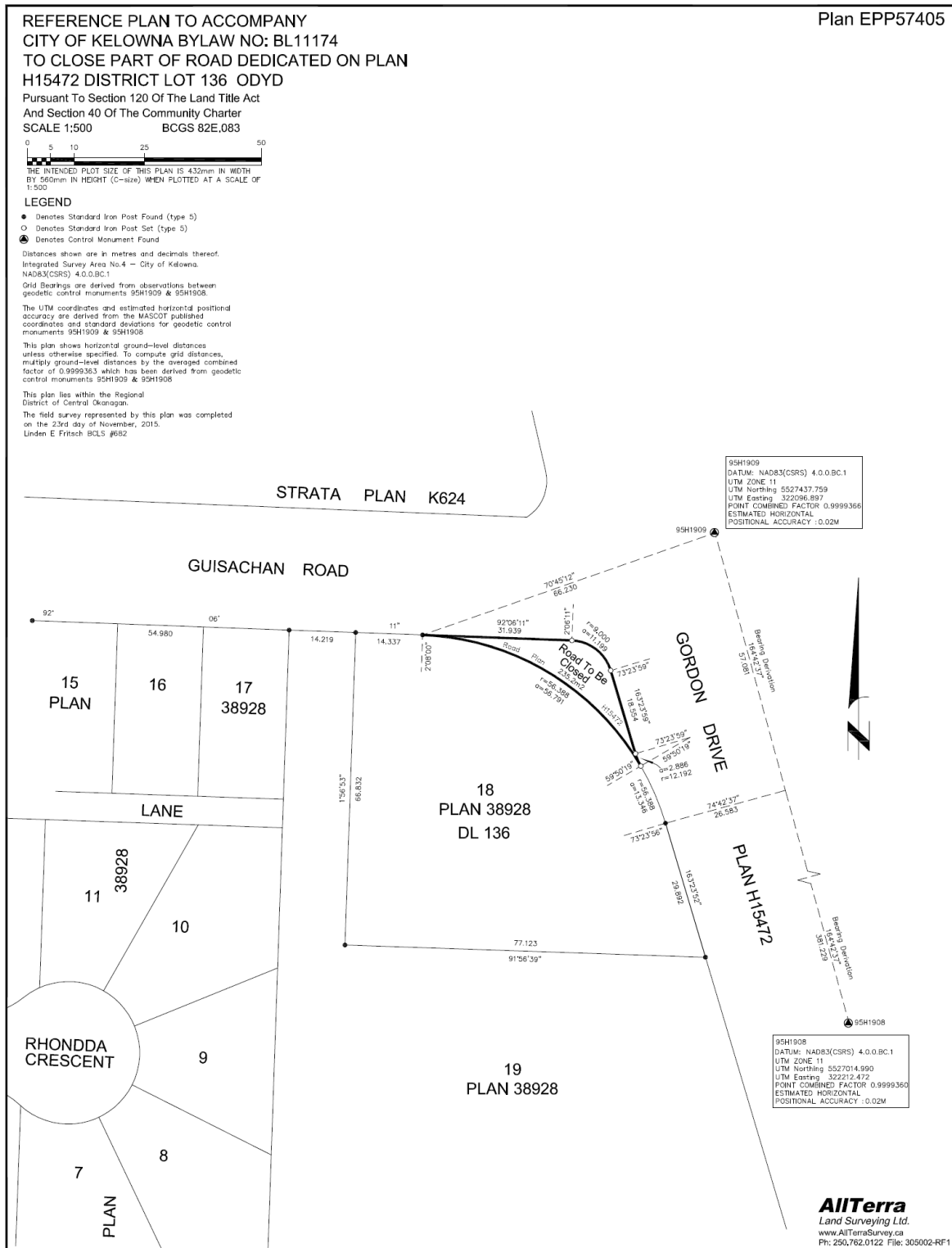
Read a first, second and third time by the Municipal Council this

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk

Schedule "A"



CITY OF KELOWNA

BYLAW NO. 11144

Amendment No. 6 to Kelowna Cemetery Bylaw No. 8807

The Municipal Council of the City of Kelowna, in open meeting assembled, enacts that the City of Kelowna Cemetery Bylaw No. 8807 be amended as follows:

1. THAT PART 1 - GENERAL, 1.3 Definitions be amended by:

- a) Deleting the definition for “**Bennett Memorial Columbarium**” and adding a new definition in its appropriate location that reads:

“**Bennett Memorial Columbarium**” means the columbarium in **Section D** consisting of 12 Concord structures of 32 (32) niches each, one (1) round dome structure consisting of 72 niches and two (2) curved wall structures consisting of 60 niches each. The Bennett Memorial is within the Legacy Gardens.

- b) Adding a new definition for “**Concurrent Interment**” in its appropriate location that reads:

“**Concurrent Interment**” means when additional interment permits are issued to have an interment take place at the same time as another interment in the same plot, niche or mausoleum. A fee, as indicated in Schedule “A”, will be charged for each concurrent interment taking place at the same time.”

- c) deleting the definition for “**Interment**” that reads:

“**Interment**” means the act of burying a casket in a grave.

And replacing it with:

“**Interment**” means the act of burying a casket in a grave, or placing a casket in an above ground mausoleum. Can also be used to refer to an inurnment.

- d) a new definition for “**Legacy Gardens**” in its appropriate location that reads:

“**Legacy Gardens**” means the columbarium and mausolea in **Section D** surrounding the Bennett Memorial Columbarium which consists of 10 double side columbarium of 70 niches each, 4 columbarium of 20 niches each, 2 columbarium of 40 niches each, and 2 mausolea of 6 crypts each.

- e) Adding a new definition for “**Scattering Trail**” that reads:

“**Scattering Trail**” means a designated area for the placement of non-recoverable scattered remains adjacent to the trail starting at the eastern corner of **Section E1** and terminating at the northern tip of **Section A**.

- f) Deleting the definition for “**Section D**” that reads;

“**Section D**” of the **Cemetery** means the grassed area consisting of Rows 104 to 224 (inclusive) as shown on Schedule “G”.

And replacing it with the following:

"**Section D**" of the **Cemetery** means the grassed area consisting of Rows 104 to 224 (inclusive) as shown on Schedule "G". Includes Bennett Memorial Columbarium and Legacy Gardens.

2. AND THAT **PART 6 - INTERMENT IN THE CEMETERY** be amended by:

a) Deleting section 6.10 Scattering of Cremated Remains that reads:

"6.10 Scattering of Cremated Remains. It shall be unlawful for any person to scatter cremated remains within the confines of the **Cemetery** except within a **scattering garden**. The scatter of cremated remains within the Promontory Green garden will consist only of a small portion of remains, where the majority of cremated remains are place in an ossuary. All cremated remains that are placed in the scattering garden or ossuary are considered non-recoverable and commingled. The placement of cremated remains in the ossuary will only be performed by Cemetery Staff."

And replacing it with:

"6.10 Scattering of Cremated Remains. It shall be unlawful for any person to scatter cremated remains within the confines of the **Cemetery** except within a **scattering garden** or alongside the **scattering trail**. The scattering of cremated remains within the Promontory Green garden will consist only of a small portion of remains, where the majority of cremated remains are place in an ossuary. All cremated remains that are placed in the scattering garden or ossuary are considered non-recoverable and commingled. The placement of cremated remains in the ossuary will only be performed by Cemetery Staff. The scattering of remains alongside the scattering trail will done by those in possession of the appropriate permit."

b) Adding to the end of the paragraph in Section 6.13 Hours of Interment the sentence that reads "There will be an additional fee for interments scheduled after 3:00 p.m. as indicated in Schedule "A" of this bylaw."

3. AND THAT **PART 10 - ADORNMENT** be amended by:

a) Deleting section 10.5 (b) that reads:

"trees, shrubs, hedges or plants, other than potted flowering plants of not more than 50 centimeters in height and width and not secured to the ground in any manner, which plants the **City** reserves the express right to remove and destroy or otherwise destroy of at any time after the placement of the same in order to facilitate maintenance of the **Cemetery** or due to the condition of the plant, and in any event, no later than seven days after placement."

And replacing it with:

"trees, shrubs, hedges or other plant materials, other than potted flowering plants of not more than 50 centimeters in height and width and not secured to the ground in any manner, which the **City** reserves the express right to remove and destroy or otherwise destroy of at any time after the placement of the same in order to facilitate maintenance of the **Cemetery** or due to the condition of the plant material."

b) Adding "All memorial markers placed in a Family Estate must be approved by the **Cemetery Manager** prior to installation." to the beginning of Section 10.8 (d) under **MEMORIALS**.

- c) Adding the following sentence to the beginning of 10.8 Specifications, sub-paragraph (d) "All memorial markers placed in a Family Estate must be approved by the **Cemetery Manager** prior to installation."
4. AND THAT Schedule "A" be deleted in its entirety and replaced with a new Schedule "A" as attached to and forming part of this bylaw.
5. AND THAT Scheudle "F", Section 6. (i) On Full Size Adult Plots (A) be amended by:
- a) deleting "Minimum" before 20"x12"; and
- b) Adding the word "or" inbetween subparagraphs (A) and (B).
6. AND THAT Schedule "F", Section 6. (i) On Full Size Adult Plots (b) be amended by deleting the word "Maximum" at the beginning of the paragraph.
7. AND THAT Schedule "F", Section 6. be amended by deleting (ix) Mausoleum Crypt Nameplate that reads:

(ix) Mausoleum Crypt Nameplate. The minimum requirements for the crypt nameplate shall be:

- (A) Matthews Abby Companion a single bronze cast crypt plate 30 inches by 71/8 inches, or 30 inches by 10 5/8 inches centered on the crypt door.
- (B) Matthews Abby Individual a single bronze cast crypt plate 24 inches by 73/16 inches, or 24 inches by 11 inch centered on the crypt door.
- (C) the lettering to consist of surname and given name and/or initials for an individual and/or companion; lettering shall be on three (3) separate lines as follows:
- First line - to include surname in lettering 1 1/4 inch in height;
- Second line - to include the given name and/or initials in lettering 3/4 inch in height; and
- Third line - to include year of birth and year of death, in lettering 1/2 inch in height, with lettering sizes to be adjusted accordingly in the event of a long surname,
- (D) lettering to be in Renic font, and name plate to be hand chased and polished.

And replacing it with:

(ix) Mausoleum Crypt Nameplat (Promontory Green and Legacy Gardens Phase One).

The minimum requirements for the crypt nameplate shall be:

- (A) Matthews Abby Companion a single bronze cast crypt plate 30 inches by 71/8 inches, or 30 inches by 10 5/8 inches centered on the crypt door.

(B) Matthews Abby Individual a single bronze cast crypt plate 24 inches by 73/16 inches, or 24 inches by 11 inch centered on the crypt door.

(C) The lettering to consist of surname and given name and/or initials for an individual and/or companion; lettering shall be on three (3) separate lines as follows:

First line - to include surname in lettering 1 1/4 inch in height;

Second line - to include the given name and/or initials in lettering 3/4 inch in height; and

Third line - to include year of birth and year of death, in lettering 1/2 inch in height, with lettering sizes to be adjusted accordingly in the event of a long surname,

(D) Lettering to be in Renic font, and name plate to be hand chased and polished.

8. AND THAT Schedule "F", Section 6. be amended by adding a new section (iix) **Legacy Gardens Columbarium** that reads;

(ix) Legacy Gardens Columbarium

Niche Nameplates.

All Niches will be engraved.

(A) Where a niche plate is engraved, inscriptions shall be carved into the surface to a depth of 0.3 cm (1/8") in Roman Classic letters and figures.

(E) Inscriptions for companion niches shall be composed of six (6) lines centred.

(1) First line - to include family surname(s) in lettering 1 & 1/4 inch in height;

(2) Second line - to include the given names(s) of the first inurnment in lettering 7/8 inch in height;

(3) Third line - to include year of birth and the year of death in lettering 7/8 inch in height;

(4) Fourth line - to include the given name(s) of the second inurnment In lettering 7/8 inch in height;

(5) Fifth line - to include year of birth and the year of death in Lettering 7/8 inch in height;

(6) Sixth line - to include a sentiment or phrase, in lettering 1/2 inch In height, that is in keeping with the dignity of the Cemetery, adjacent niches and community standards; and

(7) (7) All names, initials, title, rank, sentiment, phrases, etc are carved on the particular line as space permit.

9. AND THAT Schedule "G" be deleted in its entirety and replaced with a new Schedule "G" as attached to and forming part of this bylaw.

10. This bylaw may be cited for all purposes as "Bylaw No. 11144, being Amendment No. 6 to Kelowna Memorial Park Cemetery Bylaw No.8807."

11. This bylaw shall come into full force and effect and is binding on all persons as and from the date of adoption.

Read a first, second and third time by the Municipal Council this 23rd day of November, 2015.

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk

KELOWNA MEMORIAL PARK CEMETERY'S FEE SCHEDULE "A"

PRODUCT/SERVICE <i>Non-residents add 25% to all fees</i>		5% Annual Increase Effective 01/01/16	5% Annual Increase Effective 01/01/17	5% Annual Increase Effective 01/01/18
	2015 Base Fee	2016 Base Fee	2017 Base Fee	2018 Base Fee

CASKET PLOTS

*Grave liner required

UPRIGHT MARKER SECTIONS

G1, G7 Lawn Crypt

Right of Interment	\$2,142	\$2,249	\$2,362	\$2,480
Cemetery Replacement Fund	\$1,071	\$1,125	\$1,181	\$1,240
Cemetery Maintenance Fund	\$1,071	\$1,125	\$1,181	\$1,240
Total	\$4,284	\$4,498	\$4,723	\$4,959

G4 Large Plot *

Right of Interment	\$1,038	\$1,090	\$1,144	\$1,202
Cemetery Replacement Fund	\$519	\$545	\$572	\$601
Cemetery Maintenance Fund	\$519	\$545	\$572	\$601
Total	\$2,076	\$2,180	\$2,289	\$2,403

FLAT MARKER SECTIONS

G7 Lawn Crypt

Right of Interment	\$1,544	\$1,621	\$1,702	\$1,787
Cemetery Replacement Fund	\$772	\$811	\$851	\$894
Cemetery Maintenance Fund	\$772	\$811	\$851	\$894
Total	\$3,088	\$3,242	\$3,405	\$3,575

C,D,E, G4 Large Plot *

Right of Interment	\$741	\$778	\$817	\$858
Cemetery Replacement Fund	\$370	\$389	\$408	\$428
Cemetery Maintenance Fund	\$370	\$389	\$408	\$428
Total	\$1,481	\$1,555	\$1,633	\$1,714

DRY LANDSCAPE SECTIONS

A,B* - Existing inventory as of Dec. 1, 2015

Right of Interment	\$260	\$272	\$285	\$300
Cemetery Replacement Fund	\$129	\$136	\$143	\$150
Cemetery Maintenance Fund	\$129	\$136	\$143	\$150
Total	\$518	\$544	\$571	\$600

A,B* - Inventory returned to KMPC after Dec. 1, 2015

Right of Interment	\$741	\$778	\$817	\$858
Cemetery Replacement Fund	\$370	\$389	\$408	\$428
Cemetery Maintenance Fund	\$370	\$389	\$408	\$428
Total	\$1,481	\$1,555	\$1,633	\$1,714

SMALL PLOTS**Section A,C, D (3'x5')***

Right of Interment	\$188	\$197	\$207	\$218
Cemetery Replacement Fund	\$94	\$99	\$104	\$109
Cemetery Maintenance Fund	\$94	\$99	\$104	\$109
Total	\$376	\$395	\$415	\$435

ESTATE PLOTS

All Estate Plots Include: 2 Double Depth Lawn Crypts (space for 4 caskets), 8 Companion Cremation Plots (Space for 16 Urns), Marker Foundations
Section G7

PRIVATE ESTATE

Also Includes: Granite Bench, Arched Gate Feature - c/w
Bronze Name Plate , Garden Beds

Right of Interment	\$29,850	\$31,343	\$32,910	\$34,555
Cemetery Replacement Fund	\$14,926	\$15,672	\$16,456	\$17,279
Cemetery Maintenance Fund	\$14,926	\$15,672	\$16,456	\$17,279
Total	\$59,702	\$62,687	\$65,821	\$69,113

SEMI PRIVATE ESTATE

Also includes: Shared Granite Bench, Flower Beds

Right of Interment	\$22,018	\$23,119	\$24,275	\$25,489
Cemetery Replacement Fund	\$11,008	\$11,558	\$12,136	\$12,743
Cemetery Maintenance Fund	\$11,008	\$11,558	\$12,136	\$12,743
Total	\$44,034	\$46,236	\$48,547	\$50,975

IN-GROUND CREMATED REMAINS PLOT

*Grave liner required

COMPANION PLOTS (Space for 2 Urns)

Section C (1.5' x 2') & SECTION D (2.5' x 1.5')*

PLOT PRICE	\$249	\$261	\$275	\$288
CEMETERY REPLACEMENT FUND	\$124.50	\$131	\$137	\$144
CEMETERY MAINTENANCE FUND	\$124.50	\$131	\$137	\$144
Total	\$498	\$523	\$549	\$576

Section G5 / G6 *

Right of Interment	\$309	\$324	\$341	\$358
Cemetery Replacement Fund	\$154	\$162	\$170	\$178
Cemetery Maintenance Fund	\$154	\$162	\$170	\$178
Total	\$617	\$648	\$680	\$714

Section G3**Promontory Green Interment Garden Plot ***

Right of Interment	\$401	\$421	\$442	\$464
Cemetery Replacement Fund	\$201	\$211	\$222	\$233
Cemetery Maintenance Fund	\$201	\$211	\$222	\$233
Total	\$803	\$843	\$885	\$930

FAMILY PLOTS (Space for 6 Urns)**Section G5 & G6***

Right of Interment	\$617	\$648	\$680	\$714
Cemetery Replacement Fund	\$309	\$324	\$341	\$358
Cemetery Maintenance Fund	\$309	\$324	\$341	\$358
Total	\$1,235	\$1,298	\$1,363	\$1,431

Section G3**Promontory Green Interment Garden Plot***

Right of Interment	\$741	\$778	\$817	\$858
Cemetery Replacement Fund	\$370	\$389	\$408	\$428
Cemetery Maintenance Fund	\$370	\$389	\$408	\$428
Total	\$1,481	\$1,555	\$1,633	\$1,714

MAUSOLEA**LEGACY GARDENS - Section D****Single Crypt (*no increase from 2015-2016)****Level 1**

Right of Interment	\$8538	\$8538	\$8,965	\$9,413
Cemetery Replacement Fund	\$6,830	\$6,830	\$7,171	\$7,529
Cemetery Maintenance Fund	\$1,707	\$1,707	\$1,792	\$1,882
Total	\$17,075	\$17,075*	\$17,928	\$18,824

Level 2

Right of Interment	\$8,803	\$8,803	\$9,242	\$9,705
Cemetery Replacement Fund	\$7,042	\$7,042	\$7,394	\$7,764
Cemetery Maintenance Fund	\$1,760	\$1,760	\$1,848	\$1,940
Total	\$17,605	\$17,605*	\$18,485	\$19,409

Level 3

Right of Interment	\$8,902	\$8,902	\$9,346	\$9,813
Cemetery Replacement Fund	\$7,120	\$7,120	\$7,477	\$7,851
Cemetery Maintenance Fund	\$1,780	\$1,780	\$1,869	\$1,962
Total	\$17,802	\$17,802*	\$18,692	\$19,626

PROMONTORY GREEN - Section G2**Single Crypt - Includes Standard Crypt Plate, Vase and**

Open/Close Fee

Level 1

Right of Interment	\$6,300	\$6,615	\$6,946	\$7,293
Cemetery Replacement Fund	\$5,040	\$5,292	\$5,557	\$5,834
Cemetery Maintenance Fund	\$1,261	\$1,324	\$1,390	\$1,460
Total	\$12,601	\$13,231	\$13,893	\$14,587

Level 2

Right of Interment	\$7,560	\$7,938	\$8,335	\$8,752
Cemetery Replacement Fund	\$6,048	\$6,350	\$6,668	\$7,001
Cemetery Maintenance Fund	\$1,512	\$1,588	\$1,667	\$1,750
Total	\$15,119	\$15,875	\$16,669	\$17,502

Level 3

Right of Interment	\$7,121	\$7,477	\$7,851	\$8,243
Cemetery Replacement Fund	\$5,696	\$5,981	\$6,280	\$6,594
Cemetery Maintenance Fund	\$1,423	\$1,494	\$1,569	\$1,647
Total	\$14,240	\$14,952	\$15,700	\$16,485

Couch Crypt - Includes Standard Crypt Plate, Vase and

Open/Close Fee

Level 1, 2, and 3

Right of Interment	\$10,495	\$11,020	\$11,571	\$12,149
Cemetery Replacement Fund	\$8,396	\$8,816	\$9,257	\$9,719
Cemetery Maintenance Fund	\$2,099	\$2,204	\$2,314	\$2,430
Total	\$20,990	\$22,040	\$23,141	\$24,299

NICHES**LEGACY GARDENS - Section D****Phase One** (*no increase from 2015-2016)**Level 1**

Right of Interment	\$1,623	\$1,623	\$1,704	\$1,788
Cemetery Replacement Fund	\$1,298	\$1,298	\$1,363	\$1,431
Cemetery Maintenance Fund	\$3,24	\$3,24	\$340	\$358
Total	\$3,245	\$3,245*	\$3,407	\$3,577

Level 2

Right of Interment	\$1,793	\$1,793	\$1,882	\$1,976
Cemetery Replacement Fund	\$1,434	\$1,434	\$1,506	\$1,581
Cemetery Maintenance Fund	\$3,58	\$3,58	\$376	\$395
Total	\$3,585	\$3,585 *	\$3,764	\$3,952

Level 3/4/5

Right of Interment	\$1,899	\$1,899	\$1,995	\$2,094
Cemetery Replacement Fund	\$1,520	\$1,520	\$1,595	\$1,675
Cemetery Maintenance Fund	\$379	\$379	\$3,98	\$4,18
Total	\$3,798	\$3,798 *	\$3,988	\$4,187

BENNETT MEMORIAL**Concord** - Includes Bronze Wreath and birth year date plate

Right of Interment	\$1,396	\$1,466	\$1,539	\$1,616
Cemetery Replacement Fund	\$698	\$733	\$770	\$808
Cemetery Maintenance Fund	211	\$222	\$233	\$244
Total	\$2,365	\$2,483	\$2,607	\$2,738

Curved Wall -Includes Open/Close Fee**Level 1**

Right of Interment	\$1,544	\$1,621	\$1,702	\$1,787
Cemetery Replacement Fund	\$1,236	\$1,298	\$1,363	\$1,431
Cemetery Maintenance Fund	\$309	\$324	\$341	\$358
Total	\$3,089	\$3,242	\$3,405	\$3,575

Level 2

Right of Interment	\$1,636	\$1,769	\$1,858	\$1,951
Cemetery Replacement Fund	\$1,310	\$1,415	\$1,486	\$1,560
Cemetery Maintenance Fund	\$317	\$353	\$370	\$389
Total	\$3,273	\$3,537	\$3,714	\$3,900

Level 3

Right of Interment	\$1,699	\$1,784	\$1,873	\$1,967
Cemetery Replacement Fund	\$1,359	\$1,427	\$1,498	\$1,573
Cemetery Maintenance Fund	\$306	\$321	\$337	\$354
Total	\$3,364	\$3,532	\$3,709	\$3,894

Round Unit - Includes Open/Close Fee

Level 1 & 6

Right of Interment	\$1,544	\$1,621	\$1,702	\$1,787
Cemetery Replacement Fund	\$1,236	\$1,298	\$1,363	\$1,431
Cemetery Maintenance Fund	\$309	\$324	\$341	\$358
Total	\$3,089	\$3,242	\$3,405	\$3,575

Level 2 & 5

Right of Interment	\$1,636	\$1,718	\$1,804	\$1,894
Cemetery Replacement Fund	\$1,310	\$1,376	\$1,444	\$1,516
Cemetery Maintenance Fund	\$327	\$343	\$361	\$379
Total	\$3,273	\$3,437	\$3,608	\$3,789

Level 3 & 4

Right of Interment	\$1,699	\$1,784	\$1,873	\$1,967
Cemetery Replacement Fund	\$1,359	\$1,427	\$1,498	\$1,573
Cemetery Maintenance Fund	\$306	\$321	\$337	\$354
Total	\$3,364	\$3,532	\$3,709	\$3,894

PROMONTORY GREEN INTERMENT GARDEN

Section G2 - Includes Standard Niche Plate, Second Year Date Plate and Open/Close fee

LEVEL 1

Right of Interment	\$1,544	\$1,621	\$1,702	\$1,787
Cemetery Replacement Fund	\$1,236	\$1,298	\$1,363	\$1,431
Cemetery Maintenance Fund	\$309	\$324	\$341	\$358
Total	\$3,089	\$3,242	\$3,405	\$3,575

Level 2

Right of Interment	\$1,636	\$1,718	\$1,804	\$1,894
Cemetery Replacement Fund	\$1,310	\$1,376	\$1,444	\$1,516
Cemetery Maintenance Fund	\$327	\$343	\$361	\$379
Total	\$3,273	\$3,437	\$3,608	\$3,789

Level 3

Right of Interment	\$1,699	\$1,784	\$1,873	\$1,967
Cemetery Replacement Fund	\$1,359	\$1,427	\$1,498	\$1,573
Cemetery Maintenance Fund	\$306	\$321	\$337	\$354
Total	\$3,364	\$3,532	\$3,709	\$3,894

Level 4

Right of Interment	\$1,636	\$1,718	\$1,804	\$1,894
Cemetery Replacement Fund	\$1,310	\$1,376	\$1,444	\$1,516
Cemetery Maintenance Fund	\$327	\$343	\$361	\$379
Total	\$3,273	\$3,437	\$3,608	\$3,789

SCATTERING

PROMONTORY GREEN INTERMENT GARDEN SCATTERING GARDEN OSSUARY or SCATTERING TRAIL

Scattering Only

Right of Interment	\$75	\$79	\$83	\$87
Cemetery Replacement Fund	\$39	\$41	\$43	\$45
Cemetery Maintenance Fund	\$39	\$41	\$43	\$45
Total	\$153	\$161	\$169	\$177

Scattering with Name Plate

Right of Interment	\$279	\$293	\$308	\$323
Cemetery Replacement Fund	\$141	\$148	\$155	\$163
Cemetery Maintenance Fund	\$141	\$148	\$155	\$163
Total	\$561	\$589	\$619	\$649

Promontory Green Memorial Wall Space - Name Plate Only

Right of Interment	\$279	\$293	\$308	\$323
Cemetery Replacement Fund	\$141	\$148	\$155	\$163
Cemetery Maintenance Fund	\$141	\$148	\$155	\$163
Total	\$561	\$589	\$619	\$649

SERVICES

Non-residents add 25% to all fees

		5% Annual Increase	5% Annual Increase	5% Annual Increase
	2015 Fee	2016 Fee	2017 Fee	2018 Fee

INTERMENT PERMIT

Open/Close Fees

Casket - Burial	\$816	\$857	\$900	\$945
Casket - Mausoleum	\$850	\$892	\$936	\$982
Cremated Remains - In-ground	\$357	\$375	\$394	\$413
Cremated Remains - Niche	\$357	\$375	\$394	\$413
Children Under 12 Years of Age - interred in a designated Child Plot (SMALL PLOTS - Section A,C, D (3'x5'))	\$ 0	\$ 0	\$ 0	\$ 0

Concurrent Interment Per

Casket	\$408	\$428	\$449	\$471
Cremated Remains - in-ground	\$179	\$187	\$196	\$205
Cremated Remains - niche	\$138	\$144	\$151	\$158

Additional Fees

Interments After 3PM	\$459	\$482	\$506	\$531
Weekend/Holiday Services	\$816	\$857	\$900	\$945
Deepening Large Plot	\$1,236	\$1,298	\$1,363	\$1,431
Deepening Cremation Plot	\$309	\$324	\$341	\$358
Additional Use Fee (3RD/+ INTERMENT for in-ground plots)	\$309	\$324	\$341	\$358

DISINTERMENT PERMIT

Casket	\$1,236	\$1,298	\$1,363	\$1,431
Cremated Remains	\$309	\$395	\$415	\$435

ADMINISTRATIVE FEES

Transferring a Plot/Surrendering a Plot/Add Name to Reservation	\$62	\$65	\$68	\$72
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LINERS

Standard Size	\$494	\$519	\$545	\$572
Child's Liner	\$186	\$195	\$205	\$215
Cremation Liners (in ground)	\$154	\$162	\$170	\$178
Handling and Placing Liners (vaults) Supplied by Funeral Homes	\$309	\$324	\$341	\$358

MEMORIALS

Marker Permit - Installation of Markers by the City in
Sections C, D, E1,E2,E3,G3,G4,G5 & G6

Cemetery Maintenance Fund	\$128	\$134	\$141	\$148
Installation	\$191	\$201	\$211	\$221
Total	\$319	\$335	\$352	\$369

Marker Permit - Installation of Markers by Others in Sections A, B
and Upright Marker Sections of Section G

\$186	\$195	\$205	\$215
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Marker Modification Permit - Resetting/Removal/Reinstallation of
Marker

\$62	\$65	\$68	\$72
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Disposal of Marker

\$84	\$88	\$93	\$97
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Engraving of Granite Shutter (niche - each occurrence)

\$235	\$247	\$259	\$272
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Supply Second Year Date Plate for Niche

\$153	\$161	\$169	\$177
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VASES

Bud Vase - Niches	\$201	\$211	\$222	\$233
In-Ground Galvanized Flower Vase	\$64	\$67	\$71	\$74
In-Ground Galvanized Flower Vase - Supplied by Funeral Home	\$25	\$26	\$28	\$29

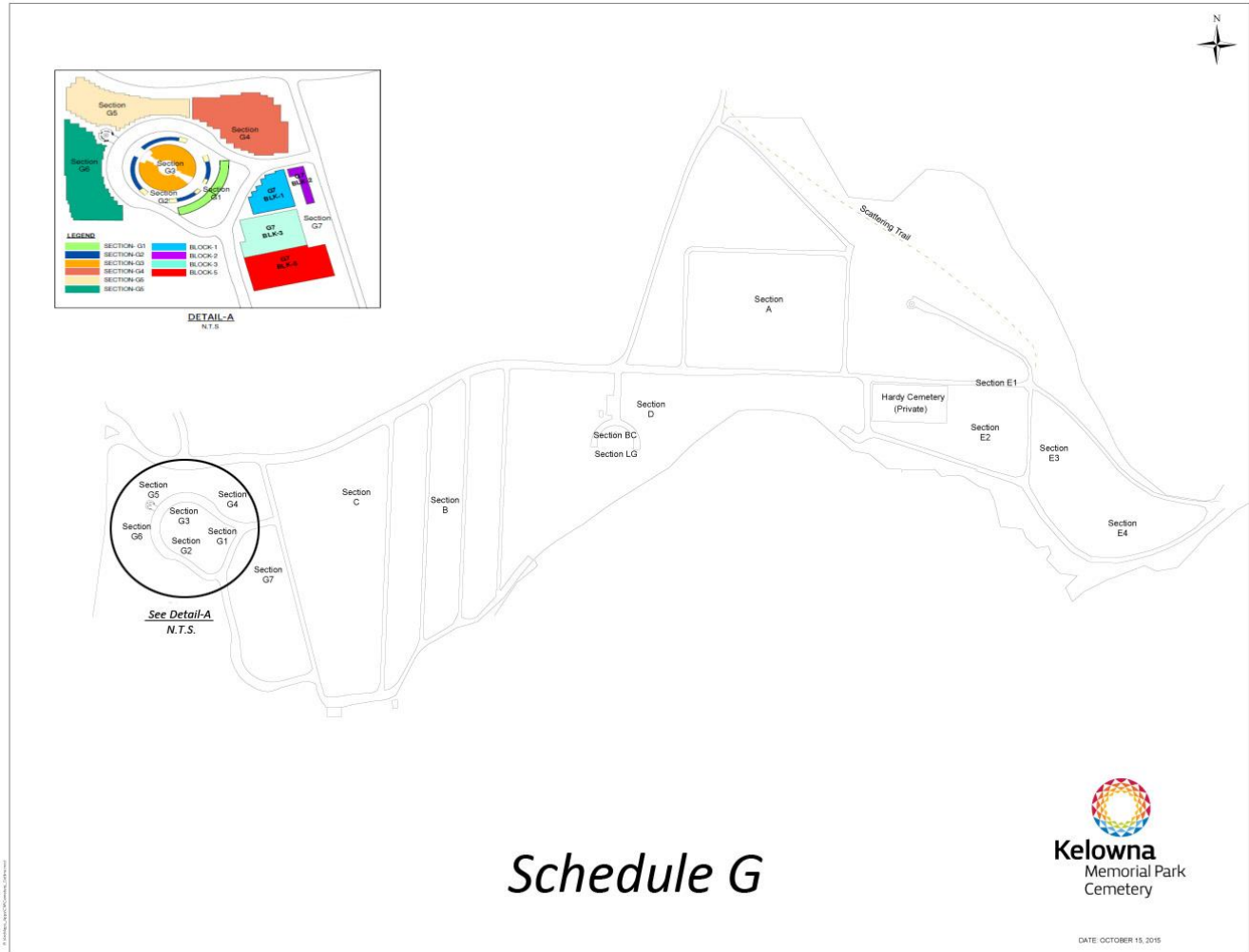
ADDITIONAL SERVICES

Canopy Service (Second Tent)	\$105	\$110	\$116	\$122
To Supply Pall Bearer Per (Two Employees)	\$91	\$96	\$100	\$105

Dedication Program

Memorial Tree (with plaque at cemetery only -) -includes scattering of ashes at KMPC Scattering Garden or Trail	\$1,122	\$1,178	\$1,237	\$1,299
Memorial Tree (no plaque - all sites besides KMPC)	\$1,122	\$1,178	\$1,237	\$1,299
Memorial Bench (with plaque)	\$2,550	\$2,678	\$2,811	\$2,952
Memorial Bench (existing bench, adding a plaque)	\$1850	\$1943	\$2040	\$2142
Adding Second Plaque to Existing Memorial Bench or Tree	\$620	\$651	\$684	\$718
Memorial Table (with plaque)	\$2,550	\$2,678	\$2,811	\$2,952

KELOWNA MEMORIAL PARK CEMETERY'S FEE SCHEDULE "G"



CITY OF KELOWNA

BYLAW NO. 11154

Road Closure and Removal of Highway Dedication Bylaw (Portion of Pier Mac Way)

**A bylaw pursuant to Section 40 of the Community Charter
to authorize the City to permanently close and remove the
highway dedication of a portion of highway on Pier Mac Way**

NOW THEREFORE, the Municipal Council of the City of Kelowna, in open meeting assembled, hereby enacts as follows:

1. That portion of highway attached as Schedule "A" comprising 11521.6 m² shown in bold black as closed road parcel 'A', 'B', 'C' and 'D' on the Reference Plan prepared by Douglas A. Gooddard, BCLS, is hereby stopped up and closed to traffic and the highway dedication removed.
2. The Mayor and City Clerk of the City of Kelowna are hereby authorized to execute such conveyances, titles, survey plans, forms and other documents on behalf of the said City as may be necessary for the purposes aforesaid.

Read a first, second and third time by the Municipal Council this 26th day of October, 2015.

Approved Pursuant to Section 41(3) of the Community Charter this 28th day of October, 2015.

Audrie Henry
(Approving Officer-Ministry of Transportation)

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk

Schedule "A"



CITY OF KELOWNA

BYLAW NO. 11158

Road Closure and Removal of Highway Dedication Bylaw (Portion of Finns Road)

**A bylaw pursuant to Section 40 of the Community Charter
to authorize the City to permanently close and remove the
highway dedication of a portion of highway on Finns Road**

NOW THEREFORE, the Municipal Council of the City of Kelowna, in open meeting assembled, hereby enacts as follows:

1. That portion of highway attached as Schedule "A" comprising 2280m² shown in bold black as Closed Road on the Reference Plan prepared by Colin M. Ferguson, B.C.L.S., is hereby stopped up and closed to traffic and the highway dedication removed.
2. The Mayor and City Clerk of the City of Kelowna are hereby authorized to execute such conveyances, titles, survey plans, forms and other documents on behalf of the said City as may be necessary for the purposes aforesaid.

Read a first, second and third time by the Municipal Council this 2nd day of November, 2015.

Approved Pursuant to Section 41(3) of the Community Charter this 10th day of November, 2015.

Blaine Garrison
(Approving Officer-Ministry of Transportation)

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk

Schedule "A"



CITY OF KELOWNA

BYLAW NO. 11172

Amendment No. 4 to Development Application Fees Bylaw No. 10560

The Municipal Council of the City of Kelowna, in open meeting assembled, enacts that the City of Kelowna Development Application Fees Bylaw No.10560 be amended as follows:

1. THAT **Schedule A - Development Fees - Table 2 - FEES PURSUANT TO SUBDIVISION, DEVELOPMENT, AND SERVICING BYLAW NO. 7900 AND LAND TITLE ACT**, under Application Fee be amended by deleting the following:

"3.0% of the total cost of off-site and on-site construction (minimum \$300.00) determined as follows:"

And replace it with:

"3.5% of the total cost of off-site construction (minimum \$500.00) determined as follows:"
2. This bylaw may be cited for all purposes as "Bylaw No. 11172, being Amendment No. 4 to Development Application Fees Bylaw No. 10560."
3. This bylaw shall come into full force and effect and is binding on all persons as and from the date of adoption.

Read a first, second and third time by the Municipal Council this 23rd day of November, 2015.

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk