

City of Kelowna
Regular Council Meeting
AGENDA



Monday, February 13, 2023
1:30 pm
Council Chamber
City Hall, 1435 Water Street

Pages

1. Call to Order

I would like to acknowledge that we are gathered today on the traditional, ancestral, unceded territory of the syilx/Okanagan people.

This Meeting is open to the public and all representations to Council form part of the public record. A live audio-video feed is being broadcast and recorded on kelowna.ca.

2. Confirmation of Minutes

3 - 9

PM Meeting - February 6, 2023

3. Development Application Reports & Related Bylaws

3.1 Rezoning Bylaw Supplemental Report to Council

10 - 11

To receive a summary of notice of first reading for Rezoning Bylaw No. 12456 and to give the bylaw further reading consideration.

3.2 Band Road 1150 - BL12456 (Z21-0083) - 1320467 B.C. Ltd., Inc.No. BC1320467

12 - 13

To give Bylaw No. 12456 first, second and third reading in order to rezone the subject property and a portion of Band Road from the RR1 - Large Lot Rural Residential zone to the RU2 - Medium Lot Housing zone and a portion of Band Road from the RU1 - Large Lot Housing zone to the RU2 - Medium Lot Housing zone.

4. Bylaws for Adoption (Development Related)

4.1 Turner Rd 4346 - BL12470 (Z22-0065) - Paul and Leah Williams

14 - 14

To adopt Bylaw No. 12470 in order to rezone the subject property from the RU1 – Large Lot Housing zone to the RU2c – Medium Lot Housing with Carriage House zone.

5. Non-Development Reports & Related Bylaws

5.1	2023 Financial Health Dashboard	15 - 28
	To showcase the city's new Financial Health Dashboard and to discuss new measures for the 2023 financial year.	
5.2	Water Security Plan	29 - 54
	To consider principles that will be used to guide the development of a Water Security Plan.	
5.3	Community Resiliency Investment (CRI) Grant Application	55 - 59
	To seek Council approval towards an application for funding through the Community Resiliency Investment (CRI) Program	
6.	Resolutions	
6.1	Draft Resolution, re; SILGA	60 - 61
7.	Bylaws for Adoption (Non-Development Related)	
7.1	BL12460 - Road Closure Bylaw - Portion of road adjacent to 1150 Band Road	62 - 63
	Mayor to invite anyone in the gallery who deems themselves affected by the proposed road closure to come forward.	
	To adopt Bylaw No. 12460.	
8.	Mayor and Councillor Items	
9.	Termination	



**City of Kelowna
Regular Council Meeting
Minutes**

Date:	Monday, February 6, 2023
Location:	Council Chamber City Hall, 1435 Water Street
Members Present	Mayor Tom Dyas, Councillors Ron Cannan, Maxine DeHart*, Charlie Hodge, Gord Lovegrove, Mohini Singh, Luke Stack*, Rick Webber and Loyal Wooldridge
Staff Present	City Manager, Doug Gilchrist; City Clerk, Stephen Fleming; Divisional Director, Planning & Development Services, Ryan Smith*; Development Planning Department Manager, Terry Barton*; Community Planning & Development Manager, Dean Strachan*; Planner, Mark Tanner*; Planner, Kimberly Brunet*; Transit Service Coordinator, Mike Kittmer*; Transit and Programs Manager, Jerry Dombowsky*; Event Development Supervisor, Chris Babcock*; Property Management Manager, Julia Buck*; Cultural Services Manager, Christine McWillis*; Real Estate Department Manager, Johannes Saufferer*; Divisional Director, Partnership and Investments, Derek Edstrom*
Staff participating Remotely	Legislative Coordinator (Confidential), Arlene McClelland

(* Denotes partial attendance)

1. Call to Order

Mayor Dyas called the meeting to order at 1:30 p.m.

I would like to acknowledge that we are gathered today on the traditional, ancestral, unceded territory of the syilx/Okanagan people.

This Meeting is open to the public and all representations to Council form part of the public record. A live audio-video feed is being broadcast and recorded on kelowna.ca and a delayed broadcast is shown on Shaw Cable.

2. Acknowledgement of Al Horning

Mayor Dyas acknowledged Al Horning, former MP, MPP and Councillor for his life-long contributions to Kelowna and presented Mr. Horning with a street name sign, Al Horning Way, dedicated for a future road at the Kelowna International Airport, connecting with the Rutland community.

The meeting recessed for a brief reception at 1:43 p.m.

The meeting reconvened at 2:07 p.m.

3. Confirmation of Minutes

Moved By Councillor Wooldridge/Seconded By Councillor Hodge

R0066/23/02/06 THAT the Minutes of the Regular Meetings of January 23, 2023 be confirmed as circulated.

Carried

4. Development Application Reports & Related Bylaws

Staff:

- Displayed a PowerPoint Presentation summarizing the application.

Moved By Councillor Singh/Seconded By Councillor Hodge

R0067/23/02/06 THAT Rezoning Application No. Z21-0098 to amend the City of Kelowna Zoning Bylaw No. 12375 by changing the zoning classification of Lot 1 Section 26 Township 26 ODYD Plan 19427, located at 1065 Hoover Road, Kelowna, BC from the RU1 – Large Lot Housing zone to the RU4 – Duplex Housing zone be considered by Council;

AND THAT final adoption of the Rezoning Bylaw be considered subsequent to the outstanding conditions of approval as set out in Attachment "A" attached to the Report from the Development Planning Department dated February 6, 2023.

Carried

4.2 Union Rd 1975 - Z21-0056 (BL12481) - Multiple Owners

Staff:

- Displayed a PowerPoint Presentation summarizing the application and responded to questions from Council.

Moved By Councillor Lovegrove/Seconded By Councillor Singh

R0068/23/02/06 THAT Rezoning Application No. Z21-0056 to amend the City of Kelowna Zoning Bylaw No. 12375 by changing the zoning classification of LOT 27 SECTION 4 TOWNSHIP 23 OSOYOOS DIVISION YALE DISTRICT PLAN KAP51847, located at 1975 Union Rd, Kelowna, BC from the C1 – Local & Neighbourhood Commercial zone to the MF3 – Apartment Housing zone, be considered by Council;

AND THAT final adoption of the Rezoning Bylaw be considered subsequent to the outstanding conditions of approval as set out in Attachment "A" attached to the Report from the Development Planning Department dated February 6, 2023;

AND FURTHER THAT final adoption of the Rezoning Bylaw be considered in conjunction with Council's consideration of a Development Permit and Development Variance Permit for the subject property.

Carried

4.3 Benvoulin Ct 2165 - DP21-0283 - Benvoulin Apartments Kelowna 2022 Ltd., Inc. No. BC1342273

Councillor Stack declared a perceived conflict of interest as he is working with the neighbour on a shared road access involved with this property and departed the meeting at 2:32 p.m.

Staff:

- Displayed a PowerPoint Presentation summarizing the application and responded to questions from Council.

Moved By Councillor Wooldridge/Seconded By Councillor Webber

R0069/23/02/06 THAT Council authorizes the issuance of Development Permit No. DP21-0283 for Lot A District Lot 128 Osoyoos Division Yale District Plan KAP89861, located at 2165 Benvoulin Ct, Kelowna, BC subject to the following:

1. The dimensions and siting of the building to be constructed on the land be in accordance with Schedule "A";
2. The exterior design and finish of the building to be constructed on the land, be in accordance with Schedule "B";
3. Landscaping to be provided on the land be in accordance with Schedule "C";
4. The applicant be required to post with the City a Landscape Performance Security deposit in the form of a "Letter of Credit" in the amount of 125% of the estimated value of the landscaping, as determined by a Registered Landscape Architect;

AND THAT the applicant be required to complete the above noted conditions of Council's approval of the Development Permit Application in order for the permits to be issued;

AND FURTHER THAT this Development Permit is valid for two (2) years from the date of Council approval, with no opportunity to extend.

Carried

Councillors Hodge and Lovegrove - Opposed

Moved By Councillor Webber/Seconded By Councillor DeHart

R0070/23/02/06 THAT Council direct staff to report back on traffic safety issues raised during Council's discussion on the Development Permit DP21-0283 for 2165 Benvoulin Ct.

Carried

Councillor Stack returned to the meeting at 3:05 p.m.

4.4 Hwy 97 N 2592 - DP22-0177 - 647700 B.C. Ltd., Inc. No. BCo647700

Councillor DeHart declared a conflict of interest as she is in the hotel industry and departed the meeting at 3:06 p.m.

Staff:

- Displayed a PowerPoint Presentation summarizing the application.

Moved By Councillor Stack/Seconded By Councillor Wooldridge

R0071/23/02/06 THAT Council authorizes the issuance of Development Permit No. DP22-0177 for Lot A District Lot 125 ODYD Plan EPP118863, located at 2592 Hwy 97 N, Kelowna, BC subject to the following:

1. The dimensions and siting of the building to be constructed on the land be in accordance with Schedule "A";
2. The exterior design and finish of the building to be constructed on the land be in accordance with Schedule "B";
3. Landscaping to be provided on the land be in accordance with Schedule "C";
4. The applicant be required to post with the City a Landscape Performance Security deposit in the amount of 125% of the estimated value of the Landscape Plan, as determined by a Registered Landscape Architect;

AND FURTHER THAT this Development Permit is valid for two (2) years from the date of Council approval, with no opportunity to extend.

Carried

Councillor DeHart returned to the meeting at 3:08 p.m.

5. Non-Development Reports & Related Bylaws

5.1 UMO Electronic Transit Fare Collection System

Staff:

- Displayed a PowerPoint Presentation summarizing transit fare policy changes and responded to questions from Council.

Moved By Councillor Wooldridge/Seconded By Councillor Webber

R0072/23/02/06 THAT Council defer further discussion on the UMO Electronic Transit Fare Collection System pending additional information from BC Transit on the impacts on the fare transfer structure and expiry dates.

Carried

5.2 ICIP Grant Application

Staff:

- Displayed a PowerPoint Presentation summarizing the grant application and responded to questions from Council.

Moved By Councillor Lovegrove/Seconded By Councillor Stack

R0073/23/02/06 THAT Council receives for information, the report from the Infrastructure Division dated February 6, 2023, with respect to BC Transit's Investing in Canada Infrastructure Program (ICIP) grant applications;

AND THAT Council authorizes the Infrastructure General Manager to send a letter of Council's support of BC Transit's ICIP funding applications for 1) refurbishment of the Hardy Street transit facility, and 2) further planning work for the new Hollywood Road transit facility.

Carried

5.3 Destination Development Grant Funding - Island Stage

Staff:

- Displayed a PowerPoint Presentation providing an overview of the grant application and responded to questions from Council.

Moved By Councillor Cannan/Seconded By Councillor Wooldridge

R0074/23/02/06 THAT Council receives, for information, the report from the Event Development Supervisor dated February 6, 2023, with respect to the Destination Development grant funding;

AND THAT Council directs staff to apply for grant funding for the Island Stage Rejuvenation Project through the Destination Development Fund;

AND THAT Council support staff to execute all documents necessary to complete the grant, if successful;

AND FURTHER THAT if the grant is successful, the 2023 Financial Plan be amended to include the receipt of grant funds, and \$250,000 of funds from the City's Partnership Opportunity Reserve R123.

Carried

5.4 Kelowna Art Gallery and Rotary Centre for the Arts Lease and Operating Agreements

Staff:

- Displayed a PowerPoint Presentation summarizing the lease and operating agreements and responded to questions from Council.

Moved By Councillor Singh/Seconded By Councillor Hodge

R0075/23/02/06 THAT Council receives, for information, the report from the Real Estate and Active Living and Culture departments dated February 6, 2023, with respect to the Lease and Operating Agreements between the City of Kelowna and the Kelowna Art Gallery Association, and the City of Kelowna and the Kelowna Visual & Performing Arts Centre Society;

AND THAT Council approves the Kelowna Art Gallery Association Lease and Operating Agreement as attached to the report from the Real Estate and Active Living and Culture departments dated February 6, 2023;

AND THAT Council approves the Kelowna Visual & Performing Arts Centre Society Lease and Operating Agreement as attached to the report from the Real Estate and Active Living and Culture departments dated February 6, 2023;

AND FURTHER THAT the Mayor and City Clerk be authorized to execute the Lease and Operating Agreements and all documents necessary to complete this transaction.

Carried

The meeting recessed at 3:48 p.m.

The meeting reconvened at 3:56 p.m.

5.5 Delegation of Authority 2022

Staff:

- Displayed a PowerPoint Presentation outlining a summary agreements delegated to staff in 2022 and responded to questions from Council.

Moved By Councillor Cannan/Seconded By Councillor Wooldridge

R0076/23/02/06 THAT Council receives for information the report from the Real Estate Department dated February 6, 2023, with respect to the transactions approved by the

Manager, Property Management in accordance with the Delegation of Authority to Enter into Leases and Licenses of Occupation Bylaw No. 11250 for the period starting January 1, 2022 and ending December 31, 2022.

Carried

5.6 Road Closure Adjacent to 4004 Bluebird Road, 4020 Lakeshore Road, and 4058 Lakeshore Road

Staff:

- Displayed a PowerPoint Presentation summarizing the proposed road closures around Bluebird Beach Park.

Moved By Councillor Stack/Seconded By Councillor Hodge

R0077/23/02/06 THAT Council receives, for information, the report from the Real Estate Department dated February 6, 2023, recommending that Council adopt the proposed closures of roads adjacent to 4004 Bluebird Road, 4020 Lakeshore Road, and 4058 Lakeshore Road to be consolidated into 4020 Lakeshore Road;

AND THAT Bylaw No. 11606, being a proposed road closure of a portion of road adjacent to 4020 Lakeshore Road, be given reading consideration;

AND THAT Bylaw No. 11607, being a proposed road closure of a portion of road adjacent to 4058 Lakeshore Road, be given reading consideration;

AND FURTHER THAT Bylaw No. 11609, being a proposed road closure of a portion of road adjacent to 4004 Bluebird Road, be given reading consideration.

Carried

5.7 BL11606 - Road Closure Bylaw - Adjacent to 4020 Lakeshore Rd

5.8 BL11607 - Road Closure Bylaw - Adjacent to 4058 Lakeshore Rd

5.9 BL11609 - Road Closure Bylaw - Adjacent to 4004 Bluebird Rd

Moved By Councillor Lovegrove/Seconded By Councillor Wooldridge

R0078/23/02/06 THAT Bylaw Nos. 11606, 11607 and 11609 be read a first, second and third time.

Carried

6. Bylaws for Adoption (Non-Development Related)

6.1 BL12471 - Housing Agreement Authorization Bylaw - 155 Bryden Road

Moved By Councillor Wooldridge/Seconded By Councillor DeHart

R0079/23/02/06 THAT Bylaw No. 12471 be adopted.

Carried

6.2 BL12472 - Housing Agreement Authorization Bylaw - 2241 Springfield Road

Moved By Councillor Webber/Seconded By Councillor Wooldridge

R0080/23/02/06 THAT Bylaw No. 12472 be adopted.

Carried

6.3 BL12476 - Amendment No. 8 to Council Procedure Bylaw No. 9200

Moved By Councillor Wooldridge/Seconded By Councillor Webber

R0081/23/02/06 THAT Bylaw No. 12476 be adopted.

Carried

7. Mayor and Councillor Items

Councillor DeHart:

- Spoke to their attendance along with Councillors Cannan and Singh at the Central Okanagan Crime Stoppers event.

Councillor Wooldridge:

- Spoke to their attendance on behalf of the Mayor at the Chartered Financial Analyst Annual Dinner.
- Hosted the Bollywood dinner fundraiser for the Alzheimer's Society at the Laurel Packinghouse.
- Spoke to their attendance at the UDI luncheon last week.

Councillor Hodge:

- Spoke to their attendance at SILGA last week.
- Spoke to meeting with the Okanagan Water Basin Board and Tourism Kelowna.

Councillor Cannan:

- Acknowledged the actions of City Bylaw Officer Richardson for his efforts in helping a hurt member of the public.

Councillor Lovegrove:

- Spoke to their attendance at their first Sterile Insect Release Program meeting last week along with Councillor Singh.
- Spoke to their participation in an exercise lead by UBCO students regarding sustainable transportation and climate change.
- Spoke to numbers estimated to be coming to the City over the next years.
- Spoke to a Regional Transportation Committee.

Mayor Dyas:

- Spoke to attending the Canadian Home Builder Awards.

Moved By Councillor Hodge/Seconded By Councillor Lovegrove

R0082/23/02/06 THAT Council direct staff to seek additional meeting opportunities to address Council priorities.

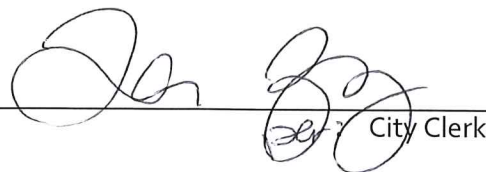
Carried

8. Termination

This meeting was declared terminated at 4:16 p.m.

Mayor Dyas

/acm

 City Clerk

Report to Council



Date: February 13, 2023
To: Council
From: City Manager
Department: Office of the City Clerk
Subject: Rezoning Bylaw Supplemental Report to Council

Recommendation:

THAT Council receives, for information, the report from the Office of the City Clerk dated February 13, 2023, with respect to one rezoning application;

AND THAT Rezoning Bylaw No. 12456 be forwarded for further reading consideration.

Purpose:

To receive a summary of notice of first reading for Rezoning Bylaw No. 12456 and to give the bylaw further reading consideration.

Background:

Zoning bylaws that are consistent with the OCP do not require a public hearing. Public notice is given before first reading with signage on the subject property, newspaper advertisements, and mailouts in accordance with the Local Government Act and Development Application & Heritage Procedures Bylaw No. 12310.

Discussion:

The Rezoning Application was brought forward to Council for initial consideration on December 5th, 2022. Notice of first reading was completed as outlined above.

Correspondence was received as per the following table:

Address	Application	Bylaw	Initial Consideration Date	Recommended Readings	Correspondence Received
1150 Band Road	Z21-0083	12456	Dec 5	1 st , 2 nd , 3 rd	0

The application was brought forward with a recommendation of support from the Development Planning Department. Staff are recommending Council proceed with further readings of the Bylaw.

Conclusion:

Following notice of first reading, staff are recommending that Council give Rezoning Bylaw No. 12456 further reading consideration.

Considerations applicable to this report:

Legal/Statutory Authority:

Local Government Act s. 464(2)

Legal/Statutory Procedural Requirements:

Following the notification period under s. 467 of the Local Government Act, Council may choose to:

- give a bylaw reading consideration,
- give a bylaw first reading and advance the bylaw to a Public Hearing, or
- defeat the bylaw.

Considerations not applicable to this report:

Existing Policy:

Financial/Budgetary Considerations:

External Agency/Public Comments:

Communications Comments:

Submitted by: P Selzer, Legislative Technician

Approved for inclusion: S. Fleming, City Clerk

cc: Development Planning

CITY OF KELOWNA

BYLAW NO. 12456

Z21-0083

1150 Band Road

A bylaw to amend the "City of Kelowna Zoning Bylaw No. 12375".

The Municipal Council of the City of Kelowna, in open meeting assembled, enacts as follows:

1. THAT City of Kelowna Zoning Bylaw No. 12375 be amended by changing the zoning classification of:
 - a. Lot 1 Section 13 Township 26 ODYD Plan EPP122639 located on Band Road Kelowna, BC from the RR1 – Large Lot Rural Residential zone and the RU1 – Large Lot Housing zone to the RU2 – Medium Lot Housing zone; and
 - b. A portion of road adjacent to 1150 Band Road from the RR1 – Large Lot Rural Residential zone to the RU2 – Medium Lot Housing zone as shown on MAP "A" attached to and forming part of this bylaw; and
 - c. A portion of road adjacent to 1150 Band Road from the RU1 – Large Lot Housing zone to the RU2 – Medium Lot Housing zone as shown on MAP "A" attached to and forming part of this bylaw.

2. This bylaw shall come into full force and effect and is binding on all persons as and from the date of adoption.

Read a first, second and third time by the Municipal Council this

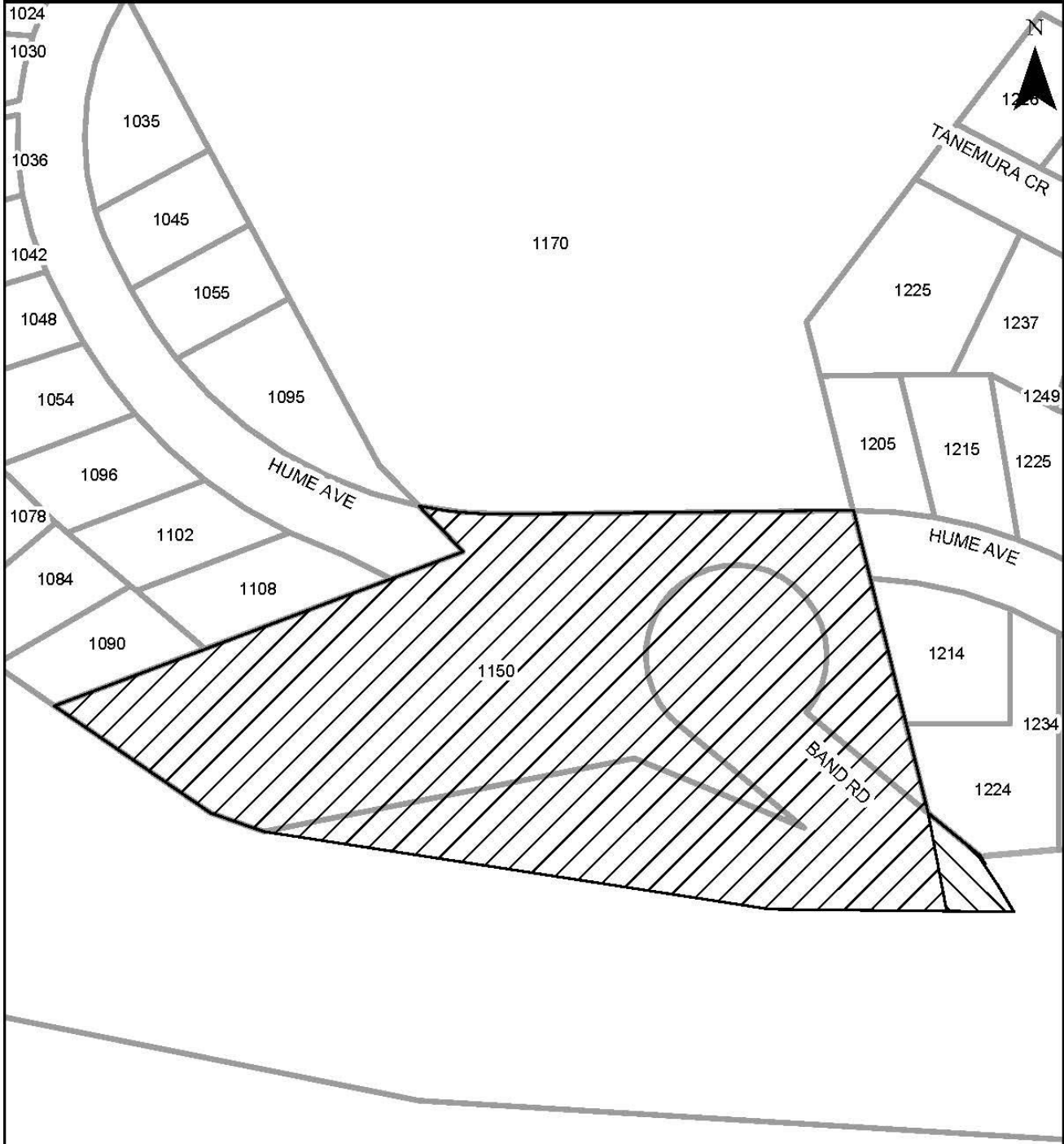
Approved under the Transportation Act this

(Approving Officer – Ministry of Transportation)



Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk



**MAP "A" ZONING AMENDMENT
Z21-0083**

-  RR1 - Large Lot Rural Residential to RU2 - Medium Lot Housing
-  RU1 - Large Lot Housing to RU2 - Medium Lot Housing

This map is for general information only.
The City of Kelowna does not guarantee its
accuracy. All information should be verified.



Rev. Monday, October 31, 2022



CITY OF KELOWNA

BYLAW NO. 12470

Z22-0065

4346 Turner Road

A bylaw to amend the "City of Kelowna Zoning Bylaw No. 12375".

The Municipal Council of the City of Kelowna, in open meeting assembled, enacts as follows:

1. THAT City of Kelowna Zoning Bylaw No. 12375 be amended by changing the zoning classification of Lot D District Lot 358 ODYD PLAN 18499, located on Turner Road, Kelowna, BC from the RU1 – Large Lot Housing zone to the RU2c – Medium Lot Housing with Carriage House zone;
2. This bylaw shall come into full force and effect and is binding on all persons as and from the date of adoption.

Read a first, second and third time by the Municipal Council this 23rd day of January, 2023.

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk

Report to Council



Date: February 13, 2023
To: Council
From: City Manager
Subject: 2023 Financial Health Dashboard
Department: Financial Services

Recommendation:

THAT Council receive, for information, the report from the Financial Services Department dated February 13, 2023, with respect to Financial Performance Measures and the development of the 2023 Financial Health Dashboard;

AND THAT Council direct staff to report quarterly on activity performance measures, and annually, as part of the Annual Financial Report, on long-term performance measures as outlined in the report from Financial Services dated February 13, 2023.

Purpose:

To showcase the city’s new Financial Health Dashboard and to discuss new measures for the 2023 financial year.

Background:

Council adopted Principles and Strategies for Financial Strength and Stability, with an emphasis on strong financial stewardship, which is reflected in the Financial Services Division Strategic Plan. These Principles and Strategies are used to guide decision-making within the City and to help realize financial goals and, ultimately, the vision for Kelowna.

The Principles and Strategies guide the development of detailed policies and set boundaries for budgeting and planning decisions. Performance measures and Financial Reporting are the essential communication tools that tell Council and the public how the City is performing year to year, and how prepared the City is to meet future obligations.

The City also compares our performance to other municipalities and to the Okanagan region. These comparative figures are taken from provincially provided LGDE reports. The ratio analysis focuses on the 10 BC Municipalities with a population of greater than 100,000 (Abbotsford, Burnaby, Coquitlam,

Delta, Langley, North Vancouver, Richmond, Saanich, Surrey and Vancouver) and the Okanagan Region (Kamloops, Penticton, Vernon and West Kelowna).

Discussion:

The Financial Services Department is committed to continuous improvement. As we navigate economic changes and a new macro environment, staff are recommending changes to the suite of financial performance measures and the commencement of regular performance reporting throughout the fiscal year to improve governance and financial oversight.

The new suite of indicators being recommended, included in the table below, will better address key organizational risks in the current economic climate as well as financial constraints that are specific to the City and municipalities.

Long-term (Measures financial trajectory over time)	Description of Measure
Financial Sustainability Ratios: Measures the ability of a Municipality to meet its existing financial obligations and maintain operations and services over the long term.	
Financial Assets to Liabilities	Measures liquidity and the City’s ability to meet financial obligations.
Financial Assets to Total Revenues	Measures cash that can be used to fund current and future expenditures.
NEW: Total Reserves and Accumulated Surplus Balance to Total Expenses	Measures reserve balances as a percent of operating expenses. Reserves are monies set aside for planned future needs, to smooth expenses, or for unexpected costs. This metric indicates the amount of funds available that could be used to fund City operations.
NEW: Non-Taxation Revenue to Total Expenditures	Measures the percent of non-tax revenue is earned in relation to expenditures of the City. The inverse indicates the City’s reliance on the annual tax levy revenue.
Financial Flexibility Ratios: Measure the degree to which a Municipality can change its financial structure while still meeting its existing financial obligations in the short term.	
Debt Service to Total Revenue	Measures the percentage of current revenues required to service debt incurred to fund past expenditures and the capacity for the City to incur additional debt.
Own Source Revenue to Total Revenue	Measures the extent to which own source revenues make up total revenues. This is a gauge for how much

	flexibility the City has to deal with changing revenue sources.
Government Transfers to Total Revenue	Measures grant funding to total revenue. This metric can indicate a consistent level of grant funding and help guard against a dependence on these funds.
Competitiveness Ratios: Measures how well a Municipality fares financially on a per capita basis relative to similar municipalities and to the region.	
NEW: Tax Burden Per Capita	Measures property taxation revenue collected per City of Kelowna citizen.
NEW: Debt Level Per Capita	Measures how much debt the City of Kelowna has per citizen.
NEW: Annual Surplus Per Capita	Measures the City's annual surplus per citizen. This metric indicates opportunity to add service capacity within existing taxation levels.
Performance Ratios: Measures how well the Municipality aligns with Council approved plans.	
NEW: Actual Performance to Financial Plan Budget	This is a future measure. This will measure a financial plan's actual performance against the original plan budget. This will measure the accuracy of the City's long range financial plans.
NEW: DCC Reserve Balance to Planned Growth Infrastructure	As a rapidly growing City, maintaining requisite infrastructure expansion to meet these needs is critical. This measure reflects the City's status of "growth paying for growth".

In addition to these annual reporting changes, staff are also recommending that the following Activity Ratios be calculated and reported to Council on a quarterly basis:

NEW: Activity Ratios: Measures the City's financial performance in comparison to Council approved budgets.	
Actual Activity to Budget	Measures performance against original and amended net budget. This measure provides an indication of progress toward planned outcomes.
Revenue Earned to Budget	Measures revenue performance against original and amended budget. This metric allows

	management/Council to identify gaps or surpluses, and to adjust where required to reach financial goals.
Salary Expense to Budget	Measures salary performance, the City's largest expenditure, against original and amended budget. This measure highlights challenges with recruitment and may be a leading indicator of other upcoming challenges.
Capital Expenditure Burn Rate (Actual Activity to Budget by Cost Centre)	Measures the percent of annual capital budget being used and indicates the City's ability to deliver on its capital program.
Investment Income Revenue to Budget	As a rapidly growing city, investment income will continue to be a greater part of our annual budget. A more specific metric than Revenue Earned/Budget, this metric specifically measures investment returns to allow management/Council to manage the ongoing impacts of economic volatility.

In the future, Finance will work to develop goals and target levels for each of these indicators, and utilize them to guide future policy development, and budget recommendations for Council to consider.

Conclusion:

The City's strong overall financial health played a key part in the City's recovery from the COVID-19 pandemic and continues to keep the City in a strong financial position during these times of economic challenges. The regular review and analysis of these performance measures will enhance governance and financial oversight to ensure the City maintains strong financial management.

Internal Circulation:

Considerations not applicable to this report:

- Legal/Statutory Authority:***
- Legal/Statutory Procedural Requirements:***
- Existing Policy:***
- Financial/Budgetary Considerations:***
- External Agency/Public Comments:***
- Communications Comments:***

Submitted by: J. Sass, Finance Director

cc:
M. Antunes, Financial Planning Manager



Measuring Financial Performance

Introduction to Kelowna's Financial Health Measures

February 13, 2023

Introduction

As local government leaders, it is important for us to understand the financial health of our city and how it impacts the delivery of services to our community both now, and into the future.








Categories

- **Financial Flexibility** – How much flexibility in the short term, without direct tax increases?
- **Financial Sustainability** – Do we have ability to maintain operations and services over the long term?
- **Competitiveness** – How do we fare financially on a per capita basis relative to similar municipalities and the region?

Financial Flexibility

How much room we have to move in the short term

	KELOWNA	COMPARATORS		
		BENCHMARK	Pop > 100K	OKANAGAN
Debt Service Ratio	 3.3%	<5%	4.7%	3.4%
Own Source Revenue	 37.6%	>40%	31%	33.7%
Gov Transfers Ratio	 9.5%	<10%	4.3%	13.6%

Financial Sustainability

The ability to maintain operations and services over the long term

	KELOWNA	COMPARATORS		
		BENCHMARK	Pop > 100K	OKANAGAN
Financial Assets/Liabilities	↑ 2.2%	>1.75%	1.5%	1.4%
Net Financial Assets/Revenue	↑ 109%	>70%	63%	32%
Accum. Surplus & Reserves/Expenses	↑ 159%	>100%	83%	96%

Competitiveness

How do we fare financially on a per capita basis

	KELOWNA	COMPARATORS		
		BENCHMARK	Pop > 100K	OKANAGAN
Tax Burden Per Capita	→ \$1801	TBD	\$1720	\$1615
Debt Per Capita	↑ \$565	TBD	\$666	\$602
Annual Surplus Per Capita	↑ \$474	TBD	\$399	\$370

Conclusion

Financial Flexibility

- Debt is low and decreasing relative to revenues.
- Own source revenues strong and improving over time (grants and partnerships).
- External sources of revenue forecasted to increase as strategic priority.



Financial Sustainability

- Financial Assets and Liquidity VERY strong on all measures.
- City showing incredible resilience coming out of Pandemic Emergency.
- Infrastructure deficit is future headwind. (Future Measure)



Competitiveness

- Kelowna is well positioned relative to similar sized cities.
- Fast growing population will improve per capita metrics quickly.
- Opportunity exists for maximization of annual revenues given surplus figures.



Proposed New Quarterly Activity Measures

1

Actual Activity to Budget

2

Revenue Earned to Budget & Salary Expense to Budget

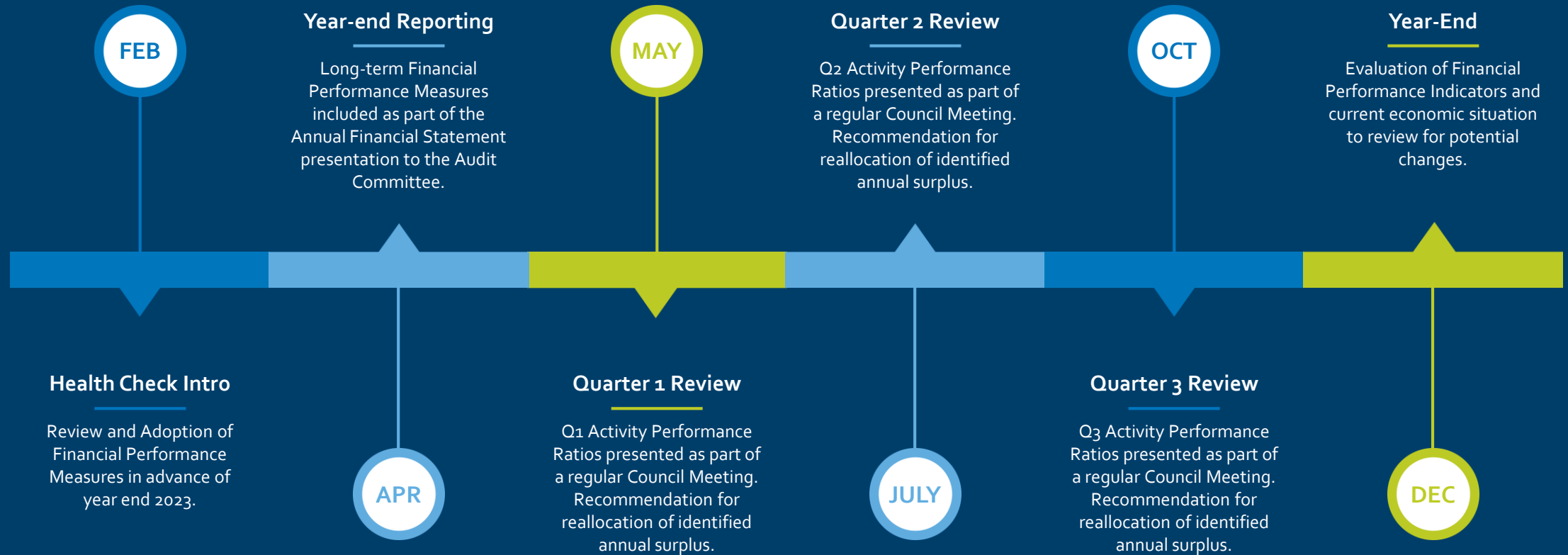
3

Capital Expenditure Burn Rate by Cost Centre

4

Investment Income Revenue to Budget

Going Forward 2023



An aerial photograph of a suburban neighborhood at dusk. The houses have dark roofs and some have their lights on. In the background, there is a large body of water and a range of mountains under a twilight sky. The foreground shows tall grass on a hillside.

Questions?

Report to Council



Date: February 13, 2023
To: Council
From: City Manager
Subject: Water Security Plan
Department: Utility Services

Recommendation:

THAT Council receives for information, the report from Utility Services dated February 13, 2023, with regard to the Water Security Plan (formerly Area Based Water Management Plan) update,

AND THAT Council adopt the nine (9) water related Principles described in this report to guide development of a Water Security Plan,

AND THAT Council instruct staff to develop a draft Water Security Plan for public engagement and input prior to final Council review and adoption.

Purpose:

To consider principles that will be used to guide the development of a Water Security Plan.

Introduction

In 2019, an Area Based Water Management Planning process was initiated with the goal of developing a strategic approach to water and watershed management to protect the City’s water supply. The City recognized that water management is regional in nature with practices that extend well beyond its jurisdiction. The plan examines the City’s organizational needs, improve our best management practices in our various operations and policies, and spend our funds effectively and efficiently. The plan was a key component of ongoing efforts to support the Kelowna Water Integration Plan (KWIP) at that time.

Improving watershed management was a key recommendation from the 2017 Value Plan towards an integrated water supply, the Kelowna Water Integration Plan, as a requirement of the Ministry of Municipal Affairs. In addition, a 2018 provincial audit of water supply recommended that the City undertake area-based water management planning even though many of the current water purveyors are independent of the City and fall under provincial control. Also, in 2018, the Medical Health Officer for Interior Health recommended area-based water management planning to protect water quality.

Work has proceeded on the plan for over two years and the preliminary work (Stage 1) is nearly complete. This work has produced some draft goals and principles for existing and new sectors in the City.

Background

The City's future water plans require that Okanagan Lake remains a high-quality source of water. Like many watersheds, the Okanagan is at risk of impact from events linked to climate change: fires, floods, droughts, heat domes, atmospheric rivers, and unseasonable freshets. Water quality degradation risks can also come from pollution, recreational activity, development pressure, removal of natural systems and poor wastewater practices.

Stage 1 of our plan involved a review of the City's administrative and operations responsibilities, and was developed by staff who were involved with the thorough review of the City's current approach to water management. Six 'sectors' that impact water quality, supply needs, and funding were identified: Water Supply, Wastewater, Stormwater, Environmental Flow Needs, Natural Asset Systems and Source Water Protection. Each sector's roles and responsibilities were reviewed and analyzed by considering strengths, weaknesses, opportunities, and threats (SWOT). The result was a thorough assessment of risks and liabilities that potentially impact levels of service and public safety.

External experts and stakeholders were asked to review the Stage 1 work and City's practice in context with BC-wide strategies under consideration involving water, including the "Watershed Security Strategy", a "BC Flood Strategy" and the "Climate Change and Adaptation Strategies". In turn, City staff have participated in providing feedback to the Provincial strategy development work and establishing the foundation for future partnerships with various Ministry representatives. Through this dialogue, the need for a dedicated City of Kelowna Water Security Plan emerged.

Discussion

Following a successful implementation of the new drinking water system to rural users in Southeast Kelowna, the City should now look to develop new plans to securing a sustainable water supply to meet the needs of our community into the future.

Securing water into the future starts with the understanding that:

- We rely on water for health, fire protection, agriculture, and our community needs.
- We rely on our surface waters throughout the valley for recreation.
- We share water with natural ecosystems and wildlife.
- Water is a common thread that weaves together our cultures and community values.

Ensuring a sustainable water supply to maintain a healthy community will continue to be a challenge. The City has several capital and infrastructure plans to manage and service our community with high quality drinking water and a non-potable supply for irrigation in southeast Kelowna. There are other elements that compete for, rely on, or impact our access to a safe water supply. The consequences of not paying attention to these external factors can lead to such things as higher treatment costs, more shut-downs, water shortages, damage to the environment, unnecessary permitting needs, water quality advisories, and reduced access to other water supplies. Known challenges to ensuring safe, resilient, affordable, and sustainable water supplies across the city include:

- Climate change and human activities that threaten the water quality of Okanagan Lake, potentially triggering filtration infrastructure with costs in the hundreds of millions of dollars.
- The acquisition of the non-potable supply has increased the City’s scope of service, quantity of assets, and substantially increased the City’s financial liability.
- Managing the risk of water system cross contamination.
- Ongoing changes to regulations, permitting and policies around water are changing from past practice, including the addition of consideration of indigenous knowledge.
- Adequately resourcing necessary water licensing, water permitting, regulatory shifts and adapting to a quickly changing climate.
- Having adequate resources and preparation to respond to Provincial strategies that are underway to address sustainable funding and response to droughts, floods and fires.

Our approach must start with protecting Okanagan Lake. By taking a more holistic approach to water security, we can better manage the factors that impact our lake water quality. With this, we reduce the probability of unnecessary impacts and costs to our community.

The Stage 1 process is the beginning of a Water Security Plan. Through the work to date some fundamental draft principles are evolving that are core to development of a final Water Security Plan. Before drafting a Water Security Plan for community engagement and ultimately Council adoption, adoption of some core principles will act as a compass to guide plan development.

The proposed Guiding Principles in Table 1 are recommended to steer the development of the Water Security Plan.

Table 1. Guiding Principles – Water Security Plan

Sector	Principle
Water Supply	1. All residents and water users in the City have a safe, affordable, resilient and sustainable supply of high-quality drinking water and a reliable supply of water for agriculture.
Wastewater	2. Protect Okanagan Lake, our human health, and our environment through efficient collection and effective treatment of wastewater.
Stormwater	3. Stormwater is effectively managed without negatively impacting riparian areas, infrastructure, property, or Okanagan Lake. 4. The community is resilient and resistant to lake and creek flooding.
Source Water Protection	5. Okanagan Lake and upland watersheds remain a source of high-quality water.
Natural Assets & Systems	6. Account, protect, restore, and enhance natural systems that make up our asset inventory and increase environmental resiliency.
Environmental Flow Needs	7. Assure that the quality and quantity of water is available to support a healthy aquatic ecosystem.

Governance and Partnerships	8. Indigenous knowledge, practice and permitting is effectively incorporated into water decision processes. 9. The City works in partnership with other water providers and government agencies to ensure water security.
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Next Steps

With a set of guiding principles adopted by Council staff will:

- Engage with the community and stakeholders to provide input on a draft Water Security Plan by September 2023.
- Return to Council with the draft Plan for final review and adoption by the end of 2023.

Internal Circulation:

Utility Services
Infrastructure Delivery
Partnership Office
Communications

Considerations not applicable to this report:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Existing Policy:

Financial/Budgetary Considerations:

External Agency/Public Comments:

Communications Comments:

Submitted by: R. MacLean, Utilities Planning Manager

Approved for inclusion: M. Logan, Infrastructure General Manager

cc: Divisional Director, Corporate Strategic Services
Divisional Director, Financial Services
Divisional Director, Partnership & Investments
Divisional Director, Planning & Development Services

Water Security Plan

Stage 1 - Principles

Report to Council, February 13, 2023

Rod MacLean - Utility Services

Presentation Outline

1. Why?
2. Proposed Water Principles
3. Next Steps

1. Why Water Security?

- Kelowna has an incentive to look through the “water lens”
- We live the circular water cycle
- We are prone to drought
- We see the impact of climate change.



Holistic approach

- Independent expert advice (Value Planning 2017)
- AGLG audit (2018)
- IHA - PHO report (2018)
- Supply from multiple independent water systems and sources



Added Internal Responsibilities

New Processes

Irrigation Operations

Environmental Flows

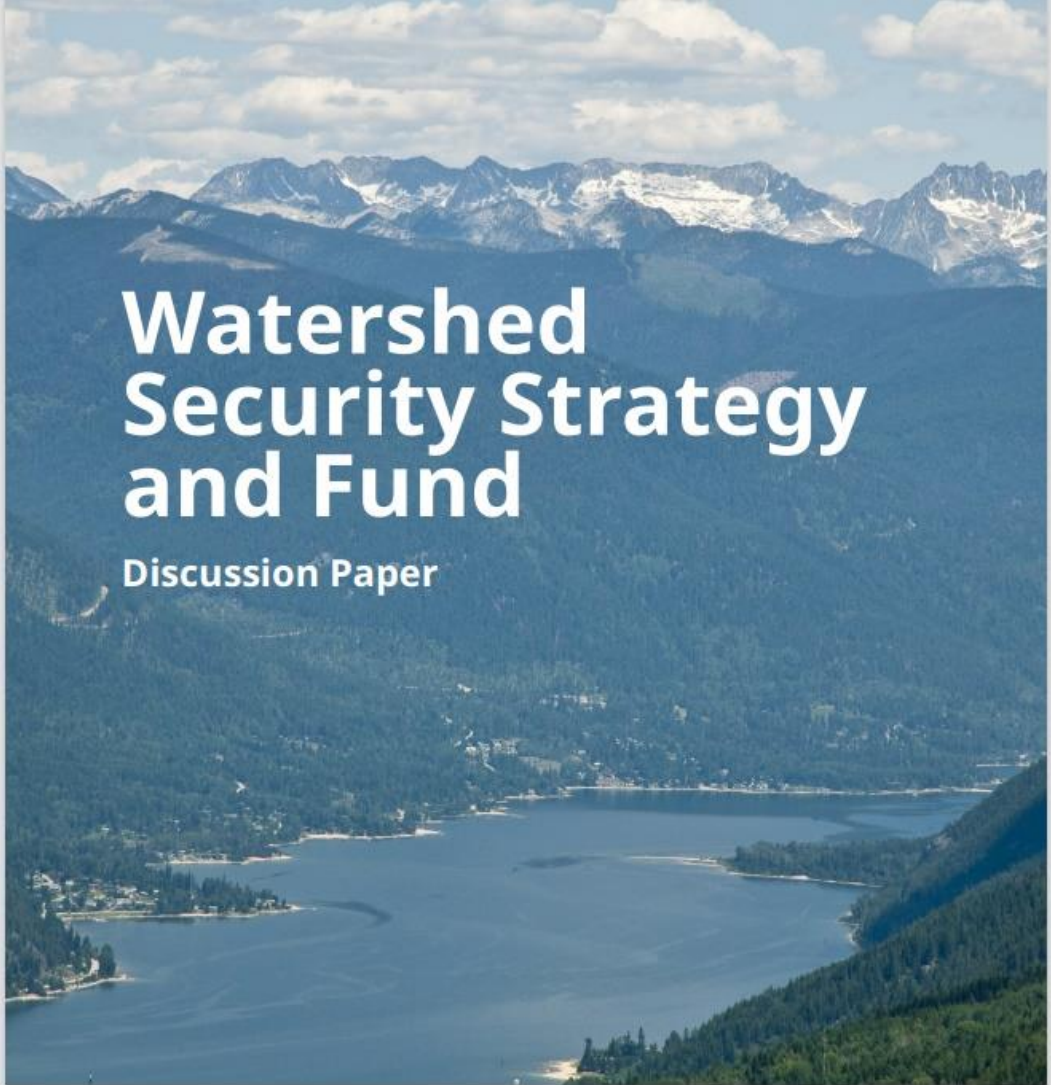
Dam Safety & Watershed Management

Regulatory Shifts & New Initiatives

BC Watershed Security Strategy

BC Flood Strategy





Watershed Security Strategy and Fund

Discussion Paper



January 2022

DRINKING WATER



An Update on
Drinking Water
Protection
the Act
Safe Drinking
in British



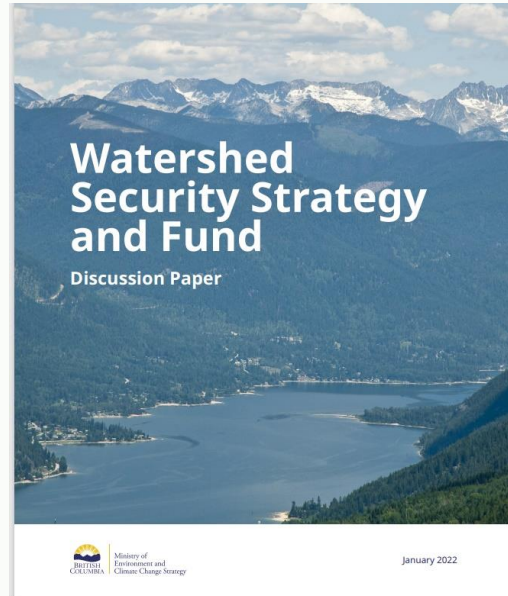
Health Officer

Provincial Health
Water Report

Watershed Security Plan

FLNRO&RD, E&CCS, AgF&F

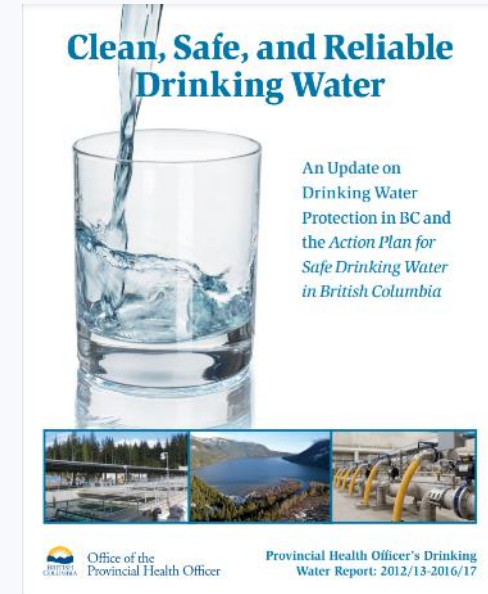
Water Sustainability Act, Forest & Range Practices Act,
Environmental Management Act



Clean, Safe, Reliable Drinking Water

Health, MA

Drinking Water Protection Act,
Local Government Act/Community Charter



Kelowna Water Security Plan

B.C. Declaration on the Rights of Indigenous Peoples Act

Water Sustainability Plans

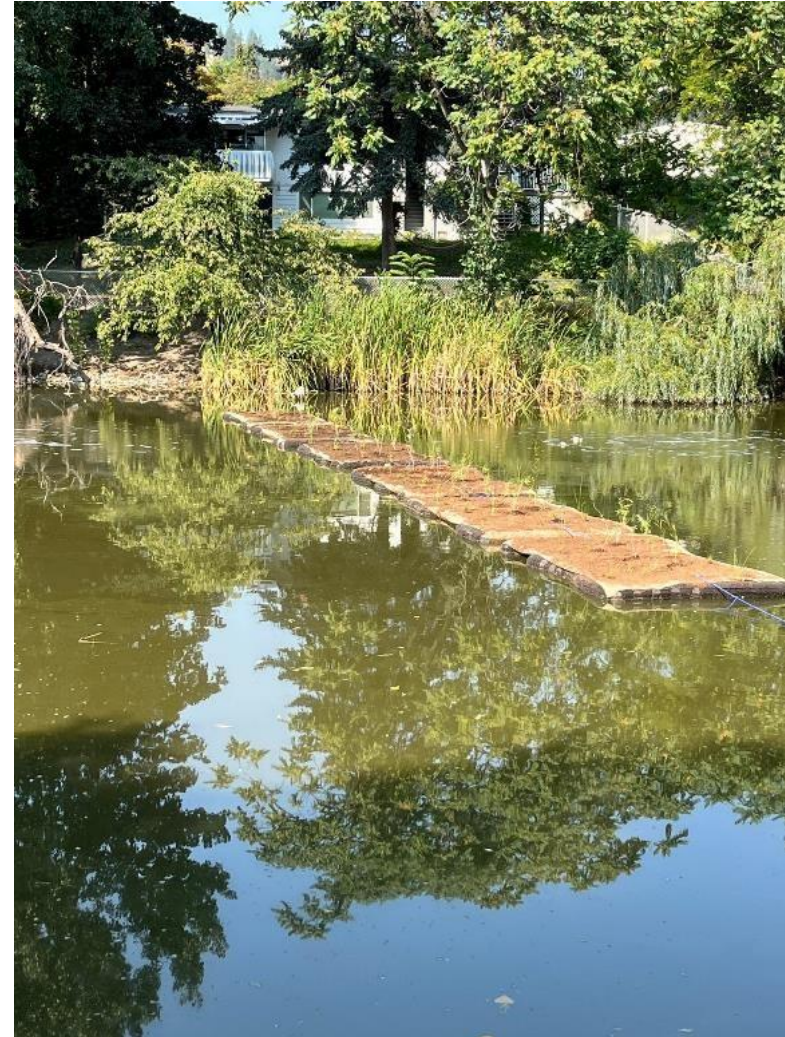
Stage 1 work completed

- Covers only the Kelowna Utility
- Management review by sector
- SWOT & Risk Analysis
- Gap Analysis
- Setting stage for external relationship building and partnering



2. Water Security Principles

- Looking through the “Water Lens”



Stormwater Treatment - Redlich Pond



**We rely on water for health, fire protection, agriculture,
and our community needs.**



**We rely on our surface waters throughout the valley for
fun and recreation**



**We share water with natural ecosystems
and wildlife**



**Water is a common thread that weaves together our cultures
and community values.**

Water Supply

1. All residents and water users in the City must have a safe, affordable, resilient and sustainable supply of high-quality drinking water and a reliable supply of water for agriculture.





Wastewater

2. Protect Okanagan Lake, our human health and our environment through efficient collection and effective treatment of wastewater.

Stormwater

3. Stormwater is effectively managed without negatively impacting riparian areas, infrastructure, property or Okanagan Lake.

4. The community is resilient to climate change and resistant to lake and creek flooding.





Source Water Protection

5. Okanagan Lake and upland watersheds remain a source of high-quality water.

Natural Assets & Systems

6. Account, protect, enhance and restore Natural Assets that make up our infrastructure inventory and increase environmental recovery.





Environmental Flow Needs

7. Assure that the quality and quantity of water is available to support a healthy aquatic ecosystem.

Photo Courtesy of KelownaNow.com

Governance & Partnerships

8. Indigenous knowledge, practice and permitting is effectively incorporated into water decision processes.

9. The City works in partnership with other water providers and government agencies to ensure water security.



3. Next Steps

- Engage with Council, stakeholders and the community to draft the Water Security Plan (Fall 2023)
- Return to Council with the draft Plan for final review and adoption.

Questions?



The new Frazer Lake Dam

Report to Council



Date: February 13, 2023
To: Council
From: City Manager
Subject: Community Resiliency Investment (CRI) Grant Application
Department: Parks Services

Recommendation:

THAT Council receives, for information, the report from Parks Services dated February 13, 2023, with regards to the Community Resiliency Investment(CRI) Grant Application;

AND THAT Council provide a resolution in support of the annual CRI program grant application to support wildfire mitigation initiatives;

AND THAT Council supports staff to execute all actions necessary to complete the grant, if successful;

AND FURTHER THAT upon confirmation of the grant award, the 2023 Financial Plan be amended to include the receipt of up to \$200,000 from the Community Resiliency Investment Program.

Purpose:

To seek Council approval towards an application for funding through the Community Resiliency Investment (CRI) Program.

Background:

The City of Kelowna has an established Community Wildfire Mitigation Program. Program priorities are determined by our current *Community Wildfire Resiliency Plan (CWRP)*, which was updated in 2022.

The CWRP is a document that defines the risk from wildfires in an identified area, identifies measures necessary to mitigate those risks and outlines a plan of action to be implemented. The City has historically prioritized public interface areas for forest fuel treatment in order to reduce risk of wildfire entering municipal boundaries from surrounding forest. This was necessary to create defensible perimeters around the city, and along large, forested tracts. Over time, new priorities have emerged, including improving public education, addressing outstanding recommendations from the 2016 Community Wildfire Protection Plan, protecting critical infrastructure, increasing interagency collaboration, and maintaining the forest fuel management program.

Several prioritized recommendations of the current CWRP have been, or are being, addressed through operational and external funding. Our primary source of external funding is that of the Community Resiliency Investment (CRI) Program; a provincial initiative intended to reduce the risk and impact of wildfire to communities in BC through community funding, supports, and priority fuel management activities within municipal boundaries. From 2019 through 2022 the City of Kelowna has received approximately \$500,000 to complete activities related to CWRP recommendations.

Completed activities:

- Completion of wildfire fuel mitigation across the eastern portion of Knox Mountain Park (2019) and a parcel at 4295 Field Road (2020) to support a landscape level fuel break on our southern municipal boundary;
- Development of strategic policy and guideline documents to support improved wildfire development permit processes;
- Development of a new Community Wildfire Resiliency Plan to assess current risk and receive recommendation on priority wildfire mitigation activities through 2026;
- Completion of a FireSmart® webpage on the City of Kelowna website to support public education on the FireSmart program and actions homeowners can take to reduce risk; and
- Completion of the inaugural year of a residential debris chipping program to remove hazardous landscaping material from private properties.

Discussion:

On January 20, 2023 staff submitted an application for 2023 CRI Program funding of \$180,411. Allocation of these funds are proposed to be used for four main activities:

- Support an existing term position within Parks Services to provide FireSmart program activities, including the completion of FireSmart hazard assessments for all critical infrastructure throughout the municipality.
- Participate in regional FireSmart outreach activities, including educational video development and purchase of a FireSmart mascot uniform for event attendance.
- Continue facilitation of the residential debris chipping program to provide curbside removal of vegetation from FireSmart priority zones around homes throughout the municipality.
- Complete a fuel modification project within McKinley Mountain Park.

Each of the proposed activities directly addresses prioritized recommendations within the 2022 CWRP.

Internal Circulation:

Communications Advisor
Financial Services Supervisor
Fire Chief
Grants & Special Projects Manager
Infrastructure Operations Department Manager
Parks Services Manager
Water Supply & Pumpstations Supervisor

Considerations not applicable to this report:

Communications Comments:

Considerations applicable to this report:

Existing Policy:

External Agency/Public Comments:

Financial/Budgetary Considerations:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Submitted by: T. Bergeson, Urban Forestry Supervisor

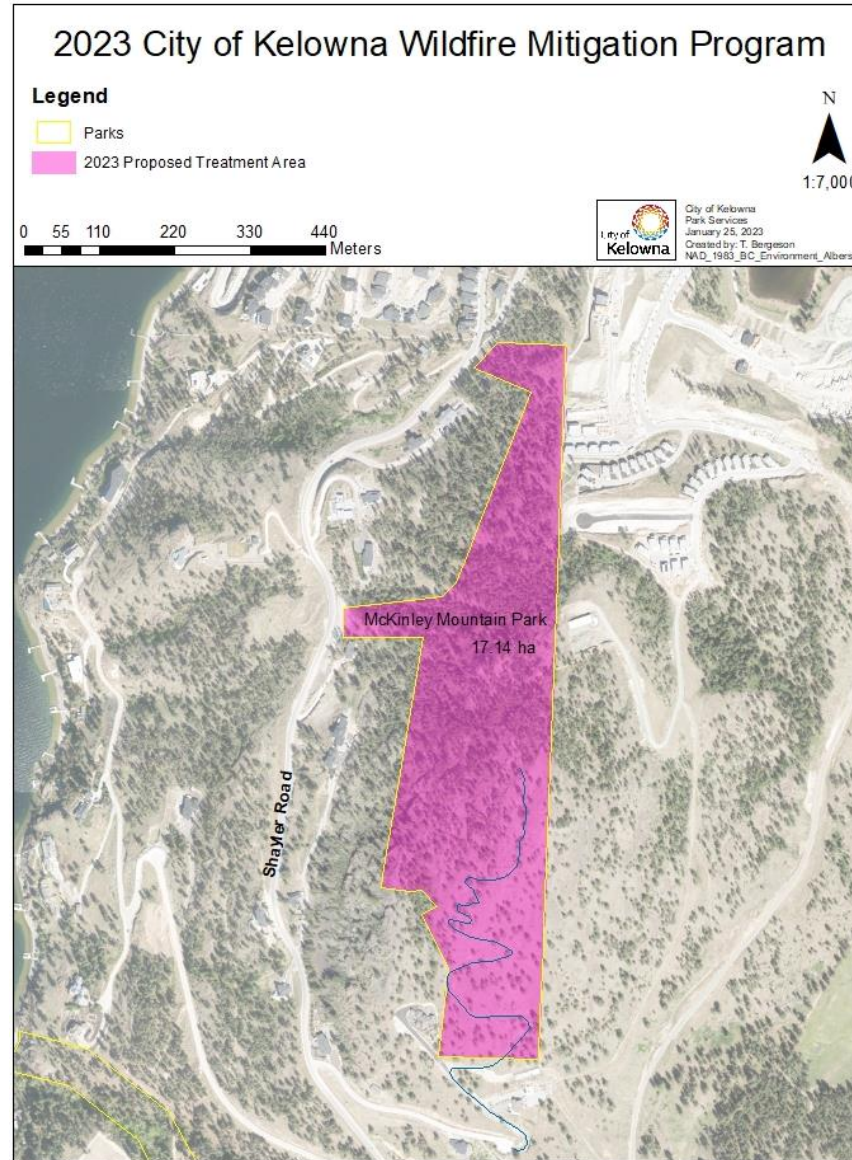
Approved for inclusion: M. Logan, General Manager, Infrastructure

Attachment 1 - Community Resiliency Investment (CRI) Program Funding

cc: Acting Divisional Director, Financial Services
Divisional Director, Corporate Strategic Services
Divisional Director, Partnership & Investments

*Community Resiliency
Investment (CRI)
Program Funding*

2023 CRI Fuel Mitigation



DRAFT RESOLUTION

Re: Investment in Mental Health and Substance Use Recovery

WHEREAS additional mental health and substance use programs and associated funding is needed to meet the complex needs of people living with challenges in BC communities that has contributed to an unprecedented level of deaths, poverty, criminal activity, social disorder, stress on first responders and health care professionals contributing to increased pressure on hospitals;

AND WHEREAS the lack of innovative models to treat patients with severe, complex mental health and substance misuse conditions has contributed to a health care and safety crisis in communities, urban and rural, throughout British Columbia:

THEREFORE BE IT RESOLVED that the Province of British Columbia further increase investment into 'on demand' mental health treatment, withdrawal management and substance use programs throughout the province, that meets the diverse needs of the people suffering from severe substance misuse and mental health challenges;

AND BE IT FURTHER RESOLVED an update to "A Pathway to Hope" strategy includes a plan to fully fund and establish regional campuses of care, similar to the innovative model of Red Fish Healing Centre, to provide a safe, stable and compassionate environment for people requiring highly specialized mental health support with severe mental illness diagnoses.

BACKGROUND:

The BC Government's "[A Pathway to Hope](#)", released in 2019, sets the 10-year vision for a new system of mental health and substance use roadmap to make mental health and addictions care better for people. The plan is significantly underfunded and proposes the opening of only 500 beds of complex care housing. This is significantly short of the 4700+ mental health patients that were released into BC communities, without adequate system of supports, after the closure of Riverview Hospital. The need has never been greater for treatment centres to be located on a regional level to treat patients with severe and complex psychological disorders along with substance mis-use challenges and to provide compassionate care for those who are a harm to themselves and others.

Further investment and programs should be developed through collaboration with health professionals, Indigenous communities, police and legal organizations to consider compassionate involuntary treatment to keep our most vulnerable populations and prolific offenders in safe modernized facilities with 24/7 psychiatric and medical supports.

Date: February 13, 2022

DRAFT RESOLUTION

Re: Transitional Housing with Supports

WHEREAS there is a lack of publicly funded, evidence-based and accredited treatment options and outpatient services, including managed withdrawal (detox) and aftercare supports, while ensuring a variety of treatment options to support individual and family needs:

THEREFORE BE IT RESOLVED that the Province of British Columbia urgently provide a substantial increase and investment into affordable, accessible on demand withdrawal management and substance use treatment programs with diverse, culturally sensitive, recovery driven transitional housing options (including abstinence and faith based) to support their commitment to wellness;

AND FURTHER BE IT RESOLVED that residents committed to a path to recovery, be eligible to participate in an provincially wide expanded version of the Addiction Recovery Program and/or the 'Single Parent Initiative' while being connected with the program coordinators who encourage optimal recovery by assisting with counselling, life skills, job training and more to help individuals to build confidence, hope as well as a sense of purpose, all while living in safe, affordable transitional housing.

BACKGROUND:

The Select Standing Committee on Health produced a [report on November 1st, 2022](#) recommending the BC Government urgently invest a substantial increase in treatment options and outpatient services. The Province of British Columbia is making investments in low barrier housing that still require a higher degree of on-site 'wrap around' supports for people suffering from mental health and substance mis-use challenges. These individuals are at a higher risk of experiencing homelessness. Think we all can agree that the status quo is not working and doing more of the same is not going to produce better results. Time is of the essence. We need to urgently provide all supports possible to people trying to overcome addiction and give them every opportunity to get better when they want treatment. Those wanting treatment can no longer be kept waiting for days, weeks or months.

People on a path to recovery, engaged in withdrawal management and recovery programs, require a better choice in supported housing models. Stable, short-term supportive housing will assist in their journey to wellness and improve their success rate. Diverse '[transitional housing](#)' options reduce relapse triggers. People on a path to recovery are much more successful when enrolled in an addiction recovery programs like the [Single Parent Employment Initiative - Province of British Columbia](#) or [Addiction Recovery Program](#) where program coordinators help those in treatment obtain counselling, build life skills and job training up to two years while the person lives in safe, affordable housing.

Date: February 13, 2022

CITY OF KELOWNA

BYLAW NO. 12460

**Road Closure and Removal of Highway Dedication Bylaw
(Portion of Road Adjacent to 1150 Band Road)**

A bylaw pursuant to Section 26 and 40 of the Community Charter to authorize the City to permanently close and remove the highway dedication of a portion of highway Adjacent to 1150 Band Road

NOW THEREFORE, the Municipal Council of the City of Kelowna, in open meeting assembled, hereby enacts as follows:

1. That portion of highway attached as Schedule "A" comprising 4800 m² shown in red as Road to be Closed on the Reference Plan prepared by Simone Porcellato, B.C.L.S., is hereby stopped up and closed to traffic and the highway dedication removed.
2. The Mayor and City Clerk of the City of Kelowna are hereby authorized to execute such conveyances, titles, survey plans, forms and other documents on behalf of the said City as may be necessary for the purposes aforesaid.

Read a first, second and third time by the Municipal Council this 5th day of December, 2022.

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk

Bylaw No. 12460 - Page 2

Schedule "A"

