

Civic & Community Awards Steering Committee

AGENDA



Wednesday, February 16, 2022

12:00 pm

Virtual Meeting - Teams

Pages

1. **Call to Order**
2. **Confirmation of Minutes** 2 - 3
Approve Minutes of the Meeting of November 3, 2021.
3. **Old Business**
 - 3.1. **Review Key Dates and Timeline for 47th Annual Award Season**
Finalist announcement to Council - Date?
Status on live event - TBD
 - 3.2. **Review Sponsorship Commitments**
4. **New Business**
 - 4.1. **Review Nominations Received**
Thank you to the Nominating Committee!
5. **Upcoming Meeting Dates**
6. **Termination of Meeting**



**Civic & Community Awards Steering Committee
Minutes**

Date: Wednesday, November 3, 2021
 Time: 12:00 pm
 Location: Virtual Meeting - Teams

Members Present Ellen Boelcke, Lorraine Ewonus, Bob Burge, Karen Graham, Dan Rogers, Wayne Moore and Councillor Ryan Donn

Members Absent

Staff Present Recreation Technician, Karley Glackmeyer; Community & Neighbourhood Services Manager, Mariko Siggers; Divisional Director, Active Living & Culture, Jim Gabriel; Legislative Coordinator (Confidential), Clint McKenzie

1. Call to Order and Roundtable Introductions

The Chair called the meeting to order at 12:01 p.m.

2. Confirmation of Minutes

Moved By Wayne Moore/Seconded By Karen Graham

THAT the Minutes of the September 29, 2021 meeting be adopted.

Carried

3. Award Delivery

Staff:

- Venue options are being reviewed for the Mayor's reception.
- A hybrid in person/virtual event at the Laurel Building is one option.
- Considering combining the Mayor's reception with the event.
- Discussion ensued regarding the hybrid being the best option.
- Explained the potential of the hybrid model in relation to the duration of the event.
- Reviewed capacity of Laurel for seating meal.
- Reviewed potential attendance and ticket availability.
- Reviewed potential dates of the event for late April to coincide with National Volunteer Week.
- Reviewed the potential future public health orders and impact on the event.

4. Volunteer Award Category

- Reviewed the name change confirmation will be reviewed and will go forward to Council for approval as an update in the future prior to the promotion of the 2022 event.
- Discussed the future potential of new award categories going to Council for approval.

- The timing for nominations was discussed.
- The nomination period being proposed is December 6th to February 11th.
- The Citizen of the Half Century will be in three years on the 50th Award celebrations. This would be a new category.

Councillor Donn acknowledged the change in direction and the positive impacts it will have on the 2022 awards.

The Committee discussed attendee numbers and the venue choice and the impacts of social distancing in the future.

It is anticipated that large events will require double vaccinations.

5. Next Meeting Date

Chair Ellen Boelcke left the meeting and Karen Graham took over chairing the meeting.

The next meeting date will be Wednesday, February 16th.

6. Termination of Meeting

The Chair declared the meeting terminated at 12:39 p.m.

Ellen Boelcke, Chair