

# City of Kelowna

## Regular Council Meeting

### AGENDA



Monday, April 3, 2017  
1:30 pm  
Council Chamber  
City Hall, 1435 Water Street

#### Pages

#### 1. Call to Order

This meeting is open to the public and all representations to Council form part of the public record. A live audio and video feed is being broadcast and recorded by CastaNet and a delayed broadcast is shown on Shaw Cable.

#### 2. Confirmation of Minutes

2 - 5

PM Meeting - March 27, 2017

#### 3. Development Application Reports & Related Bylaws

##### 3.1 3989 – 3991 Bluebird Road, OCP16-0003 & Z16-0028 - Urban Options

6 - 22

To consider a Staff recommendation to NOT amend the Official Community Plan and to NOT rezone the subject property to facilitate the development of four dwelling housing on the parcel.

#### 4. Non-Development Reports & Related Bylaws

##### 4.1 Public Art Program Work Plan

23 - 70

To outline the proposed Public Art Program Work Plan for 2017-2018 for endorsement by Council.

#### 5. Mayor and Councillor Items

#### 6. Termination



## City of Kelowna Regular Council Meeting Minutes

Date: Monday, March 27, 2017  
 Location: Council Chamber  
 City Hall, 1435 Water Street

Members Present: Mayor Colin Basran, Councillors Maxine DeHart, Ryan Donn, Gail Given, Tracy Gray, Charlie Hodge, Mohini Singh, Luke Stack

Members Absent: Councillor Brad Sieben

Staff Present: Deputy City Manager, Joe Creron; City Clerk, Stephen Fleming, Community Planning Department Manager, Ryan Smith\*; Divisional Director, Community Planning & Strategic Investments, Doug Gilchrist\*; Planner Specialist, Ross Soward\*; Long Range Policy & Planning Manager, James Moore\*; Planning Specialist, Graham March\*; Legislative Coordinator (Confidential), Arlene McClelland

(\* denotes partial attendance)

### 1. Call to Order

Mayor Basran called the meeting to order at 1:31 p.m.

Mayor Basran advised that the meeting is open to the public and all representations to Council form part of the public record. A live audio and video feed is being broadcast and recorded by CastaNet and a delayed broadcast is shown on Shaw Cable.

### 2. Confirmation of Minutes

Moved By Councillor Hodge/Seconded By Councillor/Donn

R221/17/03/27 THAT the Minutes of the Regular Meetings of March 20, 2017 be confirmed as circulated.

Carried

### 3. Development Application Reports & Related Bylaws

#### 3.1 Development Permit Application DP17-0059 - Okanagan Marina Ltd.

Staff:

- Displayed a PowerPoint Presentation summarizing the application and responded to questions from Council.

Moved By Councillor Donn/Seconded By Councillor Singh

R222/17/03/27 THAT Council hear from the Applicant.

Carried

Peter Downward, Argus Properties

- Confirmed the building must be constructed to the National Building Code rather than the BC Building Code; the building is fully designed and engineered under the Code.
- Confirmed they have met full requirements provincially and federally for this dock and marina; have a registered management and environmental plan with the province.
- Confirmed that the second storey height of the building is to accommodate staff space and storage.
- The new building is 8 feet higher but twice as far away from the shoreline as the previous two buildings so the visual impact is lessened.
- Responded to questions from Council.

Moved By Councillor Given/Seconded By Councillor Donn

R223/17/03/27 THAT Council authorizes the issuance of Development Permit No. DP17-0059 for All that unsurveyed Crown foreshore being part of the bed of Okanagan Lake fronting on Block A, District Lot 5225 together with Block A of District Lot 5225, all of ODYD, containing 1.27 hectares, more or less, Kelowna, BC subject to the following:

1. The dimensions and siting of the building to be constructed be in accordance with Schedule "A,"
2. The exterior design and finish of the building to be constructed on the land, be in accordance with Schedule "B";

AND FURTHER THAT this Development Permit is valid for two (2) years from the date of Council approval, with no opportunity to extend.

Carried

Mayor Basran and Councillor Stack - Opposed

### **3.2 720 Valley Road, DP17-0017 - Trane Developments**

Staff:

- Displayed a PowerPoint Presentation summarizing the application and responded to questions from Council.

Moved By Councillor Donn/Seconded By Councillor Singh

R224/17/03/27 THAT Council authorizes the issuance of Development Permit No. DP17-0017 for Lot A Sections 32 and 29 Township 26 ODYD Plan EPP54061, located at 720 Valley Road, Kelowna, BC subject to the following:

1. The dimensions and siting of the building to be constructed on the land be in accordance with Schedule "A,"
2. The exterior design and finish of the building to be constructed on the land, be in accordance with Schedule "B";
3. Landscaping to be provided on the land be in accordance with Schedule "C"; and
4. The applicant be required to post with the City a Landscape Performance Security deposit in the form of a "Letter of Credit" in the amount of 125% of the estimated value of the landscaping, as determined by a Registered Landscape Architect;

AND THAT Council's consideration of this Development Permit be considered subsequent to the outstanding conditions of approval as set out in Schedule "A" attached to the Report from the Community Planning Department March 27, 2017.

AND THAT the applicant be required to complete the above noted conditions of Council's approval of the Development Permit Application in order for the permits to be issued;

AND FURTHER THAT this Development Permit is valid for two (2) years from the date of Council approval, with no opportunity to extend.

Carried  
Councillors Gray and Hodge - Opposed

#### 4. Non-Development Reports & Related Bylaws

##### 4.1 Capri-Landmark Plan Kickoff

Staff:

- Displayed a PowerPoint Presentation summarizing the Capri Landmark long range planning initiative and responded to questions from Council.

Moved By Councillor Donn/Seconded By Councillor Gray

R225/17/03/27 THAT Council endorses the initiation of the Capri-Landmark Plan as outlined in the report from the Planner Specialist, dated March 27, 2017.

THAT Council endorses the public engagement phases as outlined in the report from the Planner Specialist, dated March 27, 2017.

Carried

##### 4.2 2016 Development Summary Report

Staff:

- Displayed a PowerPoint Presentation summarizing the 2016 Development report and responded to questions from Council.

Moved By Councillor Singh/Seconded By Councillor DeHart

R226/17/03/27 THAT Council receives for information the report from the Planner Specialist, dated March 27, 2017, with respect to the 2016 Development Statistics Summary Report

Carried

##### 4.3 Proposed Road Exchange – 4638 Lakeshore Road

Moved By Councillor DeHart/Seconded By Councillor Hodge

R227/17/03/27 THAT Council receives, for information, the Report from the Manager, Real Estate Services dated March 22, 2017, recommending that Council adopt the proposed closure of a portion of road adjacent to 4638 Lakeshore Road;

AND THAT Bylaw No. 11330, being proposed road closure of a portion of road adjacent to 4638 Lakeshore Road, be given reading consideration.

Carried

##### 4.4 Portion of Lakeshore Rd, BL11330 - Road Closure Bylaw



Moved By Councillor Donn/Seconded By Councillor Hodge

R228/17/03/27 THAT Bylaw No. 11330 be read a first, second and third time.

Carried

## 5. Mayor and Councillor Items

Mayor Basran:

- Spoke to the three upcoming Open Houses the Ministry of Transportation is holding regarding the Highway 97 Corridor and encouraged the public to attend.

Councillor Given:

- Will be attending the Municipal Finance Authority Forum and AGM Conference this week.

Councillor Donn:

- Made comment on the City's support of urban agriculture.

Councillor Gray:

- Made comment on how welcoming downtown Kelowna is in comparison with Calgary.

Councillor Hodge:

- Made comment on what a gem Kasugai Gardens is and encouraged the public to visit the City's many parks.

Councillor Singh:

- Spoke to her attendance, on behalf of Council, at the Peace Rally over the weekend.

Councillor DeHart:

- Good luck to the Kelowna Rockets playoff round against Kamloops with the next two games being held in Kamloops.
- Spoke to her attendance, on behalf of Council, at the ACT/UCT Kelowna West 40th Anniversary and mentioned all their efforts on helping the community.

Councillor Stack:

- Spoke to his attendance at the launch of the IHA Seniors Health and Wellness Centre on Friday, March 24<sup>th</sup>.
- Spoke to his attendance at the KFX Conference held this past weekend in Kelowna.

Mayor Basran:

- Spoke to his attendance at the Gathering our Voices Conference where he provided closing remarks and thanked the Aboriginal Culture Friendship Society organizers.
- Advised there would be 2 announcements on March 28<sup>th</sup>, one at the Airport and one in Council Chambers.

## 6. Termination

This meeting was declared terminated at 3:37 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

/acm

# REPORT TO COUNCIL



**Date:** April 3, 2017

**RIM No.** 1250-20

**To:** City Manager

**From:** Community Planning Department (LK)

**Application:** OCP16-0003 & Z16-0028      **Owner:** Patricia Seoane

**Address:** 3989 – 3991 Bluebird Road      **Applicant:** Urban Options

**Subject:** Official Community Plan Amendment and Rezoning Application

Existing OCP Designation: S2RES – Single / Two Unit Residential

Proposed OCP Designation: MRL – Multiple Unit Residential (Low Density)

Existing Zone: RU6 – Two Dwelling Housing

Proposed Zone: RM1 – Four Dwelling housing

---

## 1.0 Recommendation

THAT Official Community Plan Map Amendment Application No. OCP16-0003 to amend Map 4.1 in the Kelowna 2030 – Official Community Plan Bylaw No. 10500 by changing the Future Land Use designation of Lot A Section 1 Township 25 ODYD Plan KAP54767, located at 3989 – 3991 Bluebird Road, Kelowna, BC from the S2RES – Single /Two Unit Residential designation to the MRL – Multiple Unit Residential (Low Density) designation, NOT be considered by Council;

AND THAT Rezoning Application No. Z16-0028 to amend the City of Kelowna Zoning Bylaw No. 8000 by changing the zoning classification of Lot A Section 1 Township 25 ODYD Plan KAP54767, located at 3989 - 3991 Bluebird Road, Kelowna, BC from the RU6 – Two Dwelling Housing zone to the RM1 – Four Dwelling Housing zone NOT be considered by Council.

AND THAT Council directs the applicant to apply for a decommissioning Building Permit for the removal of the two illegal secondary suites from the existing primary dwelling to return the building to the approved Two Dwelling Housing use;

AND FURTHER THAT Council directs the applicant to apply for a decommissioning Building Permit to remove the dwelling unit from the secondary building to return the building to the approved Accessory Residential building use.

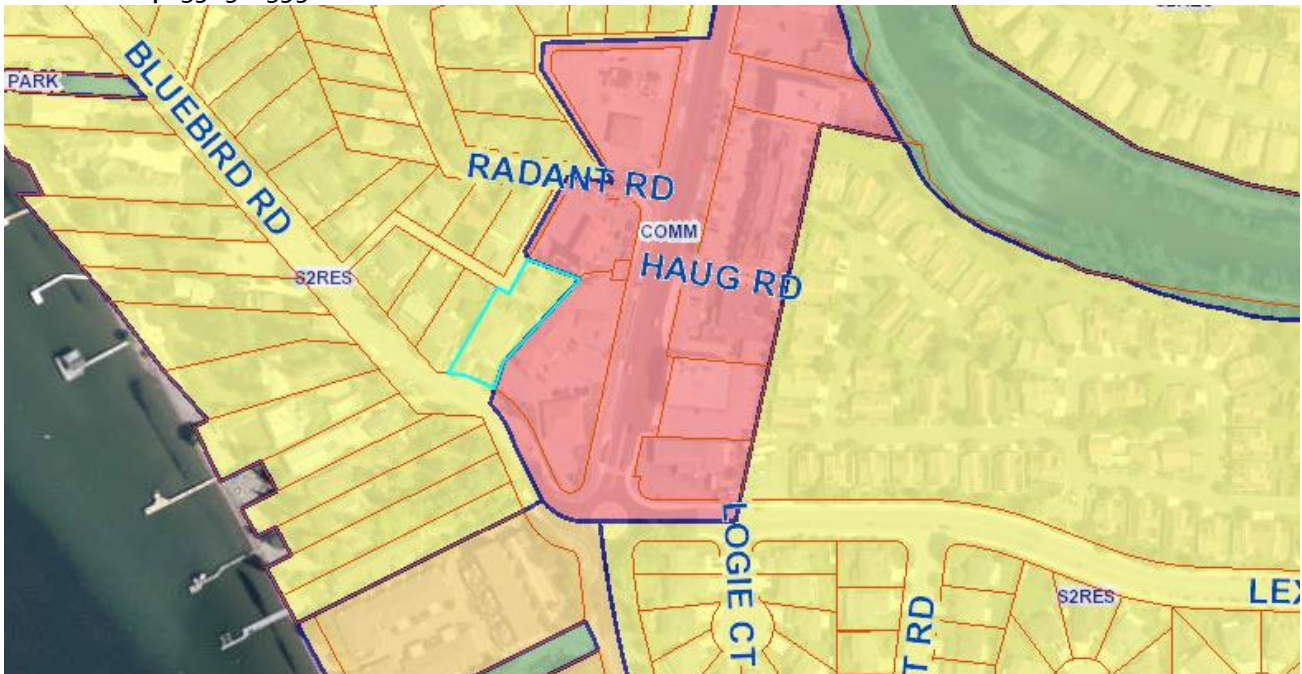
## 2.0 Purpose

To consider a Staff recommendation to NOT amend the Official Community Plan and to NOT rezone the subject property to facilitate the development of four dwelling housing on the parcel.

## 3.0 Community Planning

The subject property has had over a decade of re-occurring bylaw complaints and investigations. In that time, it has never operated in accordance with the City's Zoning Bylaw. In that timeframe, the City has granted a number of permits in order to grant RU6 – Two Dwelling Housing as well as facilitate the construction of an accessory building. Both permits have been abused as the property contains 5 dwelling units for revenue purposes – all of which are currently in operation. These rental units have created issues within the residential neighborhood creating on-going and persistent conflicts. Based upon this track record of non-conformance, Community Planning is not supportive of granting multi-family zoning and legalizing the over-development of the site.

**Land Use Map:** 3989 – 3991 Bluebird Road



## 4.0 Proposal

### 4.1 Background

In 1993, an application was made to rezone the subject property to accommodate the development of four units. Council turned down the application due to concerns from the surrounding neighbours (i.e. traffic, noise, increase in density).

Several years later, in 1999, application Z99-1052 to rezone the parcel from RU1 – Large Lot Housing zone to the RU6 – Two Dwelling Housing zone was approved by Council. DVP99-10073 & BP20320 allowed the construction of a semi-detached dwelling with driveway access from Bluebird Road. As this building is located in the floodplain, a restrictive covenant was registered on title indicating the basement area be non-habitable space. Neighbours provided support to the two dwelling development under the stipulation that the site not be developed to include additional dwelling units.

A year later, BP23298 approved the construction of a two-storey accessory building in the rear yard of the parcel. One of the conditions of the issued permit was that a secondary suite was not allowed within the building and the second storey space was to be for storage purposes only.

#### 4.2 Project Description

The subject property currently has a semi-detached dwelling and an accessory building approved on the site. Since the original construction of both buildings, the site has operated with five dwelling units. The main building has been developed with two dwellings on the main floor and a further two dwellings on the lower level. The accessory building has morphed into another dwelling unit with the garage door access completely removed and parking provided beside the building and accessed from the rear lane. (See Figure 1)



Figure 1 – Accessory building converted to a dwelling with garage door access removed.

Bylaw Services have had recurring complaints for the parcel since the original application approvals in 1999. This has proven difficult to enforce as the property has had multiple out-of-province owners over the years. Figure 2 below is a sample of one of the real estate listings which has been promoting the on-going illegal use of the subject property.



**PRESTIGIOUS AREA**  
**-A RARE FIND**

5 Duplex suites w/ detached garage located in the BEST LOWER MISSION AREA

Steps from the BEACH, SHOPPING, GROWTH.

Total of 8 bedrooms, 7 bathrooms, 6200 Sqft.

Figure 2 – Real Estate listing for subject property (the listing has since been removed from MLS).

Currently, all properties on Bluebird Road are designated and zoned to support single-detached dwellings. The setbacks, lot sizes, and parking in the area all reflect this single-family character. The subject site is the only property on the street with the RU6 – Two Dwelling Housing zone which provides a transition from the commercial activity on Lakeshore Road to the adjacent single family dwellings. The RU6 zoning already provides for greater density than what is allowed under the RU1 – Large Lot Housing zone, while still respecting the single family architectural character of this established residential area.



Community Planning staff recommend that the buildings on site be decommissioned and returned to their approved uses. After a period of time in conforming with the Zoning Regulations and the avoidance of Bylaw infractions, Staffs may review additional density in this area. This could be part of the upcoming Official Community Plan update.

#### 4.3 Site Context

The subject property is located on Bluebird Road just off of Lakeshore Road within the North Mission /Crawford area of Kelowna.

Specifically, adjacent land uses are as follows:

Orientation	Zoning	Land Use
North	RU1 – Large Lot Housing C2 – Neighbourhood Commercial	Single Family Dwelling Car Wash
East	C2 – Neighbourhood Commercial	Commercial strip mall with gas station
South	RU1 – Large Lot Housing RU1c - Large Lot Housing with Carriage House	Single Family Dwelling Single Family Dwelling with Carriage House
West	RU1 – Large Lot Housing	Single Family Dwelling

**Subject Property Map: 3989 – 3991 Bluebird Road**



4.4 Zoning Analysis Table

Zoning Analysis Table		
CRITERIA	RM1 ZONE REQUIREMENTS	PROPOSAL
Existing Lot/Subdivision Regulations		
Lot Area	700 m <sup>2</sup>	1525 m <sup>2</sup>
Lot Width	20 m	23.19 m
Lot Depth	30 m	66.54 m
Development Regulations		
Maximum Floor Area Ratio	0.60	0.58
Maximum Site Coverage (buildings)	40%	30%
Maximum Site Coverage (buildings, driveways and parking)	50%	41%
Maximum Height	9.5 m or 2 ½ storeys	Bldg. 1 - 8.1 m Bldg. 2 - 6.41 m
Minimum Front Yard	6.0 m	Bldg. 1 - 9.29 m
Minimum Side Yard (east)	Bldg. 1 – 2.5 m Bldg. 2 – 2.5 m	Bldg. 1 – 2.4 m <sup>①</sup> Bldg. 2 – 11.4 m
Minimum Side Yard (west)	Bldg. 1 – 2.5 m Bldg. 2 – 2.5 m	Bldg. 1 – 2.3 m <sup>②</sup> Bldg. 2 – 3.2 m
Rear Yard	7.5 m	Bldg. 2 - 2.9 m <sup>③</sup>
Minimum distance between buildings	3.0 m	4.2 m
Other Regulations		
Minimum Parking Requirements	8 stalls	9 stalls
If Rear Lane Access (no vehicular access from street)	Has a rear lane	Has 2 driveways to existing front attached garages <sup>④</sup>
Private Open Space	25 m <sup>2</sup> /dwelling = 125 m <sup>2</sup> req.	m <sup>2</sup>
If Rear Lane Access (no vehicular access from street)	Has a rear lane	Has 2 driveways to existing garages
<sup>①</sup> Indicates a requested variance to the east side setback from 2.5 m required to 2.4 m proposed. <sup>②</sup> Indicates a requested variance to the west side setback from 2.5 m required to 2.3 m proposed. <sup>③</sup> Indicates a requested variance to the rear yard setback from 7.5 m required to 2.9 m proposed. <sup>④</sup> Indicates a requested variance to allow additional access from the street when the parcel has lane access.		

Under the RM1 zone, four (4) variances would be triggered to the side yards, rear yard as well as access to the street when a rear lane is located in the rear.

5.0 **Current Development Policies**5.1 Kelowna Official Community Plan (OCP)**Development Process**

**Area Specific Considerations.**<sup>1</sup> Ensure the development is compatible with surrounding land uses.

**Neighbourhood Impact.**<sup>2</sup> When considering an OCP Amendment, the City will seek information with respect to the impact on land values related to the likelihood that other properties in the immediate neighbourhood will remain or develop as indicated in the OCP.

<sup>1</sup> City of Kelowna Official Community Plan, Objective 5.19 (Development Process Chapter).

<sup>2</sup> City of Kelowna Official Community Plan, Policy 5.22.9 (Development Process Chapter).

## **6.0 Technical Comments**

### **6.1 Building & Permitting Department**

- Full Plan check for Building Code related issues will be done at time of Building Permit applications.
- Full DCC's required for 4 dwelling units with credits for 2 existing units.

### **6.2 Development Engineering Department**

- Refer to Attachment A.

### **6.3 Fire Department**

- Emergency access to the laneway unit must be maintained via Bluebird- a laneway is not adequate for emergency access.
- Requirements of section 9.10.19 Smoke Alarms and Carbon Monoxide alarms of the BCBC 2012 are to be met.
- If a fence is ever constructed between the dwellings a gate with a clear width of 1100mm is required.
- All units shall have a posted address on Bluebird Rd. for emergency response

### **6.4 School District No. 23**

- If approved and moves forward to building permit phase, it will trigger the School Site Acquisition Charge which applies to residential development where new (additional) residential lots or dwellings are created through subdivision or new construction. Further details on the charge can be found in Division 10.1 of the Local Government Act

## **7.0 Application Chronology**

Date of Application Received: May 17, 2016

Date Public Consultation Completed: June 16, 2016

## **8.0 Alternate Recommendation**

THAT Official Community Plan Map Amendment Application No. OCP16-0003 to amend Map 4.1 in the Kelowna 2030 – Official Community Plan Bylaw No. 10500 by changing the Future Land Use designation of Lot A Section 1 Township 25 ODYD Plan KAP54767, located at 3989 – 3991 Bluebird Road, Kelowna, BC from the S2RES – Single /Two Unit Residential designation to the MRL – Multiple Unit Residential (Low Density) designation, be considered by Council;

AND THAT the Official Community Plan Map Amending Bylaw be forwarded to a Public Hearing for further consideration;

AND THAT Rezoning Application No. Z16-0028 to amend the City of Kelowna Zoning Bylaw No. 8000 by changing the zoning classification of Lot A Section 1 Township 25 ODYD Plan KAP54767, located at 3989 - 3991 Bluebird Road, Kelowna, BC from the RU6 – Two Dwelling Housing zone to the RM1 – Four Dwelling Housing zone be considered by Council;

AND THAT the Rezoning Bylaw be forwarded to a Public Hearing for further consideration;

AND THAT final adoption of the Rezoning Bylaw be considered subsequent to the outstanding conditions of approval as set out in Schedule "A" attached to the Report from the Community Planning Department dated June 19, 2016;

AND FURTHER THAT final adoption of the Rezoning Bylaw be considered in conjunction with Council's consideration of a Development Permit and Development Variance Permit for the subject property.

**Report prepared by:** Lydia Korolchuk, Planner

**Reviewed by:** Terry Barton, Urban Planning Manager

**Approved for Inclusion:** Ryan Smith, Community Planning Department Manager

**Attachments:**

Attachment A: Development Engineering Memorandum

Schedule A: Site Plan

Schedule B: Elevations



---

## CITY OF KELOWNA

# MEMORANDUM

---

**Date:** June 19, 2016  
**File No.:** Z16-0028

**To:** Community Planning (LK)

**From:** Development Engineering Manager(SM)

**Subject:** 3989-3991 Bluebird Road

RU6 to RM1

---

The Development Engineering Department has the following comments and requirements associated with this rezoning application. The road and utility upgrading requirements outlined in this report will be a requirement of this development. The Development Engineering Technologist for this project is Sergio Sartori

**1. Domestic Water and Fire Protection**

The subject property is currently serviced with two - 19mm water services. The developer will need to determine the domestic and fire protection requirements of this proposed development. Only one service will be permitted for this development. The applicant will arrange for the disconnection of existing service and the installation of a new service. The disconnection of the existing small diameter water services and the tie-in of a larger new service can be provided by City forces at the developer's expense. One metered water service will supply the development. The applicant will be required to sign a Third Party Work Order for the cost of the water service upgrades. For estimate inquiry's please contact Sergio Sartori, by email [ssartori@kelowna.ca](mailto:ssartori@kelowna.ca) or phone, 250-469-8589.

**2. Sanitary Sewer**

Our records indicate that this property is currently serviced with a 100mm-diameter sanitary sewer service which is suitable for the proposed development.

**3. Road Improvements**

Bluebird Rd must be upgraded to an urban standard along the full frontage of this proposed development, including curb and gutter, drainage system including catch basins, manholes and pavement removal and replacement, street lighting and re-location or adjustment of utility appurtenances if required to accommodate the upgrading construction. A one-time cash payment in lieu of construction must be collected from the applicant for future construction by the City. The cash-in-lieu amount is determined to be **\$13,142,000** not including utility service cost.

- (a) Only the service upgrades must be completed at this time. The City wishes to defer the upgrades to Bluebird Rd fronting this development. Therefore, cash-in-lieu of immediate construction is required and the City will initiate the work later, on its own construction schedule.

Item	Cost
Drainage	\$ 3,838.00
Curb &Gutter	\$ 2,319.00
Sidewalk	\$ 2,899.00
Road Fillet	\$ 2,435.00
Blvd Landscaping	\$ 870.00
Street Lighting	\$ 783.00
<b>Total</b>	<b>\$ 13,142.00</b>

#### 4. **Subdivision**

- (a) Grant Statutory Rights of Way if required for utility services.
- (b) Provide a 3.0m road reserve taper along the full frontage of Bluebird Rd.
- (c) If any road dedication or closure affects lands encumbered by a Utility right-of-way (such as Hydro, Telus, Gas, etc.) please obtain the approval of the utility. Any works required by the utility as a consequence of the road dedication or closure must be incorporated in the construction drawings submitted to the City's Development Manager

#### 5. **Development Permit and Site Related Issues**

Direct the roof drains into on-site rock pits or splash pads.

Driveway Access is permitted from the lane only.

#### 6. **Electric Power and Telecommunication Services**

The electrical and telecommunication services to this building must be installed in an underground duct system, and the building must be connected by an underground service. It is the developer's responsibility to make a servicing application with the respective electric power, telephone and cable transmission companies to arrange for these services, which would be at the applicant's cost.

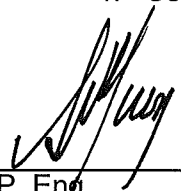
#### 7. **Bonding and Levy Summary**

##### (a) Levies

- 1. Bluebird Road frontage improvements **\$13,142.00**

##### (b) Bonding

- 1. Service upgrades To be determined

  
 Steve Muenz, P. Eng.  
 Development Engineering Manager

SS

---

**CITY OF KELOWNA**  
**MEMORANDUM**

---


**Date:** June 19, 2016  
**File No.:** OCP16-0003  
**To:** Community Planning (LK)  
**From:** Development Engineering Manager (SM)  
**Subject:** 3989-3991 Bluebird Road

---

The Development Engineering Branch comments and requirements regarding this OCP amendment application are as follows:

1. **General**

All the offsite infrastructure and services upgrades are addressed in the Rezoning Engineering Report under file Z16-0028.



---

Steve Muenz, P. Eng.  
Development Engineering Manager

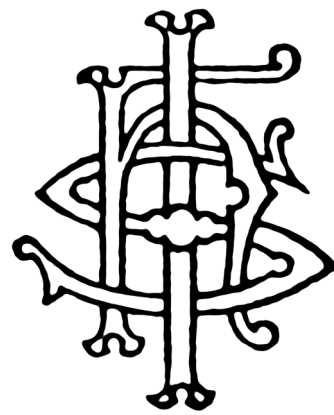
SS



1 SOUTH ELEVATION  
Scale: 1/4" = 1'-0"

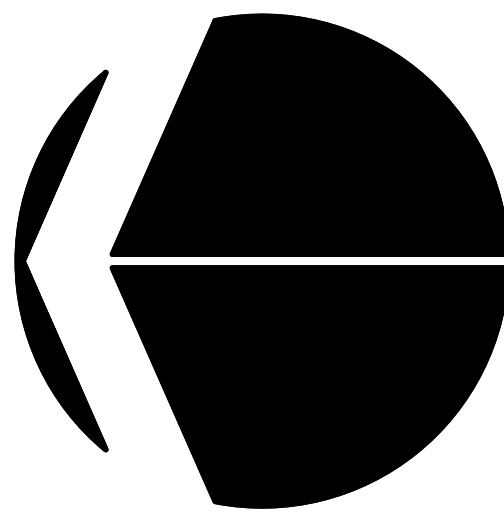


2 NORTH ELEVATION  
Scale: 1/4" = 1'-0"



IHS DESIGN  
1392 MINE HILL DRIVE  
KELOWNA, BC V1P 1S5  
www.ihsdesign.com  
(250) 212-7938

THESE DRAWINGS ARE THE EXCLUSIVE PROPERTY OF IHS  
DESIGN AND MAY NOT BE REPRODUCED OR USED WITHOUT  
EXPRESSED WRITTEN PERMISSION FROM THE SAME.



PROJECT NORTH

REVISION	DATE	DISCRIPTION

PROJECT

MULTIFAMILY DEVELOPMENT

3989 - 3991 BLUEBIRD ROAD

KELOWNA, BC V1W 1X7

LOT A PLAN KAP54767

DRAWING TITLE

ELEVATIONS

DATE

MAY 9, 2016

DRAWING NUMBER

1  
— of —  
7





DRAWING NUMBER

2  
of  
7



THESE DRAWINGS ARE THE EXCLUSIVE PROPERTY OF IHS  
DESIGN AND MAY NOT BE REPRODUCED OR USED WITHOUT  
EXPRESSED WRITTEN PERMISSION FROM THE SAME.



PROJECT

MULTIFAMILY DEVELOPMENT

3989 - 3991 BLUEBIRD ROAD

KELOWNA, BC V1W 1X7

LOT A PLAN KAP54767

DATE MAY 9, 2016

DRAWING NUMBER



1 MAIN FLOOR PLAN  
Scale: 1/4" = 1'-0"



THESE DRAWINGS ARE THE EXCLUSIVE PROPERTY OF IHS  
DESIGN AND MAY NOT BE REPRODUCED OR USED WITHOUT  
EXPRESSED WRITTEN PERMISSION FROM THE SAME.



PROJECT

MULTIFAMILY DEVELOPMENT

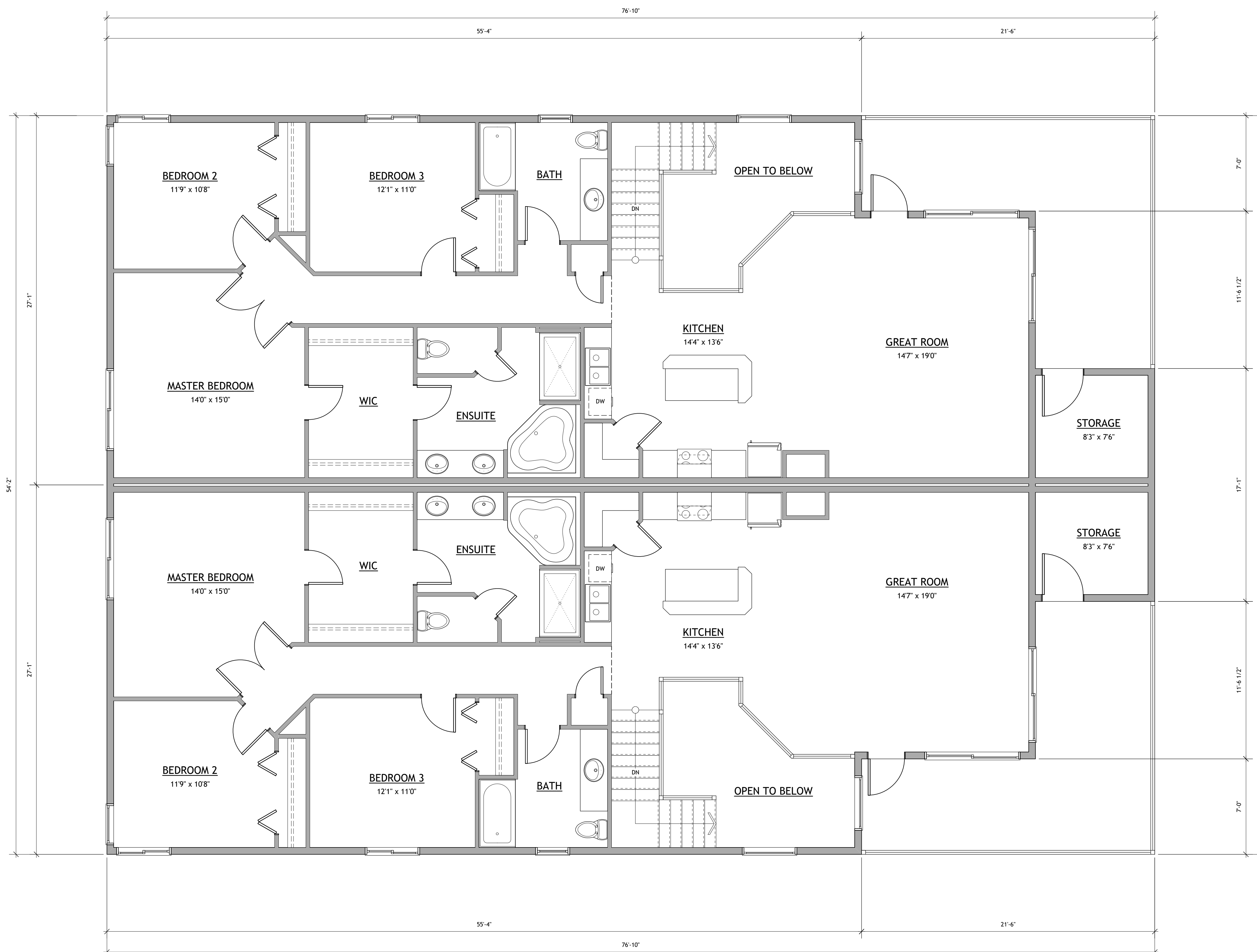
3989 - 3991 BLUEBIRD ROAD

KELOWNA, BC V1W 1X7

LOT A PLAN KAP54767

DATE MAY 9, 2016

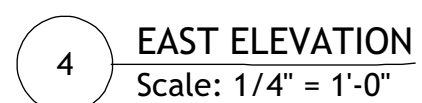
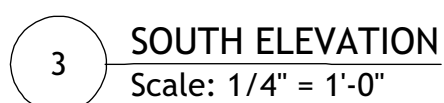
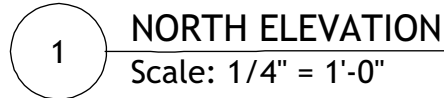
DRAWING NUMBER



1 UPPER FLOOR PLAN  
Scale: 1/4" = 1'-0" FFA = 1614 SQ.FT.



THESE DRAWINGS ARE THE EXCLUSIVE PROPERTY OF IHS  
DESIGN AND MAY NOT BE REPRODUCED OR USED WITHOUT  
EXPRESSED WRITTEN PERMISSION FROM THE SAME.



PROJECT

MULTIFAMILY DEVELOPMENT

3989 - 3991 BLUEBIRD ROAD

KELOWNA, BC V1W 1X7

LOT A PLAN KAP54767

DRAWING TITLE

SECONDARY BUILDING

DATE MAY 9, 2016

DRAWING NUMBER

5  
of  
7





THESE DRAWINGS ARE THE EXCLUSIVE PROPERTY OF IHS  
DESIGN AND MAY NOT BE REPRODUCED OR USED WITHOUT  
EXPRESSED WRITTEN PERMISSION FROM THE SAME.



PROJECT

MULTIFAMILY DEVELOPMENT

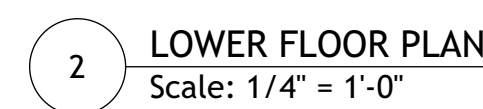
3989 - 3991 BLUEBIRD ROAD

KELOWNA, BC V1W 1X7

LOT A PLAN KAP54767

DATE MAY 9, 2016

DRAWING NUMBER





THESE DRAWINGS ARE THE EXCLUSIVE PROPERTY OF IHS  
DESIGN AND MAY NOT BE REPRODUCED OR USED WITHOUT  
EXPRESSED WRITTEN PERMISSION FROM THE SAME.



PROJECT

MULTIFAMILY DEVELOPMENT

3989 - 3991 BLUEBIRD ROAD

KELOWNA, BC V1W 1X7

LOT A PLAN KAP54767

DRAWING TITLE

## SITE PLAN

DATE \_\_\_\_\_

MAY 9, 2016

DRAWING NUMBER

7  
— of —  
7



1 SITE PLAN  
Scale: 1:125

# Report to Council



**Date:** April 3, 2017

**File:** 1840-40

**To:** City Manager

**From:** Robert Parlane, Parks & Buildings Planning Manager

**Subject:** Public Art Program Work Plan

Report Prepared by: Don Ferguson, Planner Specialist (Interim)

---

## **Recommendation:**

THAT Council receive, for information, the report from the Parks & Building Planning Manager, dated April 3, 2017, with respect to Public Art Program Work Plan;

AND THAT Council endorse the Public Art Program Work Plan as presented in the report from the Parks & Building Planning Manager, dated April 3, 2017.

## **Purpose:**

To outline the proposed Public Art Program Work Plan for 2017-2018 for endorsement by Council.

## **Background:**

The Public Art Update was brought to Council on March 13, 2017.

The goal of the Public Art Program is to enhance and enrich our public spaces in culturally significant and engaging ways. Public art is an essential component of a vibrant and diverse community and is essential to instilling a sense of pride and community for all of Kelowna. More information can be found on the City of Kelowna website under Public Art.

## **Program Work Plan 2017 - 2018**

In November 2012, City Council endorsed changes to the Public Art Program. Among the changes was a commitment to undertake a strategic planning process. As endorsed by Council, that process was initiated.

A key component in shaping the planning process was public engagement. To this end, representatives of pertinent stakeholder organizations as well as members of the public-at-large attended a workshop

on October 24, 2015. Comments were also solicited through online engagement. The process helped to underline the objectives and delivery of the City's Public Art Program, as well as to receive input on future directions.

From the public engagement process, the following key points were identified:

- a) There is a high-level of support for the Program and the collection generally.
- b) There is on-going support for traditional formats, i.e., three-dimensional, stand-alone pieces, murals, etc.
- c) However, participants are also eager to see other types of work including interactive, digital/electronic, and participatory artworks in permanent and temporary formats.
- d) There is a strong desire to see a better geographic distribution of artworks throughout Kelowna including parks, walking trails, sports fields, etc.
- e) There is a strong desire for more art that is integrated with utility infrastructure, e.g., crosswalks, manhole covers, roundabouts, etc.
- f) Participants would like to see the Program continue to emphasize local themes.
- g) The Program would benefit from promotion and dissemination of information on the Collection.

The public art opportunities set out below were identified with the aim of fulfilling the directions proposed through the public consultation as well as the overall goals of the Program, consistent with the resources available.

- **Community Art Program**

Heading into 2017, revisions to the program are proposed. To qualify for funding, applicants formerly had to be a BC-registered non-profit organization. According to the revised guidelines, funding would continue to be available to non-profit organizations working with a local artist(s) on projects that meet the terms of the Program. However, under the revised terms, local artists could independently apply for funding.

The purpose of the change would be to broaden the base of potential applicants while strengthening the "grassroots" nature of the Program. Essentially, it would allow local artists to initiate ideas that engage members of the community. An additional proposed change is to eliminate the requirement for grant applications to be submitted by a specific date. Under the revised terms, applications could be submitted anytime during the year. The revised guidelines document is included as Attachment A.

- **Temporary Art in Public Spaces**

Terms for a program whereby artworks would be on display for a limited time in high-profile locations was presented to Council in June 2015.

As per directions from Council, City staff, in conjunction with the Kelowna Art Gallery (KAG), subsequently initiated a pilot project entitled *Fossils from the Future*.

The project concluded in 2016 and a report (Attachment B) has been submitted by KAG. Staff feel that the terms of the project have been met and are recommending that Temporary Art in Public Spaces become an ongoing initiative. A Terms of Reference for the program is included as Attachment C.



- **Infrastructure Related Projects**

Competitions to create an inventory of crosswalk and manhole covers designs could be initiated as a way to disperse infrastructure-related public art throughout Kelowna. Both initiatives have precedents in other Canadian municipalities (slides 13 and 14).

The designs would be kept on file and used as new manhole covers and crosswalks are implemented. Funding for, and administration of the competitions would be from the Public Art Program. Funding for the infrastructure would be from the budgets for installation of the respective components.

The process to solicit designs would be high-profile initiatives to engage the public, possibly allowing all individuals, regardless of their degree of artistic training, to submit designs, and/or allowing the public to determine the preferred designs through an online voting process. Public engagement in conjunction with these public art initiatives would furthermore highlight sustainability-related themes such as water conservation (manhole covers) and walkability and pedestrian safety (crosswalks). A competition for manhole covers would be initiated in 2017. A competition for crosswalk designs would be undertaken in 2018.

Funding for the designs would be from the Annual Allocation in the amount of \$5,000 per initiative. In the case of the manhole covers, based on preliminary investigation, up to \$15,000 could also be required to fabricate the winning designs to test and assure the technical/performance characteristics prior to production for permanent installation.

Additionally, the relocation of *Running Man* in 2016 significantly enhanced the visibility and public awareness of the artwork (Slide 15). As such, other roundabout locations are deemed to be good opportunities to geographically disperse the collection in high-profile locations.

Projects that could be undertaken in this regard include artworks for roundabouts at the Doyle Ave./Water St., Casorso Rd./Benvoulin Rd., and the Valley Rd./Cross Rd. intersections. As per the recent re-location of *Running Man*, a three-dimensional artwork could be placed in the centre of each roundabout. Submissions would be solicited through an open-competition process.

An artwork for the recently-completed roundabout at the Valley Rd./Cross Rd. intersection has been identified as a project for 2018. A preliminary budget of \$125,000 has been identified and a funding source will be determined in next year's Report to Council. Artworks for subsequent roundabouts beyond 2018 could be implemented, pending Council approval.

The City's Integrated Transportation Division is preparing policy guidelines regarding the location and construction of roundabouts, and opportunities for public art will be considered in the context of this work.

- **Boyce-Gyro Park**

This artwork would be located on the east side of the park, beside the active transportation corridor (ATC) along Lakeshore Road (Slides 16 and 17).

The artwork would be three-dimensional in form and function as a landmark feature along the route. Although the precise nature of the work would be determined through a proposal call process to

engage a professional artist, it is anticipated the work would be digital or kinetic in nature. The theme would promote active lifestyles consistent with the City's Healthy Cities initiative.

A preliminary budget of \$150,000 has been identified. Funding could come from the annual allocation, the Public Art Reserve, grants, the capital budget for the Park upgrades, or a combination thereof. It is expected that the project will be initiated in late 2017 with installation in 2018. Staff will return to Council with more information and a request for funding from the Public Art Reserve once the parameters of the project are more precisely determined.

### **Other program-related tasks 2017 – 2018**

- **Conservation Assessment**

The City's Public Art Collection has significant monetary value. As such, professional expertise is engaged to ensure the value of the collection is maintained. A conservation assessment by a professional conservator was completed in 2006. Another assessment is timely especially given that the collection has grown in the interim. It is anticipated that the assessment would be carried out over two summers beginning in 2017. The estimate to complete the work is \$5,000 per year.

The above projects are the key projects anticipated for 2017 – 2018. Other projects of a lesser scale that fulfill the Program's mandate, and help to achieve outcomes consistent with the information gleaned from the public engagement process would be undertaken pending availability of staff resources.

- **Maintenance**

Maintenance of the Public Art collection is carried out on an ongoing basis by the City's Building Services staff. The maintenance is done according to the instructions provided by artists at the time that ownership of artworks is transferred to the City. No significant repairs were required in 2015. Minor repairs due to exposure to the elements were made to *Running Man* when it was removed from the Queensway transit island in 2015.

- **Promotion**

The City's Public Art Collection as well as several other publicly-accessible artworks not owned by the City can be viewed on the city of Kelowna website under Public Art or via the online app.

Each artwork in the app includes a link to the website. As only a limited amount of information can be included on the app, the website will continue to provide supplemental information on artists and their respective artworks. The City website was recently re-designed and in conjunction with that project, the information on the Public Art Collection has been enhanced and updated.

- **Local Artist Roster**

In 2013, a roster was established for local artists interested in being notified about City-initiated Public Art projects. The intention of the Roster is to eliminate the need for local artists to monitor the City website for notices of proposal calls. Once a proposal call is initiated, the artists on the Roster are notified by e-mail. They can then go to the City website to download the proposal call document.

There are 11 names on the Roster. The names are principally in response to an advertisement in 2013 to solicit local artists. The City will advertise in mid-2017 for applications from artists who wish to be added to the Local Artist Roster.

## **Public Art Collection Summary**

There are currently 62 permanent artworks in the Collection. Under the Community Public Art Program, there have also been 5 temporary projects that have been documented for posterity.

Of the permanent artworks:

Grandfathered into the Collection	7
With Funding from the Public Art Program	26
With Funding from the Community Art Program	17
Acquired through sculpture symposia	6
Donated or initiated by other City divisions and transferred to Collection	11
<b>Total installations in the Collection</b>	<b>67</b>

Of the 38 permanent installations that have received funding from the Program, 25 have been created by local artists. This number represents 66 percent of the total commissions (PowerPoint Image 14).

## **Financial/Budgetary Considerations:**

There continues to be four funding sources for the Public Art Program:

1) **Annual allocation**

Public Art has been funded each year from an allocation from general taxation as part of the Annual Operating Budget. Council policy (Objective 9.1, OCP 2030 Policy 2) states that the Annual Allocation should be funded at a minimum of \$100,000, to a maximum of 1 percent of the City's annual capital budget from taxation.

2) **Component of Council-Approved Capital Projects**

As part of the process to strategically identify public art projects, a notable direction is to deliver public art principally as a component of future civic infrastructure. Artworks that are a component of larger infrastructure projects, e.g., parks, streetscapes, buildings, utility projects, etc., are included within the overall project cost as part of the Annual Capital Budget. It is intended that these projects be identified well in advance for Council consideration as part of the Program Plan.

3) **Public Art Reserve Fund**

The Public Art Reserve provides support for special one-time expenditures and/or used to supplement larger budget projects identified in the Program Plan. Unspent funding from the Annual Allocation is put into the Public Art Reserve at year end.

4) **Maintenance Budget**

The fourth funding source is the annual budget that funds maintenance of the collection. Funding for maintenance comes from the Building Department's Services Repair (operating) budget. Twenty-Seven Thousand (\$27,000) is available each year for maintenance of public art within the overall Service Repair budget. The account is replenished at the beginning of each year.

The Community Art Program and Temporary Art in Public Places would be funded from the annual allocation for public art.

**Personnel implications**

Staff responsibility for the Public Art Program rests with Infrastructure Planning and Cultural Services.

**Existing policy:**

The information in this report is submitted pursuant to Cultural Policy 274, the City of Kelowna Cultural Plan (2011), and Chapter 9 of the Official Community Plan.

**Internal circulation:**

Cultural Services Manager  
Building Services Manager  
Financial Planning Manager

**Considerations not applicable to this report:**

Legal/Statutory Authority:  
Legal/Statutory Procedural Requirements:  
External Agency/Public Comments:  
Communications Comments:  
Alternate Recommendation

Submitted by: R. Parlane, Manager, Parks and Buildings Planning

**Approved for inclusion:**



Alan Newcombe, Infrastructure Divisional Director

Attachment A - 2017 Community Art Program Guidelines  
Attachment B – Temporary Art in Public Places: Kelowna Art Gallery Report  
Attachment C - Temporary Art in Public Places – Terms of Reference  
Attachment D - Public Art Program Presentation

cc: Deputy City Manager  
Divisional Director, Infrastructure  
Divisional Director, Active Living & Culture  
Parks & Buildings Planning Manager  
Building Services Manager  
Cultural Services Manager



# Community Art



## 2017 Community Art Program GUIDELINES

Open Intake – applications can be submitted at any time.

These guidelines have been revised for 2017 – previous versions no longer apply.

If you have questions after reviewing these guidelines, you can obtain more information from Cultural Services staff. Please contact staff before submitting an application:

Caroline Ivey, Cultural Services Coordinator  
(250) 469-8474  
[civey@kelowna.ca](mailto:civey@kelowna.ca)

Submit required materials to:

2017 Community Art Program  
City of Kelowna Cultural Services Branch  
Glenmore Office\*  
#105 – 1014 Glenmore Drive  
Kelowna, BC V1Y 4P2

HOURS: Monday to Friday, 8:30 a.m. to 4:30 p.m.

*\*located at the corner of Mountain Avenue and Glenmore Drive*

From the [City of Kelowna Cultural Plan 2012-2017](#)

## **VISION:**

A community which is thriving, engaging and inspiring.

## **GUIDING PRINCIPLES:**

- Accessibility, diversity and inclusion: lifelong access for all to cultural engagement and participation
  - Accountability and fiscal responsibility: using municipal resources effectively and efficiently
  - Innovation: being leaders in finding new solutions
  - Optimizing value: generate more value and impact from existing resources
  - Partnerships and collaboration: work with others to leverage energy, talent and resources
- 

## **PUBLIC ART GOALS:**

- Give expression to the community's collective identity
- Celebrate diversity and inclusiveness
- Help engage citizens in civic life through the enhancement of safe and culturally-enriching places to socialize and enjoy public events
- Contribute to the creation of an urban environment that stimulates creativity and innovation, and helps to attract and sustain a creative workforce
- Help develop the local economy by nurturing local artists and other arts-related businesses and by attracting cultural tourists.

## **COMMUNITY ART OBJECTIVES:**

- Encourage the creation of publicly accessible, permanent or temporary artworks that have artistic merit and community benefit;
- Foster community pride, identity and cohesion through a collaborative artistic endeavor and the creation of artwork legacies;
- Support local leadership in community art projects while respecting the role of artists and other design professionals;
- Reflect the diversity, need and ambitions of the larger community.

Follow these links to see some interesting examples of Community Art projects around the world:

<http://candychang.com/before-i-die-in-nola/>

<http://www.richmond.ca/culture/publicart/collection/PublicArt.aspx?ID=483>

Opportunity for community engagement may lie in collaborating with community programs provided by the City of Kelowna such as Park n' Play, Dancing in the Park and national Culture Days. For more information, contact Caroline Ivey, email [civey@kelowna.ca](mailto:civey@kelowna.ca).

Other communities in British Columbia also offer Community Art programs, such as the [North Vancouver](#) Arts Office. Past community art projects in Kelowna are profiled on the [City's website](#): Home Page/Our Community/Arts, Culture & Heritage/Public Art

Community Art grants are one of many grant programs provided by the City of Kelowna. Information about other grant opportunities is available on the [City's website](#): Home Page/City Hall/Grants

At [www.kelowna.ca](http://www.kelowna.ca), learn more about:

[Cultural Plan](#): Home Page/Our Community/Arts, Culture & Heritage/Cultural Plan

[Cultural Policy 274](#): Home Page/City Hall/City Government/Bylaws & Policies

[Public Art Collection](#): Home Page/Our Community/Arts, Culture & Heritage/Public Art/Public Art Collection Listing

## **1.0 PROGRAM DESCRIPTION AND ELIGIBILITY**

### **1.1 *Program Description:***

The Community Art Program supports projects that engage practicing artists with residents in a collaborative, collective, creative process which results in a temporary or permanent work of art. It is as much about process as it is about the artistic product or outcome. It is a way for the community to creatively address and express its needs and aspirations. (Inspired by the Ontario Arts Council, *Community Arts Workbook*, 1998, p.7)

Some of the identifying characteristics of Community Art are:

- It addresses community concerns and/or reflects community identity;
- It provides a participatory creative experience which is accessible to a broad range of people;
- It is a way for artists to apply their skills in community development and building cultural and social sustainability; and
- It has a goal to connect people, either emotionally or aesthetically, through the creative process.

Community art can employ a range of media. Permanent installations often include mosaic, textile or other individual elements which are then assembled into a larger work. The program welcomes artists from any discipline, and submissions involving performance, photography and digital media are encouraged. Artists are expected to engage with the community in the planning stages and implementation of the project.

Permanent projects may be located on public or private property, and must be publicly accessible. Temporary projects must be documented in a format that can be shared in a public setting and retained as a publicly accessible permanent record.

Grants are available for up to 50% of the total project cost, to a maximum of \$10,000 and require matching support from other sources which is equal to or more than the amount provided by the City. Matching contributions may be cash or in kind and must be identified, even if not confirmed, in the application. Projects must be completed within 12 months of the grant award, unless alternate arrangements are made with City staff.

### **1.2 *Eligibility:***

To participate in this program, applicants must:

- Be a registered non-profit society or a registered charity with the Canada Revenue Agency (CRA) and be registered and active for at least one (1) year at the time of the application deadline;  
OR  
Be an individual professional artist or a group or collective of professional practicing artists\*, who are Canadian citizens or permanent residents;

- Be physically located or resident in Kelowna,;
- Either solely, or in partnership with others, propose an initiative which is consistent with the vision, principles, goals and objectives of this program;
- Be committed to carrying out the initiative for the benefit of Kelowna residents without exclusion of anyone by reason of religion, ethnicity, gender, age, sexual orientation, language, disability or income;
- Have fulfilled all reporting requirements for any previous grants from the City of Kelowna;
- Have the legal authority to sign a Memorandum of Understanding (see appendix A) with the City of Kelowna and obtain general liability insurance;
- Have other revenue sources for the project;
- Have financial management systems in place (e.g. a bank account, proper financial records);
- Submit a project budget.

\*To be recognized as a professional artist you must be someone who has developed skills through training or practice, be recognized by artists working in the same artistic tradition, have a history of public presentation or publication, be actively practicing your art form and seeking payment for your work.

### **1.3 *Ineligible applicants are:***

- Publicly funded or private educational institutions (schools, universities, colleges, training organizations)
- Students or teachers who propose a project leading to academic credit;
- Individuals who are not actively engaged in professional art practice;
- Organizations, groups or individuals whose mandates, operations and activities are not consistent with the program objectives, description and/or eligibility requirements
- Organizations, groups or individuals which have outstanding indebtedness to the City of Kelowna or which have not fulfilled reporting requirements for any previous grants from the City of Kelowna

### **1.4 *Eligible expenses:***

- Artist fees (may include fee/hour plus expenses)<sup>1</sup>
- Services (various trades)
- Materials and supplies (consumables such as paint, canvas, glue etc.)
- Costs of setting up a safe venue for art production (insurance, tents, rental fees, permits)
- Documentation (videographer, photographer, editing, printing)
- Coordination/project management (someone to help with logistics and publicity)

---

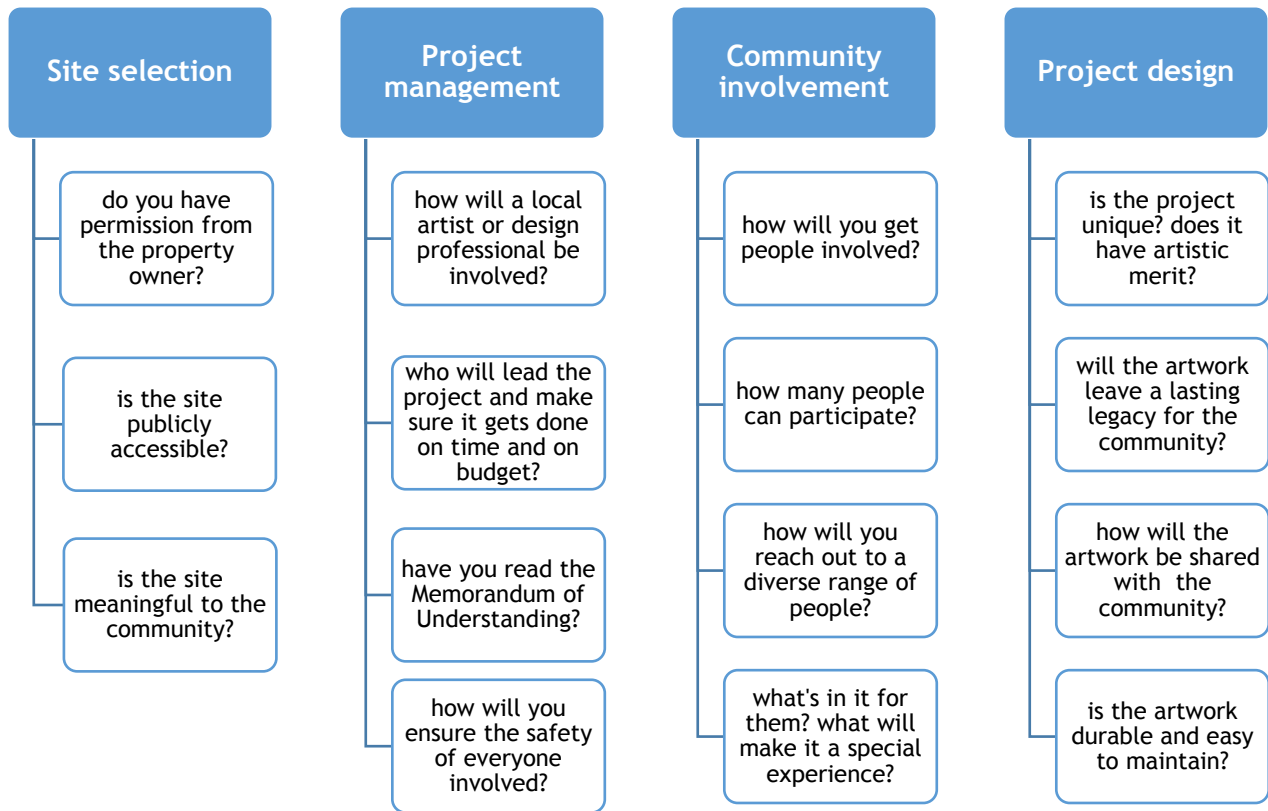
<sup>1</sup> Refer to CARCC professional fees schedule [www.carcc.ca/en/fee\\_schedule\\_2017\\_4\\_professional](http://www.carcc.ca/en/fee_schedule_2017_4_professional)



***1.5 Ineligible activities and expenses are:***

- Activities or products with a political, religious, fundraising or commercial purpose;
- Capital improvements;
- Purchase of property, equipment or collections;
- Projects which do not have
  - broad-based community participation;
  - the involvement of a local artist; and
  - a publicly accessible legacy;
- Projects which already receive financial or in-kind support from the City of Kelowna (land, money or other support);
- Projects on sites outside of the City of Kelowna boundaries;
- Reduction or elimination of existing deficits or interest on same;
- Retroactive funding for projects already in progress; or
- Directly or indirectly acquiring academic courses or credits.

## 2.0 PROJECT PLANNING



### 2.1 Responsibilities of the applicant:

- Receive and manage the City of Kelowna grant funding;
- Sign a Memorandum of Understanding with the City of Kelowna. A sample Memorandum is included in these guidelines (see Appendix A). The Memorandum includes provisions governing scheduling and timelines, risk management, progress reporting, payments, ownership of the artwork and communications;
- Contribute cash and/or in-kind resources and ensure funds are in place to cover all costs;
- Identify the artist(s) and work with the artist(s) to create and implement a plan to engage the organization's members (if applicable) and the broader community in the creation of a work of art;
- Ensure that the artist(s) is fairly compensated and that fees are paid on time and at the agreed upon level;
- Carry out insurance, financial, reporting and other responsibilities related to the grant;
- Consider issues of public safety, durability, maintenance and operating costs in the design and delivery of the project; and
- Provide materials and information as requested for documentation of work in progress and the completed work.

### 3.0 APPLICATION PROCESS

Due to the nature of the eligibility criteria for this program, application forms are available only through the Cultural Services office and will not be published on-line. Please contact Caroline Ivey, (250) 469-8474, [civey@kelowna.ca](mailto:civey@kelowna.ca) to discuss eligibility for this program and obtain more information.

Applicants considering a submission are encouraged to do the following prior to completing an application form:

- Review these guidelines
- Contact City staff for more information
  - Caroline Ivey, [civey@kelowna.ca](mailto:civey@kelowna.ca), (250) 469-8474

Eligible applicants should deliver the completed application form and required support materials to:

2017 Community Art Program  
City of Kelowna Cultural Services Branch  
Glenmore Office\*  
#105 – 1014 Glenmore Drive  
Kelowna, BC V1Y 4P2

HOURS: Monday to Friday, 8:30 a.m. to 4:30 p.m.

*\*located at the corner of Mountain Avenue and Glenmore Drive*

Applications will not be accepted by email.

### 4.0 ASSESSMENT OF APPLICATIONS

#### 4.1 *Evaluation:*

Applications requesting grants of \$5,000 or less will be adjudicated by City of Kelowna staff. Applications requesting grants over \$5,000 will be adjudicated by a panel of qualified community representatives in consultation with City of Kelowna staff.

Panelists who have a real or perceived conflict of interest regarding any application will be required to declare that such a conflict exists and will not participate in decisions relating to that application.

Adjudication will take place within 30 days of the application deadline.

Applications are evaluated based on the requirements in these Guidelines as follows:

- Does the proposed project meet the objectives of the Community Art Program?
- Does the application demonstrate alignment with City of Kelowna goals and values?
- Does the project budget meet the matching requirements?
- Are the proposed uses of the funding consistent with Section 1.4 of the Guidelines?
- Has the applicant provided adequate information about how the project will be designed and delivered?

Obtaining a grant from the Community Art Program is a competitive process. Demand exceeds available resources. Even if eligibility requirements are met, there is no guarantee of support.

#### **4.2     *Notification:***

Applicants will receive written notification of evaluation results within 14 days following adjudication. All applicants are encouraged to meet with City staff to receive feedback about their application.

Funds will be disbursed in phases in accordance with the Memorandum of Understanding.

#### **4.3     *Final Report:***

Successful applicants will provide a Final Report in a prescribed format to the Cultural Services Branch. Receipt of these reports is a pre-condition for future eligibility in any City of Kelowna grant program. Final Reports for 2017 Community Art Grants must be submitted within 60 days of completion of the project.

### **5.0     CONDITIONS OF FUNDING**

The conditions below will apply to any organization or individual receiving funding from this program:

- Grant funds must be applied to current expenses and must not be used to reduce or eliminate accumulated deficits or to retroactively fund activities;
- The applicant will make every effort to secure funding from other sources as indicated in its application;
- The applicant will maintain proper records and accounts of all revenues and expenditures relating to its activities and, upon the City's request, will make all records and accounts available for inspection by the City or its auditors;
- The City will have access to the project site and the right to review the project at reasonable times during the fabrication/creation thereof;
- If there are any changes in the activities as presented in the application, Cultural Services must be notified in writing immediately and approve such changes;
- In the event that the grant funds are not used for the activities as described in the application, they are to be repaid to the City in full. If the activities are completed without requiring the full use of the City funds, the remaining City funds are to be returned to the City;
- The applicant must acknowledge the financial assistance of the City of Kelowna on all communications and promotional materials relating to its activities, such as programmes, brochures, posters, advertisements, websites, news releases and signs. Acknowledgement is provided by using the City of Kelowna logo in accordance with prescribed standards;
- Receipt of a grant does not guarantee funding in the future.

## **6.0 CONFIDENTIALITY**

All documents submitted by Applicants to the City become the property of the City. The City will make every effort to maintain the confidentiality of each application and the information contained therein except to the extent necessary to communicate information to staff and assessors for the purposes of evaluation, administration and analysis. The City will not release any of this information to the public except as required under the Province of British Columbia *Freedom of Information and Protection of Privacy Act* or other legal disclosure process.

## **7.0 CONTACT INFORMATION**

Staff: Caroline Ivey, Cultural Services Coordinator  
Address: 105 – 1014 Glenmore Drive  
Kelowna, BC V1Y 4P2  
Phone: (250) 469-8474  
Hours: Monday – Friday, 8:30 a.m. to 4:30 p.m.  
Email: [civey@kelowna.ca](mailto:civey@kelowna.ca)  
Website: [kelowna.ca/culture](http://kelowna.ca/culture)



## PROJECT FINAL REPORT

**Exhibition:** Temporary Public Art Project: *Johann Wessels: Fossils from the Future*, produced for the City of Kelowna

**Dates:** September 2015 to August 2016

### Introduction

*Fossils from the Future* was a temporary public art project produced for the City of Kelowna by the Kelowna Art Gallery. The underlying idea of project was for pedestrians in the downtown area/cultural district of Kelowna to come across strange-looking, intriguing, and mysterious objects that had attached themselves to light standards or other structures. Questions would arise. Had these objects really been sent to our present time from the future? Or were they some sort of hoax? The goal was to get people to start thinking, and perhaps as a result, their usual sense of “reality” would become slightly altered. This one-year long project comprised a total of nine works that were installed gradually in the downtown area of Kelowna. A collaborative project between the artist and a group of Gallery staff, the aim was to engage viewers by several means. Plaques were installed with each Fossil that presented a thought-provoking question. The team produced short videos related to each Fossil and a dedicated website was established on the Gallery’s homepage. The public was encouraged to respond via social media posting to this web page. Numerous tourists and residents encountered the pieces over the years’ duration and posted comments and their photographs using social media.

### Overall Attendance

*Fossils from the Future* was a year-long project, installed outdoors in public spaces within downtown Kelowna. We estimate that many tourists and Kelowna residents encountered the pieces and read about them through traditional and social media, but we have no estimates of actual numbers.

### Social Media Component of the Project

*Fossils from the Future* comprised nine works of art along with a social media component that was a vital element as well. We created a label for each work of art installed underneath that read: #fossils from the future#, with the Kelowna Art Gallery logo, the title of the work, and a question directed to the public. People were encouraged to use the hashtag #futurefossils and to snap a photograph, tweet about it, post on Facebook, or even film their own video. A dedicated Future Fossils website was created as a repository for all this material that included background “expert” commentator videos, maps, media coverage, images, and an aggregation of posts populated by the public who used the hashtag #futurefossils. Numerous #futurefossils tags that were posted on social media were added to the *Fossils from the Future* website as people contributed to Twitter, Instagram, Vine, Flickr and Facebook. Because the software could accommodate a total of fifty contributions at a given time, many that were posted eventually were dropped as others took their place.

- <http://kelownaartgallery.com/futurefossils/futurefossils/>

Kelowna Art Gallery Facebook page (2,113 “likes”)

- <https://www.facebook.com/KelownaArtGallery>



Kelowna Art Gallery Twitter account (4,376 “followers”)

- <https://twitter.com/kelownaart>

Kelowna Art Gallery YouTube channel (1,823 views)

- <https://www.youtube.com/user/KelownaArt>

Kelowna Art Gallery Instagram page (772 “followers”)

- <https://instagram.com/kelownaartgallery/>

### **The Video Aspect of the Project**

The *Future Fossils* project team produced a series of videos related to the *Fossils from the Future* to engage the community. All of these videos are still on view on the Gallery’s dedicated *Future Fossils* website via YouTube.

Video # 1            Breaking news report from the Kelowna Art Gallery, featuring Shaw TV *Go! Okanagan* host Doug Brown, as he introduces the *Fossils from the Future* project.

Running time: Approximately 30 sec. Posted on Sept 2, 2015.

224 views on YouTube as at Sept. 2016.

Video # 2            Interview between a news anchor and a mad scientist, commenting on the recent appearance, meaning and significance of *Fossil 001*.

Running time: Approximately 1 min., 9 sec. Posted on Sept 16, 2015.

221 views on YouTube as at Sept. 2016.

Video # 3            Video featuring an archeologist reporting from Area 49 in the desert, on the discovery of artifacts that appear to be fossil fragments.

Running time: Approximately 1 min., 6 sec. Posted on Sept 25, 2015.

156 views on YouTube.

Video # 4            Undercover video footage of an astrophysicist reporting from an unnamed observatory in the desert near Area 49 on the mysterious appearance of an unidentified object on the radar, and the subsequent data being erased.

Running time: Approximately 45 sec. Posted on Oct 14, 2015.

86 views on YouTube as at Sept. 2016.

Video # 5            Video report by Catherine Ranney, leading Leonardo Da Vinci scholar, reporting on her opinion that *Fossil 003* is an authentic fragment of Da Vinci’s masterpiece, *The Mona Lisa*.

Running time: Approximately 1 min., 41 sec. Posted on Oct 23, 2015.

130 views on YouTube as at Sept. 2016.

Video # 6            Video of Kelowna City Councillor Ryan Donn and Kelowna Mayor Colin Basran at the side of City Hall, discussing *Fossil 004*.

Running time: Approximately 1 min., 16 sec. Posted on Oct 30, 2015.

682 views on YouTube as at Sept. 2016.

Video # 7 Video featuring artist Keith Langergraber as Eton Corrasable, under *Fossil 001*, attempting to get a reading of its frequency using his special equipment.  
Running time: Approximately 1 min., 53 sec. Posted on Nov 20, 2015.  
100 views on YouTube as at Sept. 2016.

Video # Leaked media footage of a business man having a private cell phone conversation confirming the whereabouts of the “objects” and that everything is going according to plan.  
Running time: Approximately 21 sec. Posted on Dec 4, 2015.  
71 views on YouTube as at Sept. 2016.

Video # 9 Video of young computer geek-conspiracy theorist showing surveillance footage he took with a drone on Bernard Avenue before the drone crashed or was sabotaged. He fears he is being spied upon.  
Running time: Approximately 1 min., 26 sec. Posted on Dec 11, 2015.  
136 views on YouTube as at Sept. 2016.

Video # 10 Night-vision video footage recovered from Area 49 of a team of scientists wearing hazmat suits, removing the *Fossils* and storing them in a secluded warehouse.  
Running time: Approximately 2 min., 47 sec. Posted on Sept 6, 2016.  
17 views on YouTube as at Sept. 2016.

Kelowna Art Gallery *Fossils from the Future* dedicated website

- <http://kelownaartgallery.com/futurefossils/>

Number of hits to the dedicated web page created for the *Fossils from the Future* on the Kelowna Art Gallery website:

- Based on Google Analytics, from August 25, 2015 to August 22, 2016 there were 4,710 unique page views for the Kelowna Art Gallery webpage dedicated to the *Fossils from the Future* project.

## Print Media

We also wanted to engage the public who do not use social media platforms and created a series of four colour postcards depicting *Fossils 001-004*. These were available for free at the gallery and the public was invited to respond the *Fossils* project by mailing the postcards to friends and family. 200 copies were printed of each design.

We printed a rack card, depicting *Fossils 001, 002* and *003* and their locations for the delegates at the 2015 Creative City Summit held at the Delta Grand Hotel in Kelowna, and also distributed them throughout various locations downtown, October 27-29, 2015. 200 copies were printed.

Numerous copies of a *Fossils from the Future* colour poster advertising the launch of the public art project, 8½ x 14 in. and 11 x 17 in. printed and distributed throughout downtown Kelowna in September, 2015.

## PUBLICITY AND PRESS RECEIVED

### Print Media – newspapers, magazines and newsletters

#### *Capital News* (Kelowna)

- News section, Kelowna City Council, “Judging public art proves challenging,” article about the temporary public art program, by Alistair Waters, June 24, 2015, p. A3.
- News section, “New installation for Fossils from the Future art project,” article about *Fossils From the Future*, with mention of *Fossils 006* and *007*, January 20, 2016, p. A7.

#### *The Daily Courier* (Kelowna)

- Cover, “Art from the future to land on city streets,” article about the *Fossils From the Future* project with preliminary sketch by the artist, by Ron Seymour, June 23, 2015, front page.
- City section, “Where is Running Man hiding?,” article about the temporary public art program with mention of the *Fossils From the Future* project, by Ron Seymour, June 24, 2015, p. A3.
- Opinion section, “Art from the future for here and now,” column about the *Fossils From the Future* project and comments by members of City Council, by Jim Taylor, June 28, 2015, p. A6.
- Courier Extra – “Where is Running Man hiding?,” reprint of article by Ron Seymour (from June 24), July 1, 2015, p. 4.
- Courier Extra – “Art from the future to land on city streets,” reprint of article by Ron Seymour (from June 23), with preliminary sketch by the artist, July 1, 2015, p. 4.
- Courier Extra – “We can have art from the future here and now,” reprint of column by Jim Taylor (from June 28), July 8, 2015, p. 8.
- Cover, “Art from the future here now,” article about *Fossils From the Future*, with small colour image of *Fossil 001*, by Andrea Peacock, September 3, 2015, front page.
- City section, “‘No wrong interpretation’ for time-travel art pieces,” editorial about *Fossils From the Future*, with large black-and-white image of *Fossil 004*, by Ron Seymour, November 4, 2015, p. A3.
- Letters section, “Relics from the future don’t impress me much,” letter to the editor about *Fossils From the Future*, with small black-and-white image of *Fossil 004*, by M. Hanak, November 6, 2015, p. A9.
- City section, “‘Cellular phones latest art ‘fossil’,” brief listing about *Fossil 005* based on media release, November 27, 2015, p. A3.
- Okanagan section, “How many fingers will we have in the future?,” article about *Fossil 007* based on media release, with large image, January 15, 2016, p. A5.

#### *off-centre magazine* (Okanagan)

- At the galleries, “Fossils flooding Kelowna,” listing and description of *Fossils from the Future*, with large black-and-white image of *Fossil 004*, December issue, 2015, p. 9.

#### *City of Kelowna*

- City of Kelowna Cultural District, exhibition listing and description on outdoor public kiosks, February to June Events, 2016.

## TV/Video

### Shaw TV (Okanagan Valley)

- Go! Okanagan episode talks about *Fossils from the Future* project featuring a mock breaking newscast with host Doug Brown, aired on September 11-13 at 6 pm, and posted to the Shaw YouTube channel on September 12, 2015.
- Go! Okanagan episode, featured a 4-minute interview with host Brendan Osborne and the artist about the *Fossils from the Future* project, included footage of the six that were installed at the time of recording, aired on January 25 at 6 pm, and posted to the Shaw YouTube channel on January 26, 2016.

### akimboTV (Canada)

- <http://www.akimbo.ca/tv/>  
*Fossils from the Future* video 7 featured in AkimboTV newsletter and hosted on their online TV channels, posted on November 27, 2015.

## Radio

### Daybreak South (CBC Kelowna)

- Host Chris Walker and correspondent Jaimie Kehler introduce *Fossils from the Future* with an audio clip from the first *Fossil* video and an interview with the artist on location at his latest installation, aired on September 18, 2015 at 8:30 am.

## Online

### Castanet Media (Okanagan Valley)

- <http://www.castanet.net>  
Kelowna section, "Mystery art crash lands," article based on media release, with large colour image of *Fossil 001*, and featured image on home page, posted on September 2, 2015.
- <http://www.castanet.net/news>  
News section, "Art from the future," article based on media release, with large colour image of *Fossil 002*, posted on September 16, 2015.
- <http://www.castanet.net/news/Kelowna>  
Kelowna section, "Third future fossil arrives," article based on media release, with large colour image of *Fossil 003*, posted by Nicholas Johansen on October 9, 2015.
- <http://www.castanet.net/video>  
"Fossils from the Future," featured Video # 6 produced by KAG, with Kelowna City Councillor Ryan Donn and Kelowna Mayor Colin Basran at the side of City Hall, discussing *Fossil 004*, posted on November 10, 2015.

### KelownaNow (Kelowna)

- [www.kelownanow.com/watercooler/news](http://www.kelownanow.com/watercooler/news)  
"Kelowna Residents Could See More Temporary Art Around the City," article by Stacy Penner about the *Fossils From the Future* project with two preliminary sketches by the artist, posted on June 21, 2015.

- [www.kelownanow.com/watercooler/news](http://www.kelownanow.com/watercooler/news)  
“Temporary Public Art to Adorn Kelowna Neighbourhoods,” article about *Fossils From the Future* project with two preliminary sketches by the artist, by Cassandra Jeffery, posted on June 23, 2015.
- [www.kelownanow.com/watercooler/news/Arts](http://www.kelownanow.com/watercooler/news/Arts)  
“Kelowna Art Gallery Kicks Off Community Project With Downed Spacecraft,” article about *Fossils from the Future* based on media release, with large colour image of *Fossil 001*, posted by Cassandra Jeffery on September 2, 2015.
- [www.kelownanow.com/news](http://www.kelownanow.com/news)  
“Mysterious Bits of Junk Found Fossilized in Kelowna’s Cultural District,” article based on media release, with large colour image of *Fossil 002*, posted by Cassandra Jeffery on September 17, 2015.
- [www.kelownanow.com/watercooler/news](http://www.kelownanow.com/watercooler/news)  
“Industrial Looking Capsule Found in Downtown Kelowna,” article based on media release, with three colour images of *Fossil 003*, posted by Cassandra Jeffery on October 9, 2015.
- [www.kelownanow.com/watercooler/news](http://www.kelownanow.com/watercooler/news)  
“Futuristic Eggs Found Outside Kelowna City Hall,” article based on media release, with two colour images of *Fossil 004*, and embedded Video # 6 produced by KAG, with Kelowna City Councillor Ryan Donn and Kelowna Mayor Colin Basran at the side of City Hall, discussing *Fossil 004*, posted by Cassandra Jeffery on November 2, 2015.
- [www.kelownanow.com/watercooler/news](http://www.kelownanow.com/watercooler/news)  
“More Capsule Art Pops up in Kelowna,” article based on media release, with colour images of *Fossil 007* and *Fossil 006*, and *Fossils from the Future* map, posted by Molly Gibson Kirby on January 17, 2016.

#### ook (Okanagan)

- [www.ook.ca/2015](http://www.ook.ca/2015)  
“Downed spacecraft found in Kelowna,” article based on media release, with large colour image of *Fossil 001*, posted by Jason Vance on September 16, 2015.
- [www.ook.ca/2015](http://www.ook.ca/2015)  
“Future Fossils number two discovered in downtown Kelowna,” article about second *Fossil from the Future* based on media release, with three colour images, posted by Jason Vance on September 27, 2015.
- [www.ook.ca/2015](http://www.ook.ca/2015)  
“Latest fossil from the future appears downtown on Bernard,” article about third *Fossil from the Future* based on media release, with three colour images, posted by Jason Vance on October 16, 2015.

#### Global News (Okanagan)

- [globalnews.ca/news](http://globalnews.ca/news)  
Local section, “Mystery objects strewn around Kelowna for art project,” article about *Fossils from the Future* based on media release, with large colour image of *Fossil 001*, posted on September 2, 2015.

*Infonews.ca* (Kelowna)

- <http://www.infotel.ca/newsitem>  
Vernon section, “Downed spacecraft part of public art project in Kelowna,” article about *Fossils from the Future* based on media release, with large colour image of *Fossil 001*, posted on September 2, 2015.
- <http://www.infotel.ca/newsitem>  
Kelowna/Vernon sections, “Second fossil from the future discovered in Kelowna,” article about *Fossils from the Future* based on media release, with large colour image of *Fossil 002* and embedded Video # 2 produced by KAG, posted by Adam Proskiw on September 18, 2015.
- <http://www.infotel.ca/newsitem>  
Kelowna section, “Third of nine ‘Fossils from the Future’ appears downtown,” article about *Fossils from the Future* based on media release, with large colour image of *Fossil 003*, posted on October 14, 2015.
- <http://www.infotel.ca/opinion>  
Kelowna section, “Poulsen: Public Art: the good, the bad and the money,” article about public art with mention of the *Fossils from the Future* project, with small image of Johann Wessel’s preliminary sketch for *Fossil 006*, by Chuck Poulsen, posted on December 10, 2015.

*Capital News* (Kelowna)

- [www.kelownacapnews.com](http://www.kelownacapnews.com)  
News section, “Kelowna council: Challenges of being an art critic,” article about City Council members discussing the merits of temporary public art with mention of artist Johann Wessels and the *Future Fossils* project, by Alistair Waters, posted on June 23, 2015.
- [www.kelownacapnews.com](http://www.kelownacapnews.com)  
News section, “Future Fossils number two discovered in downtown Kelowna,” article about second *Fossil from the Future* based on media release, with colour image, posted on September 20, 2015.
- [www.kelownacapnews.com](http://www.kelownacapnews.com)  
News section, “Second future fossil discovered in downtown Kelowna,” article about second *Fossil from the Future* based on media release, with colour image, posted on September 25, 2015.
- [www.kelownacapnews.com](http://www.kelownacapnews.com)  
News section, “Third of nine art pieces found on Bernard Avenue,” article about third *Fossil from the Future* based on media release, with large colour image, posted on October 12, 2015.
- [www.kelownacapnews.com](http://www.kelownacapnews.com)  
News section, “Another Fossil from the Future in downtown Kelowna,” article about seventh *Fossil from the Future* based on media release, with large colour image, posted on January 14, 2016.

*The Daily Courier* (Kelowna)

- [www.kelownadailycourier.ca/news](http://www.kelownadailycourier.ca/news)  
News section, “Art from the future here now,” article about *Fossils From the Future*, with colour image of *Fossil 001*, and featured image on home page, by Andrea Peacock, posted on September 2, 2015.

- [www.kelownadailycourier.ca/news](http://www.kelownadailycourier.ca/news)  
“Time-travelling art: Some get it, some don’t,” editorial about *Fossils From the Future*, with colour image of *Fossil 004*, by Ron Seymour, posted on November 4, 2015.

#### *Interior Daily News* (Penticton)

- [www.interiordailynews.com](http://www.interiordailynews.com)  
“City Hall site of latest Fossils from the Future Relic,” article about fourth *Fossil from the Future* based on media release, with large colour image, posted on November 3, 2015.

### IN-HOUSE PUBLICATIONS

#### Kelowna Art Gallery *Journal* (newsletter)

- Issue 48, Sept-Dec, 2015, one-page piece with half-page write up and half-page image of a concept drawing for *Fossils from the Future*, p. 5, and listing for Lunchbox Speaker Series with mention of the artist and project, p. 21. 1400 copies printed.
- Issue 49, Jan-Apr, 2016, one-page piece with half-page write up, and half-page with colour images of *Fossils 001-005* in various locations, p. 13. 1400 copies printed.
- Issue 50, May-Aug, 2016, two-page spread with full-page write up and description of all the *Fossils*, and full-page colour map of downtown Kelowna with locations indicated and thumbnail images of *Fossils 001-009*, pp. 12-13. 1400 copies printed.

### RELATED PUBLIC PROGRAMMING

#### Photography Contest

- As part of Culture Days activities, a *Fossils from the Future* photography contest was held in which participants took a creative photograph of one of the *Fossils* installed near the Gallery, and were entered into a draw to win a Gallery prize package. September 25-27, 2015.

#### Draw By Night

- Drawing event facilitated by the Faculty of Creative and Critical Studies, University of British Columbia Okanagan, held outside the Kelowna Art Gallery building, inspired by the *Fossils from the Future* project. Tuesday, October 6, 2015, 6-8 pm.

#### Lunchbox Speaker Series

- Talk by artist Johann Wessels about his process for creating *Fossils from the Future*. Wednesday, November 4, 2015, 12 pm.

#### Family Day (BC-wide holiday)

- For a special Family Day activity at the gallery, participants created futuristic-themed prints inspired by the *Fossils from the Future* public art project. Free postcards and maps were available for the public to have self-guided tours of the *Fossils* art pieces located outdoors. Monday, February 8, 2016, 10-4 pm. 59 visitors participated.



### Information Sent from the Kelowna Art Gallery

Kelowna Art Gallery *Journal* (newsletter)

- Distributed from the Kelowna Art Gallery and mailed to Kelowna Art Gallery members, media and arts organizations locally and across Canada.

Monthly E-newsletter sent via email monthly during the run of the project

- Sent to Kelowna Art Gallery members and e-mailing list.

Media releases were sent via email at the launch of each of the nine *Fossils* throughout the project to the following places:

### PUBLICATIONS

Canadian Art  
Border Crossings  
Galleries West  
Preview: The Gallery Guide  
YLW Connection, Kelowna  
BC Bookworld, Vancouver  
Beyond 50 Magazine, Kelowna  
enRoute Magazine/Spafax Canada  
eVent Magazine, Kelowna  
Georgia Straight, Vancouver  
Kelowna Capital News  
Kelowna Daily Courier  
Lake Country Calendar, BC  
Off-Centre Magazine, Kelowna  
Okanagan Life Magazine, Kelowna  
Osoyoos Times  
Paradigm Communications Group  
Penticton Herald  
Preview – The Gallery Guide  
RedPoint Media Group Inc./Up! Magazine  
snapd Okanagan  
Summerland Review  
The Phoenix Newspaper, UBCO, Kelowna  
The Province, Vancouver  
Vancouver Sun  
Vernon Morning Star  
Vie des Arts  
Westcoast Reader  
Western Native News  
Westside Weekly  
Wineries Refined/Refined Publication  
Paradigm Communications Group/Alaska Airlines

## **RADIO / TELEVISION**

Astral Media - Kelowna

- AM 1150
- 101.5 EZ Rock Kelowna
- 99.9 Sun Fm

CBC Radio – Kelowna

CBC Radio – Vancouver

Vista Radio – Kelowna

- 103.9 The Juice

New Cap Radio - Kelowna

- K 96.3 FM
- Country 100.7 FM

Jim Pattison Radio Group - Kelowna

- Q 103.1 FM
- Power 104 FM

CHBC News – Global Okanagan

Shaw Cable – *go! Okanagan*, Kelowna

## **ONLINE**

Artists in Canada

Castanet Media

Interior Daily News

Pear Tree House Productions

Oook.ca

KelownaNow.com

Okanagan Art Review

Infotel News

Okanagan Visitor Publications

## **ARTS/BUSINESS/TOURISM ORGANIZATIONS**

Alternator Gallery, Kelowna

Art Avenue

Arts Council of the Central Okanagan

BC Museums Association

City of Kelowna

Downtown Kelowna Association

Headbones Gallery

Hodge Communications

Kelowna Chamber of Commerce

Kelowna International Airport

Lake Country Art Gallery



Magpie Marketing  
Okanagan Visitor Publications  
Opus Art Supplies  
Preview – The Gallery Guide  
Summerland Community Arts Council  
Thompson Okanagan Tourism Association, Kelowna  
Tourism Kelowna  
Van Dop Arts & Cultural Guide to British Columbia



**City of Kelowna**  
**Public Art Program**  
Temporary Art in Public Places  
**Terms of Reference**

March, 2017

### **1.0 Background**

The provision of public art is supported by the City of Kelowna Official Community Plan and the City's Cultural Plan. Recognizing that public art is not an end in itself but a means to achieve more encompassing objectives, the goals of the Public Art Program are to:

- Give expression to the community's collective identity;
- Celebrate diversity and inclusiveness;
- Help engage citizens in civic life through the enhancement of culturally-enriching places to socialize and enjoy public events;
- Contribute to the creation of an urban environment that stimulates creativity and innovation, and helps to attract and sustain a creative workforce;
- Help develop the local economy by nurturing local artists and other arts-related businesses and by attracting cultural tourists.

### **2.0 Program Goal**

The goal of the initiative to be known as Temporary Art in Public Places, is to broaden the scope and appeal of the Public Art Program. Temporary Art in Public Places will:

- Help animate Kelowna's public spaces –a constantly changing, continuing variety of installations will add a dynamic element to Kelowna's urban environment;
- Enhance the Public Art Program's profile by providing opportunities for emerging and established local artists, and established national and international artists to feature work through temporary projects;
- Promote the appreciation of contemporary arts practices; and
- Foster a sense of community through the sharing of common experiences focused on public art.

A minimum of one project per calendar year will be initiated by KAG. More projects can be initiated pending availability of KAG resources. A project can carry over into the year succeeding the year in which the project was initiated.

### **4.0 Program Budget**

The annual budget for Temporary Art in Public Places will be \$30,000. The money will be held by the City and released to KAG for reimbursement of expenses incurred, upon receipt of substantiating invoices. An initial payment of \$5,000 at the beginning of each project will be made to KAG to cover preliminary costs.

### **5.0 Temporary Public Art Locations**

All temporary public art (Work) will be located on City-owned property. Locations will be identified by KAG on a project-by-project basis. The City will coordinate with the KAG curator to obtain any permits,

permissions, or licenses as necessary. The City will have the right of refusal to allow any Work on City property.

## **6.o Type and Duration of Installations**

Work includes, but is not limited to, two- and three-dimensional art, digital media such as video projections, ephemeral and environmental art, as well as performance art and projects that welcome the active participation of members of the public. The duration of any installation will not exceed 12 months.

## **7.o Selection and Evaluation Process**

The development of projects and the criteria and format for selection of artists will be by the KAG curator according to a curatorial process. This process can vary and will be determined by KAG on a project-to-project basis.

## **8.o Documentation**

Thorough documentation will be necessary to justify the expenditure of City resources, to honour the contributing artists in an ongoing way, and to offer inspiration to others who may want to explore a non-traditional approach to public art. To this end, all projects will be documented to help assure a lasting legacy for the community.

Documentation will be the responsibility of KAG. All documentation will be transferred to, and owned by the City.

## **9.o Communications and Community Engagement**

Communications and community engagement, using whatever media is deemed appropriate to a project, will be the responsibility of KAG. KAG will also be responsible for any interaction with news media. The City will make its website resources available for background on the program, promotion of current projects, and for profiles of completed projects. Management of the City website will be by City staff based on information provided by KAG.

## **10.o Ownership**

Works of art (Work) generated under the Temporary Art in Public Places Program will be owned by the respective artists.

## **11. Loss or Damage to Works, Limitation of Liability & Insurance**

The City will reimburse the artist for costs for actual labour and material used to repair, restore, or recreate the Work. Neither the City nor KAG will provide insurance coverage for loss or damage to a Work.

The total expense reimbursed by the City for repair and restoration shall not exceed \$2,500 for any Work, installation, or site included in this Program.

Reimbursement by the City for repair and restoration shall not be paid for any Work that is ephemeral, or damaged from wear and tear, intended or expected human or wildlife interaction, or expected weather and environmental conditions.

The actual costs to replace, fully repair or restore a Work will be determined upon acceptance of an artist's proposal by KAG, including substantiating documentation demonstrating the value of materials used and the Artist's hourly rate for labour costs.

The value of a Work for reimbursement purposes will not include any value associated with intellectual property rights or any amount deemed by the Artist to be value-added due to the Artist's skill and/or reputation as an artist beyond the hourly rate agreed to upon acceptance of the proposal

In no event shall the City be liable for any indirect, special, incidental, consequential, or punitive damages including, but not limited to damages for loss of profit or revenue.

Insurance coverage for a Work is at the sole discretion of the Artist or owner of the Work.

#### **11.o Reporting**

KAG will provide a brief description of proposed projects, in writing to the City, prior to contracting the Artists of the respective Works.

KAG will also provide an annual report to the City at the end of each calendar year. The report will:

- summarize the status of all projects completed during the calendar year, and any projects in progress that are being carried forward;
- a summary of expenses for each project and;
- a brief description of anticipated project(s) for the coming year.

The report will be due no later than 30 calendar days following the end of the calendar year to which the report applies.

In conjunction with the report, any issues regarding Temporary Art in Public Places will be reviewed by KAG and City staff with the aim of achieving and maintaining a high level of program effectiveness.

The information in the KAG report and any suggestions from staff to revise any aspect of the program will be highlighted in the annual Report to Council on the Public Art Program. Council will have an opportunity at that time to review Temporary Art in Public Places and to direct staff with respect to the program.

#### **12. Termination of Partnership**

Either party can terminate the partnership with 90 days' written notice with cancellation of the partnership to be effective upon completion of all outstanding projects.

#### **End of Terms of Reference**

# ***Public Art Program***

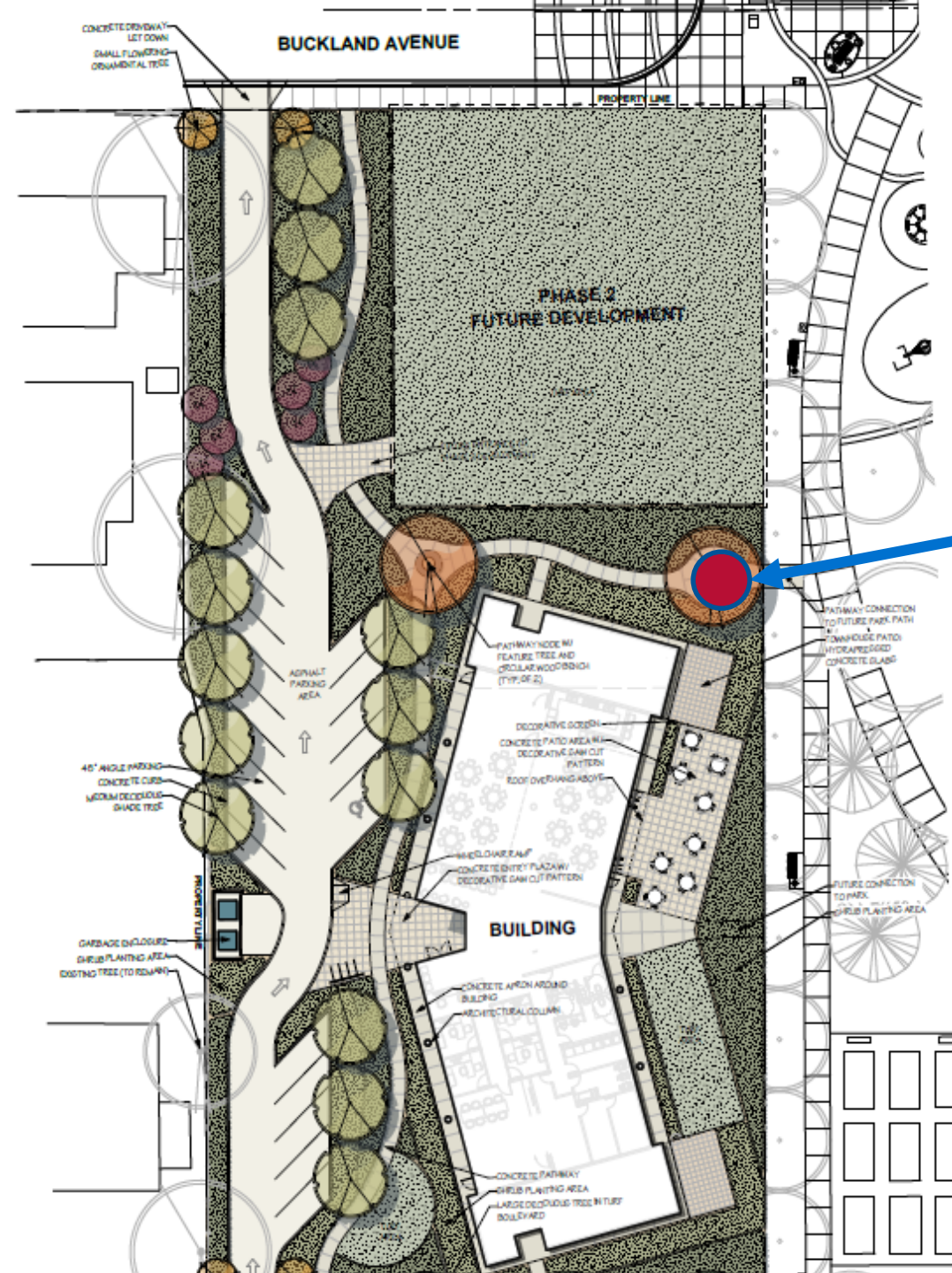
## ***Work Plan 2017-18***

City of  Kelowna

# Library Parkade addition



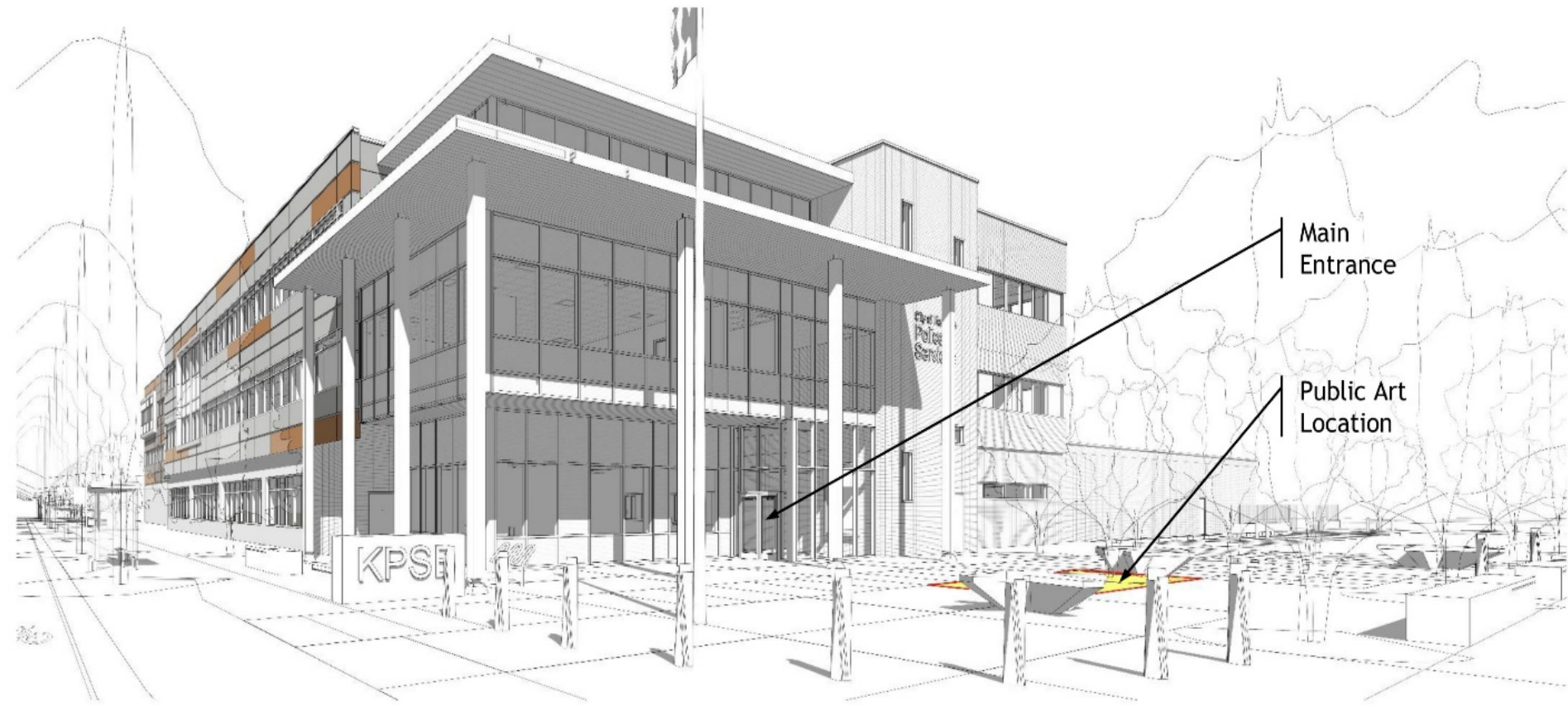




# Karis Housing

Proposed public art location

# Kelowna Police Services Building



View of building entrance and plaza from southeast corner of site.

# Program Plan 2017 – 2018

- ▶ More formats
- ▶ Wider geographic distribution
- ▶ Integration with infrastructure
- ▶ Local themes
- ▶ Better promotion



# Community Art Program





# Temporary Art in public spaces





# Temporary Art in public spaces



# Manhole covers



Keith Manship



Omer Arbe,



Mia Robert and Spencer Davidson



# Crosswalks





# Roundabouts



# Boyce-Gyro Park





# Boyce-Gyro Park

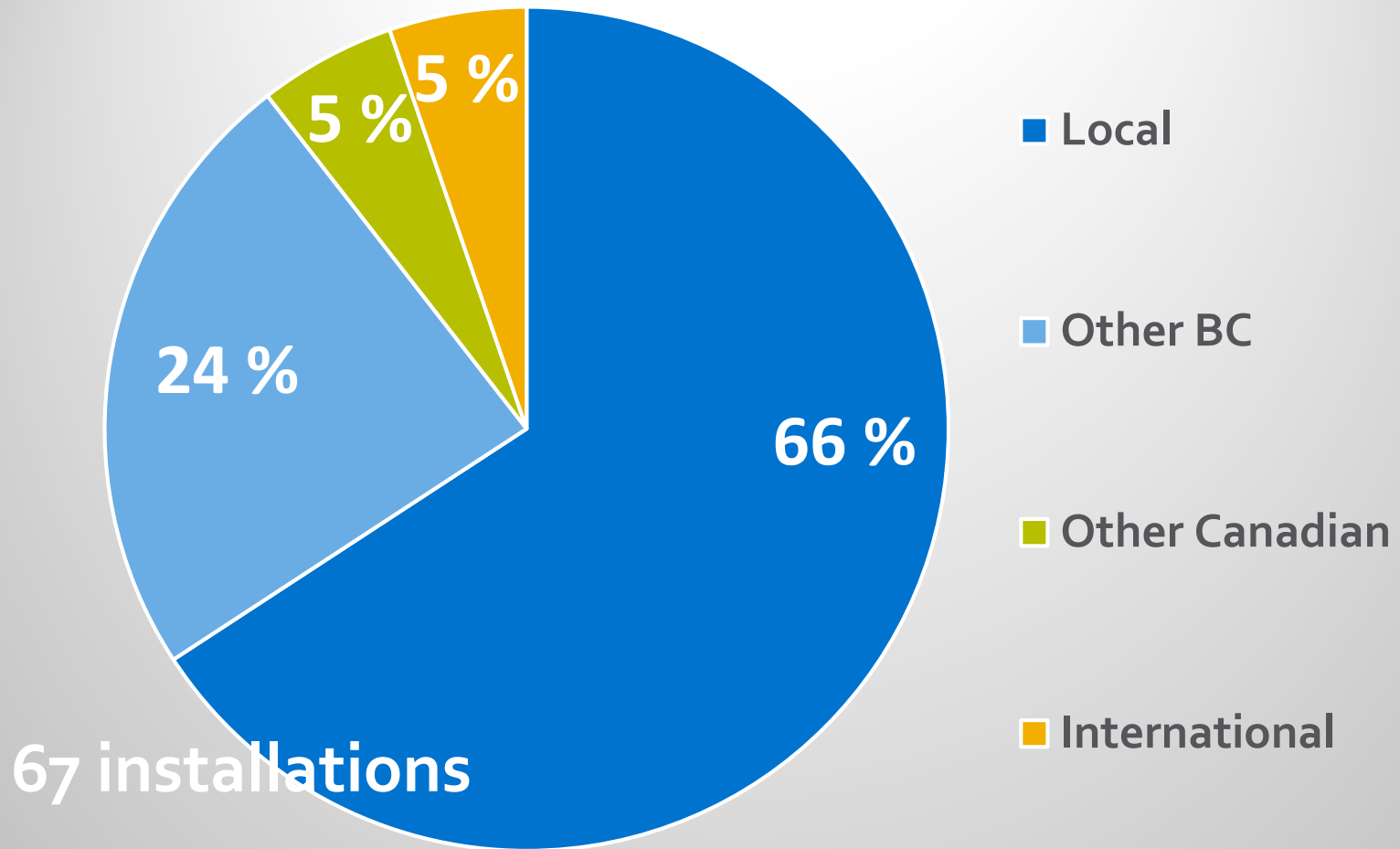
Proposed public art location



# Other tasks 2017 – 2018

- **Conservation assessment**
- **Maintenance**
- **Promotion**
- **Local artist roster**

# Collection summary



# Budgetary considerations

- Annual allocation
- As a component of larger capital projects
- Public Art Reserve Fund
- Maintenance budget





# Public Art

## 2017 - 2018