City of Kelowna Regular Council Meeting AGENDA



Mono	day, Mar	ch 14, 2022				
11:00	am					
Council Chamber						
City H	Hall, 1439	5 Water Street		_		
				Pages		
1.	Call to	Order				
2.	Confirmation of Minutes 2 -					
	Regula	ar AM Meeting - March 7, 2022				
3.	Reports					
	3.1.	Citizen Recognition - Overview	15 M	4 - 16		
		To update Council on the existing policies and programs that pertain to recognition.	o citizen			
4.	Resolution Closing the Meeting to the Public					
	THAT this meeting be closed to the public pursuant to Section 90(1) (e) of the Community Charter for Council to deal with matters relating to the following:					
	•	Acquisition of Land				
5.	Adjourn to Closed Session					
6.	Reconvene to Open Session					
7.	Issues Arising from Correspondence & Community Concerns					
	7.1.	Mayor Basran, re: Issues Arising from Correspondence	15 M			
o	Tormi	nation				

8. Termination



City of Kelowna Regular Council Meeting Minutes

Date: Location:	Monday, March 7, 2022 Council Chamber City Hall, 1435 Water Street
Members Present	Mayor Colin Basran, Councillors Maxine DeHart, Gail Given, Brad Sieben*, Luke Stack and Loyal Wooldridge
Members participating Remotely	Councillors Charlie Hodge and Ryan Donn*
Members Absent	Councillor Mohini Singh
Staff Present	City Manager, Doug Gilchrist; City Clerk, Stephen Fleming

(* Denotes partial attendance)

1. Call to Order

Mayor Basran called the meeting to order at 10:06 a.m.

2. Confirmation of Minutes

Moved By Councillor Hodge/Seconded By Councillor Wooldridge

<u>Ro154/22/03/07</u> THAT the Minutes of the Regular AM Meeting of February 28, 2022 be confirmed as circulated.

Carried

3. Resolution Closing the Meeting to the Public

Moved By Councillor Stack/Seconded By Councillor Given

<u>Ro155/22/03/07</u> THAT this meeting be closed to the public pursuant to Sections 90(1) (a) (c) (e),and (j) and Section 90(2) (b) of the Community Charter for Council to deal with matters relating to the following:

- Appointment of Officer
- Acquisition of Land
- Labour Relations
- Third Party Information
- Confidential Information from the Province

Carried

4. Adjourn to Closed Session

The meeting adjourned to a closed session at 10:06 a.m.

5. Reconvene to Open Session

The meeting reconvened to an open session at 12:28 p.m. with Councillor Sieben in attendance and Councillor Donn absent.

6. Issues Arising from Correspondence & Community Concerns

There were no issues arising.

7. Termination

The meeting was declared terminated at 12:28 p.m.

Mayor Basran

sf/acm

City Clerk

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Date: March 14, 2022

To: Council

From: City Manager

Subject: Citizen Recognition – An Overview

Department: Office of the City Clerk

Recommendation:

THAT Council receives, for information, the report from the City Clerk dated March 14, 2022, with respect to Citizen Recognition policies and programs

Purpose:

To update Council on the existing policies and programs that pertain to citizen recognition.

Background:

Council requested an overview of existing policy related to citizen recognition.

Discussion:

The City has established numerous policies and programs that recognize citizens. They were created and are administered in a variety of ways, and there is no one source to go to that lists them all in one location.

Policy/Program	Purpose	Comments
Freedom of the City Freedom of the City Award	The highest award bestowed by Council, to an individual or military unit	Bestowed 18 times since 1946, most recently in 2015; requires unanimous decision of all Council.
Civic & Community Awards Civic and Community Awards Program Council Policy 382	The Awards recognize outstanding contributions and achievements in various categories, annually	Twelve award categories; 11 of which are recommended by the Civic & Community Awards Council Advisory Committee
Anita Tozer Memorial Award Anita Tozer Memorial Award	Awarded to an individual or group in recognition of an extraordinary and positive contribution to the quality of life in Kelowna	Awarded annually since 2000, requires unanimous decision of all Council

Policy/Program	Purpose	Comments
Civic Facility Naming	Establishes uniform,	Requires a Council resolution
Civic Community Facility	consistent policies for	(majority vote; not unanimous)
Naming Policy 343	naming City owned	
	facilities. Responsibility is	
	by Council resolution.	
Commemorative	Establishes acceptable	Approved by Parks Services
Recognitions in City Parks	criteria for commemorative	Manager
<u>Commemorative</u>	or memorial recognitions in	
Recognitions Policy 242	City parks and outdoor	
	public spaces	
Parks Amenity Donation	Establishes program for	Program suspended
Program	celebrating a special	Examples: bench, picnic table,
Park Amenity Donation	occasion or to honour a	tree, bike rack, drinking fountain,
program	legacy by donating to a city	dog bag dispenser, playground
	park	equipment
Street Names (1)	Historic Street Name list	New streets are named at
Street Naming, Street Name	can be requested by	subdivision – applicant submits
and Address Changes and	residents of the city via	street names for new
Compensation No. 363	petition signed by a	development that are reviewed by
	minimum of two thirds of	staff prior to subdivision plan
	the owners of property	being submitted to the Land Title
	directly affected by the	Office
	proposed street name	
	change. The list is also	Updates to Historic Street Name
	available for development	list infrequent (2017) and could be
	applicants to use for	updated and/or refocused, list
	subdivision construction.	compiled by Okanagan Historical
		Society
Street Names (2)	Streets can be named or re-	Name adopted by bylaw by a
	named by bylaw	majority Council vote
Council Natural Person	Council may name anything	Requires a Council resolution
Authority	within their area of	(majority vote; not unanimous)
	responsibility	

The Parks Amenity Donation Program is suspended temporarily for staff to work through the number of requests received and to determine a needs-assessment to determine which types of park amenities are most needed by geographic area.

Conclusion:

There are varied options available to Council to recognize members of the public. Staff will consolidate the recognition options, so they are in one place and easy to find.

Considerations not applicable to this report: Internal Circulation: Legal/Statutory Authority: Legal/Statutory Procedural Requirements: Financial/Budgetary Considerations: External Agency/Public Comments: Communications Comments:

Submitted by:

Stephen Fleming, City Clerk



Citizen Recognition Overview

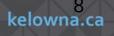
March 2022





Freedom of the City Award

- Highest award bestowed by Council to individual or military unit
- Bestowed 18 times since 1946, most recently in 2015
- Requires unanimous decision of all of Council
- Council Policy No. 299

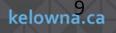




Civic & Community Awards

Recognizes outstanding contributions & achievements annually

- ▶ 12 categories
 - > 11 recommended by Civic & Community Awards Council Advisory Committee
 - I recommended by Council (Anita Tozer Memorial Award)
- Council Policy No. 382





Anita Tozer Memorial Award

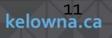
- Recognizes extraordinary & positive contribution of individual or group to quality of life in Kelowna
- Awarded annually since 2000
- Requires unanimous decision of all of Council





Civic Facility Naming

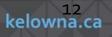
- Uniform, consistent policies for naming City-owned facilities
- Requires Council resolution (majority vote)
- Council Policy No. 343





Commemorative Recognitions in City Parks

- Acceptable criteria for commemorative or memorial recognitions in City parks & outdoor public spaces
- Requires approval by Parks Services Manager
- Council Policy No. 242



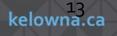


Parks Amenity Donation Program

Program for celebrating a special occasion or to honour a legacy by donating to a City park

Examples: bench, picnic table, tree, bike rack, etc.

Program is currently suspended for review & needs assessment





Street Names

Historic street name list

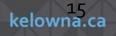
- New streets named at time of subdivision
- Residents can request street re-naming by petition
- Council can name or re-name streets by bylaw

Council Policy No. 363



General Authority

- Council may name anything within their area of responsibility
- Requires a Council resolution (majority vote)





Questions?

For more information, visit kelowna.ca.