



Civic & Community Awards Steering Committee Minutes

Date:	Tuesday, July 9, 2024
Time:	12:00 pm
Location:	Gala Boardroom 1800 Parkinson Way, Kelowna
Members Present	Lorraine Ewonus-Ellert, Wayne Moore, Dan Rogers, Councillor Maxine DeHart, Elaine McMurray
Members Absent	Ellen Boelcke, Bob Burge, Indy Dhial
Staff Present	Event Development Supervisor, Chris Babcock; Event Services Coordinator, Carina Jean; Event Services Coordinator, Sarah Semeniuk; Recreation Technician, Nathalie Long; Divisional Director, Deputy City Clerk, Michael Jud

1. Call to Order & Roundtable Introductions

The Chair called the meeting to order at 12:02 p.m.

2. Minutes

Moved by Lorraine Ewonus/Seconded by Wayne Moore

THAT the Minutes of the April 26, 2024 Civic & Community Awards Steering Committee meeting be adopted.

Carried

3. Planning for the 50th Anniversary Gala in 2025

- Timing of event. April 8-10. Look at making the start time earlier. Many factors were discussed.
- Location of event. A number of options discussed with pricing and capacity.
- Event format
 - Reception with appies, or
 - Dinner - Keynote speaker would be needed
- Ideas on how to celebrate included:
 - Retrospective on past awards
 - Video montage
 - Commemorative pins, coins
 - Find someone to represent each year of the awards
 - Find someone who won youth of the year in 1970s, where are they now
 - Give out a flash drive with special video
 - Past winners can present awards

- Make sure podium has nice sign “City of Kelowna, 50th anniversary etc”
- Consensus that a sit-down dinner would be the preferred option.
- Tasks: Figure out required capacity, find venue with capacity, negotiate cost.
- How to celebrate past winners?
 - Highlight one per week via social media or other channels. Make a video that could be shown at the ceremony.
 - Have each of them acting as lead of selection subcommittees
- Meeting frequency- monthly to start, may consider ramping up.
- Dan Rogers is no longer with the Kelowna Chamber of Commerce as a Committee representative. There is a committee spot vacant. A letter of thanks should be sent out to them.
- Councillor DeHart to follow up with the Kelowna Chamber regarding a new Committee member.
- Discussed representation from Kelowna Community Resources and if there is an opportunity to have Ellen Boelcke join every few meetings as an observer to provide input?

4. Next Meeting Date

The next meeting will be August 14th at 12:15 p.m.

5. Termination of Meeting

The Chair declared the meeting terminated at 1:15 p.m.

Chair