

City of Kelowna
Regular Council Meeting
AGENDA



Monday, August 12, 2024
9:00 am
Council Chamber
City Hall, 1435 Water Street

Pages

1. **Call to Order**
2. **Confirmation of Minutes** 2 - 3
Regular AM Meeting - July 22, 2024
3. **Resolution Closing the Meeting to the Public**
THAT this meeting be closed to the public pursuant to Section 90(1) (e) and Section 90(2) (b) of the Community Charter for Council to deal with matters relating to the following:
 - Acquisition of Land
 - Confidential Information from the Province
4. **Adjourn to Closed Session**
5. **Reconvene to Open Session**
6. **Reports**
 - 6.1 **10-Year Capital Plan Workshop 1** 45 m 4 - 21
To introduce this year's process and provide a high-level overview of the 10-Year Capital Plan update.
7. **Termination**



City of Kelowna Regular Council Meeting Minutes

Date: Monday, July 22, 2024
Location: Council Chamber
City Hall, 1435 Water Street

Members Present Mayor Tom Dyas, Councillors Ron Cannan, Maxine DeHart, Charlie Hodge, Gord Lovegrove, Mohini Singh, Luke Stack, Rick Webber and Loyal Wooldridge

Staff Present City Manager, Doug Gilchrist; City Clerk, Laura Bentley

(* Denotes partial attendance)

1. Call to Order

Mayor Dyas called the meeting to order at 9:00 a.m.

2. Confirmation of Minutes

Moved By Councillor Hodge/Seconded By Councillor Lovegrove

THAT the Minutes of the Regular AM Meeting of July 8, 2024 be confirmed as circulated.

Carried

3. Resolution Closing the Meeting to the Public

Moved By Councillor Singh/Seconded By Councillor Lovegrove

THAT this meeting be closed to the public pursuant to Section 90(1) (e) (g) (j) and Section 90(2) (b) of the Community Charter for Council to deal with matters relating to the following:

- Acquisition of Land
- Litigation or potential litigation
- Information that is prohibited from disclosure under Section 21 of the Freedom of Information and Protection of Privacy Act
- Confidential Information from the Province

Carried

4. Adjourn to Closed Session

The meeting adjourned to a closed session at 9:00 a.m.

5. **Reconvene to Open Session**


The meeting reconvened to an open session at 12:10 p.m.

6. **Termination**

The meeting was declared terminated at 12:10 p.m.

Mayor Dyas

lb/cm



City Clerk

DRAFT

Report to Council



Date: August 12, 2024
To: Council
From: City Manager
Subject: 10-Year Capital Plan Annual Update – Workshop #1
Department: Corporate Services

Recommendation:

THAT Council receives, for information, the report from Corporate Services dated August 12, 2024, with respect to this year’s annual update to the 10-Year Capital Plan.

Purpose:

To introduce this year’s process and provide a high-level overview of the 10-Year Capital Plan update.

Background:

Delivering municipal services in a financially, environmentally, and socially responsible manner now and into the future starts by understanding community needs and expectations and ends with providing infrastructure that delivers the expected services to the community. The City has many competing infrastructure demands, necessitating tough decisions to optimize spending, maximize community value, and balance wants versus needs.

To guide these decisions, the City maintains a rigorous capital planning process that aligns with [Council Priorities 2023-2026](#), Imagine Kelowna, the Official Community Plan and infrastructure master plans. The 10-Year Capital Plan (Capital Plan) provides the framework for long-term planning and fiscal management.

Recognizing that emerging issues and community priorities change, the Capital Plan was developed and is updated annually to respond to these changing conditions.

The last [Capital Plan](#) was adopted by Council in July 2023. This year’s update to the Capital Plan focuses on infrastructure investment for the years 2025 – 2034.

Previous Council Resolution

Resolution	Date
THAT Council receives, for information, the report from Financial Services dated July 24 th , 2023, with respect to this year’s annual update to the 10-Year Capital Plan; AND THAT Council adopt the 10-Year Capital Plan.	July 24, 2023

Capital Planning Process:

Over the next few weeks, Council will receive three reports (Table 1). This report to Council will provide an overview of the capital planning process, objectives and highlight the adjustments from the current Capital Plan. The second report will provide Council with a comprehensive review of the Capital Plan and the third report will ask for Council’s adoption.

Table 1 - Council Capital Plan touchpoints.

Touchpoint	Topic	Purpose	Date
1	Overview & Listening	Introduce the process and hear from Council	Aug. 12
2	Capital Plan Review	Comprehensive review of Capital Plan	Aug. 26
3	Capital Plan Adoption	Final review & adoption of Capital Plan	Sep. 9

The goals of this year’s annual Capital Plan update include:

- Maintain direction set by Council in last year’s Capital Plan,
- Accelerate transportation and other critical infrastructure projects,
- Balance planned capital investment with capacity to deliver infrastructure,
- Show previously approved budget in Capital Plan,
- Align capital investment with Service Based Budgeting,
- Improve transparency and capital coordination by mapping projects.

Last year, Council spent considerable effort shaping the Capital Plan and this update maintains that direction. Highlights of this Plan include:

- Emphasis on accelerating transportation projects to improve traffic flow on major roads,
- Expanded transit service with improved transit facilities,
- Additional parkades in urban centres,
- Water and Wastewater projects to support community growth,
- Increased investment in renewal of aging civic buildings and critical infrastructure; and
- Reduced environmental footprint and future-proofing infrastructure to be more resilient in the face of changing climate.

Projects that are not in the Capital Plan in the next 10-years but that are in preliminary planning phases include:

- Community Theatre,
- Transit Operations & Maintenance Facility,
- Public Works & Parks Operations facilities,
- Additional Fire Halls,
- Wastewater Digester Facility,
- Water Treatment Facility.

Conclusion:

The foundation of service delivery is a network of well-maintained, long-lasting and resilient infrastructure. The Capital Plan is updated annually to respond to emerging issues and changing community priorities. Through a commitment to continuous improvement, the City balances community wants versus needs and makes the necessary decisions to put in place the infrastructure to support a future Kelowna.

Internal Circulation:

General Manager, Infrastructure
Acting Divisional Director, Partnership & Investments
Asset Planning Manager

Considerations not applicable to this report:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Existing Policy:

Financial/Budgetary Considerations:

External Agency/Public Comments:

Communications Comments:

Submitted by:

J. Shaw, Acting General Manager, Corporate Services

Approved for inclusion:



J. Shaw, Acting General Manager, Corporate Services

cc:



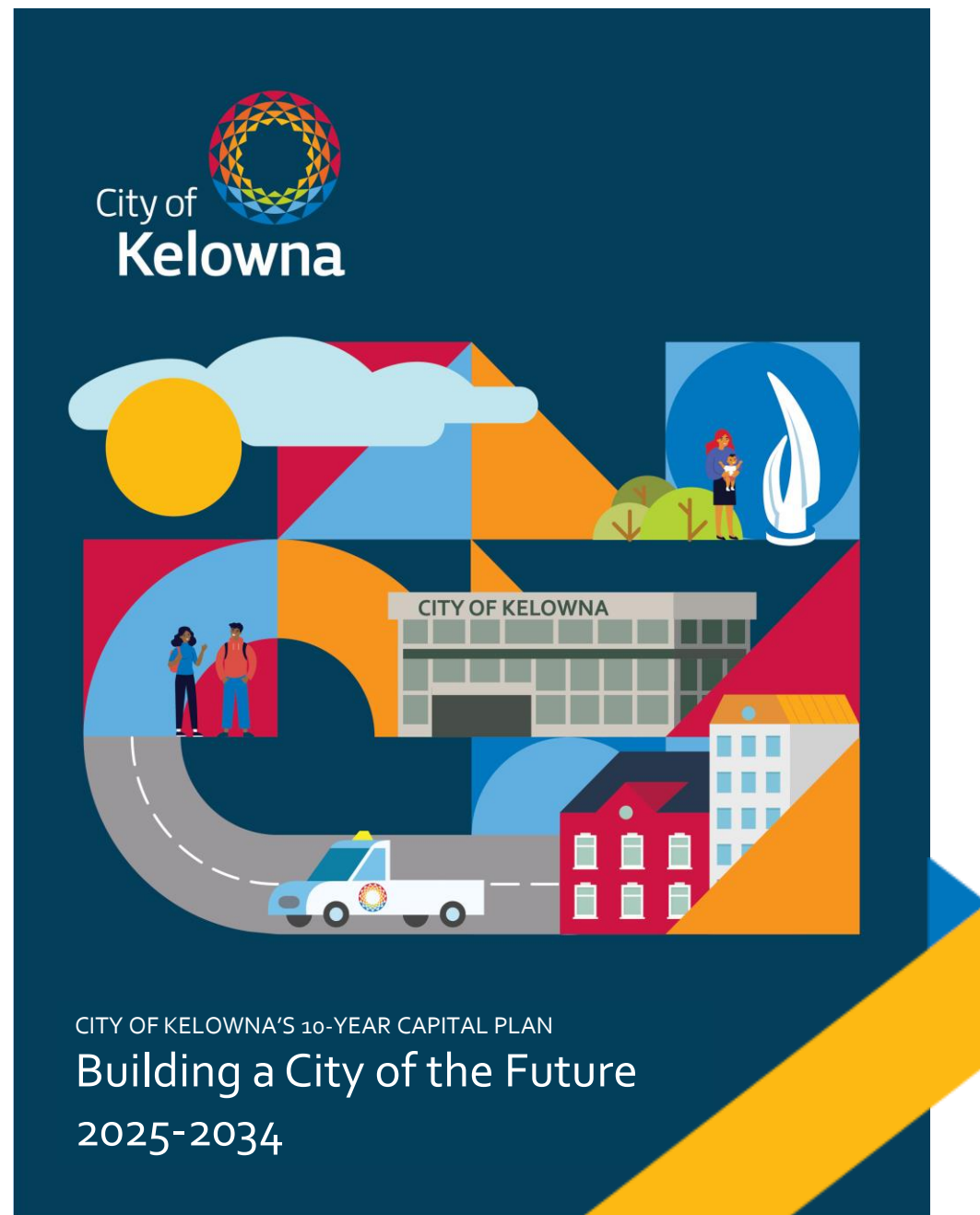
City of
Kelowna

10-Year Capital Plan Overview Council Workshop #1

August 12th, 2024

Agenda

- ▶ Timeline overview
- ▶ 2025 Capital Plan goals
- ▶ Highlights & adjustments



Roadmap to Preliminary Budget



Capital Plan Goals - 2025

- ▶ Maintain direction set by Council in last year's Capital Plan
- ▶ Accelerate transportation & other critical infrastructure projects
- ▶ Balance with capacity to deliver
- ▶ Show previous approved budget
- ▶ Align with Service Based Budgeting
- ▶ Improve transparency & capital coordination by mapping projects
- ▶ Deliver on the Plan



Capital Plan Forecast

	Last Capital Plan (\$ million)	This Capital Plan (\$ million)
Transportation	\$ 373	\$ 724
Buildings	\$ 416	\$ 379
Airport*	\$ 371	\$ 371*
Parks	\$ 288	\$ 284
Water	\$ 147	\$ 194
Wastewater	\$ 211	\$ 161
Real Estate	\$ 46	\$ 94
Storm Drainage	\$ 44	\$ 92
Solid Waste	\$ 73	\$ 52
Vehicles	\$ 53	\$ 44
Fire	\$ 14	\$ 13
Information Services	\$ 12	\$ 13
Previously approved budget remaining (mid-year est.)		\$ 162*
TOTAL	\$ 2,048	\$ 2,582

*Airport revised dollar amount in upcoming workshop.

10-Year Capital Plan - Maintain Direction

- ▶ Council shaped Capital Plan in 2023
 - ▶ 6 workshops
- ▶ Overall consistent investment
 - ▶ \$2.0 Billion
 - ▶ Annual adjustments
 - ▶ Leverage Partnerships
 - ▶ Evolving community needs
 - ▶ External influences
 - ▶ Data-driven asset decisions
- ▶ Priority alignment



Highlights

- ▶ Transportation
 - ▶ Transportation Accelerated Program
 - ▶ Highway 33 / Clement Extension
 - ▶ Transit Facilities & improved network
 - ▶ New parkades
- ▶ Park, Recreation, & Community Facilities
 - ▶ Building a Stronger Kelowna
 - ▶ North Glenmore Fire Hall replacement
 - ▶ MNP Expansion
 - ▶ Marine Facilities Program



More Highlights

- ▶ Action on Climate & Environment
 - ▶ EV charging stations & vehicles
 - ▶ Flood Protection
- ▶ Support community growth
 - ▶ GEID Integration
 - ▶ Wastewater Treatment facility expansion



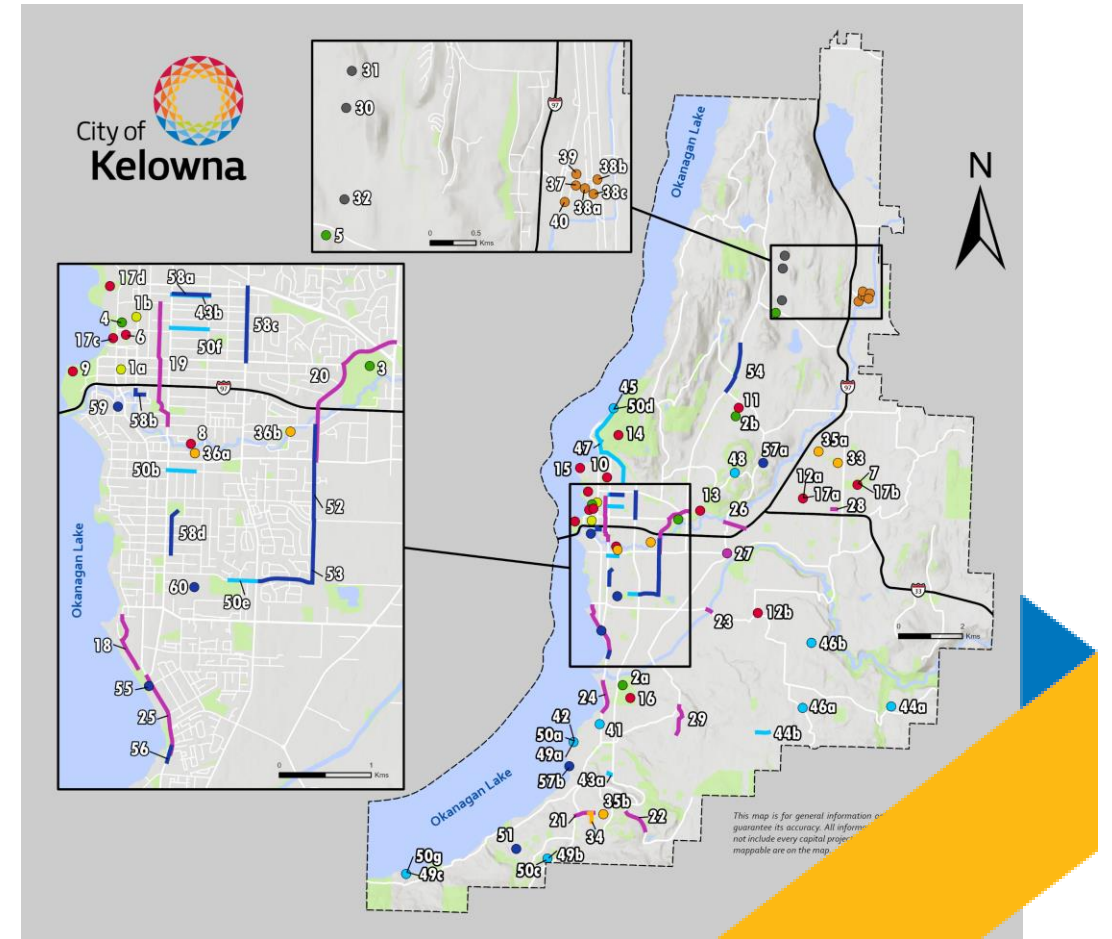
Big Ticket items we're watching...

- ▶ Transit Operations & Maintenance Facility
- ▶ Public Works & Parks Operations facilities
- ▶ Additional Fire Halls
- ▶ Community Theatre
- ▶ Wastewater Digester Facility
- ▶ Water Treatment Facility



Continuous Improvement

- ▶ Digital transformation
- ▶ Proactive project management
- ▶ Increased coordination
- ▶ Innovative procurement strategies
- ▶ Adapt to immediate priorities
- ▶ Long-term vision



Plan to Deliver

THEN

- ▶ Capital cost centre-centric
- ▶ Categories
- ▶ Funded & unfunded (P₁ & P₂s)
- ▶ Project costs requested annually
- ▶ Carryovers not included
- ▶ Reviewed annually

NOW

- ▶ Service-based
- ▶ Projects & Programs
- ▶ Multi-year budget
- ▶ Total Project cost cashflow'd
- ▶ Carryovers included
- ▶ Reviewed quarterly

From Cost Centers & Categories

Transportation - Categories

Cost Centre	Category Code	Name	Description	Overall Total Cost 2023-2032 (P1)
304 - Transportation	T1	DCC Roads	Allocation for design, land and construction costs associated with DCC Road projects.	170,756,772
304 - Transportation	T2	DCC Roads - Active Transportation	Allocation for design, land and construction costs associated with DCC Active Transportation projects. General taxation to cover 77.7% Assist.	73,169,050
304 - Transportation	T3	Non-DCC Roads	Infrastructure upgrades which are not part of the 20 Year Servicing Plan and Financing Strategy (collectors and local roads) and City initiated projects to upgrade streets to full urban standards including drainage, fillet paving, sidewalks and landscaped boulevards.	6,523,000
304 - Transportation	T4	Transportation System Renewal	Allocation for overlay and other processes, including micro asphaltting, for rehabilitation of City roads. Also includes renewal of curb and gutter, bike paths, retaining walls, handrails and stairways	89,382,589
304 - Transportation	T5	Bicycle Network	Allocation for bike network system additions and improvements.	8,428,000
304 - Transportation	T6	Sidewalk Network	Allocation required to complete the Non-DCC portion of the sidewalk network.	8,085,000
304 - Transportation	T7	Safety and Operational Improvements	Allocation to cover field reviews and capital improvements for safety improvements or to improve operational efficiency. This will include projects such as left turn bays, traffic control changes, safety barriers, signs, markings, handicap access improvements and retrofit medians.	5,152,000
304 - Transportation	T8	Traffic Control Infrastructure	This program is for construction of new traffic signal control infrastructure that is not part of the DCC program. This includes new traffic signals and pedestrian activated traffic signals, installation of new communication for the traffic signals system and where new development occurs install conduit for future traffic signals. Program also includes renewal of existing traffic signals.	0
304 - Transportation	T9	Transit Facilities	Construction of new and renewal of existing transit facilities, bus pullouts and shelters.	12,753,178
			Grand Total	374,249,589

To SBB Projects & Programs

10-Year Capital Plan

SBB Multi-Year Budget

TRANSPORTATION PROGRAMS		2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2025-2034
Active Transportation		4,615,000	12,894,000	5,135,000	7,220,000	5,649,000	11,691,000	5,088,000	1,225,000	5,872,000	1,155,000	60,544,000
Road Network		30,021,000	53,048,000	29,301,000	17,481,000	36,334,000	22,247,000	17,689,000	24,649,000	22,013,000	20,951,000	273,734,000
Transit		6,496,000	1,315,000	1,253,000	1,855,000	2,604,000	17,118,000	4,524,000	20,011,000	2,821,000	1,664,000	59,661,000
PROJECTS	TOTAL COST											
Burtch Rd Upgrades	49,705,000	18,055,000	30,050,000	-	-	-	-	-	600,000	1,000,000	-	49,705,000
Frost Road Upgrades	5,888,000	5,143,000	-	-	-	-	-	-	-	-	-	5,143,000
Glenmore Rd Upgrades	43,145,000	12,177,000	1,540,000	5,059,000	3,700,000	-	573,000	-	1,911,000	420,000	17,765,000	43,145,000
Highway 33 / Clement Extension	135,000,000	2,800,000	3,000,000	4,500,000	75,000,000	45,000,000	5,000,000	-	-	-	-	135,300,000
Hollywood Rd Upgrades	34,612,000	9,067,000	13,600,000	350,000	224,000	3,164,000	1,004,000	-	-	-	189,000	27,598,000
KLO Bridge Replacement (w/utilities)	26,200,000	20,164,000	2,400,000	1,600,000	-	-	-	-	-	-	-	24,164,000
Lakeshore Rd Upgrades	25,253,000	6,950,000	1,140,000	5,611,000	-	-	-	-	-	560,000	4,808,000	19,069,000
Parkinson Recreation Centre Road improvements	3,290,000	128,000	1,152,000	658,000	-	-	-	-	-	-	-	1,938,000
Richter St Upgrades	23,785,000	450,000	1,120,000	1,120,000	1,120,000	1,775,000	6,160,000	-	5,880,000	-	6,160,000	23,785,000
Sub-total (New)		116,066,000	121,259,000	54,587,000	106,600,000	94,526,000	63,793,000	27,301,000	54,276,000	32,686,000	52,692,000	723,786,000
Previously approved budget remaining		36,400,000										
Total Capital Investment		152,466,000	121,259,000	54,587,000	106,600,000	94,526,000	63,793,000	27,301,000	54,276,000	32,686,000	52,692,000	760,186,000

Next Steps

- ▶ August 26: Workshop #2 – Comprehensive Capital Plan Review
- ▶ September 9: Final Capital Plan Review & Adoption





Questions?

For more information, visit kelowna.ca.

