

City of Kelowna

Regular Council Meeting

AGENDA



Monday, June 20, 2016
1:30 pm
Council Chamber
City Hall, 1435 Water Street

Pages

1. Call to Order

This meeting is open to the public and all representations to Council form part of the public record. A live audio and video feed is being broadcast and recorded by CastaNet and a delayed broadcast is shown on Shaw Cable.

2. Confirmation of Minutes

3 - 8

PM Meeting - June 13, 2016

3. Public in Attendance

3.1 Kelowna Art Gallery

9 - 27

Annual Presentation to Council by Executive Director, Nataley Nagy.

4. Development Application Reports & Related Bylaws

4.1 5080 Lakeshore Road, Z16-0009 & LUC16-0001 - James Sharko

28 - 38

To consider an application to discharge the existing Land Use Contract and rezone the subject property from the A1 - Agriculture to the RR2c - Rural Residential 2 with Carriage House to facilitate a carriage house.

4.2 5080 Lakeshore Road, BL11255 (Z16-0009 & LUC16-0001) - James Sharko

39 - 39

To give Bylaw No. 11255 first reading in order to discharge the existing Land Use Contract and rezone the subject property to facilitate a carriage house.

5. Non-Development Reports & Related Bylaws

5.1 School District #23 Joint Use Agreements

40 - 73

To seek Council's authorization to sign off on the Joint Use Agreements for Bankhead Elementary School, South Kelowna Elementary School and Watson Road Elementary School.

5.2 North Clifton Sanitary Sewer Extension & Individual Lot Connections 74 - 81

To authorize funds that will enable the City to build sewer connections from the new developer build sewer main to the edge of road and then authorize a latecomers agreement that will enable the City sewer utility to recover these costs when residents wish to connect.

5.3 2015 GFOA Budget and 2014 Reporting Awards 82 - 85

To inform Council of the City of Kelowna's recently received Government Finance Officers Association (GFOA) awards for financial reporting and budget presentation.

5.4 2015 Annual Report 86 - 159

To meet legislated reporting requirements for annual financial statements and provide contextual information for the data contained in the remuneration reports.

6. Mayor and Councillor Items

7. Termination



City of Kelowna

Regular Council Meeting

Minutes

Date: Monday, June 13, 2016
 Location: Council Chamber
 City Hall, 1435 Water Street

Members Present Mayor Colin Basran, Councillors Maxine DeHart*, Ryan Donn, Gail Given, Tracy Gray, Charlie Hodge, Brad Sieben and Mohini Singh

Members Absent: Councillor Luke Stack

Staff Present City Manager, Ron Mattiussi; City Clerk, Stephen Fleming; Cultural Services Manager, Sandra Kochan*; Suburban & Rural Planning Manager, Todd Cashin*; Community Planning Department Manager, Ryan Smith*; Planner Specialist, Melanie Steppuhn*; Real Estate Director, Derek Edstrom*; Parking Services Manager, Dave Duncan*; Divisional Director, Community Planning & Real Estate, Doug Gilchrist*; Council Recording Secretary, Arlene McClelland

(* Denotes partial attendance)

1. Call to Order

Mayor Basran called the meeting to order at 1:34 p.m.

Mayor Basran advised that the meeting is open to the public and all representations to Council form part of the public record. A live audio and video feed is being broadcast and recorded by CastaNet and a delayed broadcast is shown on Shaw Cable.

2. Confirmation of Minutes

Moved By Councillor Hodge/Seconded By Councillor Given

R481/16/06/13 THAT the Minutes of the Regular Meetings of May 30, 2016 be confirmed as circulated.

Carried

3. Public in Attendance

3.1 Ballet Kelowna

Sandra Kochan, Cultural Services Manager

- Introduced the Artistic Director and CEO of Ballet Kelowna, Simone Orlando.

Simone Orlando, Ballet Kelowna Artistic Director and CEO

- Displayed a PowerPoint presentation summarizing the annual activities of Ballet Kelowna and responded to questions from Council.

4. Development Application Reports & Related Bylaws

4.1 1580 Hwy 33 West, DP16-0069,- GTA Architects Ltd.

Councillor DeHart declared a conflict of interest as she is employed by a hotel in close proximity to the subject property and departed the meeting at 1:58 p.m.

Staff:

- Displayed a PowerPoint presentation summarizing the application and rationale for non-support.
- Responded to questions from Council.

Mayor Basran invited the Applicant, or Applicant's Representative to come forward.

Gary Tomporowsk, GTA Architecture and Applicant Representative

- Spoke to the reasons for the design that was submitted in the development permit.
- Have worked with staff for 15 months and noted the development is within the zone and no variances are being requested.
- Acknowledged that the site is a gateway site.
- Believes the development area is more vehicular driven than pedestrian driven.
- Recent developments have parking between street and buildings along Highway 97.
- Raised concern with traffic noise impacting the hotel guest experience and will negatively impact room rentals.
- Advised that underground parking would not be financially feasible.
- Proposed to plant 100 trees to mitigate issues of seeing a parking lot when only 50 trees is required
- Believes the design submitted is the best compromise between quality guest experience and building location.
- Responded to questions from Council.

Moved By Councillor Sieben/Seconded By Councillor Given

R482/16/06/13 THAT Council authorizes the issuance of Development Permit No. DP16-0069 for Lot 1, DL 125, ODYD Plan 8791 Except Plans 39705 and KAP79377 located at 1580 Hwy 33, Kelowna, BC subject to the following:

1. The dimensions and siting of the building to be constructed on the land be in accordance with Schedule "A,"
2. The exterior design and finish of the building to be constructed on the land, be in accordance with Schedule "B";
3. Landscaping to be provided on the land be in accordance with Schedule "C";
4. The applicant be required to post with the City a Landscape Performance Security deposit in the form of a "Letter of Credit" in the amount of 125% of the estimated value of the landscaping, as determined by a Registered Landscape Architect;
5. That those portions of the neighbouring property required for parking be consolidated with the subject property, or;
6. That a covenant be registered on the neighbouring property dedicating parking on the property to the new hotel development.
7. That 50% of parking surfaces be paved with unit pavers to promote ground water infiltration and further reduce the aesthetic impact of asphalt.

AND THAT Council's consideration of this Development Permit be considered subsequent to the outstanding conditions of approval as set out in Schedule "A" attached to the Report from the Community Planning Department;

AND THAT the applicant be required to complete the above noted conditions of Council's approval of the Development Permit Application in order for the permits to be issued;

AND FURTHER THAT this Development Permit is valid for two (2) years from the date of Council approval, with no opportunity to extend.

Defeated
Mayor Basran, Councillors Donn, Gray, Hodge and Singh - Opposed

Councillor DeHart rejoined the meeting at 3:17 p.m.

4.2 564 Coryell Road, Z16-0012 - Andrew Pilarski

Staff:

- Displayed a PowerPoint presentation summarizing the application.

Moved By Councillor Donn/Seconded By Councillor Singh

R483/16/06/13 THAT Rezoning Application No. Z16-0012 to amend the City of Kelowna Bylaw No. 8000 by changing the zoning classification of Lot C District Lot 167 ODYD Plan 13205, located at 564 Coryell Road, Kelowna, BC from the RU1 - Large Lot Housing zone to the RU6 - Two Dwelling Housing zone, be considered by Council;

AND THAT the Rezoning Bylaw be forwarded to a Public Hearing for further consideration;

AND FURTHER THAT final adoption of the Rezoning Bylaw be considered subsequent to outstanding conditions of approval as set out in Schedule "A" attached to the Report from the Community Planning Department dated July 11, 2016.

Carried

4.3 564 Coryell Road, BL11254 (Z16-0012) - Andrew Pilarski

Moved By Councillor DeHart/Seconded By Councillor Donn

R484/16/06/13 THAT Bylaw No. 11254 be read a first time.

Carried

4.4 839 Sutherland Avenue, DP16-0115 - Mike Jacobs

Staff:

- Displayed a PowerPoint presentation summarizing the application and responded to questions from Council.

Moved By Councillor Sieben/Seconded By Councillor Given

R485/16/06/13 THAT Council authorizes the issuance of Development Permit No. DP16-0115 for Lot A, DL 138, and of Section 19 Township 26 ODYD Plan 33076 located at 839 Sutherland Ave, Kelowna, BC subject to the following:

1. The dimensions and siting of the building to be constructed on the land be in accordance with Schedule "A,"
2. The exterior design and finish of the building to be constructed on the land, be in accordance with Schedule "B";

AND THAT Council's consideration of this Development Permit be considered subsequent to the outstanding conditions of approval as set out in Schedule "A" attached to the Report from the Community Planning Department dated June 13, 2016;

AND THAT there be no direct driveway access onto Sutherland Ave from the subject property;

AND THAT the applicant be required to complete the above noted conditions of Council's approval of the Development Permit Application in order for the permits to be issued;

AND FURTHER THAT this Development Permit is valid for two (2) years from the date of Council approval, with no opportunity to extend.

Carried

4.5 3665 & 3671 Hart Road, A16-0006 - Roger H. Borrett

Staff:

- Displayed a PowerPoint presentation summarizing the application and responded to questions from Council.

Moved By Councillor Hodge/Seconded By Councillor Donn

R486/16/06/13 THAT Agricultural Land Reserve Appeal No. A16-0006 for Lot 2 Section 10 TWP 26 ODYD Plan KAP48949 and Lot B Section 10 TWP 26 ODYD Plan KAP92586, located at 3665 and 3671 Hart Rd, Kelowna for a subdivision of agricultural land in the Agricultural Land Reserve pursuant to Section 21(2) of the Agricultural Land Commission Act, be supported by Council;

AND THAT the Council direct Staff to forward the subject application to the Agricultural Land Commission for consideration.

Carried

4.6 1610 Swainson Road, FH15-0004 - Bir Singh & Sukwinderjit Sandher

Staff:

- Displayed a PowerPoint presentation summarizing the application.

Moved By Councillor Singh/Seconded By Councillor Given

R487/16/06/13 THAT Council receives for information, the Supplemental Report from the Community Planning Department dated June 13, 2016 with respect to Farm Help Application No. FH15-0004, for Lot 1 Section 25 TWP 26 and Section 30 TWP 27 ODYD Plan KAP77945, located at 1610 Swainson Road;

AND THAT Council amends the Farm Help Permit FH15-0004, Schedule A, with the revised Schedule A.

Carried

Councillor Hodge - Opposed

5. Bylaws for Adoption (Development Related)

5.1 330 Merrifield Road, BL11241 (Z16-0011) - Corey Knorr Construction Ltd.

Moved By Councillor Given/Seconded By Councillor Donn

R488/16/06/13 THAT Bylaw No. 11241 be adopted.

Carried

6. Non-Development Reports & Related Bylaws

6.1 Payment in Lieu of Parking Bylaw 8125

Staff:

- Provided an overview of the City's Cash-in-Lieu of parking program for new development and responded to questions from Council.

Moved By Councillor Sieben/Seconded By Councillor Gray

R489/16/06/13 THAT Council receive for information the report from the Community Planning and Real Estate Division dated June 13, 2016.

Carried

7. Bylaws for Adoption (Non-Development Related)

7.1 BL11249 - Amendment No. 4 to Development Applications Procedures Bylaw No. 10540

Moved By Councillor Sieben/Seconded By Councillor Singh

R490/16/06/13 THAT Bylaw No. 11249 be adopted.

Carried

7.2 BL11251 - A Bylaw to Repeal Housing Agreement Authorization Bylaw No. 9889

Moved By Councillor Sieben/Seconded By Councillor Singh

R491/16/06/13 THAT Bylaw No. 11251 be adopted.

Carried

8. Mayor and Councillor Items

Councillor Sieben:

- Spoke to his attendance at the Metabridge Conference.
- Spoke to his attendance along with Councillor Given at the Heritage Farm opening.

Councillor Singh:

- Spoke to staff efforts at the Agricultural Plan Open House under inclement weather conditions.
- Spoke to her attendance, on behalf of the Mayor, at the International Engineer Association Conference.

Councillor DeHart:

- Spoke to her attendance and success of the recent PGA Tournament hosted in Kelowna.

Mayor Basran:

- Thoughts and condolences to the victim's families and friends in Orlando, Florida and thanked local organizers who arranged a vigil at the Rainbow crosswalks on short notice.
- Spoke to his attendance at the successful Metabridge Conference.

9. Termination

This meeting was declared terminated at 4:13 p.m.

Mayor

/acm



City Clerk

DRAFT



2015 Annual Report

Our Mission/Our Why



- We believe that art is not just about artists and works of art but about feeding and growing the creative capacity of an entire community
- The opportunities and challenges that lie before Kelowna, now and in the future, demands our creativity and our collective ability to see things from different points of view, in new ways.

National Exhibitions

- Nine significant Canadian exhibitions were presented
- Canadian photographer Ed Burtynsky in Dialogue with Emily Carr
- The Story of Canadian Art featuring 40 historical works of art including Group of Seven, David Milne and several Canadian women artists.



Community Exhibitions

- The community exhibitions in our Front Space Gallery space builds creative confidence.
- Nine exhibitions in partnership with community organizations.
- 824 artists exhibited, all reside in our community.



Teaching and Empowering Young People

- We toured over 4702 students from School District #23 with curriculum-based tour and hands-on activities.
- That is 43% more students than in 2014.
- Planning to add tours for 4,000 more students in 2016/2017.
- March Break and Summer Art Adventures day camp programs increased enrollment by 54% with 402 children enrolled in the camps.



Community Outreach

- Adults Art classes increased by 5.3% in 2015 with 498 adult participants.
- Tours for 34 Visually impaired adults.
- Art Classes for 336 Adults with developmental challenges provided on behalf of BC Community Living.



Commissions for YLW



- Two regional artists were commissioned to create a site specific work of art for our satellite location at the Kelowna International airport.



Fossils from the Future



- Pilot Temporary Public Art Project
- “Fossils from the Future” installed in nine downtown locations
- 1,986 visits to site
- 1,327 users
- 4,110 pages viewed

Project to come down at the end of August, 2016

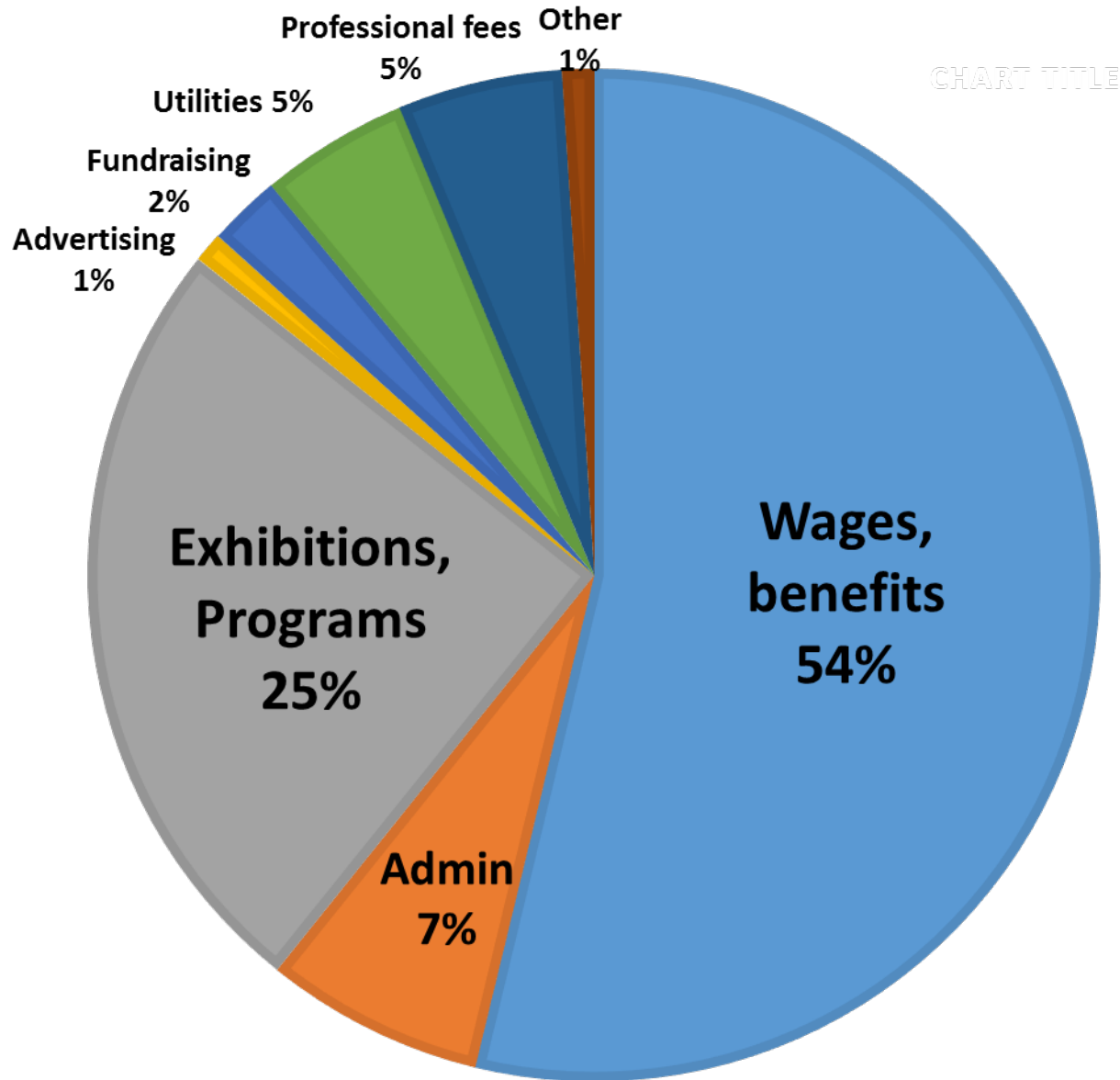
About Us!



Volunteers

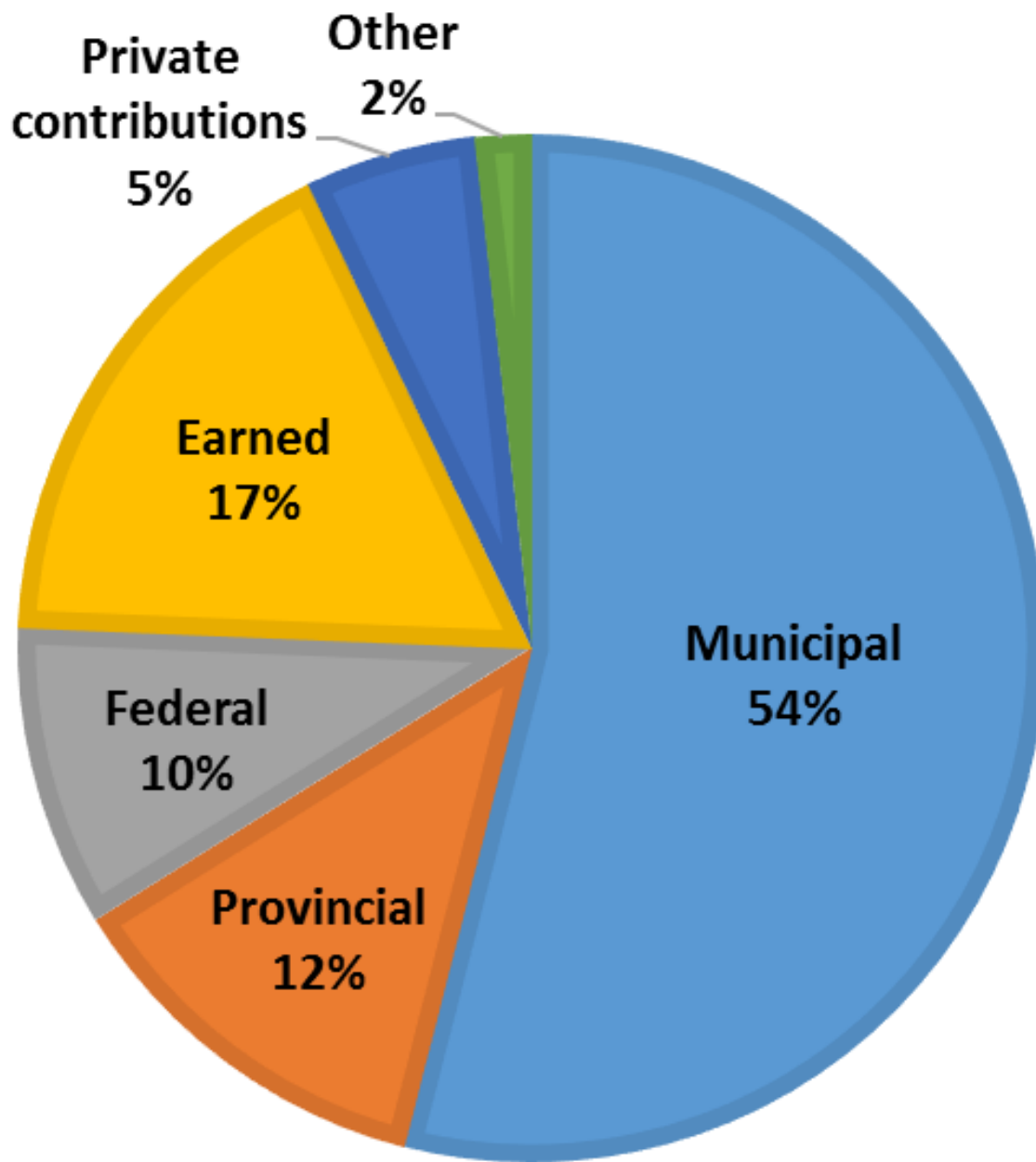
- School tour (docents) 880 volunteer hours.
- Events 266 volunteer hours.
- Family Sundays 138 high school volunteer hours.
- Board and Committee 238 volunteer hours
- TOTAL 1,482 volunteer hours





2015 Expenses

Wages and benefits	511,271
General administration	66,445
Exhibitions and programs	237,145
Artist fees	53,781
Advertising and promotion	9,003
Fundraising	21,995
Utilities and repairs	45,255
Professional fees and consulting	49,871
Other	9,672
TOTAL	\$950,656



2015 Revenues

Municipal	508,369
Provincial	114,365
Federal	89,516
Earned	162,005
Private contributions	50,698
Other	16,513
TOTAL	\$941,466

Building and Preserving a Permanent Collection

- 814 works currently
- Now fully digitized
- Collection on-line in 2016
- Storage expansion required



2015 Indicators



- Attendance increased by 6.1 %
16,538 visitors.
- Membership increased by 20.4%
with 525 annual members.
- Cultural Access Pass (for new
Canadians) 280 passes awarded
at KAG since 2012.
- 340 articles/features appeared
in the media.

Milestones and the Future

1977 founded as a not-for-profit charity.

1997 opened city-owned, purpose-built, public art gallery.

2016 Art in Action celebrating 30th year of partnering with School District 23 to showcase works created by middle and high school students.

2017 40th anniversary of incorporation.



Future Planning

- Celebrating Canada's 150 with Kelowna Collects.
- Celebrating the Art Gallery's 40th anniversary.
- Lauren Harris Exhibition from the Vancouver Art Gallery.
- Continue to work with community collaborators to increase accessibility, visitors and community engagement.

Collaborating Partners

Accelerate Okanagan

Alliance for Equality for
Blind Canadians

The Alternator Centre for
Contemporary Art

CARFAC BC

Community Living BC

Ballet Kelowna

Bumbershoot Children's Theatre

CAGE conference

Canadian Mental Health
Association

Kelowna Chamber of Commerce

Central Okanagan Women's
Resource & Education Centre

Creative Aging

Arts Council of the Central
Okanagan

Culture Days

Delta Grand Okanagan Resort

Hart House, University of
Toronto

Kelowna Museums

Kelowna Community Music School
(KCMS)

Miscellaneous Productions

Opera Kelowna

Rotary Centre for the Arts

School District #23

UBC Okanagan

Vancouver Art Gallery

West Bank First Nations

Sponsors and Funders

The City of Kelowna

The Canada Council for the Arts

The Province of British Columbia

British Columbia Arts Council

Central Okanagan Foundation

Central Okanagan School District #23

Regional District of Central Okanagan

Special project support provided by
the Audain Foundation

Telus Community Fund

Vancouver Foundation

Meiklejohn Architects Inc.

Mission Hill Family Estate

Okanagan Spirits

Showtime Event & Display

Source Office Furnishings

Stroma Signs

The Daily Courier

Tree Brewing Co.

Walker Real Estate

New Horizons Productions



thank you!

REPORT TO COUNCIL



Date: June 13th 2016

RIM No. 1250-30

To: City Manager

From: Community Planning Department (AC)

Application: Z16-0009/LUC16-0001 **Owner:** James Emil Sharko
Maureen Anne Atrons-Sharko

Address: 5080 Lakeshore Road **Applicant:** James Sharko

Subject: Rezoning Application

Existing OCP Designation: S2RES - Single / Two Unit Residential

Existing Zone: A1 - Agriculture 1

Proposed Zone: RR2c - Rural Residential 2 with Carriage House

1.0 Recommendation

THAT Application No. LUC16-0001 to discharge LUC77-1012 from Lot C, Section 23, Township 28, SDYD, Plan 30063, located on 5080 Lakeshore Road, Kelowna, BC, be considered by Council;

AND THAT Rezoning Application No. Z16-0009 to amend the City of Kelowna Zoning Bylaw No. 8000 by changing the zoning classification of Lot C, Section 23, Township 28, SDYD, Plan 30063, located on 5080 Lakeshore Road, Kelowna, BC, from the A1 - Agriculture zone to the RR2c - Rural Residential 2 with Carriage House be considered by Council;

AND THAT the Land Use Contract Discharge resolution and the Zone Amending Bylaw be forwarded to a Public Hearing for further consideration;

AND THAT Council consider a resolution to discharge LUC77-1012 from Lot C, Section 23, Township 28, SDYD, Plan 30063, located on 5080 Lakeshore Road, Kelowna, BC,

AND FURTHER THAT final adoption of the Zone Amending Bylaw be considered subsequent to the outstanding conditions of approval as set out in Attachment "A" attached to the Report from the Community Planning Department dated June 13th 2016.

2.0 Purpose

To consider an application to discharge the existing Land Use Contract and rezone the subject property from the A1 - Agriculture to the RR2c - Rural Residential 2 with Carriage House to facilitate a carriage house.

3.0 Community Planning

The applicant is seeking to convert the accessory building, under construction, on the south end of the property to a carriage house. However, the property is currently under regulation of a Land Use Contract which does not permit the development of a carriage house. The existing Land Use Contract (LUC) on the subject property was created in 1976 to allow for one single family residential dwelling per lot on Lakeshore Road with the possibility of an additional structure as an accessory building. Community Planning supports the request for the LUC discharge and rezoning as it complies with the 2014 amendment of the Local Government Act. The LUC will be discharged through the rezoning process, in accordance with Council Policy No. 282.

Land Use Contracts will be dissolved by 2024 and Local Governments must have the appropriate underlying zoning in place by 2022 (see Land Use Contract process & history in the Background section). Due to this requirement of the Local Government Act, Staff are recommending whenever a property owner applies to discharge a Land Use Contract, that staff initiate the process to eliminate the whole LUC. Eliminating LUC77-1012, in this case, triggers terminating the LUC and rezoning the two adjacent parcels (5064 and 5076 Lakeshore Road). This approach will help alleviate the future work load of eliminating and rezoning all LUC's at one time.

As a result of the recommended process, Staff are proposing to terminate LUC77-1012 on 5064 and 5076 Lakeshore Road as well as rezone those properties to RR2 - Rural Residential. Terminating a LUC is different from discharging a LUC (discharged is proposed for 5080 Lakeshore Road). Terminating a LUC eliminates the contract one year after Council adopts the bylaw whereas discharging the LUC eliminates the contract immediately after Council adopts the bylaw.

Overall, Staff are supportive of increasing rental housing options through the additions of carriage houses. Staff are supportive of carriage houses in the front yard when properties are large in size and are fronting onto Okanagan Lake. Additional variances will appear in the Development Permits for both the carriage house and the beach pavilion. Should Council support the proposed zoning change, the variances will come forth to Council for formal consideration with the Development Permit. The variances are outlined in the 4.4 Zoning Analysis Table.

In fulfillment of Council Policy No. 367 respecting public consultation, the applicant undertook neighbour notification by individually contacting the surrounding neighbours within a 50 metre radius.

4.0 Proposal

4.1 Background

The province first experimented with contract zoning in 1971. The Land Use Contract was a tool that entered into use in the 1970's before it was eliminated on November 15th 1978. The purpose of the tool was to allow local governments to arrive at agreements with specific developers to grant development rights over and above what was allowed under current zoning. This was typically done in exchange for commitments by developers to help finance the infrastructure costs of development.

However, issues have arisen, specifically with the continued application of land use contracts as they supersede any subsequent bylaw dealing with land use and development including: Zoning Bylaws, Development Cost Charge Bylaws, and Development Permits. From 1978 to 2014, municipalities or the owners of the land could not unilaterally discharge, cancel, or modify the land use contract without the other party's consent. The Local Government Act was amended in 2014 stating all land use contracts in the province will be terminated as of June 30th 2024. Land use contracts will remain in force until that date. This provides property owners with ten years to complete any development authorized by their land use contract unless the LUC is terminated

prior to that date. By June 20th 2022, local governments must have appropriate zoning regulations in place to replace land use contracts upon their termination.

In addition, local governments must provide notice to each owner that the termination of land use contract is occurring 1 year after adoption and must provide notice of what the new zoning regulations are that apply to the land.

4.2 Project Description

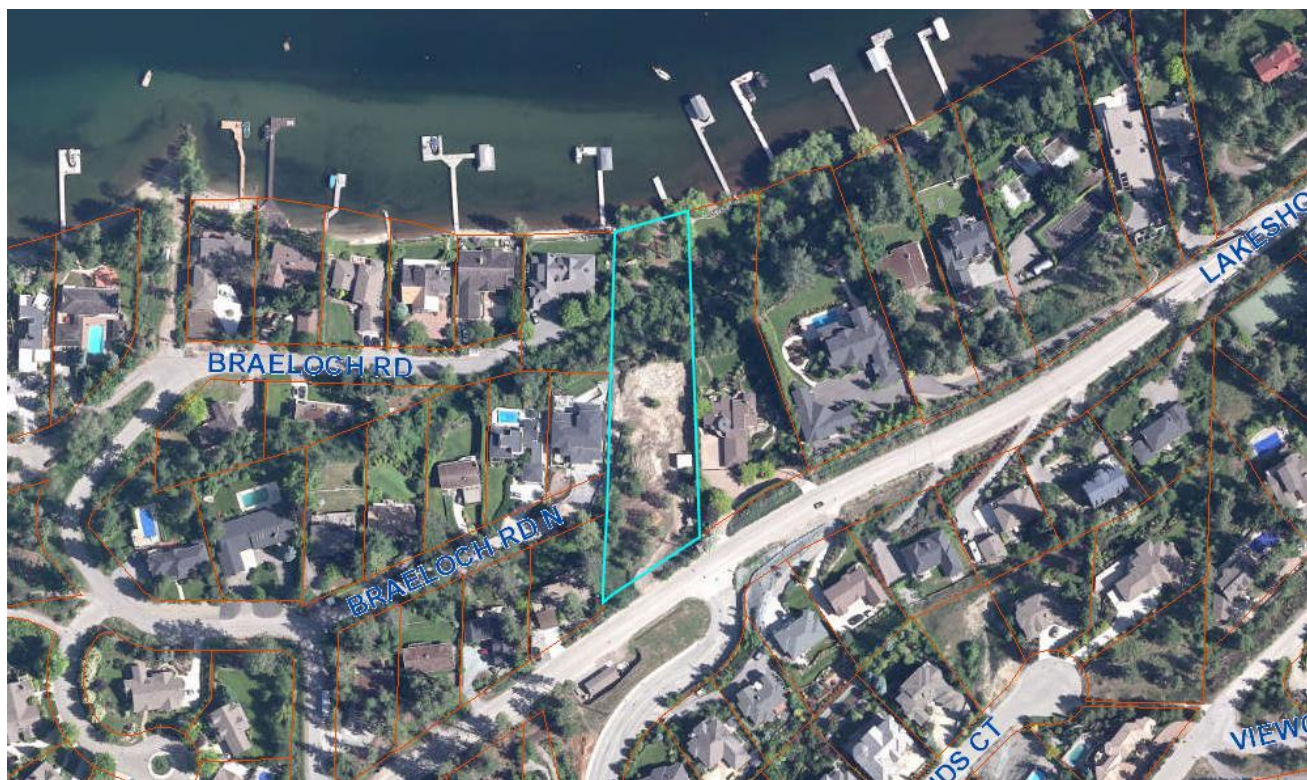
The applicant is seeking to build a dwelling with a supporting carriage house by rezoning to RR2c - Rural Residential 2 with Carriage House. To allow for this rezoning the current LUC will be discharged. The property has one dwelling and an accessory building that are under construction and is looking for an immediate discharge of the LUC for allowance to convert the accessory building to a carriage house. Further, the applicant is proposing a beach pavilion that Council will consider under the Development Permit and Development Variance Permit subject to adoption of the LUC discharge and rezoning application.

4.3 Site Context

The subject property abuts Lakeshore Road on the northwest side. The property is designated S2RES - Single/Two Unit Residential in the Official Community Plan and the surrounding area is low density residential. The subject property is 4816 m². Adjacent land uses are as follows:

Orientation	Zoning	Land Use
North	W1 - Recreational Water Use	N/A
East	LUC 77-1012 (A1 - Agriculture 1)	Single family residential
South	RU1 - Large Lot Housing	Single family residential
West	RR2 - Rural Residential 2	Single family residential

Subject Property Map: 5080 Lakeshore Road



4.4 Zoning Analysis Table

Zoning Analysis Table		
CRITERIA	ZONE REQUIREMENTS	PROPOSAL
Development Regulations		
Carriage House		
Location	Principle building must be between front yard and carriage house	Carriage house is located in the between the front yard and the principle building ❶
Floor Area	90 m ²	90 m ²
Height	4.8 m	5.89 m ❷*
Front Yard	Min. 6 m	13.56 m
Side Yard (east)	Min. 3 m	>20 m
Side Yard (west)	Min. 3 m	6.62 m
Rear Yard	Min. 9 m	116.76 m
Max. Upper Story Floor Area Relative to Bottom Story	75%	107% ❷
Regulations		
Beach Pavilion		
Height	4.5 m	3.3 m
Front Yard	6 m	112.06 m
Side Yard (east)	Min. 3 m	5.59 m
Side Yard (west)	Min. 3 m	14.09 m
Rear Yard	Min. 3 m	50 m
Okanagan Lake Sightlines	0% in 60° Sightline	100% in 60° Sightline ❶

- ❶ Carriage House Location Variance
- ❷ Carriage House – Increase Upper Story Floor Area
- ❸* Carriage House – Increase Maximum Height (depending on walkout exemption)
- ❹ Beach Pavilion – 60 Degree Sightline Variance

5.0 Current Development Policies

5.1 Kelowna Official Community Plan (OCP)

Chapter 5: Development Process

Compact Urban Form.¹ Develop a compact urban form that maximizes the use of existing infrastructure and contributes to energy efficient settlement patterns. This will be done by increasing densities (approximately 75 - 100 people and/or jobs located within a 400 metre walking distance of transit stops is required to support the level of transit service) through development, conversion, and re-development within Urban Centres (see Map 5.3) in particular and existing areas as per the provisions of the Generalized Future Land Use Map 4.1.

5.2 Council Policy No. 282 - Strategy for Elimination of Remaining Land Use Contracts

Council Policy No. 282.² Includes the following statements:

- That a Land Use Contract be discharged for any contract where there has been a change in use or density from what it was originally intended by the Land Use Contract;
- That the City of Kelowna initiate proceedings to discharge the contracts subject to consultation with affected owners of the land and subject to prior approval by council with regard to affected contracts;
- That priority be given to terminate Land Use Contracts having a significant financial impact or those Land Use Contract that enable development contrary to the fulfilment of community objectives.

6.0 Technical Comments

6.1 Building & Permitting Department

- 1) Development Cost Charges (DCC's) are required to be paid prior to issuance of any Building Permits.
- 2) Operable bedroom windows required as per the 2012 edition of the British Columbia Building Code (BCBC 12).
- 3) Provide the City of Kelowna Bulletin #88-02 (Secondary Suites Requirements in a single family dwelling) for minimum requirements. The drawings submitted for Building Permit application is to indicate the method of fire separation between the suite and the garage
- 4) Range hood above the stove and the washroom to vent separately to the exterior of the building. The size of the penetration for this duct thru a fire separation is restricted by BCBC 12, so provide size of ducts and fire separation details at time of Building Permit Applications.

¹ City of Kelowna Official Community Plan, Policy 5.2.3 (Development Process Chapter).

- 5) A fire rated exit stairwell is required from the suite to the exterior c/w fire rated doors that open into the stairwell and a fire rating on the bottom of the stairs. Please provide these details on the building permit drawing sets. Exit doors are required to swing on a vertical hinge and not a barn door style
- 6) Full Plan check for Building Code related issues will be done at time of Building Permit applications.

6.2 Development Engineering Department

- See attached report dated March 17, 2016

6.3 Fire Department

- 1) Requirements of section 9.10.19 Smoke Alarms and Carbon Monoxide alarms of the BCBC 2012 are to be met.
- 2) Access to the main house appears difficult for a fire truck.
- 3) Should a gate be built, ensure that a truck can fit through/under. A fire department lockbox is recommended for emergency access
- 4) Fire flows of 60 L/sec is required for a single family dwelling - location of hydrants should meet the subdivision bylaw.

7.0 Application Chronology

Date of Application Received: February 11, 2016
Date Public Consultation Completed: April 26, 2016

Report prepared by:

Adam Cseke, Planner
&

Jenna Ratzlaff, Summer Student

Reviewed by:

☐

Terry Barton, Urban Planning Manager

Approved for Inclusion:

☐

Ryan Smith, Community Planning Department Manager

Attachments:

Development Engineering Services Memo

Site Plan
Conceptual Elevations

CITY OF KELOWNA
MEMORANDUM

Date: March 17, 2016
File No.: Z16-0009
To: Land Use Management Department (AC)
From: Development Engineering Manager
Subject: 5080 Lakeshore Rd Lot C Plan 30063 Carriage House RR2c

Development Engineering has the following requirements associated with this application.

1. Domestic Water

This property is currently not serviced with a Municipal Service. The applicant has made payment for a 3rd Party Work Order for the installation for one 38mm diameter water service under file DP15-0178. The applicant's consulting Mechanical Engineer shall confirm that the proposed service size will be adequate for this application.

The property is within Water Extended Service Area 14. The developer has made payment for one equivalent dwelling unit under file DP15-0178. **An additional \$1,940.00** (0.5 of \$ 3,880 ESA 14 charge) is required. Valid until 29-09-2016

2. Sanitary Sewer

This property is currently not serviced with a Municipal Service. The applicant has made payment for a 100mm diameter sanitary service under file DP15-0178. No service upgrades are anticipated for this application.

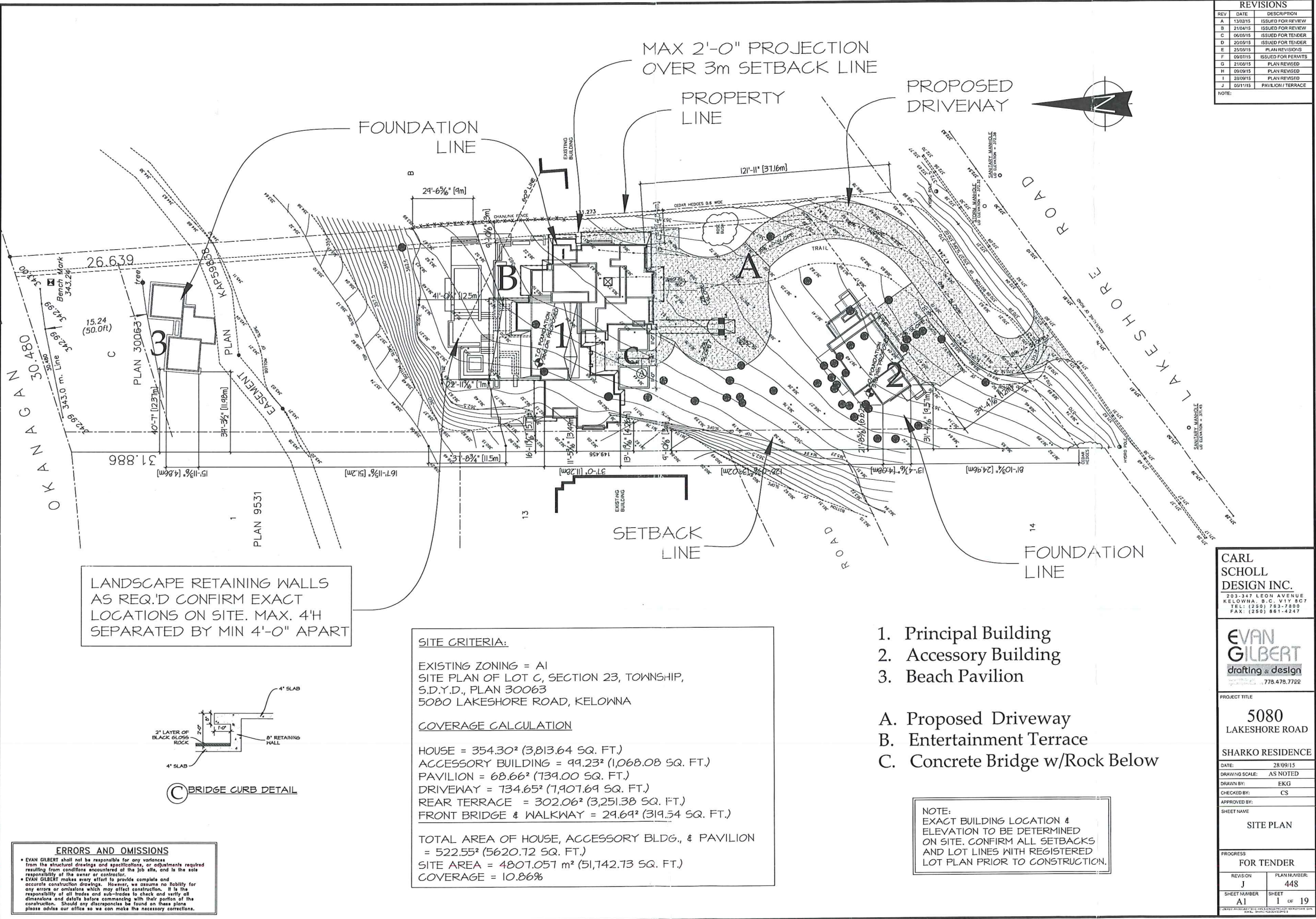
The property is within Sewer Connection Area No 28 . The developer has made payment for one equivalent dwelling unit under file DP15-0178. **An additional \$11,000.00** (0.5 of \$ 22,000 charge) is required.

3. Electric Power and Telecommunication Services

It is the applicant's responsibility to make a servicing application with the respective electric power, telephone and cable transmission companies to arrange for service upgrades to these services which would be at the applicant's cost.

Steve Muenz, P. Eng.
Development Engineering Manager
JF/jf

SITE PLAN
LUC16-0001
Z16-0009

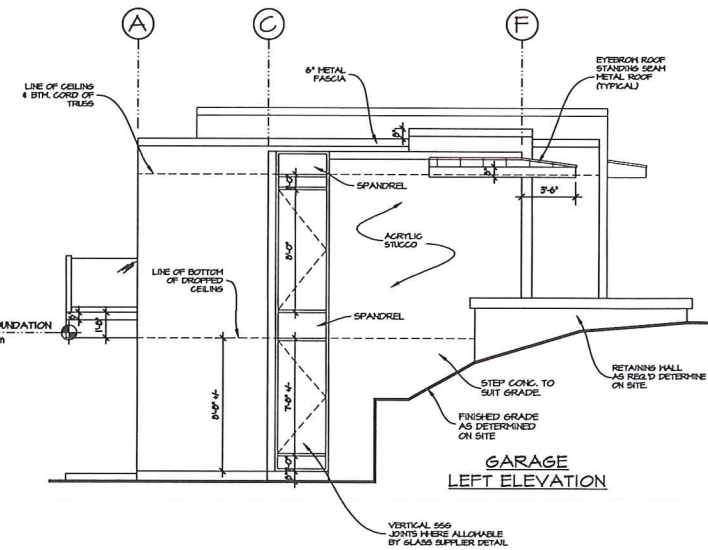
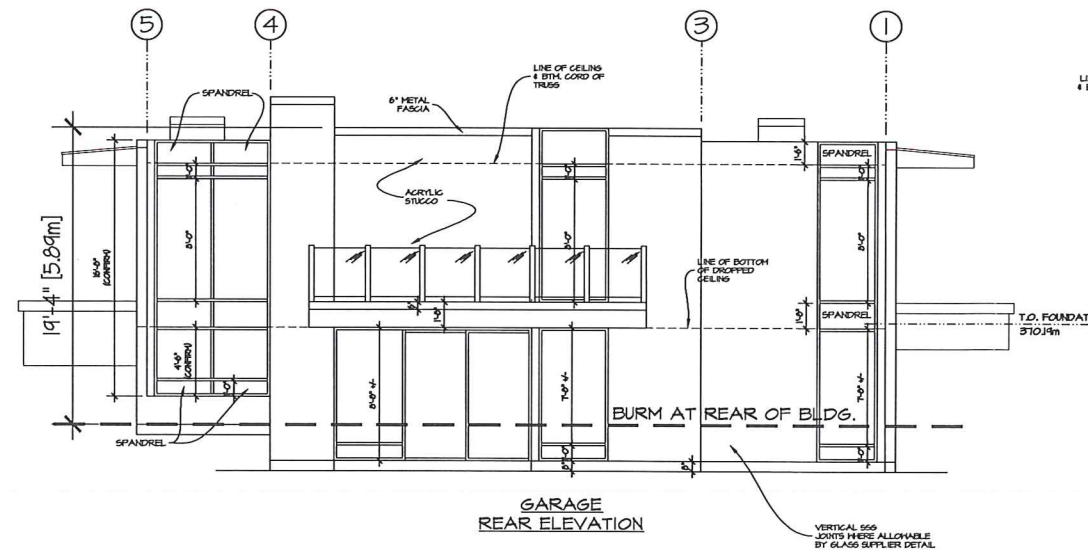
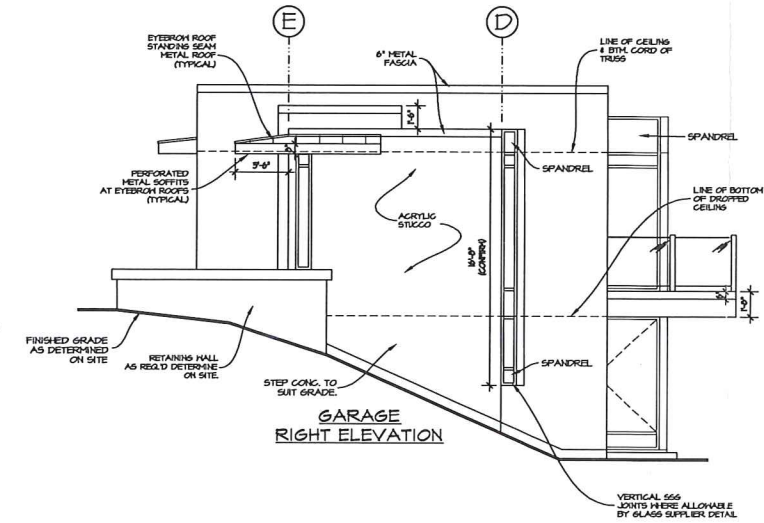
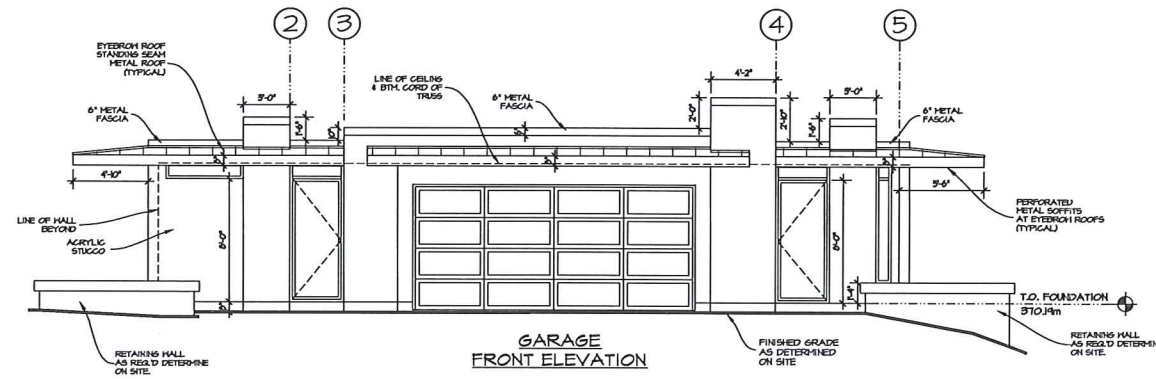


CONCEPTUAL ELEVATIONS

LUC16-0001

Z16-0009

REVISIONS		
REV	DATE	DESCRIPTION
A	10/01/15	ISSUED FOR REVIEW
B	21/04/15	ISSUED FOR REVIEW
C	05/05/15	ISSUED FOR TENDER
D	20/05/15	ISSUED FOR TENDER
E	25/05/15	PLAN REVISIONS
F	03/01/15	ISSUED FOR PERMITS
G	21/08/15	PLAN REVISED
H	09/09/15	PLAN REVISED
I	28/09/15	PLAN REVISED



CARL
SCHOLL
DESIGN INC.
203-347 LEON AVENUE
KELOWNA, B.C. V1Y 8C7
TEL: (250) 763-7800
FAX: (250) 651-4247

EVAN
GILBERT
drafting & design
778.478.7722

PROJECT TITLE
5080
LAKESHORE ROAD
SHARKO RESIDENCE

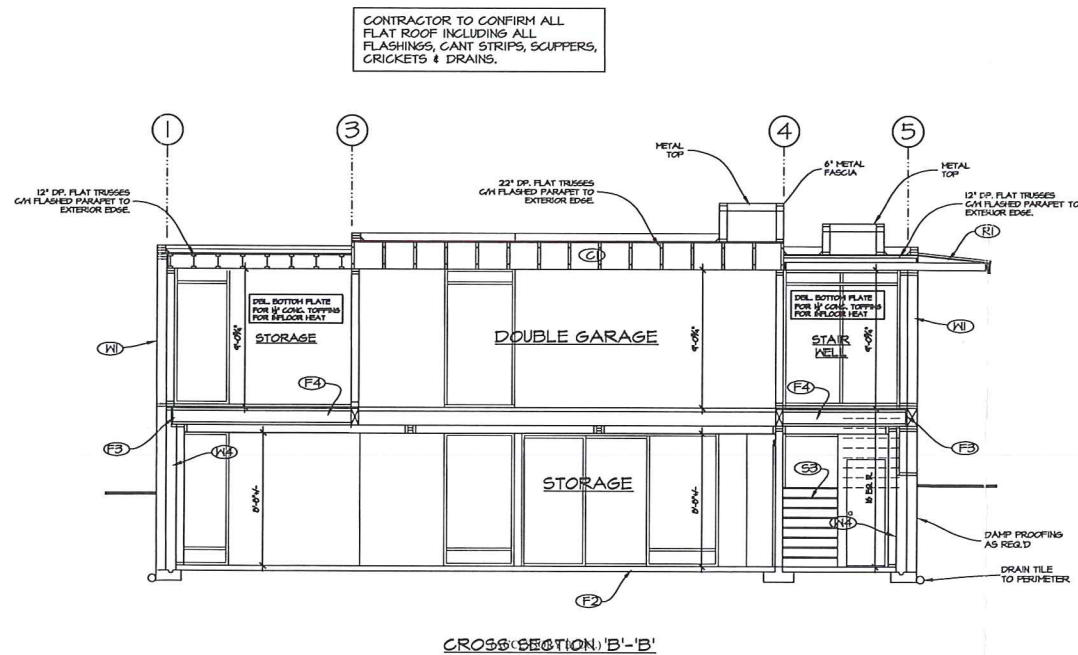
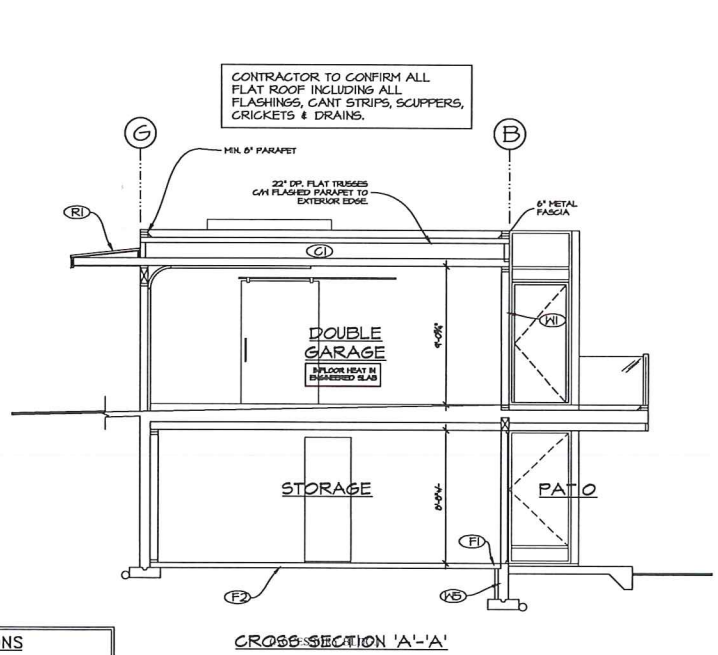
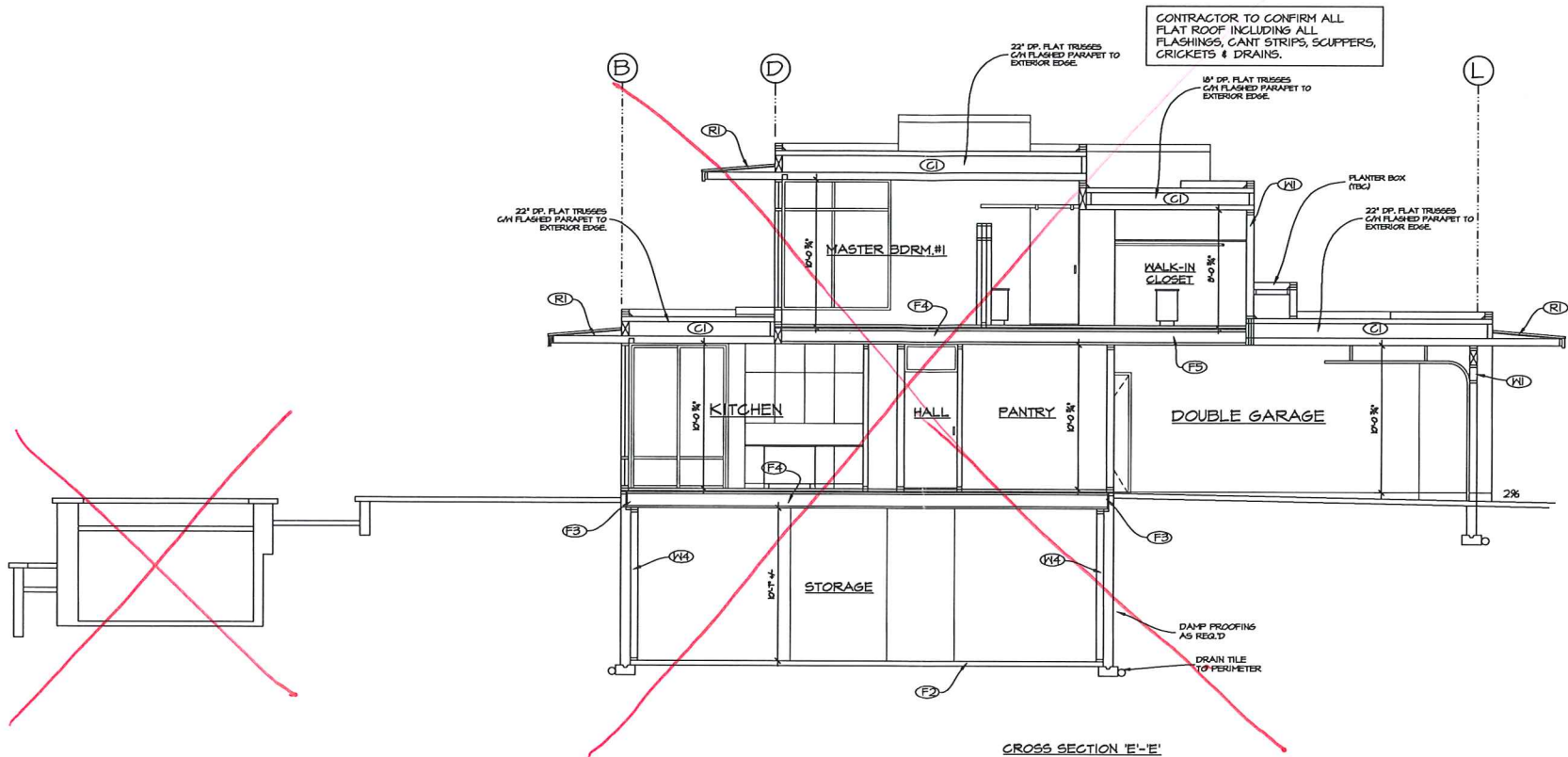
DATE: 25/09/15
DRAWING SCALE: 1/4" = 1'-0"
DRAWN BY: EKG
CHECKED BY: CS
APPROVED BY:

SHEET NAME
GARAGE
ELEVATIONS
(ACCESSORY BLDG.)

FOR TENDER

REVISION	PLAN NUMBER
1	448
SHEET NUMBER	SHEET
A11	11 OF 19

REVISIONS		
REV	DATE	DESCRIPTION
A	13/03/15	ISSUED FOR REVIEW
B	21/04/15	ISSUED FOR REVIEW
C	06/05/15	ISSUED FOR TENDER
D	20/05/15	ISSUED FOR TENDER
E	25/05/15	PLAN REVISIONS
F	09/07/15	ISSUED FOR PERMITS
G	21/08/15	PLAN REVISED
H	05/09/15	PLAN REVISED
I	28/09/15	PLAN REVISED
NOTE:		



ERRORS AND OMISSIONS

• EVAN GILBERT shall not be responsible for any variances from the structural drawings and specifications, or adjustments required resulting from conditions encountered at the job site, and is the sole responsibility of the owner or contractor.

• EVAN GILBERT makes every effort to provide complete and accurate construction drawings. However, we assume no liability for any errors or omissions which may affect construction. It is the responsibility of all trades and sub-trades to check and verify all dimensions and details before commencing with their portion of the construction. Should any discrepancies be found on these plans please advise our office so we can make the necessary corrections.

CARL SCHOLL DESIGN INC.
293-347 LEON AVENUE
KELOWNA, B.C. V1Y 8C7
TEL: (250) 763-7800
FAX: (250) 861-4247

EVAN GILBERT
drafting & design
778.478.7722

PROJECT TITLE
5080 LAKESHORE ROAD

SHARKO RESIDENCE

DATE: 28/09/15
DRAWING SCALE: 1/4" = 1'-0"
DRAWN BY: EKG
CHECKED BY: CS
APPROVED BY:

SHEET NAME
SECTION 'E'-E' & DETACHED GARAGE SECTION 'A'-A' & 'B'-B' (ACCESSORY BLDG.)

FOR TENDER	
REVISION	PLAN NUMBER
1	448
SHEET NUMBER	SHEET
A15	15 OF 19

CITY OF KELOWNA
BYLAW NO. 11255
Z16-0009 - James Sharko and Maureen Atrens-Sharko
5080 Lakeshore Road

A bylaw to amend the "City of Kelowna Zoning Bylaw No. 8000".

The Municipal Council of the City of Kelowna, in open meeting assembled, enacts as follows:

1. THAT City of Kelowna Zoning Bylaw No. 8000 be amended by changing the zoning classification of Lot C, Section 23, Township 28, SDYD, Plan 30063 located on Lakeshore Road, Kelowna, B.C., from the A1 - Agriculture zone to the RR2c-Rural Residential 2 with Carriage House zone.
2. AND THAT Bylaw No. 4602-78 being "James H. B. Browne and Barbara D.B. Browne, Land Use Contract Authorizing By-Law, Lakeshore Road, File LUC77-1012" and all amendments thereto, are hereby repealed.
3. This bylaw shall come into full force and effect and is binding on all persons as and from the date of adoption.

Read a first time by the Municipal Council this

Considered at a Public Hearing on the

Read a second and third time by the Municipal Council this

Adopted by the Municipal Council of the City of Kelowna this

Mayor

City Clerk

Report to Council



Date: June 20, 2016
Rim No. 0610-53
To: City Manager
From: Louise Roberts, Community & Neighbourhood Services Manager
Subject: School District #23 Joint Use Agreements

Recommendation:

THAT Council receives, for information, the report from the Community & Neighbourhood Services Manager dated June 20, 2016, regarding School District #23 Joint Use Agreements;

AND THAT Council approves the Joint Use Agreements between School District #23 and the City of Kelowna for Bankhead Elementary School, South Kelowna Elementary School, and Watson Road Elementary School as outlined in the report from the Community & Neighbourhood Services Manager dated June 20, 2016;

AND THAT the Mayor and City Clerk be authorized to execute the School District #23 Joint Use Agreements on behalf of the City of Kelowna.

Purpose: To seek Council's authorization to sign off on the Joint Use Agreements for Bankhead Elementary School, South Kelowna Elementary School, and Watson Road Elementary School.

Background:

In conjunction with School District #23, the City's Active Living & Culture Division has been providing both general community based recreation and licensed child care programs through Joint Use Agreements since 1995. The intent of these agreements is to outline roles and responsibilities in the management and operations of these facilities.

For the past year, City staff has worked with representatives from School District #23 to review the existing Joint Use Agreements for Bankhead, South Kelowna and Watson Road Elementary Schools. The purpose of the review was to update any policies and/or procedures that had become outdated from the previous agreements and to discuss ways to improve overall services to reflect the current operation and use of the facilities.

In addition to the three school listed above, the City also utilizes a number of other School District #23 facilities, including the Okanagan Mission Secondary School Neighbourhood Learning Centre, and approximately 10-12 other schools each year for various programs/events.

The main changes to the Bankhead, South Kelowna and Watson Road Elementary Schools agreements focus on current operating practices which include:

- Updating the space allocation times to reflect current operations. For example, providing earlier access to some of the facilities in order to offer before school programming;
- Providing greater clarity regarding maintenance, jointly used equipment and custodial services; and
- Establishing annual fixed costs based for the past operational costs

The City currently offers general recreational programs and Licensed Group Child Care at these sites. The general recreational programs focus on active and instructional programs targeted at children, youth and families. The Licensed Group Child Care (school age) programs provide care to children outside of school hours or during periods of school closure.

Over the past year the Active Living & Culture Division has provided:

- Licensed out of school programs, Monday-Friday, 2:30 p.m. - 5:30 p.m. or 5:45 p.m., September through June out of Bankhead Elementary School and Watson Road Elementary School for 50-60 participants
- Licensed out of school programs, Monday-Friday, 7:00 a.m. - 8:30 a.m., September through June out of Watson Road Elementary School for 12 participants
- Licensed day camps, Monday-Friday, 7:30 a.m. - 5:30 p.m. during Spring, Christmas and Summer Break out of Bankhead Elementary School & Watson Road Elementary School for 30-40 participants (10-12 weeks/year)
- General programs such as: sports, fitness, dance, art, crafts, cooking, martial arts, special events & family nights, music, languages, etc. (see table below for details)

2015	Bankhead Elementary		South Kelowna Elementary	Watson Road Elementary		Total
	General programs	Licensed programs	General programs	General programs	Licensed programs	
# of programs offered	39	21	123	254	44	476
# of program hours offered	236	1,066	1,211	1,322	1,667	5,384
Program attendance	2,202	5,783	6,237	7,007	7,344	28,573

The ability to provide these types of programs and services out of schools is an important part of our neighbourhood delivery system and supports our goals of creating inclusive opportunities, building healthy communities, and developing healthy engaged citizens.

Internal Circulation: Divisional Director, Active Living & Culture; Advisor, Communications & Information Services; City Clerk; Parks Services Manager, Civic Operations; Sport & Event Services Manager, Active Living & Culture

Legal/Statutory Authority: Community Charter s.23(1)(a)(c)

Existing Policy: The City currently has agreements with School District #23 to deliver programs and services out of Bankhead Elementary School, South Kelowna Elementary School, and Watson Road Elementary School, these existing agreements expired in 2015.

Financial/Budgetary Considerations: No impact on taxation is anticipated during the term of these agreements. A 4% increases to operating expenses are anticipated which will be offset by increased revenue and absorber within the existing base budget.

Personnel Implications: Active Living & Cultural Services will continue to provide multi-age community programming out of Bankhead Elementary School, South Kelowna Elementary School, and Watson Road Elementary School within the existing staffing model.

External Agency/Public Comments: City staff worked directly with the Director of Finance of School District #23 to review and update the of Bankhead Elementary School, South Kelowna Elementary School, and Watson Road Elementary School Joint Use Agreements. The renewal of the Joint Use Agreements was brought to the Board of Education of School District #23 Finance and Legal Meeting as an information item on June 15, 2016 and will be forwarded to the whole Board as information at the end of June.

Considerations not applicable to this report:

Legal/Statutory Procedural Requirements
Communications Comments
Alternate Recommendation

Submitted by:

L. Roberts, Community & Services Manager

Approved for inclusion: J. Gabriel, Divisional Director, Active Living & Culture

Attachments:

Joint Use Agreement Bankhead Elementary School
Joint Use Agreement South Kelowna Elementary School
Joint Use Agreement Watson Road Elementary School

cc: Divisional Director, Active Living & Culture
Divisional Director, Communications & Information Services
Divisional Director, Civic Operation
Divisional Director, Corporate & Protective Services

JOINT USE AGREEMENT
(Bankhead Elementary School)

THIS AGREEMENT made as of the _____ day of _____ 20__.

BETWEEN:

CITY OF KELOWNA

1435 Water Street
Kelowna, British Columbia

(hereinafter called the "City")

OF THE FIRST PART

AND:

**THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 23 (CENTRAL OKANAGAN)**

1940 Underhill Street
Kelowna, British Columbia

(hereinafter called the "Board")

OF THE SECOND PART

WHEREAS the Board is the registered owner of lands located in the City of Kelowna, Province of British Columbia and legally described as:

Lot 2, DL 137, O.D.Y.D., Plan 14545

(hereinafter called the "Board Lands" shown on Schedule "A")

AND WHEREAS the City is the registered owner of lands located in the City of Kelowna, Province of British Columbia and legally described as:

Lot 3, DL 137, O.D.Y.D., Plan 14545

(hereinafter called the "City Lands" shown on Schedule "A")

AND WHEREAS the Board and the City desires to use the Facilities for community use;

AND WHEREAS the City and Board endeavor to maximize the use of public funds for community and educational purposes;

NOW THEREFORE THIS AGREEMENT WITNESS, the Board and the City, in consideration of the covenants and agreements herein contained, agree as follows:

1.0 PURPOSE

The purpose of this Agreement is to provide a framework within which members of the local community, the Board, the public generally and students of the School can cooperate to maximize the development potential and use of educational and recreational facilities provided by the Board and the City for the efficient and effective management and administration of the School and City Facilities.

2.0 FACILITIES

2.01 The responsibility for any facilities improvements and maintenance of School Facilities (as defined in 3.01) are to be performed by the Board, including the capital costs, unless otherwise mutually agreed upon between the Board and the City.

2.02 The responsibility for any site improvements and maintenance of City Facilities (as defined in 3.02) are to be performed by the City, including the capital costs, unless otherwise mutually agreed upon between the Board and the City.

2.03 Parking Lot Maintenance

Unless otherwise agreed between the Board and the City, the maintenance of the Parking Lot shall be undertaken and paid for by the Board. The Board will sand, snow clear and sweep the Parking Lot as required for the operation of the school on school days. Should the city require additional maintenance of snow clearing beyond the standard maintenance or outside of the normal maintenance cycle then the City shall reimburse the Board for the additional cost of providing the service.

3.0 JOINT USE OF FACILITIES

3.01 For the purpose of this Agreement, the "School Facilities" shall include the following components:

- (a) The School playfields;
- (b) The gymnasium, kitchen, community office, classrooms 10 & 12, media tech center, storage area, and common public areas located within the School building;
- (c) The portion of the Parking Lot on Board Lands.

3.02 For the purposes of this Agreement, the "City Facilities" shall include the following:

- (a) The portion of the Parking Lot on City Lands.

3.03 For the purposes of this agreement the School Facilities and the City Facilities shall be collectively called the "Facilities"

- 3.04 For the purpose of this Agreement, in consideration of the financial commitment made by the City, the Board agrees that the City shall have first right of access to the School Facilities as set out in Clause 3.01 as follows:
- (a) From 2:30 P.M. to 10:00 P.M. on weekdays during the regular school year, except as previously scheduled by the school Principal;
 - (b) From 6:30 A.M. to 8:25 A.M., classroom 12 room only, on weekdays during the regular school year, except as previously scheduled by the school Principal;
 - (c) From 8:00 A.M. to 10:00 P.M. on Saturdays and Sundays throughout the calendar year, with consideration for security needs and custodial services, except as previously scheduled by the school Principal;
 - (d) From 7:30 A.M. to 10:00 P.M. on weekdays during the school holiday periods, subject to maintenance and security requirements.
- 3.05 Any additional maintenance or security requirements for any planned activity by the City outside of the times outlined in Clause 3.04 and the costs thereof shall be agreed to in advance by the Operating Committee. Such maintenance and security requirements shall be consistent with the provisions of the collective agreements entered into by the Board and the City from time to time with their respective unions.
- 3.06 The purchase or replacement of jointly used program equipment by the Board and the City and the costs thereof shall be agreed to in advance by the Operating Committee.

4.0 ADMINISTRATIVE RESPONSIBILITY

- 4.01 For the purposes of implementing and administering this Agreement, the administrative authority of the City shall be exercised by the City Manager and the administrative authority of the Board shall be exercised by Superintendent of Schools or their designates (the "Designated Representatives"). These two persons shall be responsible for determining operating parameters affecting the Facilities and for the delegation of operating authority within those parameters to the Operating Committee subject to Clause 4.02 following.
- 4.02 The use and operation of the Facilities shall be subject to the policies, regulations and conditions of the Board and City respectively as they shall, from time to time determine.
- 4.03 The Board will ensure that the activities under this Joint Use Agreement are not in conflict with the collective agreement with the Central Okanagan Teachers Association (COTA) and the Canadian Union of Public Employees (CUPE), Local 3523.

5.0 OPERATING COMMITTEE

- 5.01 The Operating Committee shall be comprised of the following members:
- (a) One representative appointed by the Superintendent of Schools.
 - (b) One representative appointed by the City Manager.

- (c) Other representatives from the parent advisory council, local residents and the local residents' association may at any time be invited to participate at the Operating Committee's request.

5.02 OPERATING COMMITTEE MANDATE

The Operating Committee's mandate shall be to work in partnership with local residents, the local resident's association, the parent advisory council of the School, the City and the Board to provide an inclusive and coordinated community based approach to the planning, programming and scheduling of the Facilities. The Operating Committee shall consult, amend and cooperate to develop, maintain and coordinate an overall annual schedule of approved uses for the Facilities in order to assure maximum use of the Facilities meeting the needs of the Board, the City, local residents and the community at large.

5.03 OPERATING COMMITTEE GUIDELINES

The Operating Committee shall work within policy guidelines and operating authorities established from time to time by the Board and City, which shall include the following:

(a) MEETINGS / REPORTING

The Operating Committee, shall meet as required, to be determined by mutual agreement. Minutes shall be taken of all matters discussed at each meeting.

(b) BUDGET / OPERATING COSTS

- (i) The Board agrees that annual costs relating to the operations and maintenance of the School Facilities (as detailed in 3.01) will be charged back to the City (as detailed in schedule B). These are limited to: custodial services, security services, and utilities.
- (ii) By June of each year the representative appointed by the Superintendent of Schools shall meet with the representative appointed by the City Manager to review the budget (as detailed in schedule B) and to discuss any additional anticipated operation, maintenance and equipment costs pertaining to the joint use of the Facilities as set out in Clause 3.05 and 3.06.
- (iii) By June of each year the representative appointed by the City Manager shall provide the representative appointed by the Superintendent of Schools an annual report pertaining to the joint use of the Facilities.

(c) SCHEDULING / TIME AVAILABILITY

The Operating Committee shall develop criteria for the priority of use and access to the Facilities in order to maintain a schedule that meets the needs of the Board and the City.

The Operating Committee shall recognize the School's requirement for the facility and playfields, located on both Board Lands and City Lands from 8:00 A.M. until 2:35 P.M. during school days as well as for special events as scheduled by the School Principal.

The Operating Committee shall allocate the remaining time for the Facility for public programs. If there is still available time at the Facility the owner of that Facility will be notified so the owner may book the Facility to other parties, if so desired. If the owner of that Facility does book it to another party not associated with the Operating Committee, the term shall be the lesser of one year, or the start of the school year following in July. After that the time allocation shall be returned to the Operating Committee for their allocation.

The Operating Committee will agree upon space allocation, as outlined in 3.04 prior to each season:

- By the end of June for the following September through December
- By the end of September for the following January through March
- By the end of December for the following April through June
- By the end of March for the following July and August

Any changes to the agreed upon space allocation, by either the City or the School District requires a minimum of 10 days notice prior to the event date.

(d) RENTAL OF FACILITIES

Agreements for use of the Facilities shall be regulated by Board Policy on the Board's form of Rental Agreement. Agreements for use of the City Facilities shall be regulated by current applicable City Policy on the City's form of Rental Agreement. All revenues for use of the City Facilities shall be payable to the City and all revenues for use of the School Facilities shall be payable to the Board. In cases of joint sponsorship of activities, the Board and the City shall mutually agree on a division of the revenues.

(e) CUSTODIAL SERVICES

The Board shall determine the level of service required for the custodial maintenance of the School Facilities. Should the City require additional custodial service the additional service will be invoiced accordingly.

Annually the School Facilities will undergo a one-week maintenance shut-down, dates to be determined by the Operating Committee.

(f) INSURANCE / LIABILITY / SECURITY

- (i) The Board agrees that the use of the City Lands thereon, will be at its own risk and the Board agrees to indemnify and save harmless the City from and against all actions, costs, claims and demands of every kind, description or nature arising out of or in any way connected with such use, including

claims arising pursuant to the Occupiers' Liability Act, except where any such actions, costs, claims and demands arise from the negligent acts or omissions of the City or those for whom it is in law responsible.

- (ii) The City agrees that the use of the Board Lands and Facilities thereon, will be at its own risk and the City agrees to indemnify and save harmless the Board from and against all actions, costs, claims and demands of every kind, description or nature arising out of or in any way connected with such use, including claims arising pursuant to the Occupiers' Liability Act, except where any such actions, costs, claims and demands arise from the negligent acts or omissions of the Board or those for whom it is in law responsible.
- (iii) The City and the Board, subject to limitations placed on the Board by the Ministry of Education, further agree that each party shall maintain liability insurance for their Lands and the Facilities thereon, in an amount and form that is common and prudent to their respective activities.
- (iv) Any agreements for use of the Facilities by any third party shall require such third party to obtain comprehensive general liability insurance as specified in the rental agreement and such insurance shall name the City, and the Board, as Additional Insured's there under. Such agreement shall also specify that the third party shall indemnify the City, its elected officials, officers, employees and agents and the Board, its officers, employees and agents from and against any and all suits or claims alleging damage or injury (including death) to any person or property that may occur or that may be alleged to have occurred, in the course of the rental or other use of the specific Facilities included in the agreement.
- (v) The security provisions established by the Board or by the City from time to time with respect to their respective Facilities shall be set out in the Rental Agreement and shall be strictly enforced and adhered to by all parties using those Facilities

(g) **MONITORING / EVALUATING / RECOMMENDATIONS**

The Operating Committee shall monitor the implementation of this Agreement and the participation by staff of the City and Board in the implementation of the joint use of the Facilities. The Operating Committee shall recommend policy changes or operating authority guidelines to the Board and City for the better coordination of programs and the effective use of the Facilities consistent with the mandate of the Operating Committee as defined in paragraph 5.02 herein.

(h) **RESOLUTION OF DISPUTES**

The Operating Committee shall mediate problems and concerns related to the use of the Facilities. In the event the Designated Representatives are unable to resolve the dispute, they shall refer the dispute to the Board and City. In the event that the Board and City are unable to agree on a resolution of such dispute, the dispute shall be referred to arbitration pursuant to the Commercial

Arbitration Act of British Columbia, as applicable at time of referral, for a final and binding decision on the parties.

(i) **SMOKING AND TOBACCO USE / ALCOHOL**

The Operating Committee shall require that all Policies of the Board and of the City with respect to smoking and tobacco use and the consumption alcohol in or on the Facilities are adhered to.

6.0 DISPOSITION OF INTEREST

6.01 Neither party shall dispose of its interest in this Agreement or any renewal thereof without the prior written consent of the other party.

6.02 The remaining assets (equipment) of the Bankhead Community School would remain the property of the Board.

7.0 TERM / RENEWAL

7.01 This Agreement shall be for a term of five (5) years, commencing July 1, 2015 and terminating June 30, 2020, unless terminated by the mutual agreement of both parties hereto.

7.02 Six months prior to the termination of the agreement, the parties can enter into discussion to renew the agreement. If no agreement is concluded at the expiration of this agreement and negotiations are continued, this agreement shall remain in effect up to the time a subsequent agreement is reached or until negotiations are discontinued by either party.

7.03 This Agreement is subject to approval by the Board of Education of School District No. 23 (Central Okanagan) and the City Council of the City of Kelowna.

7.04 This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successor and permitted assigns.

IN WITNESS WHEREOF the parties have hereunto executed this Agreement by their duly authorized signing officers on the day and year first above written.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 23 (CENTRAL OKANAGAN) by its authorized signatories:

CITY OF KELOWNA by its authorized signatories:

Mayor

Secretary Treasurer

City Clerk

The map displays a section of the City of Chicago, featuring several streets and landmarks. Key streets include Pheasant St. at the top, High Rd. running horizontally across the middle, and Glenview Ave. on the left. To the right of High Rd. is Lombardy Park, which contains Bankhead Elementary. Further right are streets like Wilson Ave., Orchard Dr., Bartlett Pl., Richmond St., Stockwell Ave., Flemish St., and Lombardy Sq. The map is filled with numerous small rectangular lots, each labeled with a number and its area in square feet. Some larger areas are also labeled, such as '2.700' and '2.100'. The map is oriented with North at the top.

SCHEDULE B

BANKHEAD ELEMENTARY

Below are the Community School Annual Operating Costs:

Year 1	July 1, 2015-June 30, 2016	\$8,500
Year 2	July 1, 2016-June 30,2017	\$8,800
Year 3	July 1, 2017-June 30,2018	\$9,200
Year 4	July 1, 2018-June 30,2019	\$9,500
Year 5	July 1, 2019-June 30,2020	\$9,900

Cost based on:

- 1) \$ 35.00/custodial hour in 2015
- 2) \$ 14.00/sq meter average utility cost
- 3) 4% annual increase in costs

**JOINT USE AGREEMENT
(South Kelowna Elementary School)**

THIS AGREEMENT made as of the _____ day of _____ 20__.

BETWEEN:

CITY OF KELOWNA
1435 Water Street,
Kelowna, British Columbia

(hereinafter called the "City")

OF THE FIRST PART

AND:

**THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 23 (CENTRAL OKANAGAN)**
1940 Underhill Street
Kelowna, British Columbia

(hereinafter called the "Board")

OF THE SECOND PART

WHEREAS the City is the registered owner of lands located on Spiers Road in the City of Kelowna, Province of British Columbia and legally described as:

Parcel Identifier: 004-831-195
Lot 1, Section 4, Township 26
Osoyoos Division Yale District
Plan 27480

(hereinafter called the "City Lands" shown on schedule "A");

AND WHEREAS the Board is the registered owner of immediately adjoining lands located in the City of Kelowna, Province of British Columbia and legally described as:

Parcel Identifier: 004-831-209
Lot 2, Section 4, Township 26
Osoyoos Division Yale District
Plan 27480

Parcel Identifier: 023-334-045
Lot b, Section 4, Township 26
Osoyoos Division Yale District
Plan KAP56356

(hereinafter called the "Board Lands" shown on schedule "A");

AND WHEREAS the Board and the City have agreed to joint use of the School Facilities and City Facilities located on the Board Lands and City Lands (collectively referred to as the "Facilities") as described herein in accordance with specific funding allocation responsibilities for the joint benefit and ultimate use of the Site.

AND WHEREAS the Board and the City desires to use the Facilities for community use;

AND WHEREAS the City and the Board endeavour to maximize the use of public funds for community and educational purposes;

NOW THEREFORE THIS AGREEMENT WITNESS, the Board and the City, in consideration of the covenants and agreements herein contained, agree as follows:

1.0 PURPOSE:

The purpose of this Agreement is to provide a framework within which members of the local community, the Board, the public generally and students of the School can cooperate to maximize the development potential and use of recreational and educational facilities provided by the Board and the City for efficient and effective management and administration of the School and City Facilities.

2.0 FACILITIES

2.01 Development

The responsibility for various Facilities improvements by the Board and by the City, including the capital costs thereof, shall be allocated in accordance with Schedule "B" subject to such adjustments from time to time as the Board and the City may mutually agree.

2.02 MAINTENANCE

Unless otherwise agreed between the Board and the City maintenance of the School Facilities (as defined in 3.01) shall be undertaken and paid for by the Board. Maintenance of the City Facilities (as defined in 3.02) shall be undertaken and paid for by the City. Joint site maintenance responsibilities will be in accordance with Schedule "B" as amended from time to time by mutual agreement of the parties. Such maintenance requirements shall be consistent with the provisions of the collective agreements entered into by the Board and the City with their respective unions.

3.0 JOINT USE OF FACILITIES

3.01 For the purposes of this Agreement, the "School Facilities" shall include the following components as shown on Schedule "A":

- (a) The School playfields including the leased lands and the parking facilities; and
- (b) The gymnasium, kitchen, multi-purpose area, library, storage area, common public areas and any other areas as approved by the administrative officer located within the School building.

3.02 For the purposes of this Agreement, the "City Facilities" shall include the following as shown on Schedule "A":

- (a) All facilities and improvements within the area referred to as Centennial Park including:
 - i) outdoor multipurpose court;
 - ii) playfields;
 - iii) picnic areas;
 - iv) other passive activity areas;
 - v) field washroom.
- 3.03 The City and the Board agree that the playfields within the Site shall be open and accessible areas without fences or other physical separation.
- 3.04 For the purpose of this Agreement, in consideration and prior agreement of the financial commitment made by the City, the Board agrees that the City shall have first right of access to the School Facilities as set out in Clause 3.01 as follows:
 - a) From 2:35 P.M. to 10:00 P.M. on weekdays during the regular school year, except as previously scheduled by the school Principal.
 - b) From 8:00 A.M. to 10:00 P.M. on Saturdays and Sundays throughout the calendar year, with consideration for closing security needs and custodial services, except as previously scheduled by the school Principal;
 - c) From 7:30 A.M. to 10:00 P.M. on weekdays during the school holiday periods subject to maintenance or security requirements.
- 3.05 Any additional maintenance or security requirements for any planned activity by the City outside of the time outlined in Clause 3.04 and the costs thereof shall be agreed to in advance by the Operating Committee. Such maintenance and security requirements shall be consistent with the provisions of the collective agreements entered into by the Board and the City from time to time with their respective unions.
- 3.06 The purchase or replacement of joint used program equipment by the Board and the City thereof shall be agreed to in advance by the Operating Committee.
- 4.0 ADMINISTRATIVE RESPONSIBILITY
- 4.01 For the purposes of implementing and administering the Agreement, the administrative authority of the City shall be exercised by the City Manager and the administrative authority of the Board shall be exercised by the Superintendent of Schools or their designates ("the Designated Representatives"). These two persons shall be responsible for determining operating parameters affecting the Facilities and for the delegation of operating authority within those parameters to the Operating Committee subject to Clause 4.02 following.
- 4.02 The use and operation of the Facilities shall be subject to the policies, regulations and conditions of the Board and the City respectively as they shall, from time to time determine.
- 4.03 The Board will ensure that the activities under this Joint Use Agreement are not in conflict with the collective agreement with the Central Okanagan Teachers Association (COTA) and the Canadian Union of Public Employees (CUPE), Local 3523.

5.0 OPERATING COMMITTEE

5.01 The Operating Committee shall be comprised of the following members:

- (a) One representative appointed by the Superintendent of Schools;
- (b) One representative appointed by the City Manager;
- (c) Other representatives from the parent advisory council, local residents and the local residents association may at any time be invited to participate at the Operating Committee's request.

5.02 OPERATING COMMITTEE MANDATE

The Operating Committee's mandate shall be to work in partnership with local residents, the local resident's association, the parent advisory council of the School, the City and the Board to provide inclusive and coordinated community based approach to the planning, programming and scheduling of the Facilities. The Operating Committee shall consult, amend and cooperate to develop, maintain and coordinate an overall annual schedule of approved uses for the Facilities in order to assure maximum use of the Facilities meeting the needs of the Board, the City, local residents and the community at large.

5.03 OPERATING COMMITTEE GUIDELINES

The Operating Committee shall work within policy guidelines and operating authorities established from time to time by the Board and City which shall include the following:

(a) MEETINGS/REPORTING

The Operating Committee shall meet as required to be determined by mutual agreement. Minutes shall be taken of all matters discussed at each meeting.

b) BUDGET/OPERATING COSTS

- i) The Board agrees that annual costs relating to the operations and maintenance of the School Facilities (as detailed in 3.01) will be charged back to the City (as detailed in schedule C). These are limited to: custodial services, security services and utilities.
- ii) By June of each year the representative appointed by the Superintendent of Schools shall meet with the representative appointed by the City Manager to review the budget (as detailed in schedule C) and to discuss any additional anticipated operation, maintenance and equipment costs pertaining to the joint use of the Facilities as set out in Clause 3.05 and 3.06.
- iii) By June of each year the representative appointed by the City Manager shall provide the representative appointed by the Superintendent of Schools an annual report pertaining to the joint use of the Facilities.

c) SCHEDULING/TIME AVAILABILITY

The Operating Committee shall develop criteria for the priority of uses and access to the Facilities in order to maintain a schedule that meets the needs of the Board and the City.

The Operating Committee shall recognize the School's requirement for the Facilities and playfields located on both Board Lands and City Lands from 8:00 A.M. until 2:35 P.M. during school days as well as special events as scheduled by the School Principal.

The Operating Committee shall allocate the remaining time for the Facility for public programs. If there is still available time at the Facility the owner of that facility will be notified and the owner may book the Facility to other parties, if so desired. If the owner of that facility does book it to another party not associated with the Operating Committee, the term shall be the lesser of one year, or the start of the school year following in July. After that time allocation shall be returned to the Operating Committee for their allocation.

The Operating Committee will agree upon space allocation, as outlined in 3.04 prior to each season.

- By the end of June for the following September through December
- By the end of September for the following January through March
- By the end of December for the following April through June
- By the end of March for the following July and August

Any changes to the agreed upon space allocation, by either the City or the School District requires a minimum of 10 days notice prior to the event date.

d) RENTAL OF FACILITIES

Agreements for use of the School Facility shall be regulated by Board Policy on the Board's form of Rental Agreement. Agreements for use of the City Facility shall be regulated by City Policy on City's form of Rental Agreement. All revenues for use of the City Facility shall be payable to the City and all revenues for use of the School Facility shall be payable to the Board. In cases of joint sponsorship of activities, the Board and the City shall mutually agree on a division of the revenues.

e) CUSTODIAL SERVICES

The Board shall determine the level of service required for the custodial maintenance of the School Facilities. Should the City require additional custodial service the additional service will be invoiced accordingly.

Annually the School Facilities will undergo a one-week maintenance shutdown, dates to be determined by the Operating Committee.

f) INSURANCE/LIABILITY/SECURITY

- i) The Board agrees that the use of the City Lands thereon, will be at its own risk and the Board agrees to indemnify and save harmless the City from and against all actions, costs, claims and demands of every kind, description or nature

arising out of or in any way connected with such use, including claims arising pursuant to the Occupiers' Liability Act, except where any such actions, costs, claims and demands arise from the negligent acts or omissions of the City or those for whom it is in law responsible.

- ii) The City agrees that the use of the Board Lands and facilities thereon, will be at its own risk and the City agrees to indemnify and save harmless the Board from and against all actions, costs, claims and demands of every kind, description or nature arising out of or in any way connected with such use, including claims arising pursuant to the Occupiers' Liability Act, except where any such actions, costs, claims and demands arise from the negligent acts or omissions of the Board or those for whom it is in law responsible.
- iii) The City and the Board, subject to limitations placed on the Board by the Ministry of Education, further agree that each party shall maintain liability insurance for their Lands and the Facilities thereon, in an amount and form that is common and prudent to their respective activities.
- iv) Any agreements for use of the Facilities by any third party shall require such third party to obtain comprehensive general liability insurance as specified in the rental agreement and such insurance shall name the City, and the Board, as Additional Insured's there under. Such agreement shall also specify that the third party shall indemnify the City, its elected officials, officers, employees and agents and the Board, its officers, employees and agents from and against any and all suits or claims alleging damage or injury (including death) to any person or property that may occur or that may be alleged to have occurred, in the course of the rental or other use of the specific Facilities included in the agreement.
- v) The security provisions established by the Board or by the City from time to time with respect to their respective Facilities shall be set out in the Rental Agreement and shall be strictly enforced and adhered to by all parties using those Facilities.

g) **MONITORING/EVALUATING/RECOMMENDATIONS**

The Operating Committee shall monitor the implementation of this Agreement and the participation by staff of the City and Board in the implementation of the joint use of the Site. The Operating Committee shall recommend policy changes or operating authority guidelines to the Board and City for the better coordination of programs and the effective use of the Site consistent with the mandate of the Operating Committee as defined in paragraph 5.02 herein.

h) **RESOLUTION OF DISPUTES**

The Operating Committee shall mediate problems and concerns related to use of the Site. In the event the Designated Representatives are unable to resolve the dispute, they shall refer the dispute to the Board and City. In the event the Board and City are unable to resolve the dispute, the dispute shall be referred to arbitration pursuant to the Commercial Arbitration Act, as applicable at time of referral, of British Columbia for a final and binding decision on the parties.

i) **SMOKING AND TOBACCO USE/ALCOHOL**

The Operating Committee shall require that all policies of the Board and of the City with respect to smoking and tobacco use and consumption of alcohol in or on the Site are adhered to.

6.0 **DISPOSITION OF INTEREST**

6.01 Neither party shall dispose of its interest in this Agreement or any renewal thereof without the prior written consent of the other party.

7.0 **TERM/RENEWAL**

7.01 This Agreement shall be for a term of five (5) years, commencing July, 1 2015 and terminating June 30, 2020 unless terminated by the mutual agreement of both parties hereto.

7.02 Six months prior to the termination of the agreement, the parties can enter into discussion to renew the agreement. If no agreement is concluded at the expiration of this agreement and negotiations are continued, this agreement shall remain in effect up to the time a subsequent agreement is reached or until negotiations are discontinued by either party.

7.03 This Agreement is subject to approval by the Board of Education of School District No. 23 (Central Okanagan) and the City Council of the City of Kelowna.

7.04 This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.

IN WITNESS WHEREOF the parties have hereunto executed this Agreement by their duly authorized signing officers on the day and year first above written.

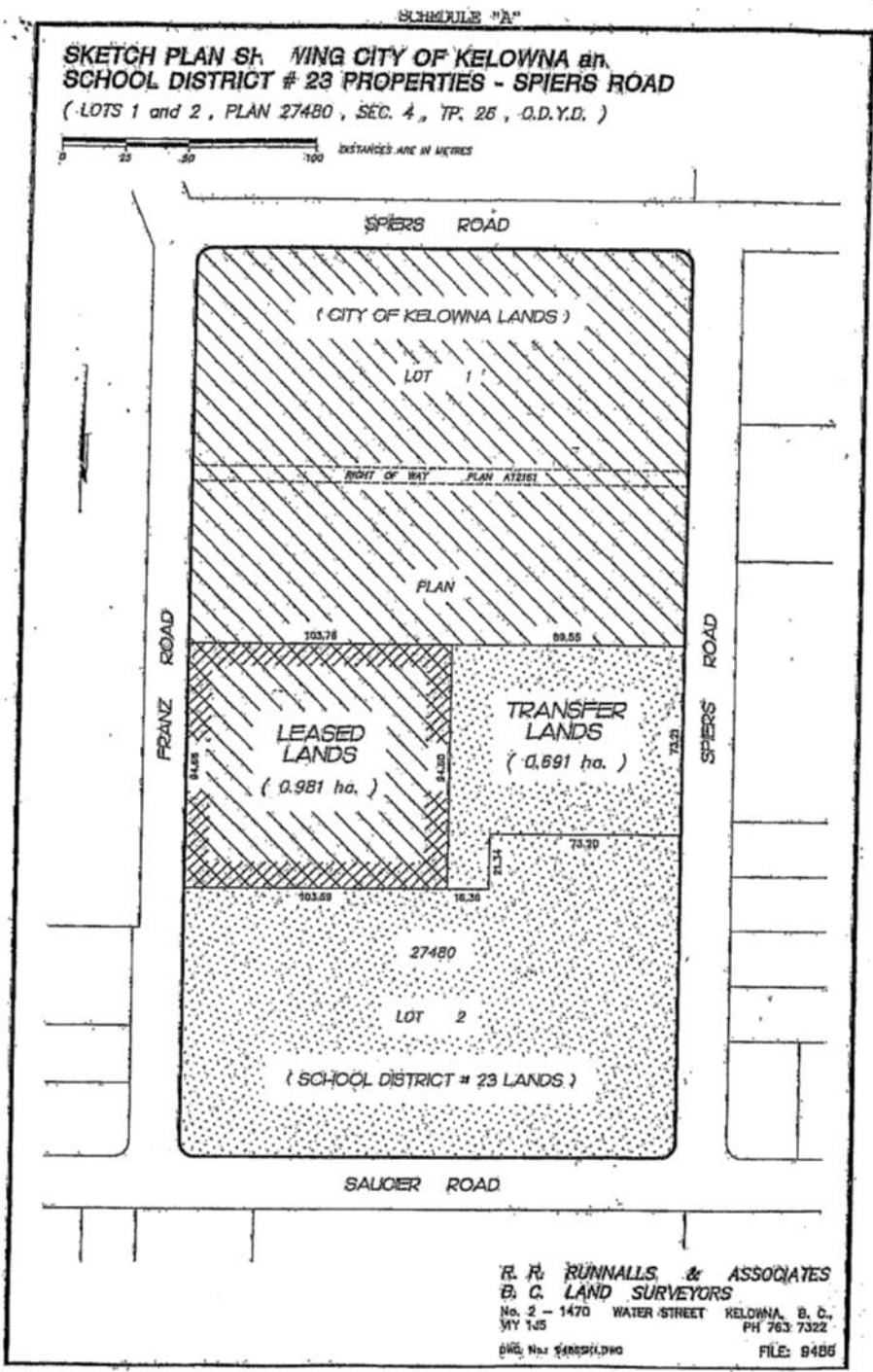
THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 23 (CENTRAL OKANAGAN)
by its authorized signatories:

CITY OF KELOWNA by its authorized signatories:

Mayor

Secretary Treasurer

City Clerk



SCHEDULE 'B'				
JOINT USE AGREEMENT - MAINTENANCE RESPONSIBILITY				
SOUTH KELOWNA ELEMENTARY - SOUTH KELOWNA CENTENNIAL PARK				
TENANT INFORMATION				
Partner Agency: City of Kelowna				
Original Agreement Date: April 28, 1994				
Updated: October 26, 1995 & May 2011				
Updated: July 2015				
Expiry Date: June 2020				
Lease Description: South Kelowna Elementary & City of Kelowna South Kelowna Centennial Park - Joint Use and Maintenance				
Exclusions:				
MAINTENANCE ITEM	MAINTENANCE RESPONSIBILITY		FINANCIAL RESPONSIBILITY	
	SD 23	CITY	SD23	CITY
Grounds Maintenance				
Site Litter Control - Garbage Collection		✓		100%
Grass Cutting - All Fields (City Fields 2x per week)	✓		100%	
String Trimming associated with mowing	✓			
Grass Maintenance: Fertilize, Weed Control, Aeration & Vandalism - All Fields		✓		100%
Landscape Maintenance -Full Site except perimeter around school		✓		100%
Landscape Maintenance -Within perimeter of sidewalk (around school)			100%	
Field Lining -School Fields	✓		100%	
Field Lining -City Fields		✓		100%
Shale Area Maintenance (Ball Diamonds)		✓		100%
Tree Maintenance - City Lands & leased lands		✓		100%
Tree Maintenance – School Lands	✓		100%	
Site Services & Equipment Maintenance				
Septic Field Maintenance	✓		100%	
Services in school building (water supply, electrical services etc)	✓		100%	
Goal Posts	✓		100%	
Backstops		✓		100%
Irrigation System (in accord with areas of installation)		✓		100%
Irrigation seasonal blowout		✓		100%
Central controls for irrigation system		✓		100%
Fencing -Chain link	✓		100%	
Fencing - Barriers		✓		100%
Traffic Control Pipe Gates	✓		100%	
Adventure Playground	✓		100%	
Other Playground Equipment			100%	
Site Parking Lot Maintenance (including lighting)	✓		100%	
Vandalism - Parking Lot	✓		100%	
Site Snow Removal	✓		100%	
Site Sidewalk cleaning and sanding	✓		100%	
Field House -All maintenance		✓		100%
Multi-Purpose Sports Court		✓		100%
Vandalism - Field House & Sports Court		✓		100%
Utilities				
Electrical				
Water				

SCHEDULE C

SOUTH KELOWNA
ELEMENTARY

Below are the Community School Annual Operating Costs:

Year 1	July 1, 2015-June 30, 2016	\$5,300
Year 2	July 1, 2016-June 30, 2017	\$5,500
Year 3	July 1, 2017-June 30, 2018	\$5,750
Year 4	July 1, 2018-June 30, 2019	\$6,000
Year 5	July 1, 2019-June 30, 2020	\$6,250

Cost based on:

- 1) \$ 35.00/custodial hour in 2015
- 2) \$ 14.00/sq meter average utility cost
- 3) 4% annual increase in costs

**Joint Use Agreement
(Watson Road Elementary School)**

THIS AGREEMENT made as of the _____ day of _____ 20__

BETWEEN:

CITY OF KELOWNA
1435 Water Street,
Kelowna, British Columbia

(hereinafter called the "City")

OF THE FIRST PART

AND:

**THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 23 (CENTRAL OKANAGAN)**
1940 Underhill Street
Kelowna, British Columbia

(hereinafter called the "Board")

OF THE SECOND PART

WHEREAS the Board is the registered owner of lands located in the City of Kelowna, Province of British Columbia and legally described as:

Lot 30, Sec. 32, Twp. 26, Plan KPA44247, O.D.Y.D.

(hereinafter called the "Board Lands" shown on Schedule "A")

AND WHEREAS the Board and the City desires to use the Facilities for community use;

AND WHEREAS the City and the Board endeavour to maximize the use of public funds for community and educational purposes;

AND WHEREAS the City has previously contributed funds towards the capital construction of the school to enhance the facility for community use (as outlined on Schedule B).

NOW THEREFORE THIS AGREEMENT WITNESS, the Board and the City, in consideration of the covenants and agreements herein contained, agree as follows:

1.0 PURPOSE

The purpose of this Agreement is to provide a framework within which members of the local community, the Board, the public generally and students of the school can cooperate to maximize the development potential and use of educational and recreational facilities provided by the Board and the City for the efficient and effective management and administration of School and City Facilities.

2.0 FACILITIES

2.01 The responsibility for any maintenance of Facilities (as defined in 3.03) are to be performed by the Board, unless otherwise mutually agreed upon between the Board and the City.

2.02 Facilities Development

The responsibility for future facilities improvements, including the capital costs thereof, shall be allocated in accordance with Schedule "B" subject to such adjustments from time to time as the Board and the City may mutually agree.

2.03 Parking Lot Maintenance

Unless otherwise agreed between the Board and the City, the maintenance of the Parking Lot shall be undertaken and paid for by the Board. The Board will sand, snow clear and sweep the Parking Lot as required for the operation of the school on school days. Should the city require additional maintenance of snow clearing beyond the standard maintenance or outside of the normal maintenance cycle then the City shall reimburse the Board for the additional cost of providing the service.

3.0 JOINT USE OF FACILITIES

3.01 For the purpose of this Agreement, the "School Facilities" shall include the following components:

- (a) The school playfields including the parking facilities;
- (b) The gymnasium, kitchen, gym storage area, and common public areas located within the school building.

3.02 For the purposes of this Agreement, the "City Facilities" shall include the following:

- (a) The community room and adjacent storage;
- (b) The single use washroom accessible only from the exterior of the school building.

- 3.03 For the purpose of this agreement the School Facilities and the City Facilities shall be collectively called the "Facilities".
- 3.04 For the purposes of this Agreement, in consideration of the financial contribution made by the City, the Board agrees that the City shall have first right of access to the School Facilities as set out in Clause 3.01 as follows:
- (a) From 2:35 P.M. to 10:00 P.M. on weekdays during the regular school year, except as previously scheduled by the school Principal;
 - (b) From 8:00 A.M. to 10:00 P.M. on Saturdays and Sundays throughout the calendar year, with consideration for closing security needs and custodial services, except as previously scheduled by the school Principal;
 - (c) From 7:30 A.M. to 10:00 P.M. on weekdays during the school holiday periods, subject to maintenance requirements.
- 3.05 For the purposes of this Agreement, in consideration of the financial contribution made by the City, the Board agrees that the City shall have first right of access to the City Facilities as set out in Clause 3.02 as follows:
- (a) From 6:30 A.M. to 10:00 P.M. on weekdays during the regular school year;
 - (b) From 8:00 A.M. to 10:00 P.M. on Saturdays and Sundays throughout the calendar year;
 - (c) From 7:30 A.M. to 10:00 P.M. on weekdays during the school holiday periods subject to maintenance and security requirements.
- 3.06 Any additional maintenance or security requirements for any planned activity by the City outside of the times outlined in Clause 3.04 and 3.05 and the costs thereof shall be agreed to in advance by the Operating Committee. Such maintenance and security requirements shall be consistent with the provisions of the collective agreements entered into by the Board and the City from time to time with their respective unions.
- 3.07 The purchase or replacement of jointly used program equipment by the Board and the City thereof shall be agreed to in advance by the Operating Committee.

4.0 ADMINISTRATIVE RESPONSIBILITY

- 4.01 For the purposes of implementing and administering this Agreement, the administrative authority of the City shall be exercised by the City Manager and the administrative authority of the Board shall be exercised by Superintendent of Schools or their designates ("the Designated Representatives"). These two persons shall be responsible for determining operating parameters affecting the Facilities and for the delegation of operating authority within those parameters to the Operating Committee subject to Clause 4.02 following.

4.02 The use and operation of the Facilities shall be subject to the policies, regulations and conditions of the Board and City respectively as they shall, from time to time determine.

4.03 The Board will ensure that the activities under this Joint Use Agreement are not in conflict with the collective agreement with the Central Okanagan Teachers Association (COTA) and the Canadian Union of Public Employees (CUPE), Local 3523.

5.0 OPERATING COMMITTEE

5.01 The Operating Committee shall be comprised of the following members:

- (a) One representative appointed by the Superintendent of Schools.
- (b) One representative appointed by the City Manager.
- (c) Other representatives from the School Parent Advisory Council, the local residents and the local residents association may at any time be invited to participate at the Operating Committee's request.

5.02 OPERATING COMMITTEE MANDATE

The Operating Committee's mandate shall be to work in partnership with local residents, the local resident's association, parent advisory council, the City and the Board to provide an inclusive and coordinated community based approach to the planning, programming and scheduling of the Facilities. The Operating Committee shall consult, amend and cooperate to develop, maintain and coordinate an overall annual schedule of approved uses for the Facilities in order to assure maximum use of the Facilities meeting the needs of the Board, the City, local residents and the community at large.

5.03 OPERATING COMMITTEE GUIDELINES

The Operating Committee shall work within policy guidelines and operating authorities established from time to time by the Board and City, which shall include the following:

(a) MEETINGS / REPORTING

The Operating Committee, shall meet as required, to be determined by mutual agreement. Minutes shall be taken of all matters discussed at each meeting.

(b) BUDGET / OPERATING COSTS

- i. The Board agrees that annual cost relating to the operations and maintenance of the Facilities (as detailed in 3.03) will be charged back to the City (as detailed in schedule C). These are limited to: custodial services, security services and utilities.
- ii. The Operating Committee when deemed necessary will review and refer any electrical, structural and plumbing fixture maintenance needs to the City Facilities and the allocation thereof for approval by the Board and City respectively.
- iii. By June of each year the representative appointed by the Superintendent of Schools shall meet with the representative appointed by the City Manager to review the budget (as detailed in schedule C) and to discuss any additional anticipated operation, maintenance and equipment costs pertaining to the joint use of the Facilities as set out in Clause 3.06 and 3.07.
- iv. By June of each year the representative appointed by the City Manager shall provide the representative appointed by the Superintendent of Schools an annual report pertaining to the joint use of the Facilities.

(c) SCHEDULING /TIME AVAILABILITY

The Operating Committee shall develop criteria for the priority of use and access to the Facilities in order to maintain a schedule that meets the needs of the Board and the City.

The Operating Committee shall recognize the School's requirement for the School Facility and playfields, located on Board Lands from 8:00 A.M. until 4:00 P.M. during school days as well as special events as scheduled by the School Principal. Scheduling of remaining time for the School playfields shall be within the operating authority of the City. The City shall reimburse the School District under separate billing for revenues generated from bookings of the playfields to groups outside of the community school programs.

The Operating Committee will agree upon space allocation, as outlined in 3.04 and 3.05 prior to each season.

- By the end of June for the following September through December
- By the end of September for the following January through March
- By the end of December for the following April through June
- By the end of March for the following July and August

Any changes to the agreed upon space allocation, by either the City or the School District requires a minimum of 10 days notice prior to the event date.

(d) RENTAL OF FACILITIES

Agreements for use of the School Facility shall be regulated by Board Policy on the Board's form of Rental Agreement. Agreements for use of the City Facility shall be regulated by City Policy on the City's form of Rental Agreement. All revenues for use of the City Facilities shall be payable to the City and all revenues for use of the school Facilities shall be payable to the Board. In cases of joint sponsorship of activities, the Board and the City shall mutually agree on a division of the revenues.

(e) CUSTODIAL SERVICES

The Board shall determine the level of service required for the custodial maintenance of the School Facilities. Should the City require additional custodial service the additional service will be invoiced accordingly.

Annually the School Facilities will undergo a one-week maintenance shut-down, dates to be determined by the Operating Committee.

The Operating Committee shall determine the level of service required for the custodial maintenance of the City Facilities. This level will be reviewed annually and a weekly/monthly schedule detailing items will be created.

(f) INSURANCE / LIABILITY / SECURITY

(i) The Board agrees that the use of the City Facilities thereon, will be at its own risk and the Board agrees to indemnify and save harmless the City from and against all actions, costs, claims and demands of every kind, description or nature arising out of or in any way connected with such use, including claims arising pursuant to the Occupiers' Liability Act, except where any such actions, costs, claims and demands arise from the negligent acts or omissions of the City or those for whom it is in law responsible.

(ii) The City agrees that the use of the Board Lands and Facilities thereon, will be at its own risk and the City agrees to indemnify and save harmless the Board from and against all actions, costs, claims and demands of every kind, description or nature arising out of or in any way connected with such use, including claims arising pursuant to the Occupiers' Liability Act, except where any such actions, costs, claims and demands arise from the negligent acts of omissions of the Board or those for whom it is in law responsible.

- (iii) The City and the Board, subject to limitations placed on the Board by the Ministry of Education, further agree that each party shall maintain liability insurance for their Lands and the Facilities thereon, in an amount and form that is common and prudent to their respective activities.
- (iv) Any agreements for use of the Facilities by any third party shall require such third party to obtain comprehensive general liability insurance as specified in the rental agreement and such insurance shall name the City, and the Board, as Additional Insured. Such agreement shall also specify that the third party shall indemnify the City, its elected officials, officers, employees and agents and the Board, its officers, employees and agents from and against any and all suits or claims alleging damage or injury (including death) to any person or property that may occur or that may be alleged to have occurred, in the course of the rental or other use of the specific Facilities included in the agreement.
- (v) The security provisions established by the Board or by the City from time to time with respect to their respective Facilities shall be set out in the Rental Agreement and shall be strictly enforced and adhered to by all parties using those Facilities.

(g) MONITORING / EVALUATING / RECOMMENDATIONS

The Operating Committee shall monitor the implementation of this Agreement and the participation by staff of the City and Board in the implementation of the joint use of the Facilities. The Committee shall recommend policy changes or operating authority guidelines to the Board and City for the better coordination of programs and the effective use of the facilities consistent with the mandate of the Operating Committee as defined in paragraph 5.02 herein.

(h) RESOLUTION OF DISPUTES

The Operating Committee shall mediate problems and concerns related to the use of the facilities. In the event the Designated Representatives are unable to resolve the dispute, they shall refer the dispute to the Board and City. In the event that the Board and City are unable to agree on a resolution of such dispute, the dispute shall be referred to arbitration pursuant to the Commercial Arbitration Act of British Columbia, for a final and binding decision on the parties.

(i) SMOKING AND TOBACCO USE /ALCOHOL

The Operating Committee shall require that all Policies of the Board and of the City with respect to smoking and tobacco use and consumption of alcohol in or on the Facilities are adhered to.

6.0 DISPOSITION OF INTEREST

6.01 Neither party shall dispose of its interest in this Agreement or any renewal thereof without the prior written consent of the other party.

7.0 TERM / RENEWAL

7.01 This Agreement shall be for a term of five (5) years, commencing July 1, 2015 and terminating June 30, 2020, unless terminated by the mutual agreement of both parties hereto.

7.02 Six months prior to the termination of the agreement, the parties can enter into discussion to renew the agreement. If no agreement is concluded at the expiration of this agreement and negotiations are continued, this agreement shall remain in effect up to the time a subsequent agreement is reached or until negotiations are discontinued by either party.

7.03 This Agreement is subject to approval by the Board of Education of School District No.23 (Central Okanagan) and the City Council of the City of Kelowna.

7.04 This Agreement shall ensure to the benefit of and be binding upon the parties hereto and their respective successor and permitted assigns.

IN WITNESS WHEREOF the parties have hereunto executed this Agreement by their duly authorized signing officers on the day and year first above written.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 23 (CENTRAL OKANAGAN)
by its authorized signatories:

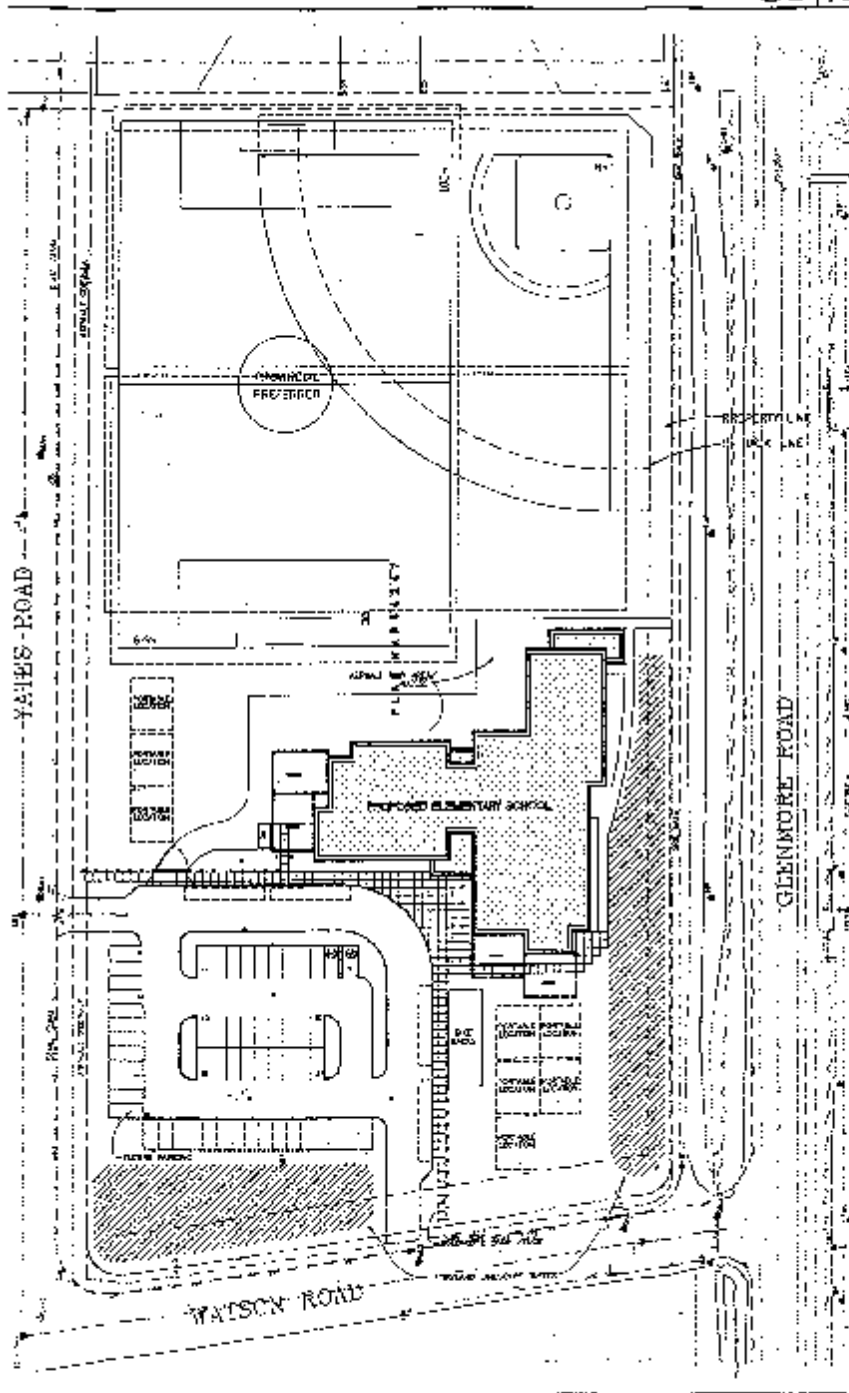
CITY OF KELOWNA by its authorized signatories:

Mayor

Secretary Treasurer

City Clerk

SCHEDULE 'A'



MALBY VANCE HILL
ARCHITECTS INC.

201-140-1400 (201-140-1400) FAX 201-140-1400
100-140-1400 (100-140-1400) FAX 100-140-1400

DESCRIPTION

DATE OF PLAN

REVISION	DATE	BY

These sheets shall be used only for the purpose of the contract and shall not be used for any other purpose without the written consent of the architect.

All dimensions of the contract shall be given in feet and inches. The architect shall be responsible for the accuracy of the dimensions.

Copyright reserved. This plan and design is the property of the architect and shall not be reproduced or used without the written consent of the architect.

PROJECT
GLENMORE
VALLEY
ELEMENTARY
SCHOOL
S.D. 28
(CENTRAL OKANAGAN)

OWNER: CITY

DATE: 10/1/00
BY: [Signature]
JOB NO. 100-140-1400

SCHEDULE C

WATSON ROAD ELEMENTARY

Below are the Community School Annual Operating Costs:

Year 1	July 1, 2015-June 30, 2016	\$14,950
Year 2	July 1, 2016-June 30,2017	\$15,550
Year 3	July 1, 2017-June 30,2018	\$16,200
Year 4	July 1, 2018-June 30,2019	\$16,800
Year 5	July 1, 2019-June 30,2020	\$17,500

Cost based on:

- 1) \$ 35.00/custodial hour in 2015
- 2) \$ 14.00/sq meter average utility cost
- 3) 4% annual increase in costs

Report to Council



Date: June 13, 2016

File: 1880-10

To: City Manager

From: Development Engineering Manager

Subject: North Clifton Sanitary Sewer Extension & Individual Lot Connections

Report Prepared in conjunction with: Andrew Reeder, Utilities Planning Manager

Recommendation:

THAT Council receives, for information, the report from the Development Engineering Manager dated June 20, 2016 regarding sewer connection on Clifton Road;

AND THAT Council authorizes the expenditure of \$400,000 plus applicable taxes for the purposes of entering into an agreement with Melcor to construct residential sewer connections and a gravity sewer main along Clifton Road;

AND THAT Council authorize the creation of a Late comer Agreement with the City sewer utility for the purposes of recovering the costs of constructing the works stipulated within the Development Engineering Manager report dated June 08, 2016 along Clifton Road;

AND FURTHER THAT the 2016 Financial Plan be amended to include this additional \$400,000 plus applicable taxes for this project funded from the Wastewater Utility, with the understanding that all costs incurred will be recovered from the benefiting properties.

Purpose:

To authorize funds that will enable the City to build sewer connections from the new developer build sewer main to the edge of road and then authorize a late comers agreement that will enable the City sewer utility to recover these costs when residents wish to connect.

Background:

As a requirement of the North Clifton Development the developer is required to construct a sewer main extension from the existing extent of the main, on Clifton Road North to the North Clifton Development.

Residents residing on this section of road do not have community sewer and have onsite sanitary sewer systems such as septic fields.

This represents an opportunity for the City to coordinate with the developer and construct connections from the sewer main to the edge of the road. This will benefit local residents who will save in sewer connection costs as the construction of the connections, excavation, and restoration costs will be much lower than if the residents decided to connect at a later date. A \$3k - \$5k savings per connection will result from completing the works jointly with the developer. This approach will also provide a benefit to the City as a whole, as future disruptions in traffic will be reduced and cuts/repairs in the asphalt will also be reduced. Asphalt cuts significantly reduce the life expectancy of an asphalt surface. There is also a benefit to residents of the Okanagan at large, as the phosphorous and nitrogen are removed in the waste water treatment process, where septic systems do not remove these materials. These nutrients, may make their way to the lake, when utilizing a septic system and can cause algae blooms and are generally bad for the health of the lake, recreation and drinking water.

Cost recovery for the City sewer utility will occur through a late comer agreement that would be issued to the sewer utility. As residents connect to City sewer a connection fee is collected covering their portion of the City sanitary sewer utility cost. A schedule of the cost zones is shown as schedule A, attached. The costs range per household is between \$ 3,815 and \$11,371 and vary depending on site conditions.

The regulator for onsite sanitary sewer systems is Interior Health. There is a small level of financial risk to the City sewer utility, under this recommended approach as the late comer agreement is limited to a 15-year collection period, and the City cannot force residents to hook up to the sewer system. A letter was sent out to the 72 residents asking if they would like community sewer. Over, 60% of the residents have responded positively indicating that they would like to have community sewer. We have had 7 residents who have responded that do not wish community sewer. The life expectancy of septic fields is generally between 20 to 25 years. Homes in the Clifton road area are built between, 1970 and 2000. Because of the small lots and difficult topography, the cost to replace these septic systems is expected to be very high and will likely exceed \$25,000 per home. Given the fact that most septic systems are likely to be at the end of their functional life within the next 10 years, there is a high likelihood that residents will take the lower cost option and connect to the new sewer system. For this reason, staff believe there is a low risk of not recovering costs.

Some residents have expressed a desire to receive a gravity service emanating from a new force main, gravity main and pump station on Prince Edward Drive as they did not wish to pump from their home to the sanitary main. Any such service would require a Local Service Area in order to create such an improvement. In order to review this option, a conceptual level design was completed and costed by MMM/WSP consulting. The cost per connection is approximately \$46,000 per home. Such a Local Service Area would likely need to be a publically initiated service area requiring 50% of the residents inside the service area to vote in favor of community sewer with 50% of the total assessment. Due to this cost it is highly unlikely that any such service area would receive enough support to be successful.

Financial/Budgetary Considerations:

The 2016 Financial Plan will require an addition of \$400,000 plus applicable taxes for the North Clifton sanitary sewer extension, initially funded from the Wastewater Utility, with full recover of all costs from the benefiting properties as set out the Late comer Agreement.

Internal Circulation:

Utilities Planning Manager
Financial Planning Manager

Considerations not applicable to this report:

Legal/Statutory Authority:
Legal/Statutory Procedural Requirements:
Existing Policy:
Financial/Budgetary Considerations:
Personnel Implications:
External Agency/Public Comments:
Communications Comments:
Alternate Recommendation:

Submitted by:

Steve Muenz, Development Engineering Manager

Approved for inclusion:

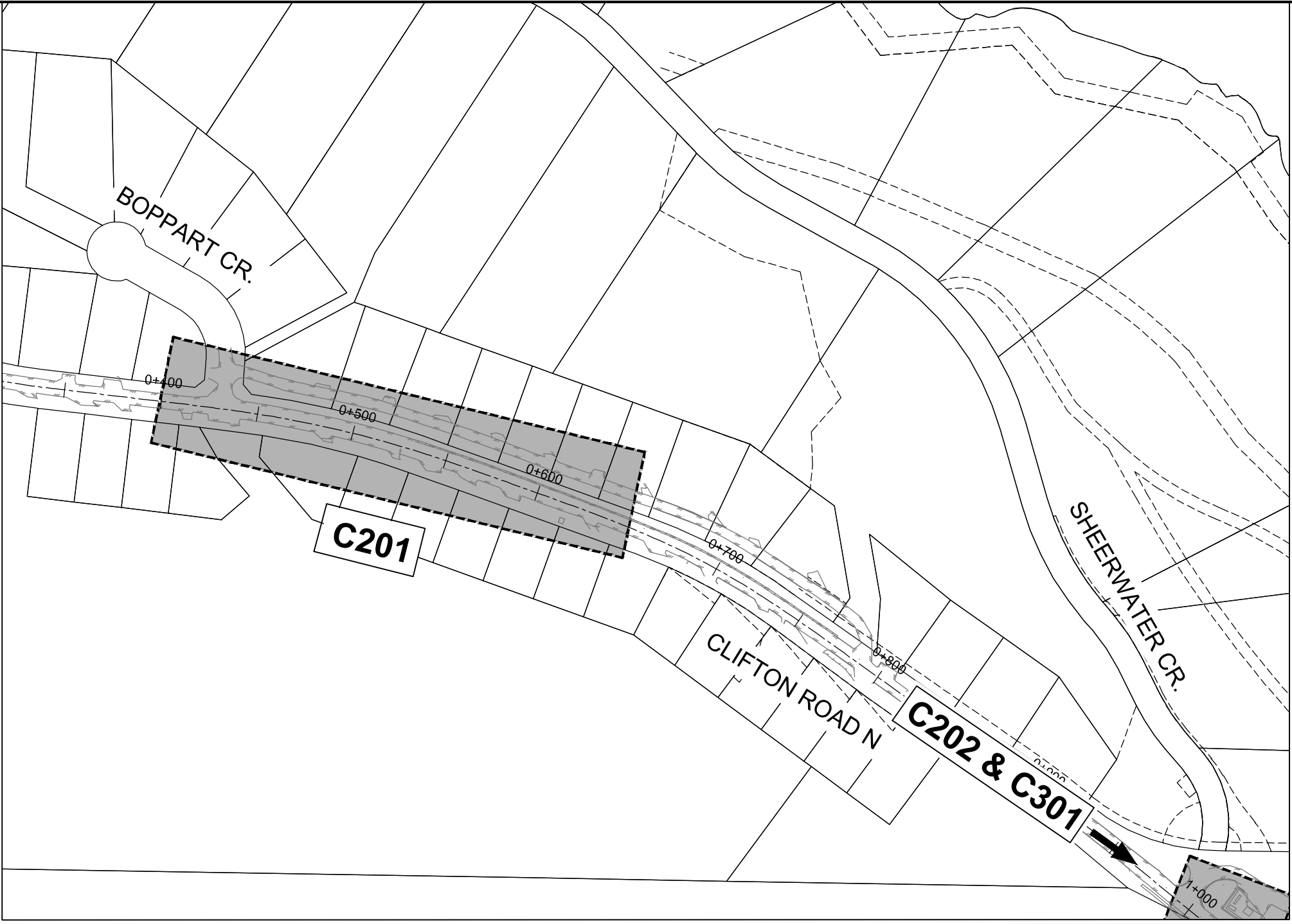
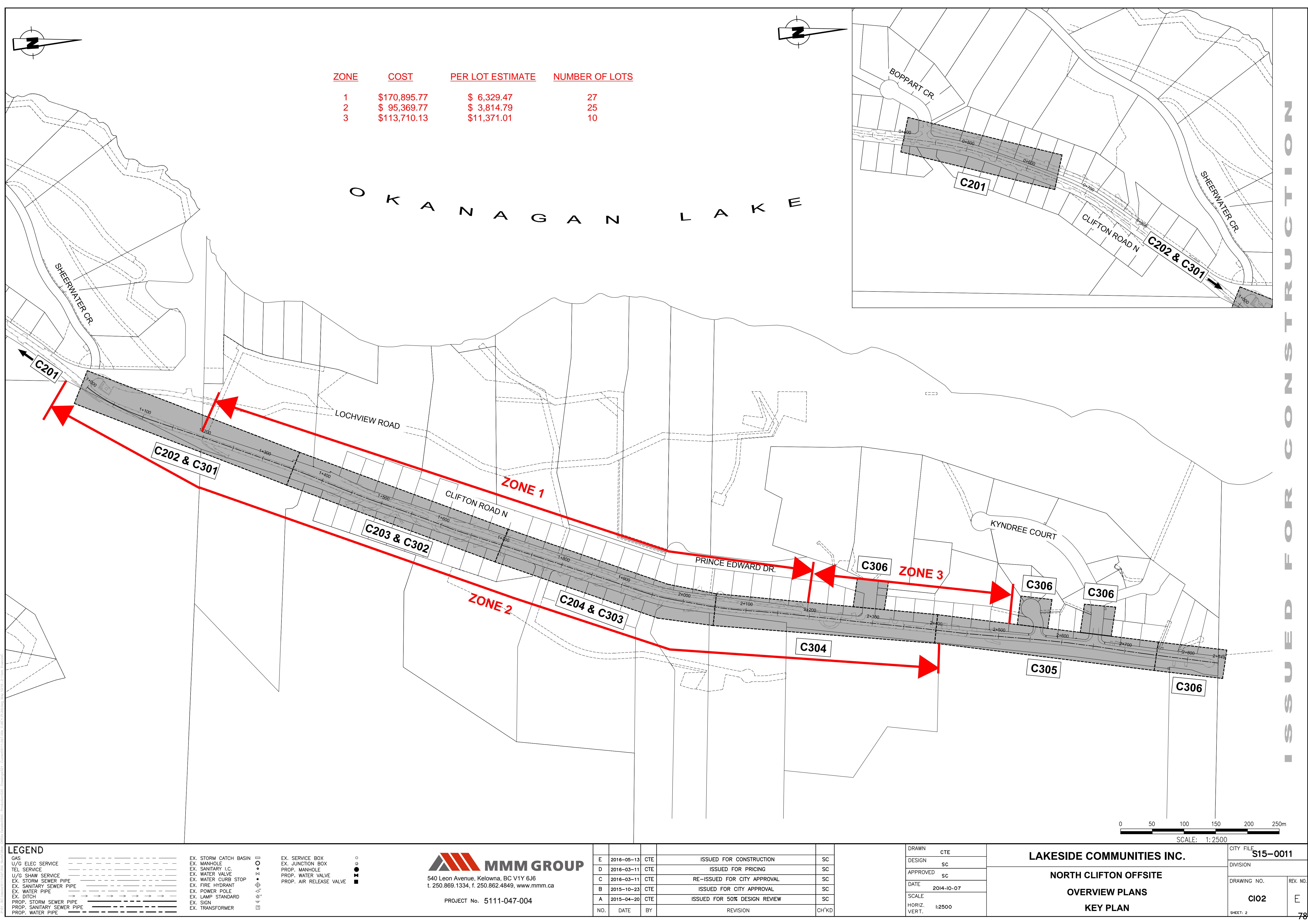


D. Gilchrist, Divisional Director, Community Planning and
Real Estate

Attachments:

cc: Divisional Director, Civic Operations
Divisional Director, Infrastructure
Divisional Director, Community Planning and Real Estate

Schedule “A” Cost Zones



ZONE	COST	PER LOT ESTIMATE	NUMBER OF LOTS
1	\$170,895.77	\$ 6,329.47	27
2	\$ 95,369.77	\$ 3,814.79	25
3	\$113,710.13	\$11,371.01	10

LEGEND	
GAS	---
U/G ELEC SERVICE	---
TEL SERVICE	---
U/G SHAW SERVICE	---
EX. STORM SEWER PIPE	---
EX. SANITARY SEWER PIPE	---
EX. WATER PIPE	---
EX. DITCH	---
PROP. STORM SEWER PIPE	---
PROP. SANITARY SEWER PIPE	---
PROP. WATER PIPE	---
EX. STORM CATCH BASIN	○
EX. MANHOLE	○
EX. SANITARY I.C.	○
EX. WATER VALVE	○
EX. WATER CURB STOP	○
EX. FIRE HYDRANT	○
EX. POWER POLE	○
EX. LAMP STANDARD	○
EX. SIGN	○
EX. TRANSFORMER	○
EX. SERVICE BOX	○
EX. JUNCTION BOX	○
PROP. MANHOLE	○
PROP. WATER VALVE	○
PROP. AIR RELEASE VALVE	○

**MMM GROUP**

540 Leon Avenue, Kelowna, BC V1Y 6J6
t. 250.869.1334, f. 250.862.4849, www.mmm.ca

PROJECT No. 5111-047-004

NO.	DATE	BY	REVISION	CH'KD
E	2016-05-13	CTE	ISSUED FOR CONSTRUCTION	SC
D	2016-03-11	CTE	ISSUED FOR PRICING	SC
C	2016-03-11	CTE	RE-ISSUED FOR CITY APPROVAL	SC
B	2015-10-23	CTE	ISSUED FOR CITY APPROVAL	SC
A	2015-04-20	CTE	ISSUED FOR 50% DESIGN REVIEW	SC

DRAWN	CTE
DESIGN	SC
APPROVED	SC
DATE	2014-10-07
SCALE	
HORIZ.	1:2500
VERT.	

LAKESSIDE COMMUNITIES INC.

NORTH CLIFTON OFFSITE

OVERVIEW PLANS

KEY PLAN

CITY FILE **S15-0011**

DIVISION

DRAWING NO. **C102**

REV. NO. **E**

SHEET: 2

ISSUED FOR CONSTRUCTION

Client Name: City of Kelowna

Project Name: North Clifton - Offsite Works - Services to Frontage Road Lots

Reference No: 5111047-004

Summary Sheet

Schedule 2b - Cost Estimate - ZONE 1

Item Number	Title	Amount
1	General Requirements	\$ 12,810.22
3	Earthworks	\$ 3,492.00
4	Roads and Site Improvements	\$ 44,004.40
5	Utilities	\$ 76,410.00
	Engineering (15%)	\$ 20,507.49
	Contingency (10%)	\$ 13,671.66
	Total Estimated Cost	\$ 170,895.77
	Average Per Lot Estimate (27 lots)	\$ 6,329.47

This cost estimate has been prepared from a Detailed Design using Unit Prices known to the Consultant for current projects of a similar nature. Whereas the actual construction prices at the time of tendering may change due to factors beyond our control, we do not accept liability for the completeness or accuracy of this estimate.

Client Name: City of Kelowna

Project Name: North Clifton - Offsite Works - East side Lots (no Forcemain)

Reference No: 5111047-004

Summary Sheet

Schedule 2c - Cost Estimate - ZONE 2

Item Number	Title	Amount
1	General Requirements	\$ 11,861.31
2	Concrete	\$ -
3	Earthworks	\$ -
4	Roads and Site Improvements	\$ 31,984.50
5	Utilities	\$ 32,450.00
	Engineering (15%)	\$ 11,444.37
	Contingency (10%)	\$ 7,629.58
	Total Estimated Cost	\$ 95,369.77
	Average Per Lot Estimate (25 lots)	\$ 3,814.79

This cost estimate has been prepared from a Detailed Design using Unit Prices known to the Consultant for current projects of a similar nature. Whereas the actual construction prices at the time of tendering may change due to factors beyond our control, we do not accept liability for the completeness or accuracy of this estimate.

Client Name: City of Kelowna

Project Name: North Clifton - Offsite Works - Extra Deep Main

Reference No: 5111047-004

Summary Sheet

Schedule 2d - Cost Estimate - Zone 3

Item Number	Title	Amount
1	General Requirements	\$ 4,744.53
2	Concrete	\$ 404.00
3	Earthworks	\$ 11,709.58
4	Roads and Site Improvements	\$ 59,826.00
5	Utilities	\$ 14,284.00
	Engineering (15%)	\$ 13,645.22
	Contingency (10%)	\$ 9,096.81
	Total Estimated Cost	\$ 113,710.13
	Average Per Lot Estimate (10 lots)	\$ 11,371.01

This cost estimate has been prepared from a Detailed Design using Unit Prices known to the Consultant for current projects of a similar nature. Whereas the actual construction prices at the time of tendering may change due to factors beyond our control, we do not accept liability for the completeness or accuracy of this estimate.

Report to Council



Date: June 20, 2016
File: 0220-01
To: City Manager
From: Genelle Davidson, Financial Services Director
Subject: 2015 GFOA Budget and 2014 Reporting Awards

Recommendation:

THAT Council receives, for information, the report from the Financial Services Director dated June 20, 2016, with respect to the Government Finance Officers Association (GFOA) awards received by the City.

Purpose:

To inform Council of the City of Kelowna's recently received Government Finance Officers Association (GFOA) awards for financial reporting and budget presentation.

Background:

The Government Finance Officers Association (GFOA) is a non-profit professional organization that serves more than 18,000 government finance professionals throughout North America and recognizes excellence in financial reporting.

Financial reporting

The City of Kelowna has received the **Canadian Award for Financial Reporting** for the City's **2014 Annual Financial Report** (year ended December 31, 2014). This is the thirteenth year in a row that the City has received this award, which recognizes excellence in governmental accounting and financial reporting that results in the production of comprehensive annual financial reports that are "designed to be readily accessible and easily understandable to the general public and other interested parties without a background in public finance."

The Annual Financial report includes the audited Financial Statements which act as the financial report card that clearly communicates the City's financial picture to the residents of Kelowna.

Budget reporting

The City has also received the **Distinguished Budget Presentation Award** for the City of Kelowna's 2015 Budget. This is the fourteenth year in a row that the City has received this

award, which recognizes governments that “prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA’s best practices on budgeting.”

The City of Kelowna’s annual budget aims for a balance between setting a reasonable tax rate and delivering the services expected by residents and businesses.

Timing for these awards may seem delayed, but it reflects the time it takes to complete the report, get final sign-off on the financial plan and the careful assessment that GFOA undertakes to present these awards. The final 2015 budget was approved by Council in May 2015 and the 2014 Annual Report was approved by Council in June 2015.

Internal Circulation:

Communications Consultant

Communications Comments:

The City’s Annual Report has evolved over the past few years, moving to an online-only publication with interactive features (hyperlinks, video and enhanced navigation), and different forms of storytelling to help highlight major City projects and programs, the passionate staff that deliver them and the impact it has on our community. This shift has increased the report’s readership and garnered interest from other municipalities. To view the freshly released 2015 Annual Report, visit kelowna.ca/annualreport.

A short, animated video about the City of Kelowna budget process (developed in 2015) provides an additional education tool that complements detailed information available on the City’s website, e-updates, social media messaging and media releases. Take a look inside the City’s budget at kelowna.ca/budget.

Considerations not applicable to this report:

Legal/Statutory Authority:

Legal/Statutory Procedural Requirements:

Existing Policy:

Financial/Budgetary Considerations:

Personnel Implications:

External Agency/Public Comments:

Alternate Recommendation:

Submitted by:

Genelle Davidson, Financial Services Director

Approved for inclusion:



Rob Mayne, Division Director, Corporate & Protective Services



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Kelowna
British Columbia**

For the Fiscal Year Beginning

January 1, 2015

Executive Director



Government Finance Officers Association

Canadian Award for Financial Reporting

Presented to

**City of Kelowna
British Columbia**

For its Annual
Financial Report
for the Year Ended

December 31, 2014

A handwritten signature in black ink, reading "Jeffrey R. Emswiler". The signature is written in a cursive, flowing style.

Executive Director/CEO

Report to Council



Date: 06/15/2015
File: 0270-02
To: City Manager
From: Garry Filafilo, Financial Projects Manager
Subject: 2015 Annual Report

Recommendation:

THAT Council receives, for information, the 2015 Annual Report for the year ended December 31, 2015 attached to the Report of the Financial Projects Manager dated June 15, 2016;

AND THAT Council receives, for information, the 2015 Council Remuneration and Expense report, Employee Remuneration and Schedule of Payment for the Provision of Goods and Services' attached to the Report of the Financial Projects Manager dated June 15, 2016.

Purpose:

To meet legislated reporting requirements for annual financial statements and provide contextual information for the data contained in the remuneration reports.

Background:

Annual reporting of financial information is mandatory for all municipalities under the Financial Information Act. The City's annual report is available online at kelowna.ca/annualreport. Print copies are available by request.

Public review

The Community Charter requires that the public is informed that the report is available for review two weeks prior to Council's consideration of the annual report. Public were invited (via traditional correspondence, media relations, newspaper advertising, online marketing and social media) to review the report, provide feedback and ask questions about the report prior to and at today's meeting.

Between June 3 (when it was posted online) and June 10, the report was viewed 152 times in Zmags, and the summary video has been viewed 356 times on YouTube and 510 times on Facebook. Additionally, kelowna.ca/annualreport has received 174 views.

Inside the report

On April 26, the City of Kelowna's Annual Consolidated Financial Statements for the year ended December 31, 2015 were reviewed by the Audit Committee; these statements were subsequently approved by Council on May 2.

In addition to the financial statements, the annual report summarizes the City's strategic plan, highlighting actions and efforts taken in 2015 to achieve that plan. The 2015 report shows how the City of Kelowna is Building on Momentum, to create:

- A well-run City
- An active, inclusive City
- A safe City
- A strong economy
- A clean, healthy environment
- Resilient, well-managed infrastructure

Building on the momentum of change in design for the annual report over the past few years, this year's report features an executive summary video and other videos that had been created by the City throughout the year.

Tax exemptions

A report on permissive tax exemptions granted by Council is included in the annual report. The amount reported in this section includes the municipal portion of taxes exempted for the year 2015 as required under the Community Charter. A report is also included on Development Cost Charges to indicate the activity for charges received, expenditures made and any waivers or reductions for each DCC group.

Statistical review

Within the annual report, following the Audited Consolidated Financial Statements and Notes to Consolidated Statements, is the Statistical Review, in graphic format for the years 2011 through 2015.

Remuneration

The 2015 Council Remuneration and Expenses report, Employee Remuneration and Expenses report, and the Payment for the Provision of Goods and Services schedule are prepared annually as part of Financial Information Act reporting requirements.

The 2015 Employee Remuneration report shows an increase of 52 staff earning more than \$75,000 over 2014 - management staff increased by three, IAFF staff increased by eight and CUPE staff increased by 41. This increase is a result of: an extra pay period in 2015, Management and CUPE contract increases (steady at 1-2 per cent over the past several years); IAFF increase of 2.5 per cent and other compensation such as vacation payouts or travel charges.

The chart below provides a summary of the changes by employee group:

Remuneration Comparison 2015 - 2014			
	2015	2014	Change
>\$75,000	Number	Number	Number
Management	113	110	3
IAFF	115	107	8
CUPE	140	99	41
Total	368	316	52

This increase breaks down as:

Additional Pay Period in 2015:	\$2,200,000*
IAFF Retro	\$2,100,000
CUPE increase 1.5%:	\$587,000
Mgmt. increase 2.0%:	\$260,000
IAFF increase 2.5%:	\$250,000
Other (overtime, vacancies filled, staff additions, etc):	\$1,403,000

*an extra pay period occurs once every 11 years due to calendar

Legal/Statutory Authority:

Community Charter section 98, Annual Municipal Report - requires that the annual report be prepared by June 30 of each year and that it be available for public inspection at the meeting the Annual Report is to be considered by Council.

Community Charter section 99 - Council must give notice of the meeting at which the Annual Report is to be considered in accordance with section 94, and consider, the annual report along with any submissions and questions from the public.

Financial Information Act Regulations Schedule 1 Section 9(2) - requires that a Municipality have the Statement of Financial Information approved by its Council and by the officer assigned responsibility for financial administration under the Local Government Act.

Internal Circulation:

G. Davidson, Financial Services Director
R. Mayne, Divisional Director Corporate and Protective Services
S. Leatherdale, Divisional Director Human Resources and Corporate Performance
C. Weaden, Divisional Director Communications and Information Services

Considerations not applicable to this report:

Legal/Statutory Procedural Requirements:

Existing Policy:

Financial/Budgetary Considerations:

Personnel Implications:

External Agency/Public Comments:
Communications Comments:
Alternate Recommendation:

Submitted by:

Garry Filafilo, CPA, CA
Financial Projects Manager

Approved for inclusion:



Genelle Davidson, Financial Services Director

Attachments:

2015 Annual Report

2015 Council Remuneration and Expenses, Employee Remuneration and Expenses and Payment
for the Provision of Goods or Services

Building on Momentum

2015 Annual Report

For the year ended December 31, 2015

Kelowna
British Columbia
Canada

Building on Momentum

City of Kelowna 2015 Annual Report

For the year ended December 31, 2015

The Annual Report is produced by the Communications and Financial Services departments of the City of Kelowna, in cooperation with all civic departments and agencies.

Kelowna
British Columbia
Canada

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Introduction



Watch the Mayor, City Manager and Joe Schober, Bardel Entertainment's studio manager, recap 2015.



By the numbers

POPULATION 123,500                        

Message from the Mayor

Colin Basran

This was an important year for City Council. In 2015, we found our stride working together and came up with our priorities for the remainder of our term. As a new Council, it took time for us to figure out how we, as a group of passionate individuals, would come together and make decisions as a group for the benefit of the community we love.

Even though it was our first full year working together, we saw many exciting things happen for our city. Truly, we were able to take the foundation and vision set by previous Councils and make things happen. We gained experience and confidence, determining how we want to do business and establishing our priorities.

In one of our boldest moves, we decided to make clean drinking water our highest priority. As a water utility, the City of Kelowna provides award-winning, safe drinking water to our customers and we want to make sure that same water quality is available to all our residents. Because there are more than 30 water providers within Kelowna's city boundaries, some residents are supplied water of varying quality, costs and levels of watering restrictions, depending on the time of year. Kelowna's strength is that we have multiple water sources, but our weakness is that they are not interconnected.

Council also saw significant work done or completed on a number of big projects that were already underway, such as:

- The beginning of construction on the new Police Services building that will provide a centralized location for our police services and RCMP to more effectively and efficiently protect our community
- The completion of major upgrades to Lakeshore Road, including a multi-use pathway that provides a safe, off-road transportation option in the Mission area
- Acquisition of the discontinued CN railway for a future multi-modal corridor that will connect us with other communities in the Okanagan
- Planning exercises, like the development of principles and strategies for financial strength and stability to make sure we meet the needs of residents now and in the future

I hope you'll take some time to review this year's annual report to learn more about the ways that the City of Kelowna met past promises and created new ambitious goals that will take shape in the next few years.



Message from the City Manager

Ron Mattiussi

Some highly visible projects were completed this year, along with some less obvious projects that are all equally important on our journey to become the best mid-sized city in North America.

All you have to do is look downtown and in our urban centres to see the progress we've made. Construction began on the Okanagan Centre for Innovation, Community Health and Services Centre, a new multi-level parkade and existing parkade expansion. Stuart Park's final phase extended the waterfront promenade and saw the new Yacht Club open its doors on the park's new lawn area. Work to enhance Rutland's town centre came in the form of Roxby Plaza upgrades and the purchase of Rutland Centennial Park for future improvements.

The Urban Infill Challenge requested proposals from developers to design increased density for certain areas of the city to create more livable, walkable and healthy communities. Public engagement for the future of downtown's Civic Block sought feedback about how to use the land currently occupied by the old police building and to create a plan for development of this downtown area over the next 20 years.

Meanwhile, projects like the development of our dark fibre network were less visible, but no less important. The network exists underground and moves large amounts of data at high speeds. This optic fibre network is a great example of how the City is saving money, keeping our eye on the

potential to generate revenue, and working on making Kelowna a more attractive place for investment from the innovation and tech sectors.

While the City manages the overall growth of Kelowna for residents and future residents, staff also worked in partnership with citizens at a neighbourhood level to strengthen connections and build lasting relationships. As a program that develops through resident input and action, Strong Neighbourhoods stepped back from "the big picture" and went micro – exploring what makes great neighbourhoods and inspiring residents to get together to build stronger attachment, relationships and pride in the area they call home.

Active by Nature is a new program that really speaks to me. It was launched in July and draws attention to Kelowna as the four-season playground it truly is. There are so many fun, free, outdoor ways to get active in our city, and I encourage you to explore in a way that works for you. On any given day, you could be running along the city's waterfront promenade, biking along one of the great trails in Knox Mountain Park, swimming off one of our well-maintained beaches, or skating for free at Stuart Park.

Thanks for taking the time to explore Kelowna in these pages and discovering all the progress that is being made to build our city for current and future generations.



Strategic planning through Council priorities

Working philosophy

Open for opportunity:

Council wants to lead a community known for being open for opportunity. Opportunities may arise in the form of innovation and partnerships to deliver and expand services and amenities.

Build on momentum:

Kelowna has momentum and Council is committed to building on this through consistent and transparent governance. Council will focus on long-term planning, policy development and project/service delivery to continue to meet the needs of citizens.

Fair but firm:

As Kelowna becomes better known worldwide as a destination and a great place to live and invest, Council anticipates growth and development pressures. Council recognizes the value in maintaining a great quality of life in Kelowna. A high standard of expectations will be set by Council actions and decisions, which will attract investment because investors will have clear expectations of what they will experience when doing business with the City.

Pragmatic leadership:

Council is committed to active listening and being open to new ideas because it knows engaged residents and key stakeholders are essential to community building and decision making. This will be balanced with the need for leadership, particularly when difficult decisions are needed for the long-term benefit of the community.

Transparency in decision making:

Council understands we build trust through engagement and timely and transparent decision making. The City of Kelowna will continue to foster an open government, with civic information made easily understandable and accessible to the public.

Balanced infrastructure investments:

Each year, the City of Kelowna invests in facilities and major infrastructure. By integrating a long-term financial plan with an asset management strategy, Council will balance investment between new and existing infrastructure while improving community assets.

Responsive customer service:

Council places high value in planning for the public good while also incorporating a strong commitment to customer service. Achieving high quality outcomes through municipal process and customer service are important to encouraging thoughtful investment in the community.

Planning excellence:

Council wants to ensure a strong foundation is in place so the short- and long-term needs of the community are met. This will require a focus on long-term planning that is innovative, while based on best practices.

Council priorities 2014-2018

Each Council works to determine how it will do business during its term, agrees on focus areas and projects that will support its priorities and meet the needs of the community. Kelowna City Council introduced its priorities in 2015.

Priority projects

Additionally, City Council identified six focus areas for its term:

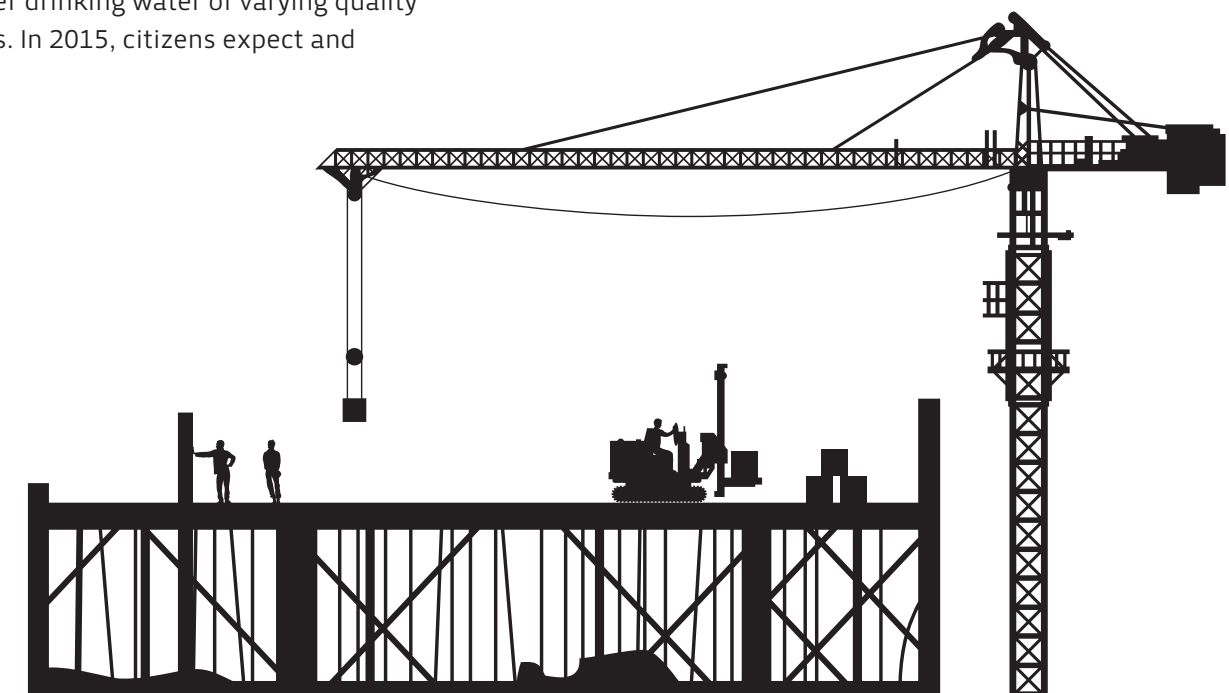
- clean drinking water
- building vibrant urban centres
- ensuring a healthy, safe, active & inclusive community
- delivering a balanced transportation network
- acting as a catalyst for business
- providing strong financial management

Council's top priority is providing residents with clean drinking water. Thirty-two separate public and private water utilities within the City of Kelowna boundary deliver drinking water of varying quality to our residents. In 2015, citizens expect and

are entitled to water quality consistent with the Canadian Drinking Water Guidelines, equitable water rates and a resilient and robust system able to respond to impacts resulting from climate change and changing regulations.

During its term, Council will undertake a Strategic Community Visioning exercise to guide the work of the corporation in its mission to build the best mid-sized city in North America.

kelowna.ca/council

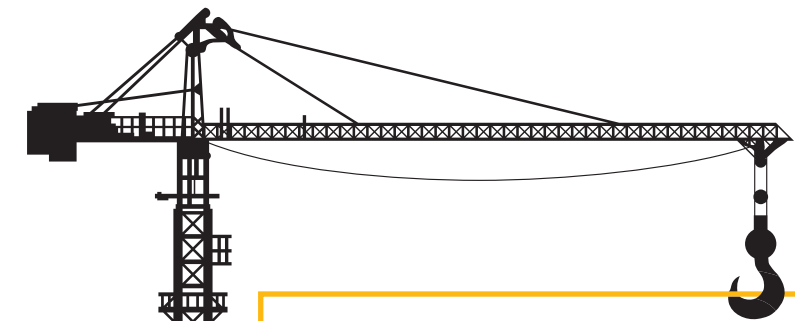
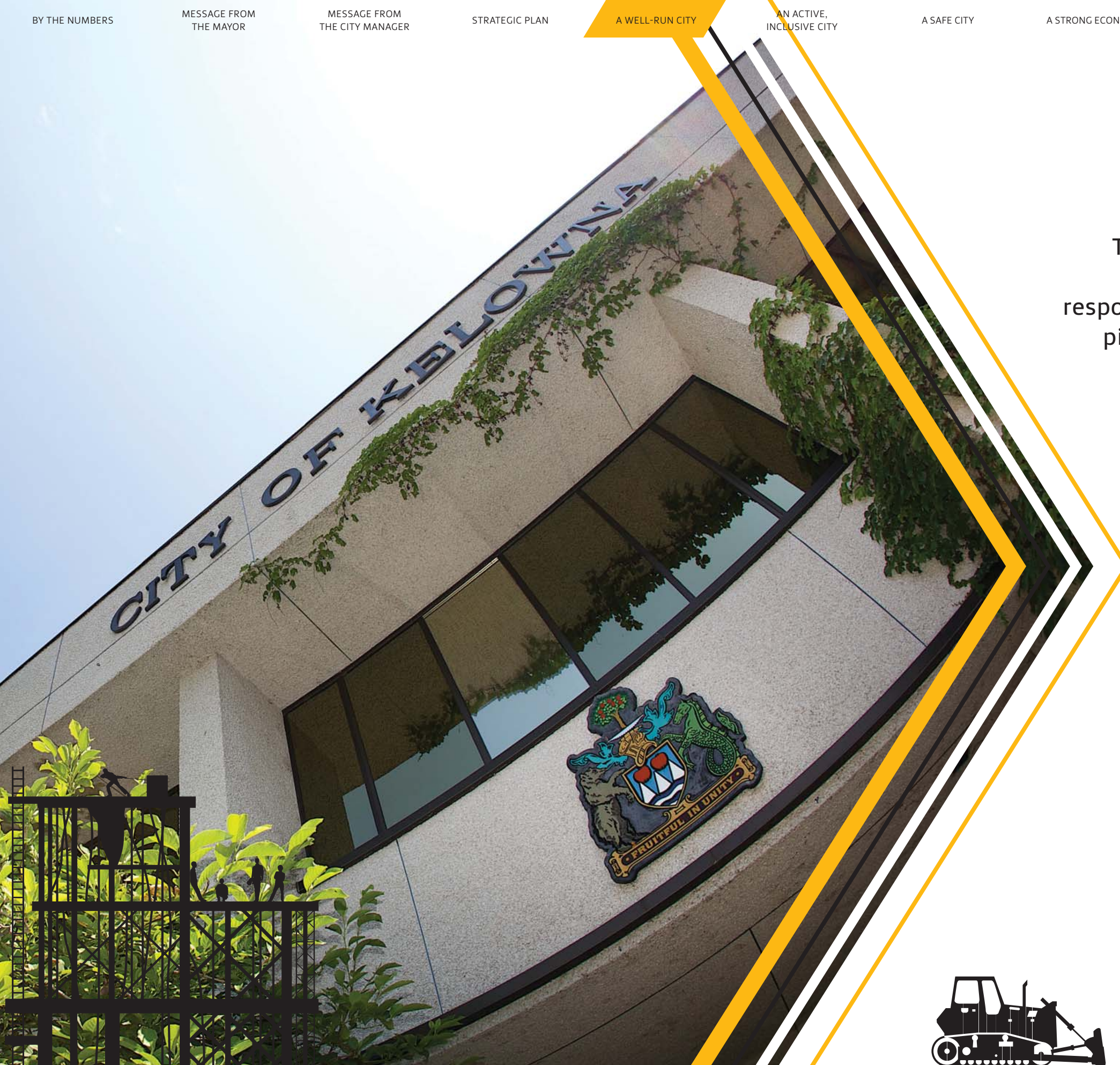




Together, we are building...

A well-run City

The City of Kelowna will be well-run through strong financial management, performance excellence, responsive customer service, passionate public service, pioneering leadership and community engagement.



COMPLETE

Set Council strategies and priorities

Principles & Strategies for Financial Strength & Stability

UNDERWAY

Financial policy review

Build reserve funds

Find new ways to generate revenue and reduce costs

Service Request System enhancements

Digital Strategy

Council policy review

Pay-as-you-go capital expenditure program



City Council

The City of Kelowna is headed by an elected council, including a mayor and eight councillors, who serve four-year terms. Each member of Council represents the city at large. Council’s role is to establish policies to guide the growth, development and operation of the city, set budgets and levy taxes to provide services.

City Council consists of Mayor Colin Basran and Councillors Maxine DeHart, Ryan Donn, Gail Given, Tracy Gray, Charlie Hodge, Brad Sieben, Mohini Singh and Luke Stack.

In September, Council set its priorities and committed to building on the momentum of past Councils and being open for opportunity through community engagement and partnerships. Council

will be consistent and transparent in its decisions, creating a favourable environment for customer service, development and business in Kelowna.

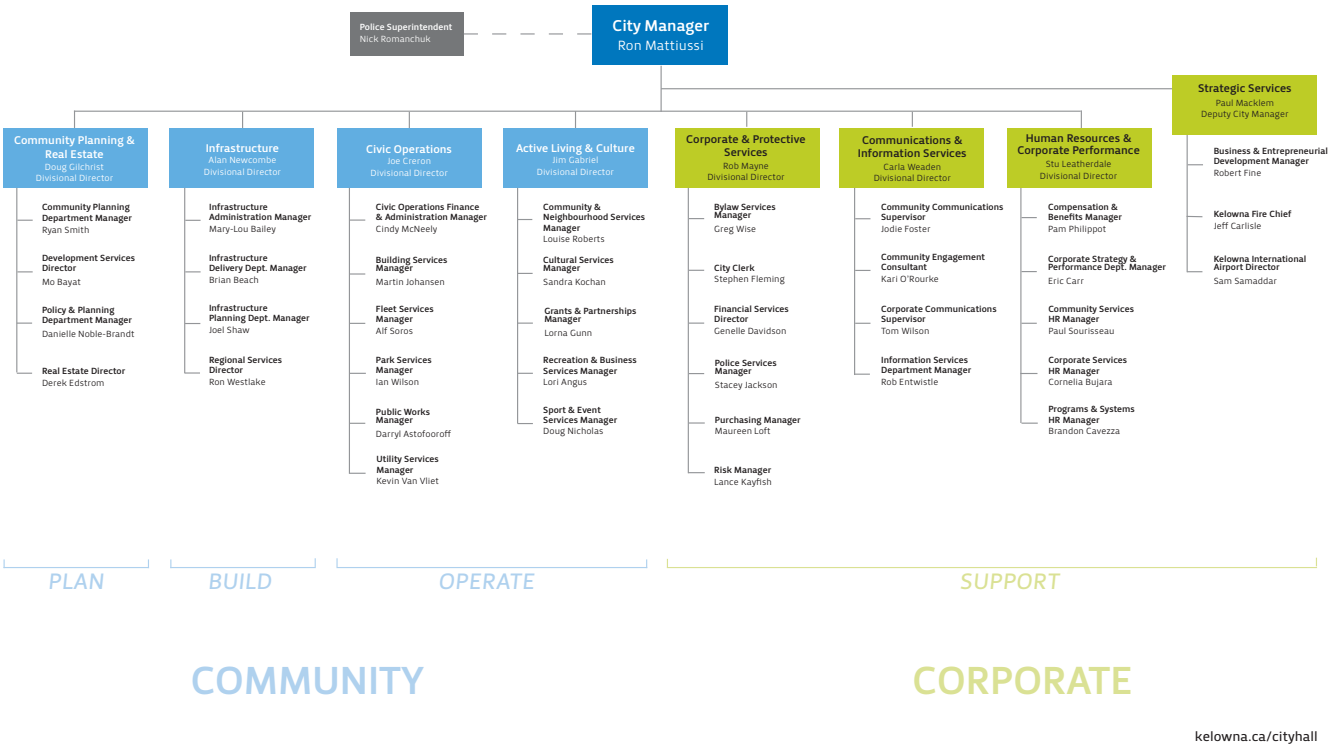
Mayor and Council give administrative responsibility to the City Manager who oversees City operations and ensures that staff work to meet community, corporate and Council priorities.

kelowna.ca/council

City administration

Eight City Divisions and the RCMP Superintendent report to the City Manager. Divisions are teams that deliver community services or corporate services. Community-focused divisions work to deliver civic services based on a plan, build and operate model. The Corporate side of the City provides support for the organization.

 Click to enlarge



Kelowna City Council, L to R: Councillors Brad Sieben, Mohini Singh, Charlie Hodge, and Maxine DeHart, Mayor Colin Basran, and Councillors Gail Given, Luke Stack, Ryan Donn and Tracy Gray

City Manager Ron Mattiussi works closely with the City’s Senior Leadership Team to make Council and community priorities a reality:

- Joe Creron - Civic Operations Divisional Director
- Doug Gilchrist - Community Planning & Real Estate Divisional Director
- Jim Gabriel - Active Living & Culture Divisional Director
- Stu Leatherdale - Human Resources & Corporate Performance Divisional Director
- Rob Mayne - Corporate & Protective Services Divisional Director
- Paul Macklem - Deputy City Manager and Strategic Services Divisional Director
- Alan Newcombe - Infrastructure Divisional Director
- Carla Weaden - Communications & Information Services Divisional Director

kelowna.ca/cityhall

Recruitment

The City of Kelowna is on its way to becoming the best mid-sized city in North America thanks to nearly 900 hard-working and passionate employees. In order to recruit and retain the best, the City is a competitive employer, offering

career advancement, professional development, progressive employment practices and a competitive compensation and benefits package, with a focus on workplace wellness.

Supporting Kelowna’s educational institutions, the City attended major career fairs at UBC Okanagan campus and Okanagan College, hiring nine co-op, 22 summer and six practicum students throughout the year.

Career opportunities are posted to kelowna.ca/careers, Twitter, LinkedIn and through regular City e-updates.

Collective agreements

In 2015, the City of Kelowna ratified collective agreements for the Kelowna Fire Department and Kelowna International Airport. Both were long-term agreements at seven and five years respectively and come on the heels of a five-year agreement with the City’s Civic employees last year. All of the agreements are cost effective while providing long- term stability for employees and citizens.

Group	Expiry date	Employees
CUPE Civic Local 338	Dec. 31, 2018	650
CUPE Airport Local 338	Dec. 31, 2019	27
IAFF Local 953	Dec. 31, 2019	125



Watch this short animated video about the City budget process



Strong financial management

Pragmatic. Flexible. Sufficient. Transparent. Balanced. These are the principles for financial strength and stability adopted by Council in August. The [Principles & Strategies for Financial Strength & Stability](#) guide decision making within the City and contribute to the City’s “ability to acquire and manage a portfolio of financial and physical assets that meet the current and future needs of our community.”

Investment in technology

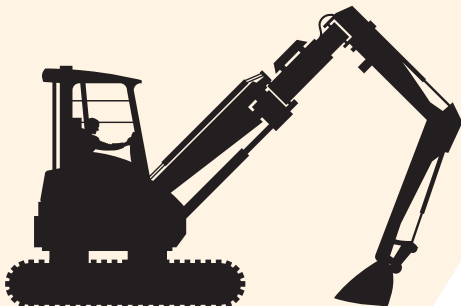
The volume of data municipalities and organizations need to move daily is growing, along with the demand for response times to be virtually instantaneous.

In 2015, the City continued work on its [dark fibre](#) network, connected more City facilities and offered the connection to local businesses and organizations needing to move large amounts of data, fast. The network anticipates and mitigates the rising costs of moving data (saves the City money), improves City service delivery by increasing online response times, and attracts investment from the innovation

and tech sectors. Rackforce, Bardel Entertainment and UBC Okanagan library are the first three private customers signed up to the network.

kelowna.ca/darkfibre

To meet the needs of an increasingly mobile world, City staff began work to strengthen the City’s online presence with a “Virtual City” that is easy to use and provides residents with improved access to 24/7, self-serve options. Scheduled for delivery in late 2016, the City’s new web platform will effectively deliver timely information and services to Kelowna residents while enhancing their access and ability to engage with the municipality.



Citizen Survey

In February, Ipsos Reid (on behalf of the City) conducted a statistically valid telephone [survey](#) of randomly selected Kelowna residents to determine citizen priorities for municipal spending, as well as their satisfaction with City programs and services.

Top of mind issues for citizens include transportation (i.e. traffic congestion and condition of streets), social issues (i.e. affordable housing), and growth and development.

Get involved

Engaged communities are strong communities. With that in mind, staff interact with the public in many ways and are readily accessible to residents. Input is gathered regarding priorities for the community, land use planning, projects and initiatives. Public engagement exercises for the Civic Block Plan, Infill Challenge and 2030 Capital Plan took place in 2015.

kelowna.ca/getinvolved

Overall, responses were positive. For example:

95%

Of respondents rate the **quality of life in Kelowna** as good or very good

84%

say they receive good **value for tax dollars**

94%

say they are satisfied with the **level and quality of services** the City of Kelowna provides

94%

say the **City is safe**



Watch this video about engagement for the Civic Block Plan

Awards & recognition

The City of Kelowna and its staff were recipients of a number of awards and recognition in 2015 including:

-  Government Finance Officers Association’s Canadian Award for Financial Reporting (for the thirteenth year in a row) for our 2014 Annual Report
-  Government Finance Officers Association’s Distinguished Budget Presentation Award (for the fourteenth year in a row) for our 2015 Financial Plan
-  Kelowna International Airport (YLW) received the B.C. Aviation Council’s 2015 William Templeton Trophy, which is awarded annually for outstanding initiative and achievement in the continuous and successful development of a community airport
-  Kelowna International Airport received a Canadian Forces Liaison Council Employer Support Award for Support to Canadian Forces Operations: International
-  An Award of Excellence (Community Institutional) from the Southern Interior Construction Association (SICA) for the Queensway Transit Exchange
-  An Award of Merit from the Southern Interior Construction Association (SICA) for Kelowna YMCA renovations
-  Canadian Institute of Planners, Great Places in Canada Contest for Stuart Park
-  Best presentation of theme and Local Government category awards for North American Occupational Safety & Health week (B.C. chapter)
-  WorkSafeBC Certificate of Recognition in Occupational Health & Safety



PLANNED

New web platform

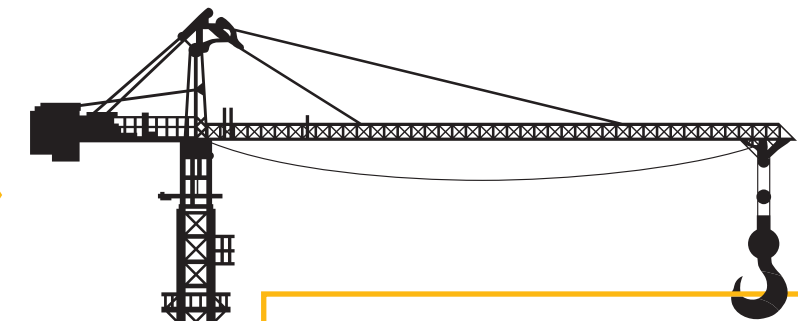
Dark Fibre network expansion and marketing

Strategic Community Visioning

Business licence review

An active, inclusive city

The City of Kelowna will build an active, inclusive city through active living opportunities, considering diverse community needs, housing diversity, strengthening neighbourhoods, providing spectacular parks, cultural experiences and honouring our history.



COMPLETE

Rutland Town Centre business analysis
Phase 1 of the Ethel Street active transportation corridor
Lakeshore Road upgrades

UNDERWAY

Active by Nature
Expand cycling and pedestrian networks
Pedestrian and Bicycle Master Plan
Strong Neighbourhoods projects and grants
Improvements to Rutland Centennial Park





Watch to learn
more about being
Active by Nature



Active by Nature

Say go. We dare ya. Launched in 2015, the [Active by Nature](#) program features an [interactive map](#), wayfinding signage and inspirational videos to get residents and visitors excited about the many ways to get active in Kelowna's great outdoors. Active by Nature highlights some of Kelowna's best and most stunning routes and trails to explore while cycling, running, walking, swimming, strolling, rolling, or whatever it is residents and visitors like to do outside.

More opportunities to get active

A \$1.7-million investment at Ethel Street included construction of a separated cycle track on both sides of the road (between Bernard and Harvey avenues), new sidewalks, landscaping and utilities improvements. Phase 2 of the [Ethel Street active transportation corridor](#) is scheduled for 2016. Eventually, the active transportation corridor on Ethel Street will connect with the Casorso, Rose, Sutherland and Cawston active transportation corridors, running north-south between downtown and the South Padosy Area with a number of schools, parks, health care institutions and businesses en route or nearby.

Upgrades to [Lakeshore Road](#) (between Dehart and McClure roads) were completed and included improvements to sidewalks, curb and gutter, street lighting, and other features similar to the previously completed Lakeshore Road improvements between Cook and Lexington roads. The road now contains two lanes with a centre left-turn lane, bike paths on both sides of the road, a multi-use pathway running along the west side and a sidewalk on the east side.

kelowna.ca/cityprojects

Strong Neighbourhoods

Together we're connected, building strong neighbourhoods. Kelowna is home to many diverse and unique neighbourhoods and the [Strong Neighbourhoods Program](#) is designed to help build connections and engagement in neighbourhoods.

In 2015, the City worked with residents to help build connections at the neighbourhood level through Strong Neighbourhood Pilot Projects, which included 11 Neighbourhood Events, 12 Neighbourhood Grants, the development of the Good Neighbour and Strong Neighbourhood Tool Kits, as well as the enhancement of the Strong Neighbourhoods web presence.



Watch to learn
about Strong
Neighbourhood
events and grants



Multi-age programming

The City of Kelowna offered a broad spectrum of multi-age programming for individuals of all abilities throughout the city in 18 schools, 10 City facilities, 15 sport fields/courts and 20 parks/trail/open spaces. Program highlights include:

- 4,500+ recreation programs with more than 32,000 participants
- 28 Family Active Nights, three Licensed Out of School Programs, Park & Play and Dancing in the Park
- 16 events with Neighbourhood Associations, School/Parent Advisory Councils, and Downtown Kelowna Association and Uptown Rutland Business Association

kelowna.ca/recreation

Housing for all

2015 was the first year the Rental Housing Grants program met the target identified in the 2012 Housing Strategy, receiving applications for more than 300 new rental units. Council approved grants to offset development cost charges for a total of 329 new purpose-built rental units, including 242 non-profit subsidized units.

Also this year, construction of 30 new rental units was completed at Mount Baldy Drive, and construction started on 46 new rental units at Dickson and Bedford Avenues.

Urban centres

An exploration of options for increased housing density began in 2015 with the [Infill Challenge](#). The project is looking for innovative infill housing ideas for the City's core neighbourhoods. By increasing the development and population in these areas, Kelowna will be closer to having complete neighbourhoods with housing choices for residents of all income levels. The "challenge" was put to developers, who were asked for proposals to develop urban areas while meeting three objectives:

1. Respect and complement the character of existing neighbourhoods,
2. Be economically viable, and
3. Meet overall growth and housing objectives.





Enhancing public spaces

As part of the community-inspired Our Rutland project, improvements at Roxby Plaza were completed, including custom-made metal trees with LED lighting, street furniture and decorative banners. The \$166,000 project was funded in part by the Uptown Rutland Business Association. These enhancements in combination with the addition of community market programming will continue to transform and catalyze the Rutland town centre as a place for neighbours and friends to connect.

The City officially acquired Rutland Centennial Park in February 2015. The 2.5-hectare park located adjacent to Rutland Centennial Hall has been an important gathering place for the community since 1939 and will be protected as parkland for future generations. Construction is scheduled for 2016 and includes a public soccer field and an accessible-for-all playground.

Phase 2 of Stuart Park was completed, which extended the waterfront promenade downtown, increased green space, and included the installation of a fire

pit beside the ice rink (winter usage only). Stuart Park won the Canadian Institute of Planners Great Places in Canada Contest, which is determined by a panel of professional Planners. According to the Great Places website, “a planned public space is successful when it invites people to visit and socialize in a safe and attractive environment. It is a community hub, an individual place having a distinct character and providing the capacity for a variety of activities, both organized and un-planned.”

Expanding Kelowna’s waterfront access by three acres, the City of Kelowna acquired a significant property on Lakeshore Road for a future beach park with public amenities.

kelowna.ca/cityprojects

Getting cultured

For more than 50 years, people have been entertained and inspired by their peers, first class presenters and performers from around the world at the Kelowna Community Theatre. In 2015, 2,580 performers graced the theatre stage in 156 different events, providing entertainment to 81,010 attendees.

Event highlights include Burton Cummings, Stuart McLean, The Next Step Dancers, New York Ballet, Bandidos Cerveza with 22-piece symphonic orchestra, and two world premiere plays: *Raft of the Medusa* and *Snow! A Frosty Fairy Tale*.

kelowna.ca/theatre

The second year of the national artsVest™ program in Kelowna, took place, generating 65 business sponsorships valued at \$234,478 for 17 cultural organizations; which was matched by \$71,635 in incentive grants, providing a total benefit to the local cultural community of \$306,113.

Running Sept. 25-27, Culture Days saw more than 3,000 participants in 42 activities that provided free access to arts, culture and heritage experiences. Activities including music performance, a human library that offers people as books, painting and sketching classes, a traditional Chinese Moon Festival and guided cultural crawls. Kelowna is one of 900 Canadian communities participating in national Culture Days celebrations. Culture Days is proven to increase participation in, and support of,

local arts, culture and heritage offerings. Kelowna ranked fifth in British Columbia for the number of registered activities and ninth across Canada for similar-sized communities.

From Oct. 27 to 29, Kelowna hosted more than 170 delegates for the Creative City Network’s annual Creative City Summit. The Summit ended with a keynote presentation by Charles Montgomery, author of *Happy City: Transforming our Lives Through Urban Design* to a packed house at the Rotary Centre for the Arts.

kelowna.ca/culture



41st Annual Civic & Community Awards

Kelowna’s Civic and Community Awards honour individuals and organizations for outstanding contributions and achievements in 2015 that directly benefitted the community, making Kelowna a better place to live, work and play.

The following recipients were recognized at the awards gala on April 27, 2016 at the Kelowna Community Theatre.



Arts Awards

Honour in the Arts
Rosemary Thomson

Teen Honour in the Arts
Lauren Maier

Sports Awards

Bob Giordano Memorial
Dennis Richardson

Bryan Couling Memorial Athletic Team of the Year
Kelowna Rockets 2014/2015 Hockey Club

Male Athlete of the Year
Will Dean

Female Athlete of the Year
Kierra Smith

Augie Ciancone Memorial - Male
Parker Simson

Augie Ciancone Memorial - Female
Ellie McCarthy

Citizenship Awards

Young Male Citizen of the Year
Stuart Isherwood

Young Female Citizen of the Year
Maya Gay

Champion for the Environment
(individual and business)
Hugh Westheuser and Unless Market

Corporate Community of the Year
(small/medium and large)
Boyd Autobody & Glass and Valley First Credit Union

Fred Macklin Memorial
Man of the Year
Raghwa Gopal

Sarah Donalda Treadgold Memorial
Woman of the Year
Lorena Mead

Volunteer Organization of the Year
Hands in Service

Anita Tozer Memorial
Sharon Shepherd

Freedom of the City

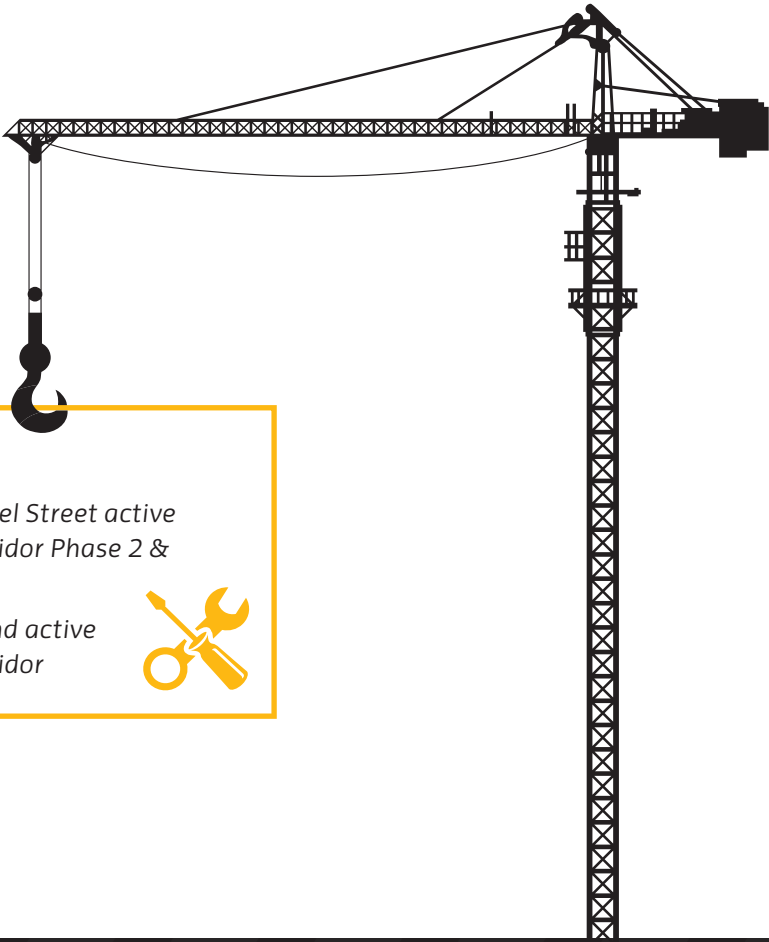
In April 2015, Freedom of the City awards were presented to three former City Council members:

Walter Gray
Andre Blanleil
Robert Hobson

PLANNED

Construction of Ethel Street active transportation corridor Phase 2 & design of Phase 3

Design of Sutherland active transportation corridor



A safe city

The City of Kelowna will build a safe city through public safety programs, fire protection & prevention, effective & targeted policing, flood protection, clean drinking water and maintaining order.



COMPLETE

Additional RCMP members



UNDERWAY

Crime management strategy

Police Services Building Project



During a historic snow event in January, crews worked around the clock to keep roads clear, even as the snow continued to fall.

Increasing safety

For the second year in a row, Kelowna’s crime rate dropped, bringing the Kelowna Census Metropolitan Area (CMA) to fourth from third in Canadian CMAs.

Kelowna has the highest rate of drug enforcement in the country because the Kelowna RCMP aggressively targets prolific offenders.

Theft from vehicles was a significant issue in 2015, so [Police Services](#) launched *Don’t be an easy target*, an awareness campaign reminding residents to remove or hide valuables and lock vehicle doors. This program was in addition to the Kelowna RCMP’s regular anti-theft reminder program.

[kelowna.ca/police](#)

Police Services building

A ground-breaking ceremony on Sept. 9 marked the beginning of [construction](#) for the new [Police Services building](#). The new facility will provide a centralized detachment, improving the efficiency and effectiveness of police services in Kelowna, and provide flexibility for long-term growth. Features of the building include office space, meeting rooms, staff areas, exhibit storage, forensic workspaces and equipment, secure communications and computer services, plus a cell block containing 29 detention cells. Completion is slated for mid-2017.

Fire safety & prevention

Emergency Management training and familiarization sessions were conducted for 150 staff members from the Regional District and local municipalities. This training was put to good use when the regional [Emergency Operations Center](#) (EOC) was activated four times for wildfire events (Joe Rich, Bear Creek, Shelter Cove and Knox Mountain) and for a bomb threat at Orchard Park shopping center.

With the goal of preventing fires, the Kelowna [Fire Department](#) conducted more than 200 public education events with more than 11,000 participants. [FireSmart](#) Community Recognition Program assessments were completed for Quail Ridge, Gallagher’s Canyon & McKinley Landing, which provide property owners with information on how to better protect their homes from the risk of wildfire.

Under the Community Wildfire Protection Plan, 10 hectares of forest were treated to reduce the risk of forest fire.

[kelowna.ca/fire](#)

Traffic calming

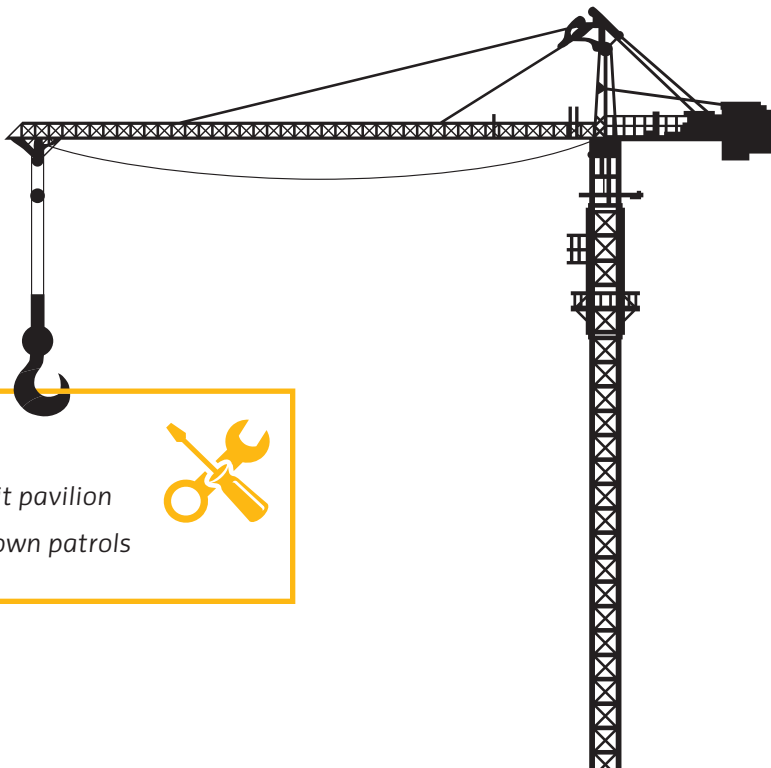
A number of measures were taken to increase safety on Kelowna roads: speed humps were installed on Terai Road; a shortcutting study was completed and speed humps were installed on Graham Road; Dougall Road South traffic calming measures were implemented; pedestrian safety flashers were installed in four locations; speed display boards were used on a rotating basis on many collector and arterial roads to increase speed awareness.

Managing “snowmageddon”

During a historic snow event in January, crews worked around the clock to keep roads clear, even as the snow continued to fall. More than 1,600 lane kilometres were cleared on a [priority basis](#) – meaning that Priority 1 (arterial) and Priority 2 (collector) roads had to be maintained before moving on to Priority 3 (local roads). The City received more than 425 snow-removal related service requests over a four-day period, the majority of which came from Priority 3 areas.

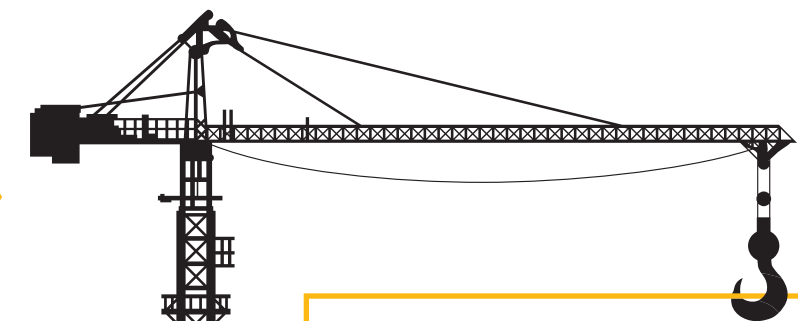
After the January snow event, the City met with the Province to discuss challenges and improvements to service on Highway 33 and 97. The event also led to the creation of an Extreme Snow Fall Protocol, establishment of a central call centre in the event of an extreme snow fall and implementation of Snow Routes.

[kelowna.ca/transportation](#)



A strong economy

The City of Kelowna will build a strong economy through international airport development, business development, open, transparent & consistent governance, building & maintaining partnerships, healthy & productive agriculture, fostering higher learning, and tourism interest.



COMPLETE

CN Rail corridor acquisition



UNDERWAY

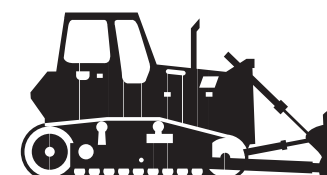
Increased focus on economic development activities

Downtown development

Community Health and Services Centre

Okanagan Centre for Innovation

Major projects at Kelowna International Airport



Continued growth at YLW

It was another big year at [Kelowna International Airport](#) (YLW), with 1.6 million passengers. Growth is on track with the airport’s medium range Master Plan 2025 forecast and ties with 2014 for the highest number of annual passengers in its history.

In March, YLW engaged SNC-Lavalin to update the [Master Plan 2025](#). The updated [Master Plan 2045](#) will be a key strategic planning tool to guide future airport development. It will identify what must be done to meet community and aviation industry needs in the most cost-effective way, while considering environmental and socio-economic impacts.

In other airport news, YLW extended its Head Lease with the Government of Canada for an additional 20 years to 2054 and added new service to Varadero, Cuba and Victoria, B.C. In total, YLW offers more than 20,000 seats every week. 2015 saw the start of several development projects, including the new Outbound Baggage facility, a new glycol facility, the expansion of Apron 1 and Phase 1 of the Departures Lounge renovations, which added a bright and open retail store, business centre and Kid’s Zone.

[ylw.kelowna.ca](#)

Development & business

The City of Kelowna reviewed and processed in excess of 700 [development](#) applications in 2015. Highlights include approval of the first mixed-use Industrial/ Residential development, and tax and development incentives that spurred multiple rental housing projects, providing more than 350 rental units.

Staff initiated a new fast-track [permit](#) service in many building permit application categories for smaller projects. Kelowna is the only known B.C. municipality to have a fast-track system in place. In 2015, the number of fast-track permits issued within two days increased by 22 per cent.

Construction value

	2014 Year End	2015 Year End
Construction Value (<i>millions</i>)	\$ 350	\$ 463
Permits	6,854	7,228



The City of Kelowna issued 9,801 [business licences](#) in 2015, an increase of 550 over 2014 numbers. Like other growing mid-sized cities, businesses in Kelowna range widely from auctioneer to casino, contractor to dining lounge, and bed & breakfast to photographer, along with a range of professional services from dentist to engineer.

[kelowna.ca/business](#)

Special events

City staff supported and helped groups host more than 60 tournaments and special events in Kelowna arenas and sportsfields, including Lacrosse Provincials, Pickleball Nationals, Futures Tennis Tournament, Ringette Sweetheart Tournament, Major Men’s Hockey Tournament, and Sunflicker Ultimate Frisbee Tournament.

Over the summer, Kelowna was host to a number of high profile events:

- Canada’s largest open water swim, The Across the Lake Swim was ranked as the 15th best open water swim in the world. The 2015 event sold out with 1,200 participants (up from 900 in 2014).
- The Apple Triathlon had another successful year with 1,200 participants racing over three days.
- The Okanagan Pride festival continued to grow with its largest numbers yet.
- Several new events took place, including Arts on the Avenue, Paddle for Prevention, Kelowna Scooter Festival, Kelowna General Hospital Perinatal Event, Hard Knox 12km Run, Little Women for Little

Women Run for Peace and the Great Canadian Bacon Chase.

- The Wine Country Half Marathon was held for the third year. Beautiful weather and scenery led to a successful event.

The City also won a bid to host the 2019 55+ BC Games, formerly known as the BC Seniors Games, which is an annual, multi-sport event hosted by a different B.C. community each year. The Games are poised to bring an estimated \$2 million in economic activity to the city, drawing approximately 3,800 athletes participating in more than 25 sports.

[kelowna.ca/recreation](#)

Community connections

The City of Kelowna partnered with the District of Lake Country, the Regional District of North Okanagan and the Province of British Columbia to purchase the discontinued CN railway running from Coldstream to Kelowna. Plans for the trail are to create a multi-modal [regional transportation corridor](#) that will connect Okanagan communities and provide even more ways to explore our great outdoors.

[kelowna.ca/cityprojects](#)

Partnerships

The City continued to develop new and existing partnerships to help provide more and better services to the residents in Kelowna. Partnerships range from neighbourhood level (as with the Strong Neighbourhoods Program) to private industry, other municipalities and other levels of government.



Watch to learn about the City’s building permit process

Kelowna BuildSeries Building Permits



The City of Kelowna issued 9,801 business licences in 2015, an increase of 550 over 2014 numbers.

In 2015, the City finalized a partnership to facilitate the construction of the Okanagan Centre for Innovation. The centre will house everything from two-person start-up companies to large technology and innovation firms, promoting a synergy that supports research, collaboration and informed dialogue to more quickly bring technology solutions from idea to market.

Construction on the new Memorial parkade started in September and will accommodate staff at Interior Health’s new Community Health and Services Centre at the corner of Doyle Avenue and Ellis Street. Bringing nearly 800 jobs into the downtown area will also stimulate business, transit and housing in the area.

In a partnership with the Canucks’ Autism Network (CAN) to use Parkinson Recreation Centre, the City of Kelowna offered the Okanagan’s first site featuring CAN event nights for families affected by autism to network and get active together.

Economic development
In collaboration with the City, the Central Okanagan Economic Development Commission (COEDC) facilitates economic growth by supporting local businesses, and attracting new people, companies and investment to the region. As a way to raise awareness about the entrepreneurial spirit of the region, especially around the growing technology

industry, the COEDC developed and distributed the [Make it Here brand and video](#).

The Okanagan is the third-largest technology centre in B.C., employing more than 6,500 people with an economic impact of more than \$1 billion. The City of Kelowna, through its partnership with the COEDC, facilitated business enhancement and investment attraction activities including:

- A partnership with Accelerate Okanagan
- Support and local business connections facilitated at Metabridge
- Development of a Human Resources Strategy and Implementation Plan: Central Okanagan Workforce Development Project
- Partnerships with the Ministry of International Trade; programs for 2016 include Siggraph (the 43rd international conference and exhibition on Computer Graphics & Interactive Techniques) and Game Developers Conference
- Involvement with Okanagan College, 2D Animation Program Advisory Committee
- Development and planning of Economic Opportunities to 2020

PLANNED

Okanagan Rail Corridor development



A clean, healthy environment

The City of Kelowna will build a clean, healthy environment through improved air quality, energy conservation, greenhouse gas reduction, protecting our natural land & water resources, solid waste reduction, and water conservation.



COMPLETE

Citywide watering restrictions

UNDERWAY

Reduce corporate GHGs

Water conservation programs

Healthy City Partnership





Partnerships for health

The City of Kelowna worked with Interior Health Authority, Division of Family Practice and other community organizations on chronic diseases self-management, preventative health and community health initiatives including:

- Allied Health Navigator Service, which assisted more than 600 individuals
- Move for Your Health Programs, which delivered more than 40 programs
- A \$7,200 grant from the Interior Health Authority Integrated Primary and Community Capacity Fund to develop and deliver the Move for Your Health – Neurological Program

As part of the Healthy City Partnership among the City of Kelowna, UBC Okanagan and Interior Health, the first research project was completed, focusing on sustainable growth options relating to housing and greenhouse gas (GHG) reductions. The study evaluated four planning scenarios for Kelowna's future urban form and associated GHG emissions for target year 2040.

Clearing the air

Transportation accounts for 65 per cent of Kelowna's Greenhouse Gas emissions. 2015 saw a variety of transportation projects underway or completed that will help lower these emissions, including the Queensway and Pandosy Centre transit exchanges, Ethel Street Active Transportation Corridor, and the draft Pedestrian and Bicycle Master Plan.

Bike to Work Week 2015 marked the twelfth year that Kelowna participated in this high-energy event, bringing people together to celebrate spring, community, camaraderie and cycling. The Central Okanagan achieved a 31 per cent increase in the number of total cyclists over last year, which is more than the provincial average of 27 per cent. A total of 69,709km were cycled by 2,171 participants, preventing 16.2 tons of greenhouse gas emissions over the course of the week.

Carpool Month facilitates change in alternative transportation behaviour by increasing awareness of carpool resources and connecting commuters. Based on survey results collected in 2015, there was a 6.18 per cent growth in carpooling in the Okanagan between September and November.

Kelowna residents purchased 450 trees at a reduced price through the spring NeighbourWoods program. The program encourages residents to help grow Kelowna's urban forest to improve air quality, as trees remove atmospheric carbon dioxide, absorb pollutants and produce oxygen.

Energy retrofit projects began at multiple City facilities, including the design for a refrigeration heat recovery, boiler replacement and controls upgrade project at Rutland Arena, which will be completed in 2016. Various ongoing lighting and equipment upgrades will reduce energy consumption and greenhouse gas emissions.



Recycling gas

As a follow up to the landfill gas capture story in the City's 2014 Annual Report, methane from the Glenmore Landfill is now being rerouted to the Fortis Gas plant. Composed of 50 per cent methane, landfill gas is an ideal energy source and is captured through a recovery system of underground pipes. Fortis BC Energy Inc. will buy the landfill's raw gas and, through its Fortis Gas Plant, will convert the gas to pipeline natural gas quality. When converted to pipeline quality gas, the landfill gas becomes bio-methane.

Water matters

Construction of Adams Reservoir Ultraviolet Treatment facility was completed, the last step in ensuring that all four of the City of Kelowna water intakes have two barrier disinfection systems, meeting full compliance with Interior Health Authority conditions. Two barrier disinfection includes two methods for water disinfection – first ultraviolet and second, chlorine. The project also included enabling the City to produce its own chlorine, which results in less transportation of materials through residential neighbourhoods,

safer handling of materials and greater sustainability of the product.

When the province declared a Stage 4 drought in the Okanagan in 2015, the City of Kelowna instated odd/even watering restrictions for City water customers – the first since 2010. In October, City Council approved year-round water restrictions to be consistent with rules and processes for all Kelowna and Okanagan Valley users, to enhance the culture of conservation and promote healthier, more resilient lawns.

kelowna.ca/watersmart



Watch the landfill gas capture video from last year's annual report

Resilient, well-managed infrastructure

The City of Kelowna will build resilient, well-managed infrastructure through planning excellence, balanced transportation systems, livable urban density, distinctive community identities, well-maintained utilities, efficient civic buildings & facilities, and connected communities.



COMPLETE

Parking Management Strategy

Gordon Drive Frequent Transit Network

Design of John Hindle Drive extension

South Pandosy Transit Exchange

RapidBus Project

UNDERWAY

Transportation & transit improvements

Three-year Transit Plan implementation

2030 Infrastructure Plan





Parking management

Construction began on two downtown parkades – an expansion of the Library Parkade as well as the new Memorial Parkade. As a result, the City implemented an Interim [Parking Strategy for Downtown Kelowna](#).

Full implementation of the [South Pandosy Parking Plan](#) was completed. The City took an active role in managing parking in an area that needed greater restrictions and completed construction of the expanded Osprey-McKay Parking Lot.

[kelowna.ca/parking](#)

Transit improvements

In 2015, major transit exchange facilities at Queensway and Pandosy Village were completed, fulfilling City commitments to BC Transit and Build Canada funding partners.

In the fall, construction began on six new transit stops to improve customer accessibility and comfort. Of particular interest is the new bus bay being constructed on Pandosy Street at Kelowna General Hospital. It is the second of three stops being developed at this major employment and community hub. Completion of these stops is anticipated for March 2016.

Transit implemented a fare increase applied to all passes, better reflecting the price of transit service of similar-sized systems in BC and Canada. Kelowna Regional Transit saw a growth in ridership in the last four months of 2015. University of British Columbia

students approved, by referendum in November 2015, the continuation of the U-Pass Program, with a fare increase that will come into effect in September 2016.

[kelowna.ca/transit](#)

Infrastructure extensions & upgrades

Major intersection upgrades at Lawrence Avenue and Pandosy Street were completed, including Kelowna's first ever rainbow crosswalk. Another significant project was the realignment of Rose Avenue at Richter Street with a new traffic signal, bike lanes and upgrades to water and sewer infrastructure.

The detailed design assignment was awarded for [John Hindle Drive](#). Construction is slated to start in 2016 and be completed in 2017.

Focus on urban centres

The Urban Centres Roadmap project began by identifying key principles and establishing the direction for how to transform and revitalize Kelowna's five urban centres in years to come. Key deliverables for the project include developing planning principles that will build consensus, setting performance targets that will guide future urban centre planning, identify priorities for future capital planning, enhance development application review criteria, and establishment of a prioritization matrix to inform phasing of future urban centre plans.

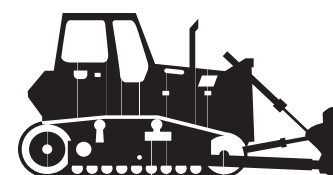
2030 Infrastructure Plan

Public engagement to help inform the City's [2030 Infrastructure Plan](#) took place in 2015. An online budget allocation tool was available from Nov. 12 into the New Year and invited participants to experience firsthand what it's like to be the decision maker. Online engagement asked where

residents would invest infrastructure dollars in the long term and simulated the experience of balancing the annual funding for parks, civic and recreation buildings, transportation, storm drainage, equipment and solid waste over the next 15 years.



Watch to learn more about engagement for the 2030 Infrastructure Plan



PLANNED

Rutland Transit Shepherd Road Extension
Construction of John Hindle Drive extension
Hospital Area Plan
Hospital Area Parking Management Strategy



Strong financial management

Financial Information



Strong financial management

Financial Services

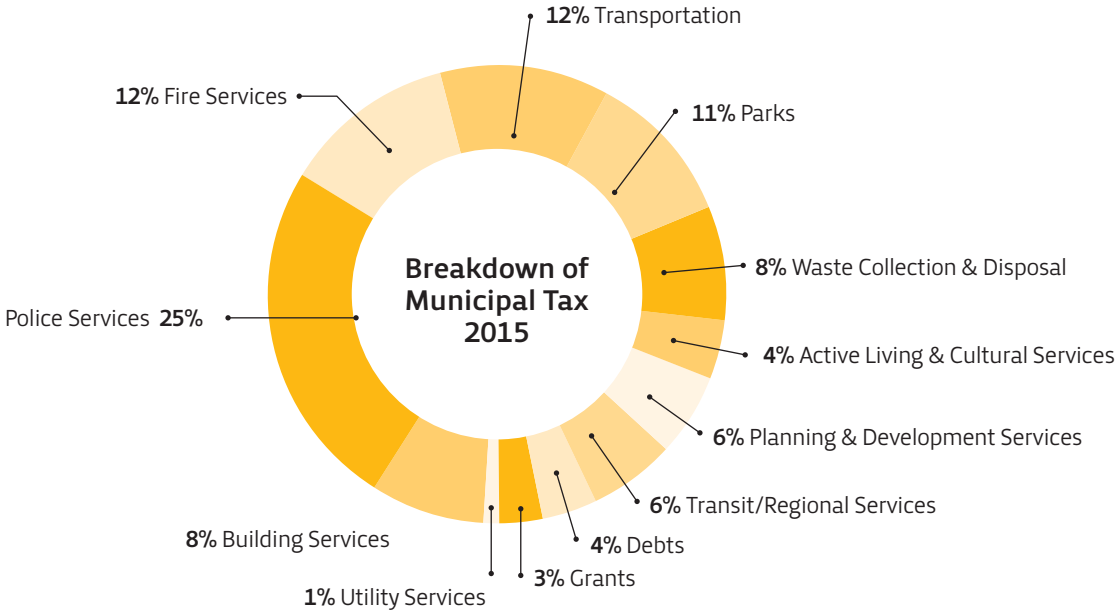
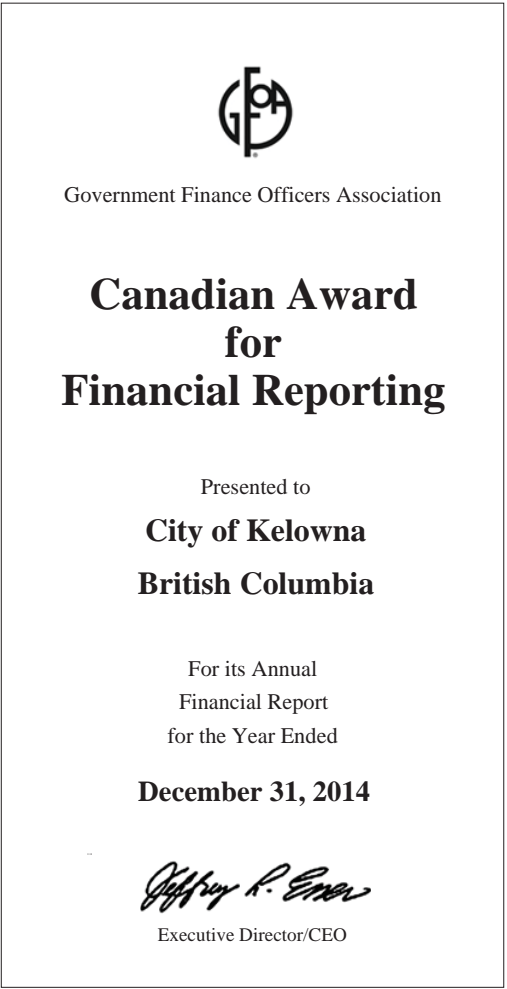
The City of Kelowna is committed to providing the services, infrastructure and amenities expected by citizens of Kelowna in a conscientious and cost-effective manner. This commitment to excellence was recognized again by the Government Finance Officers Association. In 2015 and for the fourteenth year in a row, the City was awarded the Distinguished Budget Presentation Award and, for the thirteenth year, the Canadian Award for Financial Reporting.

Canadian Award for Financial Reporting

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Canadian Award for Financial Reporting to the City of Kelowna for its annual financial report for the fiscal year ended December 31, 2014. The Canadian Award for Financial Reporting program was established to encourage municipal governments throughout Canada to publish high quality financial reports and to provide peer recognition and technical guidance for officials preparing these reports.

In order to be awarded a Canadian Award for Financial Reporting, a government unit must publish an easily readable and efficiently organized annual financial report, whose contents conform to program standards. Such reports should go beyond the minimum requirements of generally accepted accounting principles and demonstrate an effort to clearly communicate the municipal government’s financial picture, enhance an understanding of financial reporting by municipal governments, and address user needs.

A Canadian Award for Financial Reporting is valid for a period of one year only. We believe our current report continues to conform to the Canadian Award for Financial Reporting program requirements, and we are submitting it to the GFOA.



Provision of services & support for growth

The 2015 taxation increase averaged 3.20 per cent for all property classes, an increase to reflect the costs of the new Police Services building and RCMP contract increases but still support the current level of services delivered to the citizens of Kelowna. The use of tax revenue and development cost charges generated from new growth assist in providing a balanced approach to the expansion of services and infrastructure required to accommodate growth within the municipality.

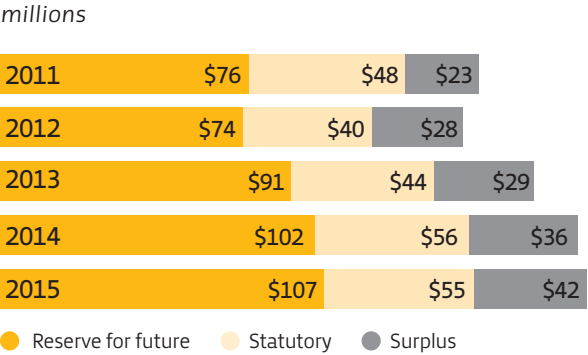
The City budgeted to collect a total of \$215.8 million in taxation revenues, 53 per cent of which was retained for municipal purposes. The remaining 47 per cent is levied on behalf of other governments and agencies to provide funding for schools, for the Regional District of Central Okanagan for shared services, for Kelowna business improvement areas and for BC Assessment to cover the City’s share of the costs associated with providing assessment information.

The City has historically relied on pay-as-you-go rather than debt financing for major infrastructure needs wherever possible in achieving strategic servicing goals. In 2015, 4.8 cents of each municipal tax dollar collected was budgeted for tax-supported debt servicing programs. Annual debt repayment costs are anticipated to increase above five cents over the next five years based on the 2030 Infrastructure Plan. Pay-as-you-go capital project funding represented 11 per cent of the 2015 taxation requirement.

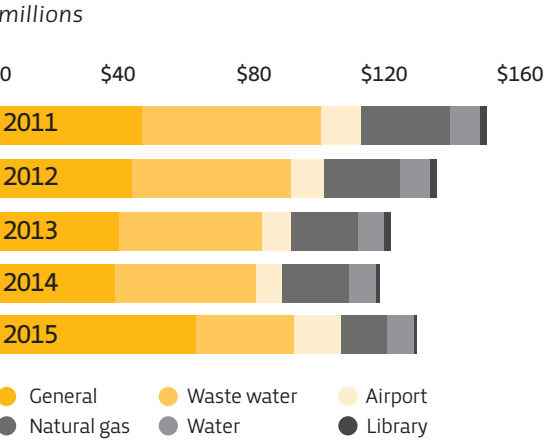
City reserves

Maintenance of adequate levels of reserves and surplus continues to play a significant role in achieving a level of financial stability for Kelowna taxpayers and ratepayers. Reserves fall into two categories, the most significant of which is a capital reserve to ensure that existing City equipment and infrastructure can be maintained, and an operating reserve to ensure that unusual and unforeseen operating conditions can be met without the need for extraordinary tax increases.

Consolidated Reserves & Surplus



Long Term Debt



Development cost charges

Development cost charges (DCCs) are monies collected from land developers and builders by a municipality to offset some of the infrastructure expenditures to service the needs of growth-related development. Imposed by bylaw pursuant to the Local Government Act, the charges are intended to facilitate development by providing a method to finance capital projects related to roads, drainage, sewers, water and parkland.

The City’s DCC program supports community development and integrates with longer-term plans. Infrastructure requirements are based on the Official Community Plan that estimates a resulting population of 161,701 by the end of 2030. The 20-Year Servicing Plan and Financing Strategy provides the infrastructure requirements to 2030 along with the cost sharing for various projects. Cost sharing methodologies reflect the level of benefit to existing taxpayers and new growth. Charges are based on the demand placed on services by different residential types, commercial, industrial and institutional growth.

The 2030 Official Community Plan was prepared and approved in 2011. The latest update to the

Official Community Plan impacted DCC rates with the changes taking effect in June 2011. With this plan, the total cost of the program is \$709 million. Approximately 56 per cent or \$400 million relates to the Arterial Roads program. In 2015, staff reviewed the current costs of development infrastructure and will be bringing forward rate updates in 2016 for Council approval.

Local governments are permitted to temporarily lend available money from one DCC reserve fund to another. The money, along with appropriate interest, must be returned to the original reserve fund. For 2015, a deficit in Water Sector B and Water Sector D reserve fund was covered from Water Sector A, a deficit in Sewer Sector A was covered from Sewer Sector B and a deficit in the Wastewater Treatment reserve and a deficit in Parks Sector A was covered by Roads Sector A reserve fund.

Municipal assist factor

The Local Government Act requires local governments to assist in the cost of new infrastructure. The municipal assist factor reflects Council and the community’s support towards the financing costs of new infrastructure. The level of

the assist, determined by City Council, reflects a benefit to the existing population while encouraging development and housing affordability.

City of Kelowna Assist factor

Roads	15%
Parks	8%
Water and Wastewater	1%

Major project expenditures in 2015

Parks	\$8.6 million	Parkland Acquisition at 4020 Lakeshore Road and Dewdney Road.
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Roads

\$7.8 million	Lakeshore Road Active Transportation and Road Improvements, Improvements to the Richter and Rose Avenue Intersection, Clement Avenue, and debt repayment.
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Wastewater Trunks and Treatment

\$6.1 million	Raymer Avenue Lift Station Replacement, Byrons/Glenmore Trunk 5 and 5B, and debt repayment.
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Water

There were no major DCC project expenditures in 2015.

Future plans

Total program expenditures are projected at \$13.1 million.

DCC Roads projected expenditures include \$1.5 million for McCulloch Road (KLO, Hall, Spiers)

Improvements, \$1.4 million for debt payments, \$1.3 million for John Hindle Drive, \$0.6 million for Ethel Street Active Transportation Improvements, and \$0.5 million for Clement Improvements.

DCC Wastewater Utility projected expenditures include \$5.0 million for debt payments, and \$0.9 million for Commonage Road Compost Site.

DCC Water Utility projected expenditures includes \$0.4 million for Clifton Main Upgrade.

Development Cost Charge reserve funds

(thousands of dollars)

	Opening Balance	Receipts	Interest	Transfers Out	Closing Balance	Reductions/Waivers*
Parks	\$ 1,081	\$ 3,652	\$ 47	\$ (8,623)	\$ (3,843)	\$ 132
Roads	13,828	7,037	376	(7,791)	13,450	114
Water	9,596	387	259	(47)	10,195	9
Wastewater	(6,356)	3,816	(163)	(6,115)	(8,818)	65
Total	\$ 18,149	\$ 14,892	\$ 519	\$ (22,576)	\$ 10,984	\$ 320

*Waivers are for Affordable Rental Housing and are paid for through taxation.

The DCC program is currently undergoing a minor update, which will be reviewed and approved by Council in 2016. The 2030 Infrastructure Plan, which identifies all the City’s infrastructure investment needs for the next 15 years (2016 – 2030), will also be reviewed and adopted by Council in 2016.

Financial management strategies

Principles and Strategies for Financial Strength and Stability were adopted by Council in 2015, establishing guidelines for how the City will acquire and manage a portfolio of financial and physical assets that meets the current and future needs of our community.

The ten financial management strategies are:

Assets – New

Expenditures for new assets will be prioritized based on social, economic and environmental factors and life cycle cost implications. Emergent opportunities will be evaluated against existing priorities. Investment in new assets should follow the long-term capital plan. The decision-making process for new asset investment will be documented, transparent and clearly communicated to Council, staff and the community.

Assets – Renew

The City will invest in existing infrastructure renewal in accordance with the long-term capital plan. Funding for asset renewal will be balanced against service levels and risk tolerance. Life cycle costs should be managed through preventative maintenance and renewal strategies.

Debt

General Fund debt servicing costs will be maintained at or below a targeted level of annual taxation demand. The City’s debt capacity will be preserved by limiting the use of debt to fund only one-time major capital projects. If possible and when beneficial, debt will be paid down earlier. Financing for less than a five-year term will be completed through internal financing. Impacts on overall City debt levels from “self-funded” cost centres and Funds will be reviewed and understood.

Development financing

Developers will pay their fair share for growth-related infrastructure through DCCs and other tools. Where appropriate, other funding can be used to

provide additional capacity over and above the current OCP horizon. Taxation-funded DCC’s through grant programs may be used to encourage economic development and community projects.

Grants

Grants will only be pursued for the City’s priority projects. Grant funding will not increase the scope of a project without Council endorsement. Annual project funding must be sufficient without conditional grants. Long-term financial planning will rely on unconditional grant opportunities only.

Operations

All services, including new services, must be aligned with the City’s priorities and reviewed regularly. The full financial cost of service and staff requirements will be understood by Council and administration. Future changes in operating costs, including personnel resourcing requirements, will be considered in long-term capital and financial planning. Ongoing operating activities will only be funded through taxes, fees and charges.

Partnerships and enterprise

The City will pragmatically partner with other entities to deliver community services and amenities. The City will explore access to new sources of capital and revenue streams. The City will leverage existing assets to attract private sector involvement. The City will leverage the expertise of outside partners. Services from partnerships will be reviewed regularly to ensure the needs of the City continue to be met. The City supports organizations within the community that enhance the quality of life.

Property taxation

Property taxes will remain as stable as possible over time. Property taxes will be comparative with similar communities. Increases to property taxes will be balanced among assessment classes. Property tax information will be transparent and easy to understand. Property taxes will reflect the infrastructure, services and service levels that the community believes are important.

Reserves and surplus funds

The purpose of each reserve will be documented and reviewed regularly. Ongoing operating requests will not be funded from reserves. Accumulated surplus will only be used as an emergency funding source.

User fees and charges

Everyone will pay a fair amount for the services they receive. Services will be reasonably accessible by all citizens. User fees will be transparent and easy to understand.

Top 10 Principal Corporate Taxpayers

2015

Legal name	Type of Property
1. Orchard Park Shopping Centre	Shopping Mall
2. Delta Hotels No 48 Holdings Ltd	Hotel
3. Inland Natural Gas Co Ltd	Gas Utility
4. FortisBC Inc	Electrical utility
5. Mcintosh Properties Ltd	Shopping Mall
6. 4231 Investments Ltd	Shopping Mall
7. Victor Projects Ltd	Developer
8. Dilworth Shopping Centre Ltd	Shopping Mall
9. Wal-Mart Canada Corp	Shopping Mall
10. Al Stober Construction Ltd	Commercial Building

2014

Legal name	Type of Property
1. Orchard Park Shopping Centre	Shopping Mall
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7. Dilworth Shopping Centre Ltd	Shopping Mall
8. Wal-Mart Canada Corp	Shopping Mall
9. Victor Projects Ltd	Developer
10. RG Properties Ltd	Developer

Permissive Tax Exemptions

Art Gallery, Museum, Heritage, Cultural Purpose

Central Okanagan Heritage Society	\$9,660
Centre Culturel Francais De L' Okanagan	\$2,600
City of Kelowna Library Society	\$81,051
Kelowna Art Gallery	\$59,803
Kelowna Museum - The Okanagan Heritage Museum	\$4,924
Kelowna Museums Society (Laurel Packing House)	\$23,664
Kelowna Visual and Performing Arts Centre Society	\$68,329
Okanagan Military Museum Society	\$3,470
Okanagan Symphony Society	\$7,543
Roman Catholic Bishop of Nelson Pandosy Mission	\$2,018
Westbank First Nation	\$8

Athletic or Service Club

Central Okanagan Land Trust	\$11,477
Central Okanagan Small Boat Association	\$26,315
East Kelowna Community Hall Association	\$1,816
H20 Centre	\$217,719
Kelowna & District Fish & Game Club	\$4,574
Kelowna Badminton Club	\$6,659
Kelowna Cricket Club	\$398
Kelowna Curling Club	\$28,402
Kelowna Lawn Bowling Club	\$7,651
Kelowna Major Men's' Fastball Association	\$17,445
Kelowna Minor Fastball Society	\$5,772
Kelowna Outrigger Racing Canoe Club Society	\$19,810
Kelowna Riding Club	\$4,138
Kelowna United Football Club	\$360
Kelowna Yacht club	\$716
Kelowna Yoga House Society	\$5,031
Nature Trust of BC	\$42,486
Okanagan Boys & Girls Clubs	\$61,713
Okanagan Gymnastic Centre	\$11,681
Okanagan Mission Community Hall Association	\$4,574
Rutland Park Society	\$16,283
Scouts Canada	\$9,665

Charitable or Philanthropic

Adult Integrated Mental Health Services Society	\$1,365
Arion Therapeutic Riding Association	\$4,344
BC Society for Prevention of Cruelty to Animals	\$8,947

BHF Building Healthy Families Society	\$1,662
Big Brothers Big Sisters of the Okanagan Society	\$3,312
Bridges to New Life Society	\$3,310
Canadian Mental Health Association	\$5,692
Central Okanagan Child Development Association	\$14,061
Central Okanagan Emergency Shelter Society	\$3,343
Columbus Holding Society	\$3,165
Father DeLestre Columbus Society	\$3,347
German - Canadian Harmonie Club	\$4,470
Howard-Fry Housing Society	\$1,761
Kalano Club of Kelowna	\$4,783
Kelowna & District S.H.A.R.E. Society	\$8,666
Kelowna & District Safety Council Society	\$2,123
Kelowna Canadian Italian Club	\$2,561
Kelowna Centre for Positive Living Society	\$1,621
Kelowna Child Care Society	\$3,015
Kelowna Community Food Bank Society	\$9,558
Kelowna Community Music Society	\$2,916
Kelowna Community Resources & Crisis	\$3,965
Kelowna Elks Lodge No 52	\$1,690
Kelowna Gospel Mission Society	\$14,085
Kelowna Sr. Citizens Society of BC	\$4,767
Kelowna(#26) Royal Canadian Legion	\$2,260
KGH - Rutland Auxiliary Thrift Shop	\$7,386
Ki-Low-Na Friendship Society	\$13,800
MADAY Society for Seniors	\$2,751
National Society of Hope	\$3,636
New Opportunities for Women (NOW) Canada Society	\$2,136
Okanagan Halfway House Society	\$6,120
Okanagan Mental Health Services Society	\$1,472
Pathways Abilities Society	\$14,182
Reach Out Youth Counselling & Services Society	\$3,454
Resurrection Recovery Resource Society Inc.	\$6,517
Resurrection Recovery Resource Society Inc. Freedom's Door	\$1,535
Salvation Army Community Resource Centre	\$21,562
Society of St. Vincent De Paul of Central Okanagan	\$3,098
The Bridge Youth & Family Services Society	\$9,029
The Society of Housing Opportunities and Progressive Employment	\$1,605

Hospital Licensed Under Community Care Facility Act

Canadian Cancer Society	\$12,070
Interior Health Authority	\$30,539
Kelowna General Hospital	\$72,939

Partnering

Capital News Centre	\$72,573
Prospera Place	\$197,783

Private Schools

Aberdeen Hall Preparatory School Society	\$20,992
Evangel Tabernacle Church	\$3,932
First Lutheran Church of Kelowna	\$6,666
Immaculata Regional High School	\$37,308
Kelowna Christian Centre School	\$7,350
Kelowna Christian School	\$3,932
Kelowna Society for Christian Education	\$8,740
Lutheran Church - Private School	\$6,666
Okanagan Montessori Elementary	\$5,370
Seventh Day Adventist Church (Private School)	\$36,242
St. Joseph Elementary School	\$9,445
Studio9 Independent School of the Arts (Private School)	\$3,371
Waldorf School	\$10,385

Public Worship

Assumption Of Blessed Virgin Mary's Parish	\$2,785
BC Assn of Seventh Day Adventist	\$1,124
Bethel United Pentecostal Church	\$834
C3 Church	\$2,102
Christ Evangelical Lutheran Church	\$3,284
Christian Science Society of Kelowna	\$2,651
Church of the Nazarene	\$2,275
Evangelical Church	\$2,706
Faith Lutheran Church	\$3,434
First Baptist Church	\$4,001
First Mennonite Church	\$2,845
First United Church	\$4,427
German Church of God Dominion of Canada	\$2,160
Glenmore Congregation of Jehovah's Witnesses	\$3,644
Grace Baptist Church	\$6,757
Guisachan Fellowship Baptist	\$1,753
Gurdwara Guru Amardas Darbar Sikh Society	\$1,887
Holy Spirit Parish	\$5,069
Immaculate Conception Parish	\$7,013
Kelowna Bible Chapel	\$3,992
Kelowna Buddhist Society	\$4,505
Kelowna Christian Centre Church (School)	\$7,350
Kelowna Christian Reformed Church	\$4,807
Kelowna Congregation of Jehovah's Witnesses	\$1,945
Kelowna Free Methodist Church	\$2,105

Kelowna Full Gospel Church	\$3,774
Kelowna Gospel Fellowship Church	\$4,032
Kelowna Tabernacle Congregation Church	\$723
Kelowna Trinity Baptist Church	\$31,576
KLO Baptist Church	\$6,768
Mennonite Brethren Churches (Willow Park Church)	\$7,113
Mission Creek Alliance Church	\$13,424
New Apostolic Church	\$1,806
New Life Vineyard Fellowship	\$23,671
Okanagan Chinese Baptist Church	\$1,773
Okanagan Jewish Community Association	\$2,005
Okanagan Sikh Temple & Cultural Society	\$4,641
Rutland Gospel Tabernacle	\$2,284
Rutland United Church	\$3,778
Salvation Army Community Church	\$7,624
Serbian Orthodox Par-Holy Proph St Ilija (Parish)	\$719
Seventh Day Adventist Church	\$12,128
Spring Valley Congregation of Jehovah's Witnesses	\$4,141
St. Aidan's Anglican Church	\$2,044
St. Andrew's Church	\$4,708
St. Charles Garnier Parish	\$1,726
St. David's Presbyterian Church	\$4,985
St. Mary's Anglican Church	\$806
St. Michaels Anglican Church	\$4,763
St. Paul's United Church	\$12,941
St. Peter & Paul Ukrainian Greek Orthodox Church	\$4,130
St. Pius X Parish	\$3,090
St. Theresa's Parish	\$3,085
The BC Muslim Association	\$1,035
The Church of Jesus Christ of Latter-Day Saints	\$5,266
The Congregation of Bethel Church	\$3,251
The Union of Slavic Churches of Evangelical Christians	\$733
Unitarian Fellowship of Kelowna Society	\$1,073

Total value of municipal taxes exempted	\$1,804,201
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Report from the Financial Services Director

Genelle Davidson

May 3, 2016

Mayor Basran and members of Council,

I am pleased to present the City of Kelowna’s 2015 Annual Financial Report for the year ended December 31, 2015. The purpose of this report is to publish the City of Kelowna’s consolidated Financial Statements, Auditor’s Report and provide an update on City services and projects, pursuant to Sections 98 and 167 of the Community Charter.

Preparation of the consolidated financial statements is the responsibility of City Council and City of Kelowna management. These statements are prepared by City staff in accordance with Canadian public sector accounting standards. Management is also responsible for implementing and maintaining a system of internal controls for the safeguarding of assets and to provide reasonable assurance that reliable information is produced.



External auditors, Grant Thornton LLP, conducted an independent examination in line with Canadian auditing standards to express their opinion on the consolidated financial statements. The City’s Audit Committee also reviewed the financial statements to ensure they are comprehensive, reliable and understandable.

Principles & Strategies for Financial Strength & Stability were adopted by Council in 2015, establishing guidelines for how the City will acquire and manage a portfolio of financial and physical assets that meets the current and future needs of our community.

The City ended the year with a \$74-million increase to accumulated surplus, which now sits at more than \$1.8 billion. Revenues increased over 2014 by \$31 million, mainly due to a donation of property, Development Cost Charge contributions and increased fees from development permits. Expenses at \$252 million increased by 2.3 per cent from 2014. The General Fund ended 2015 with a \$3.4M unappropriated surplus from operations. \$3.3M was appropriated to reserve with the remainder added to accumulated surplus now at \$2.25 M which is 1.98 per cent of the 2015 taxation requirement. During the year, the City adopted the Public Sector Board Section 3260 Liability for contaminated sites and the standard was adopted on a retrospective basis and adjustments were not required in the current or prior period.

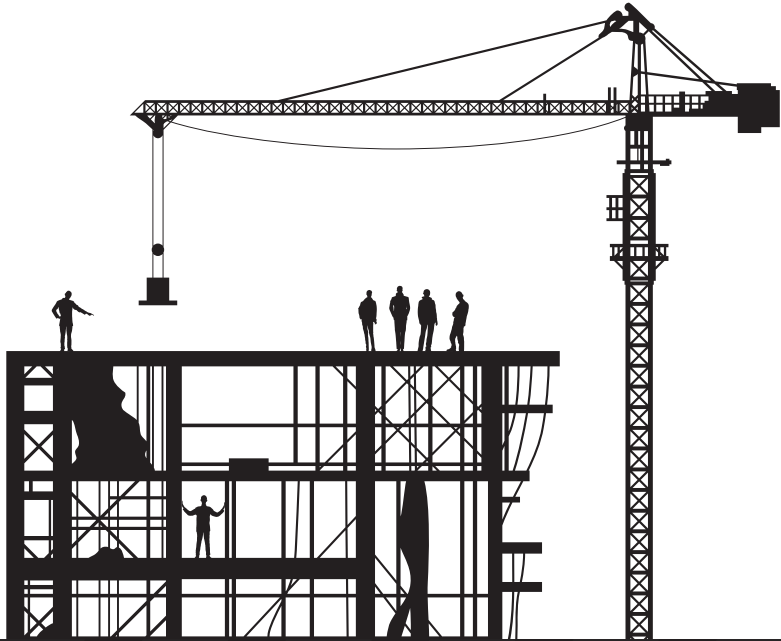
In 2015 the City continued to balance the community’s interest in maintaining levels and quality of services, while planning for the future with the implementation of the dark fibre network, and acquisition of land from CN Rail for a regional active transportation corridor and lakefront property for a future park.

Under the direction and guidance of City Council, the City of Kelowna is well positioned to continue delivering quality services to its current and future residents, businesses and visitors in support of a coveted and high quality of life. Kelowna is well on its way to becoming the best mid-sized City in North America.

Respectfully submitted,

A stylized, handwritten signature in black ink, consisting of several loops and a long horizontal stroke.

Genelle Davidson, CPA, CMA
Financial Services Director





Grant Thornton LLP
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Kelowna, BC V1Y 2A8

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www.GrantThornton.ca

Independent auditors’ report

To the members of Council of the City of Kelowna

We have audited the accompanying consolidated financial statements of the City of Kelowna (the “City”), which comprise the consolidated statement of financial position as at December 31, 2015, and the consolidated statement of operations and accumulated surplus, consolidated statement of changes in net financial assets and consolidated statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management’s responsibility for the consolidated financial statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors’ responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors’ judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City’s preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of the City of Kelowna as at December 31, 2015, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Kelowna, Canada
April 26, 2016

Audit • Tax • Advisory
Grant Thornton LLP, A Canadian Member of Grant Thornton International Ltd.

Grant Thornton LLP
Chartered Professional Accountants

Consolidated Statement of Financial Position

As at December 31, 2015 (in thousands of dollars)

	2015	2014
Financial Assets		
Cash and cash equivalents (Note 4)	\$ 7,509	\$ 59,907
Accounts receivable (Note 4)	29,004	33,917
Accrued interest	1,047	591
Portfolio investments (Note 4)	352,398	247,797
Long term investments (Note 11)	6,000	6,000
Property held for resale	2,939	220
	398,897	348,432
Liabilities		
Accounts payable	42,308	39,333
Performance deposits	8,786	8,422
Deferred revenue (Note 4)	36,703	37,017
Deferred development cost charges (Note 4)	10,984	18,149
Long term debt (Note 4)	136,183	105,611
	234,964	208,532
Net Financial Assets	163,933	139,900
Non-Financial Assets		
Prepaid expenses	1,939	2,392
Inventory	1,152	1,220
Work in progress (Note 5)	88,484	60,060
Tangible capital assets (Note 5)	1,588,378	1,566,200
	1,679,953	1,629,872
Accumulated Surplus (Note 6)	\$ 1,843,886	\$ 1,769,772

Contingent liabilities and Commitments (Notes 9 and 10)
Subsequent Event (Note 20)


Genelle Davidson, CPA, CMA
Financial Services Director


Colin Basran
Mayor, City of Kelowna

See accompanying notes to the consolidated financial statements.

Consolidated Statement of Operations and Accumulated Surplus

For the Year Ended December 31, 2015 (in thousands of dollars)

	Budget 2015	Actual 2015	Actual 2014
Revenue			
Taxation (Note 7)	\$ 125,185	\$ 125,188	\$ 119,266
Fees and charges	101,508	113,024	107,383
Interest earned	5,400	8,979	8,438
DCC contributions	17,143	22,576	18,000
Government transfers (Note 8)	34,530	22,419	22,387
Other capital contributions	316	34,102	14,649
Gain on disposal of tangible capital assets	-	-	4,455
	284,082	326,288	294,578
Expenses			
General government services	26,932	22,973	22,792
Protective services	51,892	53,696	49,810
Transportation services	34,108	60,884	58,555
Recreational and cultural services	33,781	41,319	42,583
Other services	15,391	18,184	18,153
Airport operations	12,886	17,435	16,814
Natural Gas Legacy Services	2,915	4,506	4,509
Wastewater utility	13,502	22,834	23,061
Water utility	6,615	10,343	10,151
	198,022	252,174	246,428
Annual Surplus	<u>\$ 86,060</u>	<u>74,114</u>	<u>48,150</u>
Accumulated Surplus, beginning of year		1,769,772	1,721,622
Accumulated Surplus, end of year		<u>\$ 1,843,886</u>	<u>\$ 1,769,772</u>

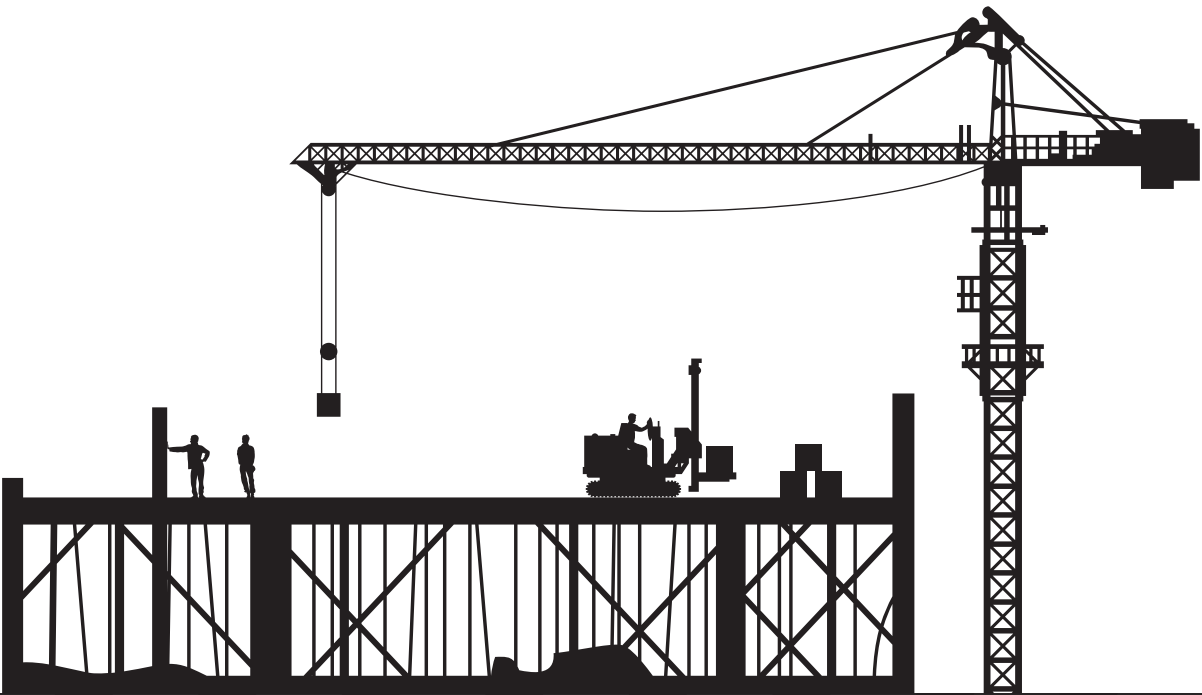
See accompanying notes to the consolidated financial statements

Consolidated Statement of Changes in Net Financial Assets

For the Year Ended December 31, 2015 (in thousands of dollars)

	Budget 2015	Actual 2015	Actual 2014
Annual Surplus	\$ 86,060	\$ 74,114	\$ 48,150
Amortization of tangible capital assets	-	61,885	61,411
Proceeds from disposal of tangible capital assets	-	926	8,274
Loss (Gain) on disposal of tangible capital assets	-	27	(4,455)
Acquisition of tangible capital assets	(212,796)	(113,440)	(68,723)
Change in inventory and prepaid expenses	-	521	(1,131)
Increase (decrease) in Net Financial Assets	(126,736)	24,033	43,526
Net Financial Assets, beginning of year	139,900	139,900	96,374
Net Financial Assets, end of year	<u>\$ 13,164</u>	<u>\$ 163,933</u>	<u>\$ 139,900</u>

See accompanying notes to the consolidated financial statements.



Consolidated Statement of Cash Flows

For the Year Ended December 31, 2015 (in thousands of dollars)

	Actual 2015	Actual 2014
Net inflow (outflow) of cash and cash equivalents related to the following activities		
Operating		
Annual Surplus	\$ 74,114	\$ 48,150
Adjustment for non-cash items		
Amortization of tangible capital assets	61,885	61,411
Loss (Gain) on disposal of tangible capital assets	27	(4,455)
Actuarial adjustment on long term debt	(4,389)	(4,082)
Developer contributions of tangible capital assets	(28,271)	(8,344)
Decrease (increase) in		
Accounts receivable	4,913	(1,608)
Inventory and prepaid expenses	521	(1,131)
Other assets	(3,175)	361
Increase (decrease) in		
Accounts payable	2,975	(1,420)
Deferred development cost charges	(7,165)	(5,869)
Other liabilities	50	1,735
	101,485	84,748
Capital		
Acquisition of tangible capital assets	(85,169)	(60,150)
Proceeds from disposal of tangible capital assets	926	8,274
	(84,243)	(51,876)
Investing		
Change in investments	(104,601)	(30,259)
Financing		
Proceeds from issuance of long term debt	42,500	345
Repayment of long term debt	(7,539)	(10,893)
	34,961	(10,548)
Net decrease in cash and cash equivalents	(52,398)	(7,935)
Cash and cash equivalents, beginning of year	59,907	67,842
Cash and cash equivalents, end of year	\$ 7,509	\$ 59,907
Supplemental cash flow information		
Interest paid	\$ 9,494	\$ 9,747
Non-cash capital activities		
Acquisition of tangible capital assets through developer contributions	\$ 28,271	\$ 8,344

See accompanying notes to the consolidated financial statements.

Notes to the Consolidated Financial Statements

December 31, 2015 (all tabular amounts reported in 000's of dollars)

The notes to the consolidated financial statements are an integral part of the statements. They explain the significant accounting and reporting policies and principles underlying these statements. They also provide relevant supplementary information and explanations which cannot be conveniently expressed in the consolidated financial statements.

The consolidated financial statements are the responsibility of and prepared by management in accordance with Canadian public sector accounting standards (PSAS). The preparation of these consolidated financial statements necessarily involves the use of estimates based on management’s judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

1.Significant accounting policies

Basis of presentation

The City of Kelowna's resources and operations are segregated into General, Airport, Wastewater Utility, Water Utility, Natural Gas Legacy, Development Cost Charges and Statutory Reserve Funds for accounting and financial reporting purposes. The consolidated financial statements include all the accounts of these funds. All material interfund transactions and balances have been eliminated within the consolidated financial statements.

The City of Kelowna Library Society is controlled by the City of Kelowna through its appointment of the members of the Society. Accordingly, the consolidated financial statements include all the accounts of the Society.

Accrual accounting

The accrual method for reporting revenues and expenses has been used.

Property held for resale

Property held for sale are those expected to be sold within one year. They are valued at the lower of cost or expected net realizable value. Cost includes amounts for improvements to prepare the property for sale.

Inventory

Inventory is valued at the lower of cost, determined principally on a weighted average and specific item basis, or replacement cost.

Work in progress

Work in progress represents capital projects under construction but not yet completed and are valued at cost.

Tangible capital assets

The City records tangible capital assets, including assets held as work in progress or capital lease, at cost in the period they were acquired or when the asset is put into use.

All tangible capital assets are valued at cost which includes all costs directly attributable to acquisition, construction, development or betterment of the tangible capital asset.

Assets owned by the City but not paid for by the City including contributions, dedications, gifts and donations, are valued at fair value at the date of contribution, dedication, gift or donation, where fair value is reasonably determinable.

Contributions of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair market value.

Amortization

The cost less residual value of the tangible capital assets is amortized on a straight-line basis over the useful lives of the asset as follows:

Asset Type	Useful Life Years
Parks infrastructure	
Playground equipment	15 - 20
Artificial turf field	10 - 12
Washrooms, concessions, picnic shelters	40 - 50
Outdoor pools, spray pools	50 - 60
Building structure	40 - 75
Building improvements	
Exterior envelope	30 - 40
HVAC systems	10 - 12
Roofs	15 - 20
Electrical/plumbing/fire	15 - 20
Site works-asphalt, water & sewer lines, etc	10 - 100
Machinery & equipment	
General equipment	7 - 10
Grounds equipment & machinery	10 - 15
Heavy construction equipment	5 - 10
Vehicles	
Cars and light trucks	5 - 10
Fire trucks	15 - 20
IT infrastructure	
Hardware	4 - 5
Software	5 - 10
Telephone system	7 - 10
Infrastructure (dependent upon component and material)	
Electrical	20 - 25
Water	10 - 100
Wastewater	10 - 100
Drainage	10 - 100
Transportation	10 - 100

Land and Work in Progress are not amortized.

Intangible assets

Intangible assets include works of art and historic assets located throughout the City. They are not reflected in these consolidated financial statements.

Interest capitalization

The City of Kelowna only capitalizes interest on projects being financed internally which will require debenture borrowing upon completion. Interest is calculated on monthly expenditures at the bank prime rate less 2%.

Municipal Finance Authority cash deposits and demand notes

The City issues the majority of its debt instruments through the Municipal Finance Authority. As a condition of these borrowings, a portion of the debenture proceeds is withheld by the Municipal Finance Authority as a debt reserve fund. The City also executes demand notes in connection with each debenture whereby the City may be required to loan certain amounts to the Municipal Finance Authority. These demand notes are contingent in nature. The Debt Reserve and Demand Note balances are as follows:

	2015	2014
Cash Deposits held by MFA	\$ 3,137	\$ 2,642
Demand Notes held by MFA	8,674	7,576
	\$ 11,811	\$ 10,218

Reserves for future expenditures

Reserves for future expenditures are non-statutory reserves which represent an appropriation of surplus for specific purposes. Transfers to reserves for future expenditures include funds to finance incomplete projects and accumulations for specific purposes.

Statutory reserve funds

The use of these funds is restricted by the Community Charter and associated Municipal Bylaws. Statutory reserve funds are funded 100% by cash and portfolio investments.

Revenue recognition

Taxation revenue

Annual levies for non-optional municipal services and general administrative services are recorded as taxes for municipal purposes. Levies imposed by other taxing authorities are not included as taxes for municipal purposes. Taxes are recognized as revenue in the year they are levied.

Through the BC Assessment appeal process taxes may be adjusted by way of supplementary roll adjustments. The affects of these adjustments on taxes are recognized at the time they are awarded.

Fees and charges revenue

Charges for transportation, environmental health, building permits, water, wastewater, natural gas and airport are included in this category. These revenues are recorded on the accrual basis and recognized as earned which is usually when services are provided or facilities are utilized.

DCC contributions

DCCs are recognized as revenue during the period in which the related costs are incurred.

Government transfers

Government transfers are recognized as revenue in the period that the transfer is authorized, eligibility criteria, if any, have been met by the City, and a reasonable estimate of the amount to be received can be made.

Investment income

The City’s investments are disclosed in Note 4.

Investment income is recorded on the accrual basis and recognized when earned.

A portion of the City’s investments are invested in pooled funds of the Municipal Finance Authority of British Columbia. Earnings on these funds are allocated to the members from time to time based on the market value of the pool. The City recognizes only its share of the realized earnings of the pool.

This revenue is recorded as investment income and the amount is added to the cost of the units held.

To the extent that investments have no stated rate of return, investment income is recognized as it is received.

Expenses

Expenses are recorded in the period in which the goods or services are acquired and a liability is incurred.

Use of estimates

Management has made estimates and assumptions that affect the amounts reported in preparing these financial statements. Actual results could differ from the estimates. Significant areas requiring the use of management estimates relate to the determination of tangible capital assets estimated useful life and related amortization, landfill post closure costs and settlement costs associated with outstanding legal actions.

2. Adoption of new accounting policy

Effective April 1, 2014, the Public Sector Accounting Board issued Section 3260 Liability for contaminated sites. This Section establishes standards on how to account for and report a liability associated with the remediation of contaminated sites. A liability should be recognized when:

- an environmental standard exists,
- contamination exceeds the environmental standard,
- the Government is directly responsible or accepts responsibility,
- it is expected that future economic benefits will be given up, and
- a reasonable estimate of the amount can be made.

The City adopted this standard on a retroactive basis and there were no adjustments as a result of the adoption of this standard.

3. Future accounting changes

PS 2200 – Related party transactions

This new Section defines a related party and establishes disclosures required for related party transactions. Disclosure of information about related party transactions and the relationship underlying them is required when they have occurred at a value different from that which would have been arrived at if the parties were unrelated. This Section applies to fiscal years beginning on or after April 1, 2017, with early adoption permitted.

PS 3420 – Inter-entity transactions

This section establishes how to account for and report transactions between public sector entities that comprise a government’s reporting entity from both a provider and recipient perspective. This Section applies to fiscal years beginning on or after April 1, 2017, with early adoption permitted.

PS 3210 – Assets

This new section provides guidance for applying the definition of an asset as set out in Section PS 1000 Financial statement concepts and establishes general disclosure standards for assets. This section applies to fiscal years beginning on or after April 1, 2017, with early adoption permitted.

PS 3320 – Contingent assets

This new section defines and establishes disclosure standards for contingent assets. This section applies to fiscal years beginning on or after April 1, 2017, with early adoption permitted.

PS 3380 – Contractual rights

This new section defines and establishes disclosure standards on contractual rights. This section applies to fiscal years beginning on or after April 1, 2017, with early adoption permitted.

PS 2601 – Foreign currency translation

This section revises and replaces the existing Section PS 2600 Foreign currency translation. This section applies to fiscal years beginning on or after April 1, 2019, with early adoption permitted.

PS 1201 – Financial statement presentation

This section revises and replaces the existing Section PS 1200 Financial statement presentation. This section applies to fiscal years beginning on or after April 1, 2019, with early adoption permitted.

PS 3450 – Financial instruments

This section establishes standards for recognizing and measuring financial assets, financial liabilities and non-financial derivatives. This section applies to fiscal years beginning on or after April 1, 2019, with early adoption permitted.

PS 3041 – Portfolio investments

This section revises and replaces the existing Section PS 3040 *Portfolio investments*. This section applies to fiscal years beginning on or after April 1, 2019, with early adoption permitted.

4. Financial Assets and Liabilities

Cash and cash equivalents

Cash and cash equivalents consist of cash and short-term investments with maturities of 90 days or less from the date of acquisition.

Accounts receivable

Accounts receivable are recorded net of allowance and are comprised of the following:

Type of receivable	2015	2014
Property Tax	\$ 5,090	\$ 5,894
Trade Receivables	9,994	8,224
Due from Federal Government	1,453	4,032
Due from Provincial Government	5,456	7,159
Due from Regional Government	16	219
Utilities	4,359	4,346
Deferred Development Cost Charges	2,636	4,043
	\$ 29,004	\$ 33,917

Portfolio investments

Portfolio investments are recorded at cost and are comprised of the following:

Type of Investment	2015	2014
Municipal Finance Authority Bond/ Intermediate Funds	\$ 69,704	\$ 33,654
Provincial and Bank Issued Accrual Notes and Debentures	88,344	102,142
Publicly traded shares	57,328	56,297
Guaranteed Investment Certificates & Deposit Notes	137,019	55,704
Total Portfolio	\$ 352,398	\$ 247,797

The quoted market value of the publicly traded shares at December 31, 2015 was \$66.68 million (2014 - \$68.52 million).

Operating line of credit

The City has an operating line of credit with the Royal Bank of Canada for an authorized amount of \$5.0 million, bearing interest at bank prime rate. At December 31, 2015 the balance outstanding was \$nil (2014 - \$nil).

Deferred revenue

The City records deferred revenue for funds received in advance on services not yet rendered and is recognized into revenue during the period in which the service is provided. The City also records deferred revenue when a contract specifies how the resources are to be used and therefore funds received in advance are deferred until the period in which the requirements are met. Because these funds are restricted in nature they are shown as a liability.

Deferred Revenue by Type	2015	2014
Tax Prepayments	\$ 18,036	\$ 17,302
Construction	11,522	12,458
Grants	94	763
Other	2,992	2,516
Local Area Service	4,059	3,978
	\$ 36,703	\$ 37,017

Deferred development cost charges (DCC)

The City collects development cost charges to pay for a proportionate share of infrastructure related to new growth. In accordance with the Local Government Act, these funds must be deposited into a separate reserve fund. Because these funds are externally restricted in nature they are shown as a liability.

Deferred Development Cost Charges (DCC)	2014	Receipts	Interest	Transfers Out	2015
Roads	\$ 13,828	\$ 7,037	\$ 376	\$ 7,791	\$ 13,450
Parks	1,081	3,652	47	8,623	(3,843)
Water	9,596	387	259	47	10,195
Wastewater	(6,356)	3,816	(163)	6,115	(8,818)
Total Deferred DCC	\$ 18,149	\$ 14,892	\$ 519	\$ 22,576	\$ 10,984



Long term debt

Debenture debt principal is reported net of sinking fund balances. Interest rates on long term debt ranged from 1.80% to 10.07%. The weighted average rate for 2015 was 3.62% (2014 – 5.08%). Principal repayments for the next five years are as follows:

	2016	2017	2018	2019	2020
General Fund	\$ 3,763	\$ 3,743	\$ 3,742	\$ 2,875	\$ 2,451
Airport	1,972	1,972	1,972	639	639
Wastewater Fund	4,180	4,180	4,180	4,173	1,496
Water Fund	333	333	333	333	333
Natural Gas Legacy	1,699	1,699	1,699	-	-
Library Society	502	177	-	-	-
	\$ 12,449	\$ 12,104	\$ 11,926	\$ 8,020	\$ 4,919

Schedule 3 provides a breakdown of long term debt.

Debt as a percentage of total expenditures:

2015	2014	2013	2012	2011
54.01%	42.79%	48.84%	53.64%	59.50%

5. Tangible capital assets and work in progress

	2015 Work in Progress	2015 Tangible Capital Assets (NBV)	2014 Work in Progress	2014 Tangible Capital Assets (NBV)
Land	\$ -	\$ 246,875	\$ 6,372	\$ 191,587
Land Improvements	2,713	33,501	1,746	35,194
Buildings	10,580	161,485	5,758	165,580
Infrastructure	50,190	1,077,417	30,693	1,099,268
Machinery and Equipment	25,001	36,301	15,491	40,172
Natural Gas System (Capital Lease)	-	32,799	-	34,399
	\$ 88,484	\$ 1,588,378	\$ 60,060	\$ 1,566,200

Contributions received in 2015 include:

Type of contribution

	2015	2014
Land - park	\$ 28,271	\$ 8,344

Schedule 1 provides a break down of tangible capital assets and work in progress.

6. Accumulated Surplus

	Reserves for Future Expenditures	Equity in FortisBC Inc.	Statutory Reserves	Fund Surpluses	Investment in Tangible Capital Assets	Total 2015	Total 2014
Accumulated surplus, beginning of year	\$ 101,612	\$ 56,297	\$ 56,290	\$ 36,423	\$ 1,519,150	\$ 1,769,772	\$ 1,721,622
Annual surplus (deficit)	354	2,720	1,679	78,924	(9,563)	74,114	48,150
Transfers	5,790	(1,650)	(3,003)	(1,137)	-	-	-
Acquisition of tangible capital assets	-	-	-	(61,867)	61,867	-	-
Repayment of long term debt	-	-	-	(10,539)	10,539	-	-
Accumulated surplus, end of year	\$ 107,756	\$ 57,367	\$ 54,966	\$ 41,804	\$ 1,581,993	\$ 1,843,886	\$ 1,769,772

Accumulated Surplus detail as follows:

	Balances, beginning of year	Transfer from	Transfer to	Annual Surplus	Balances. end of year
Non-Statutory Reserves					
General Fund Reserve	\$ 57,619	\$ 13,735	\$ 17,065	\$ 28	\$ 60,977
Airport Fund Reserve	26,083	17,423	15,444	236	24,340
Waste Water Fund Reserve	7,354	244	2,284	15	9,409
Water Fund Reserve	10,556	341	2,740	75	13,030
	101,612	31,743	37,533	354	107,756
Statutory Reserves					
Parking Reserve	4,887	7,971	5,666	210	2,792
Land Reserve	16,659	11,366	2,351	450	8,094
Capital Works, Machinery & Equip Reserve	34,744	7,735	16,052	1,019	44,080
	56,290	27,072	24,069	1,679	54,966
Surplus by Fund					
General Fund Surplus	2,116	54,518	10,200	44,453	2,251
Airport Fund Surplus	596	15,515	1,333	14,182	596
Waste Water Fund Surplus	21,301	15,048	6,914	10,891	24,058
Water Fund Surplus	7,551	7,843	3,124	7,509	10,341
Natural Gas Legacy Surplus	4,694	3,159	1,429	1,429	4,393
Library Surplus	165	920	460	460	165
Accumulated Surplus	36,423	97,003	23,460	78,924	41,804
Equity Investment					
Equity in FortisBC Inc.	56,297	1,650	-	2,720	57,367
Investment in Non Financial Assets					
Investment in Tangible Capital Assets	1,519,150	20,102	92,508	(9,563)	1,581,993
Accumulated Surplus	\$ 1,769,772	\$ 177,570	\$ 177,570	\$ 74,114	\$ 1,843,886

7. Taxation

Taxation revenue comprises the following amounts raised less transfers to other governments:

	2015	2014
Taxes collected		
Property taxes	\$ 206,636	\$ 199,000
Local improvement levies	179	104
Frontage tax – water	1,419	1,406
Specified sewer area recoveries	1,552	1,655
Grants in lieu of taxes	446	486
Levies	6,596	6,409
	216,828	209,060
Less transfers to other governments		
Province of BC (school taxes)	66,909	65,932
BC Assessment Authority	2,017	2,003
Regional Hospital District	11,307	10,896
Regional District of Central Okanagan	11,407	10,963
	91,640	89,794
Net taxes available for municipal purposes	\$ 125,188	\$ 119,266

8. Government transfers

Government transfers are the major source of transfers to the City. Government transfers received are for completed projects that meet the required criteria as set out by the Government body providing the funding. Due to the completion of the projects in 2015 there is no deferred revenue balances related to these transfers. Government transfers do not include grants in lieu of taxes received from the Federal and Provincial governments. In 2015 the City received and recorded as revenue the following transfers:

	2015	2014
Operating transfers		
Federal	\$ 333	\$ 531
Provincial	18,324	15,313
	18,657	15,844
Capital transfers		
Federal	1,508	1,660
Provincial	2,254	4,882
	3,762	6,543
Total transfers	\$ 22,419	\$ 22,387

9. Contingent liabilities

Regional District of Central Okanagan

Regional District debt is, under the provisions of the Local Government Act, a direct, joint and several liability of the District and each member municipality within the District including the City of Kelowna.

The loan agreements with the Regional District of Central Okanagan and the Municipal Finance Authority provide that if at any time the scheduled payments provided for in the agreements are not sufficient to meet the Authority's obligation with respect to such borrowing, the resulting deficiency becomes a liability of the member municipalities.

Pension liability

The employer and its employees contribute to the Municipal Pension Plan (a jointly trusteeed pension plan). The board of trustees, representing



plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2014, the plan has about 185,000 active members and approximately 80,000 retired members. Active members include approximately 37,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary’s calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate is then adjusted to the extent there is amortization of any funding deficit.

The most recent valuation for the Municipal Pension Plan as at December 31, 2012, indicated a \$1,370 million funding deficit for basic pension benefits on a going concern basis.

The City of Kelowna paid \$6.9 million for employer contributions to the plan in fiscal 2015, which represents 0.4% of the total plan contributions. The City of Kelowna expects to pay \$6.9 million for employer contributions in the next fiscal year.

The next valuation will be as at December 31, 2015, with results available in 2016.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the

obligation, assets and cost to individual employers participating in the plan.

The City of Kelowna paid \$6.9 million (2014 - \$5.9 million) for employer contributions while employees contributed \$5.6 million (2014 - \$4.8 million) to the plan in fiscal 2015.

Post employment benefits

The City of Kelowna does not accrue expenses for post employment benefits such as retirement allowances or compensated absences (sick leave). City employees retiring do not receive any retirement allowance that either vests or accrues over the period of employment. Sick benefits do not accrue and are not vested. The City recognizes the expense for sick time when the event obligates the City to pay.

Legal actions

The City of Kelowna is currently engaged in certain legal actions, the outcome of which is not determinable at this time. Accordingly, no provision has been made in the accounts for these actions.

The amount of loss, if any, arising from these contingent liabilities will be recorded in the accounts in the period in which the loss is realized. The City of Kelowna has insurance policies and financial reserves to offset associated risks.

10. Commitments

Agreements, contracts and purchase orders

The City has entered into various agreements and contracts for services and construction with periods ranging from one to five years.

The City has purchase orders open as at December 31, 2015 which have not been recorded in the accounts. The balance of these open purchase orders are not determinable at this time. The funding for the majority of these obligations has been set aside in reserves for future expenditures. These amounts will be recorded in the accounts in

the period the goods and services, to which they relate, are received.

Landfill closure and post closure costs

As required by PSAS and regulated by the Ministry of Water, Land and Air Protection, the City has agreed to obligations regarding the operation of the landfill site. These obligations include recognition of closure and post-closure liability. The City’s estimated liability for these expenditures is recognized as the landfill site’s capacity is used. The reported liability of \$3.7 million (2014 - \$3.6 million) represents the portion of the estimated total expenditure recognized as at December 31, 2015. The liability and annual expenditure is calculated based on the ratio of current usage to the total capacity of the site and the discounted estimated future cash flows associated with closure and post-closure activities.

The reported liability is based on estimates and assumptions with respect to events extending over the remaining life of the landfill. The remaining capacity of the landfill site is estimated at 14.9 million tonnes, which is 81% of the site’s total capacity. The future cash flows for closure and post-closure cost is estimated at \$11.9 million as at December 31, 2015. The landfill site is expected to reach its capacity in 2092.

Kelowna Family Y Centre loan guarantee agreement

The City has, under the terms of the partnering agreement between the City of Kelowna and YMCA-YWCA of Central Okanagan, guaranteed repayment in the event that the YMCA-YWCA of Central Okanagan defaults on a \$1.8 million, 20-year loan. Under the agreement the City shall resume operation of the facility and assume responsibility for the repayment of the debt incurred by the YMCA-YWCA of Central Okanagan. During 2010 an amendment was made to the agreement for additional financing of \$700,000. As at December 31, 2015 the outstanding loan balance was \$1,089,336 (2014 - \$1,189,598).

Multi-Purpose Facility Public/Private Partnership

The City has, under the terms of the Preferred Share Agreement between the City of Kelowna and RG Properties Ltd., purchased \$6.0 million of preferred shares in RG Arenas (Kelowna) Ltd. at a cost of \$1 per share. The terms and conditions of the purchase are subject to the terms of a Tripartite Agreement between the City of Kelowna, Royal Bank of Canada and RG Arenas (Kelowna) Ltd., RG Properties Ltd., Prospero Canadian Land Investment Fund Ltd. group of companies.

The City has, under the terms of the above noted Tripartite Agreement, committed to the annual purchase of community use time at the Multi-Purpose facility, commencing with substantial completion, on November 10, 1999 under the following terms:

- (i) \$1.3 million per annum for Years 1 to 3 comprised of a payment of \$1.1 million, which for Years 2 and 3 is subject to a minimum CPI increase of 1% per annum and a maximum average CPI increase of 5% per annum, plus an annual payment of \$150,000 without any adjustment for CPI;
- (ii) \$1.2 million per annum for Years 4 to 7, subject to a minimum CPI increase of 1% per annum and a maximum average CPI increase of 5% per annum;
- (iii) \$1.2 million per annum for Years 8 to 10, subject to a minimum CPI increase of 1% per annum and a maximum average CPI increase of 5% per annum, minus \$150,000 per annum;
- (iv) \$1.0 million per annum for Years 11 to 20, subject to a minimum CPI increase of 1% per annum and a maximum average CPI increase of 5% per annum; and
- (v) \$0.5 million per annum for Years 21 to 30, subject to a minimum CPI increase of 1% per annum and a maximum average CPI increase of 5% per annum.

The year 2015 represented year 16 of the agreement.

Should the City not exercise, in its sole discretion, its option to renew any future term for community use time in the Multi-Purpose facility, under the above terms it shall be required to make a lump sum payment to RG Arenas (Kelowna) Ltd. on or before the 15th day of one of year 6, 11, 16, 21 or 26 commencing with the year of substantial completion in the following amounts:

2005	Year 6	\$13.2 million
2010	Year 11	\$11.9 million
2015	Year 16	\$10.4 million
2020	Year 21	\$6.7 million
2025	Year 26	\$4.5 million

Upon such payment, no further amounts will be payable to RG Arenas (Kelowna) Ltd. and the City will have the right to the community use time for the period from the beginning of the year in which the payment was made until November 9, 2029 without any additional payment.

The City did exercise its option to renew the purchase of community use time under the above annual payments terms and accordingly did not make any of the lump sum payment of \$13.2 or \$11.9 or \$10.4 million otherwise due to RG Arenas (Kelowna) Ltd. in years 6 or 11 or 16.

Royal Canadian Mounted Police Services
The Province of British Columbia and the Federal Government have an agreement with the Royal Canadian Mounted Police to provide police services for various municipalities in the Province, including the City of Kelowna. This agreement has a 20 year term expiring on March 31, 2032.

11. Long-term investments

Kelowna Developments Ltd.
The investment in Kelowna Developments Ltd., a wholly owned subsidiary, is carried at its cost of \$2. The company is inactive with no assets or liabilities and is being retained for potential future use.

RG Arenas (Kelowna) Ltd.
The investment in preferred shares in RG Arenas (Kelowna) Ltd. is carried at its cost of \$6.0 million. The shares were purchased under the terms of the Preferred Share Agreement between the City of Kelowna and RG Properties Ltd. and are to be retained until 2028 per the terms of that agreement described in Note 10.

12. Letters of credit

In addition to the performance deposits reflected in cash balances, the City is holding irrevocable Letters of Credit in the amount of \$29.5 million (2014 - \$28.9 million) which were received from depositors to ensure their performance of works to be undertaken within the City. These amounts are not reflected in the financial statements but are available to satisfy any liabilities arising from non-performance by the depositors. Included in the \$29.5 million, the City is holding irrevocable Letters of Credit in the amount of \$2.7 million (2014 - \$4.1 million) which are received from developers to ensure payment of development cost charges in future years.

13. Capital lease payable

The City has entered into an agreement with FortisBC Energy Inc. (“FortisBC”) that has resulted in the creation of the Natural Gas Legacy Fund.

Capital lease
Under the terms of the agreement the City entered into a 35 year capital lease with FortisBC on November 1, 2001 for the natural gas distribution system within the City’s municipal boundary. The City has prepaid \$47.5 million of the capital lease obligation and has financed the prepayment

through debenture debt. The remaining obligation of \$2.3 million, which is included in long term debt, will be paid with annual lease payments of \$260,870 including interest based on FortisBC approved pre-tax weighted average cost of capital of 10.072%.

Operating lease
The City also entered into a 17 year operating lease with FortisBC on November 1, 2001 whereby the City leases back to FortisBC the operations of the gas distribution system. Under the operating lease FortisBC is required to make annual lease payments to the City calculated by a formula specified in the agreement which is based on the total annual revenue generated by the transaction. At the end of the 17 year term FortisBC has the option of making a termination payment to the City equal to the unamortized portion of the City’s \$47.5 million prepayment under the capital lease, which is estimated to be \$27.0 million, or negotiate a new 18 year operating lease with a continuation of the annual lease payments which existed under the previous 17 year operating lease.

Annual lease revenues for the past five years are:

2011	\$4.8 million
2012	\$4.6 million
2013	\$4.4 million
2014	\$4.3 million
2015	\$4.2 million

14. City of Kelowna Library Society
In March 1997, the City transferred the Library building and land located on Ellis Street in the City of Kelowna and the related mortgage loan to the City of Kelowna Library Society, a non-profit society. The City has guaranteed the repayment of the mortgage. As at December 31, 2015 the mortgage balance was \$682 thousand (2014 - \$1.1 million). The City has taken back an option to purchase these assets at a nominal value. The Society’s financial information is included in with the City of Kelowna consolidated financial statements.

15. Trust funds
In accordance with PSAS, trust funds are not included in the City’s consolidated financial statements. The City administers a Cemetery Maintenance Fund for the perpetual care and maintenance of the City owned and operated cemetery. As at December 31, 2015 the Trust Fund balance is \$2.45 million (2014 - \$2.3 million).

16. Segmented information
The City of Kelowna is connecting communities and providing a multitude of services to the citizens of Kelowna. The City’s operations and activities are organized and reported by funds and departments. The General Fund reports on operations, funded primarily by property taxes, which include services provided by the City such as general government, protective services, transportation services, recreation and cultural services, as well as public health, and environmental and development services. The City also operates its own airport and City utilities comprised of the wastewater and water systems that are self-sustaining operations. Operating results reported by the following segments are included in Schedule 2.

General government
General Government operations are primarily funded by property taxation and business tax revenues. The expenses within the department are for executive and legislative costs, general administration, and other general government areas such as community service grants and rental property operating costs within the municipality. The general revenue reported under the department includes revenues associated with taxation, business tax revenues and senior government payments in lieu of taxes. These revenues have not been apportioned to other departments supported by the General Fund.

Protective services

Protective services are comprised of police services provided by the Royal Canadian Mounted Police, fire protection services, building inspection services and bylaw enforcement as well as the Provincial Emergency Program.

Police services include administration, crime investigation and prevention, traffic, prisoner custody and court liaison expenses.

The fire department is responsible for effective fire protection and public safety services to the City. This includes fire suppression and rescue, prevention and investigation, specialty rescue/first medical responses and fire safety inspections.

Costs for maintenance and repair of police and fire buildings are included in this section.

Transportation services

Transportation services are responsible for the delivery of municipal public works services related to the planning, development and maintenance of streets and roads, bridges, drainage systems, street lights, traffic lights and signals, parking lots and on-street parking, and public transit as well as maintenance of workshops, yards and other buildings. The mandate is to provide a safe, efficient, environmentally-sensitive and cost-effective transportation network.

Recreation & cultural services

Recreation & cultural services provide services related to recreation, leisure and culture including administration and program costs as well as grounds and building maintenance. Facilities managed within this area include parks and playgrounds, arenas, swimming pools, beaches, boat launches, stadiums as well as community and seniors centers. The H2O Adventure & Fitness Centre, Parkinson Recreation Centre, Kelowna Community Theatre, Kelowna Museum, Kelowna Art Gallery and the Rotary Centre for the Arts are some of the larger facilities included.

Other services (Public Health/Environmental/Development services)

Public health services are comprised of cemetery operations and maintenance, environmental and development services including community planning and zoning as well as landfill operations.

Airport services

The Airport, owned and operated by the City of Kelowna, provides quality airport services in a safe and cost effective manner in compliance with Federal regulations. The Airport is accounted for in its own fund.

Wastewater Services

Kelowna’s sanitary sewer system collects, conveys, treats and disposes of domestic wastewater (derived from the home) and industrial wastewater (resulting from business use, manufacturing and processing). The system currently services approximately 70% of Kelowna’s population and continues to be extended to unserved areas. Kelowna’s wastewater system has a treatment capacity of 72 million liters per day. Wastewater Utility is accounted for in its own fund.

Water services

The Water Utility is responsible for planning, designing, building, operating and maintaining the City’s Water Utility and is one of five water suppliers operating within Kelowna’s boundaries. The Water Utility is accounted for in its own fund.

Natural Gas legacy services

Natural Gas Legacy Fund was created from an agreement with FortisBC for a 35 year capital lease for the natural gas distribution system within the City’s municipal boundary and a 17 year operating lease whereby the City leases back to FortisBC the operations of the gas distribution system. The Natural Gas Legacy Fund is accounted for in its own fund.

Library services

The City of Kelowna Library Society is a non-profit society instituted and controlled by the City of Kelowna. The Society was incorporated for the purpose of establishing, operating, and maintaining libraries and library services for the benefit of the City of Kelowna and its citizens. Financial statements for the Society are prepared separately and are consolidated with the City of Kelowna.

Statutory reserves

Statutory Reserves include funds for parking, land and capital works, machinery and equipment.

17. Expenses by object

Total consolidated expenses by object are itemized in Schedule 2 – Segmented information.

18. Budget data

The budget figures are from the Annual Five-Year Financial Plan Bylaw adopted before May 15 of each year. Subsequent amendments have been made by Council to reflect changes in the budget as required by law. Amortization of tangible capital assets was not included in the budget. The table below shows the reconciliation between the approved budget and the budget presented in these consolidated financial statements.

	Budget Amount
Revenues:	
Operating budget	\$ 254,332
Capital budget	29,750
	284,082
Expenses:	
Operating budget	198,022
Capital budget	212,796
	410,818
Annual deficit per approved budget	(126,736)
Add: tangible capital asset purchases	212,796
Annual surplus per statement of operations	\$ 86,060

19. Comparative figures

Certain comparative figures have been reclassified to conform to the presentation format adopted in the current year.

20. Subsequent Event

Subsequent to December 31, 2015, the City of Kelowna acquired approximately 84 acres of property adjacent to the airport for \$5,400,000. The property is currently operating as the Shadow Ridge Golf Course.



Schedule 1 - Tangible Capital Assets

For the Year Ended December 31, 2015 (in thousands of dollars)

	Machinery & Equipment								Infrastructure								Total 2015	Total 2014
	Land	Land Improvements	Buildings	Vehicles	Other Machinery & Equipment	Computer	Misc	Subtotal Machinery & Equipment	Plant & Facilities	Roads, Lanes Sidewalks & Bike Paths	Bridges & Overpasses	Underground, Overhead & Other Networks	Airport Infrastructure	Subtotal Infrastructure	Natural Gas Capital Lease			
Cost																		
Balance, beginning of year	\$ 191,587	\$ 64,304	\$ 285,254	\$ 29,519	\$ 48,454	\$ 9,884	\$ 5,582	\$ 93,439	\$ 175,802	\$ 486,288	\$ 30,136	\$ 1,023,387	\$ 43,883	\$ 1,759,496	\$ 55,609	\$ 2,449,689	\$ 2,390,461	
Add: additions during the year	58,627	616	4,966	903	764	794	-	2,461	1,334	13,481	3	3,524	2,922	21,264	-	87,934	68,140	
Less: capital held for resale	(2,916)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(2,916)	(220)	
Less: disposals during the year	(423)	-	(162)	(1,255)	(398)	(489)	-	(2,142)	-	-	-	-	-	-	-	(2,727)	(8,692)	
Balance, end of year	246,875	64,920	290,058	29,167	48,820	10,189	5,582	93,758	177,136	499,769	30,139	1,026,911	46,805	1,780,760	55,609	2,531,980	2,449,689	
Accumulated Amortization																		
Balance, beginning of year	-	29,110	119,674	14,656	30,739	6,426	1,446	53,267	53,679	234,118	7,161	343,824	21,446	660,228	21,210	883,489	827,171	
Add: amortization	-	2,309	9,028	2,100	2,778	676	279	5,833	6,081	19,035	466	15,471	2,062	43,115	1,600	61,885	61,411	
Less: accumulated amortization on disposals	-	-	(129)	(964)	(296)	(383)	-	(1,643)	-	-	-	-	-	-	-	(1,772)	(5,093)	
Balance, end of year	-	31,419	128,573	15,792	33,221	6,719	1,725	57,457	59,760	253,153	7,627	359,295	23,508	703,343	22,810	943,602	883,489	
Net Book Value of Tangible Capital Assets	\$ 246,875	\$ 33,501	\$ 161,485	\$ 13,375	\$ 15,599	\$ 3,470	\$ 3,857	\$ 36,301	117,376	\$ 246,616	\$ 22,512	\$ 667,616	\$ 23,297	\$ 1,077,417	\$ 32,799	\$ 1,588,378	\$ 1,566,200	
Work in Progress	\$ -	\$ 2,713	\$ 10,580	\$ -	\$ 9,728	\$ 1,666	\$ 13,607	\$ 25,001	\$ 9,682	\$ 15,505	\$ 3,829	\$ 9,187	\$ 11,987	\$ 50,190	\$ -	\$ 88,484	\$ 60,060	
																\$ 1,676,862	\$ 1,626,260	

Schedule 2 - Segmented Information

For the Year Ended December 31, 2015 (in thousands of dollars)

	General Gov't	Protective Services	Transportation Services	Recreation & Cultural Services	Other Services	Airport Services	Wastewater Services	Water Services	Natural Gas Legacy Services	Library Services	Statutory Reserves	2015
Revenue												
Taxation	\$ 122,012	\$ -	\$ 179	\$ -	\$ -	\$ -	\$ 1,552	\$ 1,445	\$ -	\$ -	\$ -	\$ 25,188
Fees and charges	55,691	529	10,134	3,995	12,937	26,368	16,165	11,776	4,335	766	41	142,737
Interest earned	6,279	-	-	-	-	251	548	264	-	-	1,637	8,979
DCC contributions	-	-	7,791	8,623	-	-	6,115	47	-	-	-	22,576
Contribution from other governments	1,889	3,884	12,407	264	3,601	116	258	-	-	-	-	22,419
Other capital contributions	862	-	-	-	-	354	1,025	80	2,068	-	-	4,389
	186,733	4,413	30,511	12,882	16,538	27,089	25,663	13,612	6,403	766	1,678	326,288
Expenses												
Salaries and benefits	14,711	26,846	8,760	10,800	5,019	3,888	3,144	2,309	-	21	-	75,498
Contract and professional services	3,172	1,483	23,874	7,575	7,312	936	658	781	-	95	-	45,886
RCMP contract	-	24,787	-	-	-	-	-	-	-	-	-	24,787
Materials and supplies	4,436	1,421	5,296	10,034	1,504	5,112	1,278	769	-	28	-	29,878
Equipment	203	313	2,584	1,488	1,716	18	632	436	-	2	-	7,392
Allocations	(3,880)	(77)	(297)	(182)	(863)	1,461	3,113	753	20	-	-	48
Cost recoveries	(612)	(2,306)	(7,974)	(371)	(1,269)	(494)	-	(636)	-	-	-	(13,662)
Grants and external transfers	368	101	6	1,108	2,246	-	(127)	-	-	-	-	3,702
Utilities	175	212	2,005	2,075	148	560	1,084	899	-	81	-	7,239
Loss on disposal of tangible capital assets	27	-	-	-	-	-	-	-	-	-	-	27
Amortization of tangible capital assets	1,572	916	26,630	8,792	1,903	5,159	10,591	4,560	1,600	162	-	61,885
Total before Debt	20,172	53,696	60,884	41,319	17,716	16,640	20,373	9,871	1,620	389	-	242,680
Debt interest and fiscal services	2,801	-	-	-	-	795	2,461	472	2,886	79	-	9,494
Total operating expenses	22,973	53,696	60,884	41,319	17,716	17,435	22,834	10,343	4,506	468	-	252,174
Annual Surplus (Deficit)	\$ 163,760	\$ (49,283)	\$ (30,373)	\$ (28,437)	\$ (1,178)	\$ 9,654	\$ 2,829	\$ 3,269	\$ 1,897	\$ 298	\$ 1,678	\$ 74,114

Schedule 2 - Segmented Information

For the Year Ended December 31, 2014 (in thousands of dollars)

	General Gov't	Protective Services	Transportation Services	Recreation & Cultural Services	Other Services	Airport Services	Wastewater Services	Water Services	Natural Gas Legacy Services	Library Services	Statutory Reserves	2014
Revenue												
Taxation	\$ 116,074	\$ -	\$ 104	\$ -	\$ -	\$ -	\$ 1,655	\$ 1,433	\$ -	\$ -	\$ -	\$ 119,266
Fees and charges	34,864	434	8,384	4,039	12,562	26,180	14,849	11,296	4,481	795	66	117,950
Interest earned	6,157	-	-	-	-	251	579	202	-	-	1,249	8,438
DCC contributions	-	-	7,120	1,024	-	-	6,897	2,959	-	-	-	18,000
Contribution from other governments	222	3,704	14,549	483	2,830	1 16	463	20	-	-	-	22,387
Other capital contributions	728	-	-	-	-	289	1,157	64	1,844	-	-	4,082
Gain on disposal of tangible capital assets	4,455	-	-	-	-	-	-	-	-	-	-	4,455
	162,500	4,138	30,157	5 ,546	15,392	26,836	25,600	15,974	6,325	795	1,315	294,578
Expenses												
Salaries and benefits	14,419	23,139	8,386	10,480	4,633	3,797	3,001	2,139	-	14	-	70,008
Contract and professional services	3,303	1,481	21,935	9,464	7,404	847	838	690	-	134	-	46,096
RCMP contract	-	23,891	-	-	-	-	-	-	-	-	-	23,891
Materials and supplies	4,465	1 ,419	5,303	9,926	1,531	5,139	1,119	779	-	27	-	29,708
Equipment	201	305	2,306	1 ,453	1,469	14	634	396	-	2	-	6,780
Allocations	(3,799)	(65)	(294)	(128)	(746)	1,306	2,945	782	20	-	-	21
Cost recoveries	(620)	(1,631)	(7,380)	(413)	(729)	(638)	(2)	(543)	-	-	-	(11,956)
Grants and external transfers	350	104	-	1,046	2,225	-	(131)	-	-	-	-	3,594
Utilities	161	222	1,863	1,979	175	667	1,090	891	-	80	-	7,128
Amortization of tangible capital assets	1,740	945	26,436	8,776	1,655	4,938	10,614	4,545	1,600	162	-	61,411
Total before Debt	20,220	49,810	58,555	42,583	17,617	16,070	20,108	9,679	1,620	419	-	236,681
Debt interest and fiscal services	2,572	-	-	-	-	744	2,953	472	2,889	117	-	9,747
Total operating expenses	22,792	49,810	58,555	42,583	17,617	16,814	23,061	10,151	4,509	536	-	246,428
Annual Surplus (Deficit)	\$ 139,708	\$ (45,672)	\$ (28,398)	\$ (37,037)	\$ (2,225)	\$ 10,022	\$ 2,539	\$ 5,823	\$ 1,816	\$ 259	\$ 1,315	\$ 48,150

Schedule 3 - Long Term Debt

as at December 31, 2015 (in thousands of dollars)

Long term debt - General Fund

Debenture Debt					
Year of Maturity	Purpose	Debt Balance Dec. 31/15	Sinking Fund Amount Dec. 31/15	Current Interest of Issue	Current Interest Rate %
Public Works					
2019	South Pandosy Spec Area 1	\$ 66	\$ 168	\$ 234	2.10
2019	South Pandosy Spec Area 2	115	295	410	2.10
2019	Automated Curb Side Carts	2,153	2,657	4,810	4.13
2021	Library Parkade	792	1,408	2,200	4.43
2022	Chapman Parkade	1,890	2,181	4,071	2.10
2028	DCC Roads	3,558	6,842	10,400	5.15
Local Improvements					
2016	Local Improvements	30	363	393	3.05
2016	Local Improvements	21	248	269	4.43
2017	Local Improvements	8	46	54	4.82
2019	Local Improvements	19	50	69	2.10
2035	Lawrence Ave LAS	333	12	345	3.00
Recreation and Cultural					
2021	Kokanee Gym Facility	204	296	500	3.05
2027	H2O Centre	18,991	8,509	27,500	4.82
2027	Kokanee Gymnastic	552	248	800	4.82
2028	H2O Centre	1,470	530	2,000	5.15
2035	Police Facilities	20,000	-	20,000	2.75
2035	Library Parkade Ext & Memorial Parkade	15,000	-	15,000	2.75
Total Debt - General Fund		\$ 65,202	\$ 23,853	\$ 89,055	

Schedule 3 - Long Term Debt (cont'd)

as at December 31, 2015 (in thousands of dollars)

Long term debt - Wastewater Fund

Debenture Debt					
Year of Maturity	Purpose	Debt Balance Dec. 31/15	Sinking Fund Amount Dec. 31/15	Current Interest of Issue	Current Interest Rate %
Specified Area Programs					
2018	Spec. Area 18 - Caramillo	\$ 30	\$ 105	\$ 135	4.65
2018	Spec. Area 19 - Poplar Point	17	60	77	4.65
2022	Spec. Area 22A - Gerstmar	18	22	40	3.05
2024	Spec. Area 21A - McKenzie Bench	770	580	1,350	2.00
2024	Spec. Area 22B - Vista Rd	45	35	80	2.00
2024	Spec. Area 22C - Hein Rd	152	114	266	2.00
2024	Spec. Area 22D - Elwyn Rd	85	64	149	2.00
2024	Spec. Area 22E - Dease Rd	55	41	96	2.00
2024	Spec. Area 22F - Mills Rd	195	147	342	2.00
2024	Spec. Area 29 - Champion Cambro	499	375	874	2.00
2024	Spec. Area 30 - Acland	208	156	364	2.00
2025	Spec. Area 20 - North Rutland	4,071	2,751	6,822	1.80
2025	Spec. Area 28A - Okaview	381	257	638	1.80
2028	Spec Area 26 - Fisher Rd	1,485	536	2,021	5.15
2028	Spec Area 34 - Country Rhodes	319	116	435	5.15
2028	Spec Area 36 - Clifton	196	71	267	5.15
Sewer Improvement Programs					
2019	Byrns Baron Main	1,321	2,545	3,866	2.00
Sewage Treatment Plant					
2019	Waste Water Treatment Expansion	8,951	11,049	20,000	4.90
2019	Waste Water Treatment Expansion	4,475	5,525	10,000	4.13
2020	Waste Water Treatment Expansion	5,489	4,511	10,000	3.73
2031	Brandt's Creek Tradewaste Treatment	2,994	806	3,800	3.25
Total Debt - Wastewater Fund		\$ 31,756	\$ 29,866	\$ 61,622	

Schedule 3 - Long Term Debt (cont'd)

as at December 31, 2015 (in thousands of dollars)

Long term debt - Water Fund

Debenture Debt					
Year of Maturity	Purpose	Debt Balance Dec. 31/15	Sinking Fund Amount Dec. 31/15	Current Interest of Issue	Current Interest Rate %
Specified Area Programs					
2023	Spec Area 16 - Byrns	\$ 20	\$ 19	\$ 39	2.40
2024	Spec Area 18 - Lakeshore	13	11	24	2.00
2028	Spec Area 26 - Fisher Rd	219	78	297	5.15
Water Improvement Programs					
2028	Cedar Creek Pump Station	5,567	2,010	7,577	5.15
2031	Poplar Point Pump Station Upgrade	1,715	285	2,000	3.25
Total Debt - Water Fund		\$ 7,534	\$ 2,403	\$ 9,937	

Long term debt - Airport Fund

Debenture Debt					
2018	Airport Expansion	\$ 5,474	\$ 10,526	\$ 16,000	4.65
2025	Airport Expansion	7,500	-	7,500	2.75
Total Debt - Airport Fund		\$ 12,974	\$ 10,526	\$ 23,500	

Long term debt - Natural Gas Legacy Fund

Debenture Debt					
2018	Leased Capital Assets	\$ 7,732	\$22,068	\$ 29,800	6.00
2018	Leased Capital Assets	5,059	14,441	19,500	4.45
		12,791	36,509	49,300	
Capital Lease Payable		2,244		2,500	10.072
Total Debt - Natural Gas Legacy Fund		\$ 15,035		\$ 51,800	

Schedule 3 - Long Term Debt (cont'd)

as at December 31, 2015 (in thousands of dollars)

Long term debt - Library

Debenture Debt					
Year of Maturity	Purpose	Debt Balance Dec. 31/15	Sinking Fund Amount Dec. 31/15	Current Interest of Issue	Current Interest Rate %
2017	Mortgage - Building	\$ 682		\$ 5,100	8.94
Total Debt - Library Fund		\$ 682		\$ 5,100	

Long term debt - Other

2018	CN Rail	\$ 3,000		\$ 3,000	
Total Debt - Other		\$ 3,000		\$ 3,000	
Total City Long Term Debt		\$ 136,183	\$ 103,157	\$ 244,014	

Statistical Review

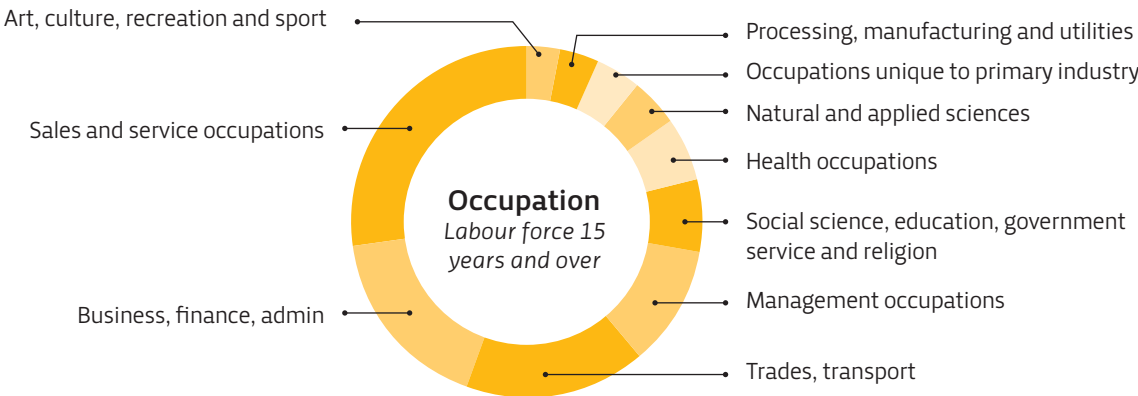
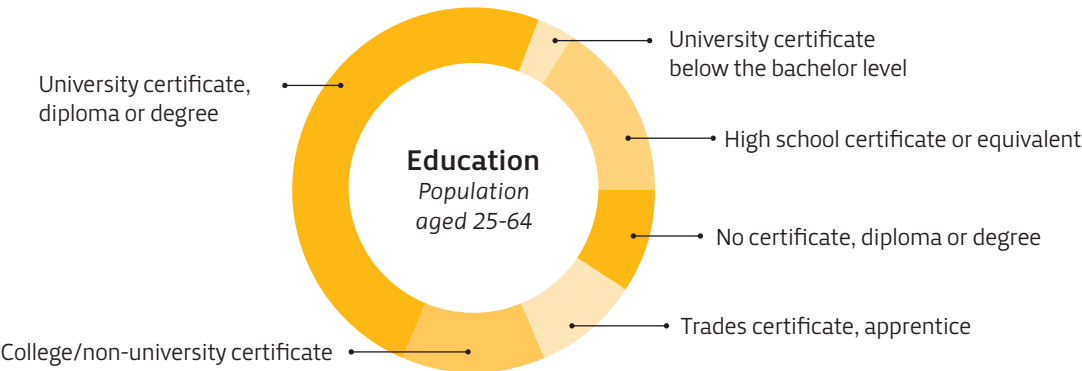
2011-2015

Population

2011	117,312
2012	119,000
2013	120,000
2014	122,000
2015	123,500

Age of Population

15-19	23,950
20-29	16,675
30-49	29,840
50-64	24,435
>65	22,415



Note: Numbers and graphs on this page are updated from Census information available every 5 years. Except for the population graph which has the numbers updated each year from the figures available in Kelowna.ca, "About Kelowna"

Net Financial Assets (Liabilities)

millions

2011	(\$13.6)
2012	\$1.4
2013	\$96.4
2014	\$139.9
2015	\$163.9

Annual Surplus

millions

2011	\$19.2
2012	\$33.6
2013	\$46.1
2014	\$48.2
2015	\$74.1

Accumulated Surplus

billions

2011	\$1.64
2012	\$1.68
2013	\$1.72
2014	\$1.77
2015	\$1.84

Consolidated Revenues

thousands

2011	\$270.5
2012	\$285.1
2013	\$292.3
2014	\$294.6
2015	\$326.3

Consolidated Expenses

thousands

2011	\$251.3
2012	\$251.5
2013	\$246.2
2014	\$246.4
2015	\$252.4

Consolidated Revenues by Type

millions

	2011	2012	2013	2014	2015
Fees & charges	\$ 121.60	\$ 129.69	\$ 111.87	\$ 107.38	\$ 113.02
Taxation	107.66	110.49	114.84	119.27	125.19
Contributions from other governments	19.84	17.59	20.24	22.39	22.42
DCC contribution	10.92	17.88	11.52	18.00	22.58
Interest earned	5.85	5.27	6.82	8.44	8.98
Other	4.18	2.92	3.76	14.65	34.10
Gain on disposal of tangible capital assets	0.48	1.27	23.28	4.46	0.00
Total	\$ 270.53	\$ 285.11	\$ 292.34	\$ 294.58	\$ 326.29

Source: City of Kelowna Financial Services Department.

Consolidated Expenses by Function

millions

	2011	2012	2013	2014	2015
General Government Services	\$ 19.88	\$ 17.14	\$ 15.11	\$ 22.79	\$ 22.97
Protective Services	43.30	43.08	48.96	49.81	53.70
Transportation Services	30.74	30.30	30.57	58.56	60.88
Recreational & Cultural Services	29.51	30.15	31.21	42.58	41.32
Other services (incl. Natural Gas Legacy Fund)	16.18	15.49	17.43	22.66	22.69
Airport Operations	9.36	10.21	10.67	16.82	17.44
Electrical Utility	22.23	24.40	8.03	-	-
Wastewater Utility	8.56	8.45	9.48	23.06	22.83
Water Utility	5.08	4.83	4.77	10.15	10.34
Amortization on tangible capital assets	56.35	57.33	60.09	-	-
Debt charges	10.12	10.16	9.87	-	-
Total	\$ 251.31	\$ 251.54	\$ 246.19	\$ 246.43	\$ 252.17

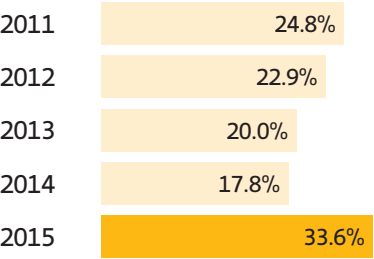
Note: Effective with the 2014 year, amortization and debt expenditures have been included in each of the function category expense lines

Consolidated Expenses by Object

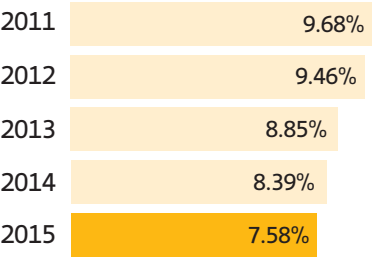
millions

	2011	2012	2013	2014	2015
Salaries & Benefits	\$ 64.94	\$ 65.68	\$ 71.22	\$ 70.01	\$ 75.50
Amortization of Tangible Capital Assets	56.35	57.33	60.09	61.41	61.89
Materials & Supplies	43.28	45.27	30.44	29.71	29.88
Contract & Professional Services	42.91	43.90	44.21	46.10	45.89
RCMP Contract	20.42	20.09	22.40	23.89	24.79
Debt interest & fiscal services	10.10	10.16	9.87	9.75	9.49
Equipment	7.10	6.65	6.87	6.78	7.39
Utilities	4.85	3.66	6.51	7.13	7.24
Grants and External Transfers	3.37	3.25	3.62	3.59	3.70
Allocations	0.04	0.04	0.02	0.02	0.05
Loss on Disposal of Tangible Capital Assets	0.0	-	-	0.00	0.03
Cost Recoveries	(2.06)	(4.51)	(9.04)	(11.96)	(13.66)
Total	\$ 251.30	\$ 251.52	\$ 246.21	\$ 246.43	\$ 252.19

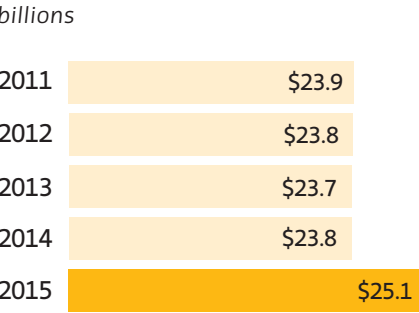
General Debenture Debt Charges as a Percentage of Total General Expenditures



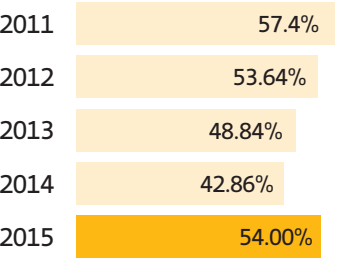
Consolidated Debt Charges as a Percentage of Taxation



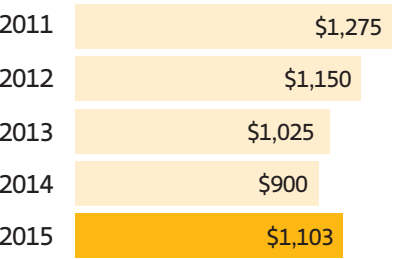
Assessment for General Taxation



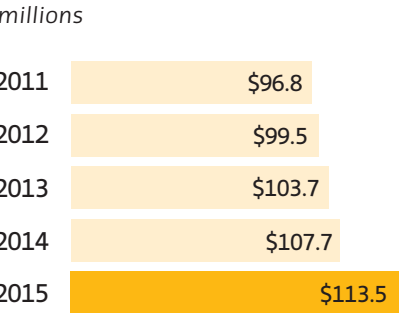
Consolidated Debt as a Percentage of Total General Expenditures



Consolidated Debt per Capita



Taxation Demand

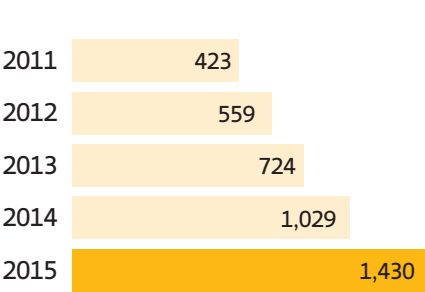


Total property tax levies

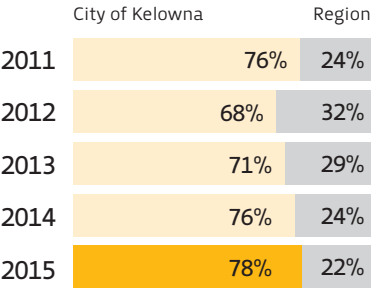
	2011	2012	2013	2014	2015
City of Kelowna	\$ 101,678,382	\$ 104,594,045	\$ 108,974,094	\$ 113,119,208	\$ 119,132,343
School Tax	66,875,523	65,815,150	67,758,860	66,173,956	67,130,662
Regional Hospital	9,627,872	10,305,508	10,868,739	10,900,888	11,330,950
Regional District	9,248,749	9,454,286	9,866,411	10,685,452	11,153,169
BC Assessment	2,016,783	1,976,024	2,000,803	2,003,333	2,020,908
Total Property Tax Levies	\$ 189,447,309	\$ 192,145,013	\$ 199,468,907	\$ 202,882,837	\$ 210,768,032

Source: City of Kelowna Financial Services Department.

Housing Starts

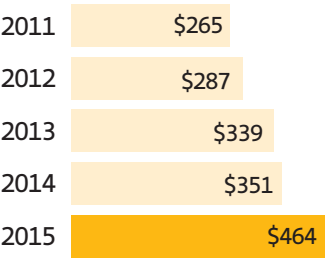


Regional Housing Starts

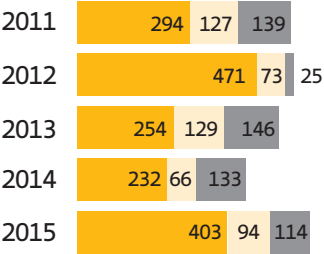


Note: the Regional District of the Central Okanagan includes City of West Kelowna, District of Peachland, District of Lake Country, and the Central Okanagan east and west electoral areas.

Value of New Development
millions

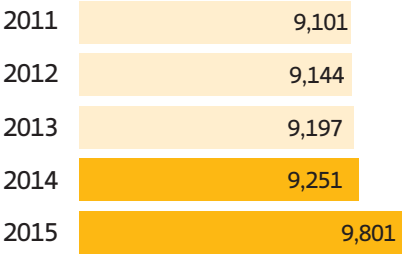


Development Floor Space
square footage (thousands)



- Commercial
- Industrial
- Institutional

Business Licences



Source: City of Kelowna, Corporate Services Department

Source: City of Kelowna Development Services, City of Kelowna Business Licenses system, Regional District of Central Okanagan



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kelowna.ca



2015 Council Remuneration and Expenses, Employee Remuneration and Expenses, Payment for the Provision of Goods or Services

For the year ended December 31, 2015

June 2016

CITY OF KELOWNA
Council Remuneration and Expense Report
for the year ended December 31, 2015

Surname	First Name	Taxable Remuneration	Non-taxable Allowance	Other Expenses	Benefits
Mayor					
Basran	Colin	62,743	31,228	20,874	
Councillors					
DeHart	Maxine	22,326	11,163	2,786	
Donn	Ryan	22,093	11,046	3,643	
Given	Gail	22,326	11,163	3,113	
Gray	Tracy A	22,093	11,046	3,012	
Hodge	Charles	22,093	11,046	4,886	
Sieben	Brad A	22,326	11,163	3,999	
Singh	Mohini	22,326	11,163	96	
Stack	Luke	22,326	11,163	221	
Total Council		\$ 240,652	\$ 120,181	\$ 42,630	\$ -

CITY OF KELOWNA
Schedule of Remuneration and Expenses paid to or on behalf of each employee
for the year ended December 31, 2015

Surname	First Name	Position	Remuneration	Expenses
MANAGEMENT				
Abrey	Brian	Infrastructure Systems Manager	103,540	1,371
Albiston	Andrew	Project Manager	100,859	623
Albrecht	Heiko	Airport Duty Manager	81,078	2,935
Albrecht	Steve	Police Records Supervisor	81,361	0
Angus	Lori	Recreation & Business Services Manager	93,492	219
Astofooroff	Darryl	Public Works Manager	113,495	4,396
Bailey	Mary-Lou	Infrastructure Administration Manager	83,955	0
Barton	Terry	Urban Planning Manager	107,031	1,904
Bayat	Mo	Development Services Director	137,299	5,673
Belgrove	Darrell	Assist Chief, Airport Operations & Fire	85,583	2,220
Booth	Neil	Airport Emergency and Operational Readiness Manager	94,463	2,200
Bryans	Stephen	Roadways Operations Supervisor	93,491	2,867
Bujara	Cornelia	Human Resources Manager - Corporate Services	96,354	1,973
Butchart	Brian	Systems Development Manager	116,550	844
Carlisle	Jeffrey	Fire Chief	153,118	5,833
Carr	Eric	Corporate Strategy & Performance Dept Manager	132,540	2,282
Cashin	Todd	Suburban and Rural Planning Manager	104,244	3,290
Castorf	Henry W	Airport Project Manager	99,703	1,196
Cavezza	Brandon L	HR Programs & Systems Manager	84,262	4,974
Chan	Carson	Financial Accounting Manager	88,507	1,497
Crenson	Paul	Airport Duty Manager	80,556	347
Creron	Joe	Divisional Director, Civic Operations	164,564	1,526
Davidson	Genelle	Financial Services Director	125,508	519
Dombowsky	Jerry	Regional Programs Manager	97,837	434
Drachenberg	Neil	Airport Safety & Security Mgr	106,568	7,769
Dray	David	Maintenance Development Supervisor	92,098	25
Dueck	Jackie	Systems & Reporting Manager	101,888	5,523
Duncan	David	Parking Services Manager	79,332	1,843
Edstrom	Derek	Real Estate Director	116,207	3,248
Elchitz	Phillip	Senior Airport Operations Manager	95,188	1,765
Entwistle	Robert	Information Services Department Manager	129,714	2,096
Fagan	Stephen	Arenas & Stadiums Supervisor	84,041	4,000
Filafilo	Garry	Financial Projects Manager	92,925	3,017
Fine	Robert	Director, Business and Entrepreneurial Development	108,217	3,793
Finney	William	Special Programs Coordinator	78,828	0
Fleming	Stephen	City Clerk	114,266	2,192
Foster	Jodie	Communications Department Manager	91,246	0
Fuller	David	Airport Deputy Director	101,874	12,884
Gabriel	Jim	Divisional Director, Active Living & Culture	163,284	4,375
Gambacort	Shelley	Subdivision, Agriculture & Environment Director	86,045	153
Ganczar	Lindsey	Urban Planning Supervisor	77,102	3,297
Gatzke	David	Cemetery Manager	78,406	2,662
Gibbs	Andrew	Senior Project Manager	120,413	522
Gilchrist	Douglas	Divisional Director, Community Planning & Real Estate	160,198	5,253
Gosselin	Michael	Waste Water Treatment Supervisor	97,107	3,075
Gunn	Lorna	Grants & Partnerships Manager	91,499	2,417
Hall	James	Airport Operations Manager	103,347	6,242
Hasan	Moudud	Transportation & Mobility Manager	105,653	482
Hollier	Lawrence	Deputy Fire Chief, Operations	144,880	8,221
Hood	Graham	Strategic Land Development Manager	91,252	43
Hynes	Jenelle	Business Development & Community Relations Specialist	75,846	4,839
Irani	Purvez	Senior Project Manager	115,723	631
Jackson	Stacey L	Police Services Manager	91,452	4,555
Johansen	Martin	Building Services Manager	106,674	2,737
Kayfish	Lance	Risk Manager	103,964	256
Khan	Atif	Traffic Signals & Systems Supervisor	94,984	6,274
King	George	Financial Planning Manager	102,132	3,009
Kochan	Sandra	Cultural Services Manager	89,051	1,924
Kowal	Terry	Building Inspections Supervisor	95,828	5,299
Leatherdale	Stuart	Divisional Director, Human Resources & Corporate Perform	160,615	742
Letcher	Garth	Crime Prevention Supervisor	83,851	2,319

Surname	First Name	Position	Remuneration	Expenses
Light	Gordon	Biosolids Supervisor	89,729	1,272
Loft	Maureen	Purchasing Manager	106,857	7,413
Macklem	Paul	Deputy City Manager	208,937	9,819
Mattiussi	Ronald	City Manager	285,413	13,531
Mayne	Rob	Divisional Director, Corporate & Protective Services	163,284	1,690
McKenzie	Clint	Performance Improvement Consultant	80,368	268
McNeely	Cindy	Civic Operations Finance & Administration Manager	94,302	4,625
Moore	James D	Long Range Policy Planning Manager	89,247	5,946
Muenz	Steven	Development Engineering Manager	129,113	1,546
Muller	Kenneth	Landfill Supervisor	89,509	0
Murrell	Michael	Utilities Network Maintenance Supervisor	94,495	2,555
Nadasde	Wayne	Utilities Construction Supervisor	93,909	621
Needham	Karen	Legislative Services Supervisor	91,136	1,785
Newcombe	Alan	Divisional Director, Infrastructure	163,662	2,181
Noble-Brandt	Danielle	Policy & Planning Department Manager	110,925	2,070
O'Rourke	Kari	Community Engagement Consultant	75,619	3,959
Patan	Douglas	Building & Permitting Manager	120,893	2,358
Paulin	Nathalie	Performance Improvement Consultant	82,096	250
Peters	Nathan	Safety Advisor	89,410	3,516
Philippot	Pamela	Compensation & Benefits Manager	94,393	3,218
Reeder	Andrew	Utility Planning Manager	109,783	749
Rideout	Anita	Police Client Services Supervisor	82,179	0
Roberts	Louise	Community & Neighbourhood Services Mgr	87,998	1,956
Roth	Cynthia M	Human Resources Systems Coordinator	78,036	0
Samaddar	Sam	Airport Director	179,289	19,588
Saufferer	Johannes	Real Estate Services Manager	87,847	4,961
Scott	Sandy	Fire Administration & Finance Supervisor	78,697	4,621
Shaw	Joel	Infrastructure Planning Dept Manager	118,205	1,320
Siggers	Mariko	Event Development Supervisor	78,801	6,400
Smith	Laurie	Applications Systems Manager	95,636	3,333
Smith	Ryan	Community Planning Department Manager	117,673	1,403
Sophonow	Ted	Parks, Beaches & Sportsfields Supervisor	92,396	225
Soros	Alf	Fleet Services Manager	91,933	646
Sourisseau	Paul	Human Resources Manager - Community Services	109,780	2,304
Stewart	Blair	Urban Forestry Supervisor	95,360	982
Thiessen	Angie	Project Portfolio Manager	108,959	4,214
Thompson	Darin	Roadways Construction Supervisor	90,212	75
Van Vliet	Kevin	Utility Services Manager	119,049	0
Villarreal Pacheco	Rafael	Regional Planning Manager	95,013	4,987
Vos	John	Corporate Business Ventures Director	186,108	747
Walter	Lynn	Revenue Manager	102,223	885
Weaden	Adrian	Water Quality & Pumpstations Supervisor	94,119	1,583
Weaden	Carla M	Divisional Director, Communications & Information Svcs	161,210	0
Westlake	Ronald	Special Project Manager - Infrastructure	145,525	9,867
Whiting	Travis	Deputy Fire Chief, Communic. & Emerg Programs	77,634	11,268
Wilde	Louis	Deputy Fire Chief, Admin, Trg & Fire Prevention	141,376	335
Wilson	Ian	Parks Services Manager	118,358	404
Wilson	Tom	Corporate Communications Supervisor	89,970	0
Wise	Gregory	Bylaw Services Manager	95,003	4,468
Wollin	Wilfred	Traffic Operations Supervisor	97,281	3,201
Yakimchuk	Joseph	Airport Duty Manager	89,365	7,005
Zahara	Randy	Community Theatre Manager	89,672	1,660
FIREFIGHTERS				
Baillie	John	Firefighter	111,845	75
Barth	Neil	Captain	136,651	-
Barton	Patrick	Firefighter	115,164	75
Baudais	Shannon	Secretary (Fire Dept)	96,075	-
Benson	Adam	Firefighter	121,299	115
Bonkowski	Glenn	Firefighter	120,667	-
Bostock	Bruce	Captain	134,110	75
Brandel	Steve	Firefighter	113,961	-
Brownlee	Michael	Firefighter	125,693	-
Buchanan	Robbie	Captain	144,441	-
Chasca	Danny	Captain	139,091	-
Chatham	Allan J	Captain	130,573	75
Clarke	Scott	Lieutenant	139,485	350

Surname	First Name	Position	Remuneration	Expenses
Cockings	Paul	Firefighter	107,182	75
Corsi	Ryan	Firefighter	117,686	-
Cronquist	Scott	Captain	146,393	1,003
Dais	Jarret	Lieutenant	134,210	275
Darchuk	Gordon	Captain	138,832	-
Dermake	Agnieszka	Dispatch Centre Operator	102,426	-
Dion	Ryan	Firefighter	114,445	75
Enseleit	Calvin	Firefighter	121,814	350
Euper	Richard J	Fire Inspector	120,848	1,593
Fenton	Lee	Firefighter	110,618	75
Freh	Kevin	Firefighter	96,819	-
Friesen	Candace	Secretary (Fire Dept)	75,449	-
Gaschnitz	Christopher	Firefighter	118,610	115
Gesi	Sandra	Dispatch Centre Operator	108,032	-
Gibson	David	Firefighter	110,416	-
Golling	Ronald	Captain	137,530	-
Graf	Scott	Firefighter	113,055	75
Green	William Trent T	Firefighter	112,246	190
Haines	Mitchell S	Flex Firefighter	77,516	-
Hall	Steven	Captain	144,946	-
Hanik	Tanya	Dispatch Centre Operator	82,842	-
Hawley	Michael	Fire Inspector	109,238	626
Hill	Michael	Firefighter	119,765	75
Hill	Timothy	Captain	146,187	405
Hogg	Dayle	Firefighter	80,640	-
Jacobson	Kyle	Firefighter	118,250	418
Johnson	Nathan	Flex Firefighter	83,088	275
Johnson	Paul	Fire Inspector	124,398	566
Johnston	Todd	Firefighter	123,417	-
Johnstone	Pamela	Fire Administration Officer	130,218	2,183
Kakuno	Tracey	Firefighter	109,117	350
Keating	Lawrence	Firefighter	111,345	85
Kelly	John	Captain	146,776	90
Kiehlbauch	Shayne	Lieutenant	136,967	75
Kinnear	Matthew	Firefighter	109,752	-
Klonteig	Shannon L	Dispatch Centre Operator	108,833	-
Kolar	Joseph	Firefighter	119,571	75
Kranabetter	Mark	Lieutenant	134,531	75
Kroschinsky	Brian	Firefighter	111,331	75
Lang	Corrie	Firefighter	121,647	-
Leimert	David	Captain	136,263	-
Light	Timothy V	Platoon Captain	157,772	350
Lipkovits	Allan	Firefighter	119,961	350
Mamchur	Troy	Firefighter	112,381	-
McCarthy	David	Firefighter	111,826	95
McNairn	Jeff	Firefighter	111,469	-
Melnyk	Tracy	Firefighter	118,264	-
Miller	Dennis	Captain	149,746	275
Moffat	Robert	Firefighter	115,238	75
Moore	Brian	Fire Administration Officer II	147,071	2,362
Moorhouse	Matthew	Firefighter	113,894	75
Mudge	Robert	Firefighter	109,468	161
Nanci	Enzo	Assistant Fire Training Officer	135,262	1,626
Ness	James	Firefighter	108,621	75
Nykilchuk	Bryan	Firefighter	112,409	377
Orban	Christopher	Firefighter	118,328	-
Pacholzuk	Gyanne	Fire Prevention Officer	141,812	3,457
Paley	Glenn	Training Officer	147,056	1,213
Payer	Scott	Firefighter	114,772	350
Pellett	Ryan	Firefighter	110,231	275
Pfenning	Brad	Firefighter	124,540	-
Picklyk	Jason	Firefighter	122,675	2,265
Rooks	Shawn	Firefighter	110,157	210
Roshinsky	Steven	Captain	148,276	795
Rositch	Brock	Firefighter	107,340	75
Rossi	Sy	Firefighter	112,480	190
Rubuliak	Christopher	Firefighter	113,096	115

Surname	First Name	Position	Remuneration	Expenses
Sanger	Troy E	Firefighter	110,707	-
Schleppe	Robert	Captain	141,844	350
Schmidt	Aaron	Firefighter	109,485	50
Schraeder	Jeremy B	Firefighter	113,044	75
Shaw	Douglas	Firefighter	114,903	-
Shemley	Craig	Firefighter	111,367	-
Simpson	Eric	Platoon Captain	150,637	-
Skeldon	Robert	Firefighter	124,479	75
Sparks	Alana	Dispatch Centre Operator	106,453	-
Spragge	Trevor	Dispatch Centre Operator	106,030	2,933
Springer	Jonathan	Dispatch Centre Operator	114,573	-
Stantic	Peter	Firefighter	135,807	2,051
Stephens	Kelly	Platoon Captain	148,927	-
Stewart	Craig T	Firefighter	112,372	75
Stoodley	Jason	Firefighter	117,796	75
Syrnyk	Brock	Firefighter	81,250	65
Szabadi	Thomas	Firefighter	107,913	75
Twamley	Jason	Firefighter	112,349	1,081
Van de Sype	Russell	Fire Inspector	120,157	447
Volk	Micah	Firefighter	127,253	75
Wallick	Steve	Platoon Captain	156,095	-
Walroth	Michael	Firefighter	112,120	352
Wentland	Jeremy	Firefighter	109,650	275
Weremy	Kevin	Firefighter	120,897	1,336
Wiberg	Kyle	Firefighter	123,521	-
Wiersma	Larry	Firefighter	112,426	104
Williamson	Andrea	Dispatch Centre Operator	110,289	-
Woodworth	Matthew J	Flex Firefighter	82,426	-
Wright	John	Firefighter	116,658	75
Wudrich	Shawn	Firefighter	118,089	1,291
Young	Stacey	Firefighter	119,624	1,291
Zimmermann	Christopher	Firefighter	127,929	1,865
Zimmermann	Lorne	Captain	135,685	735
Zimmermann	Robyn	Dispatch Centre Operator	97,895	-
Zol	Diano	Firefighter	113,887	75
CUPE STAFF				
Agar	Nicholas	Airport Operations Specialist/Firefighter	76,285	3,058
Anderson	Cody	Airport Operations Specialist/Firefighter	77,260	2,837
Aulenback	Dale	Inspector II Gas & Plumbing	83,354	756
Backstrom	William	Foreman Roadways	82,197	75
Bakay	Kevin	Senior Wastewater Treatment Operator	79,486	634
Benke	Stefanie	Business Systems Analyst	81,257	-
Bille	Michael	Business Systems Analyst	86,798	-
Black	Kenneth	Lic/Bylaw Enforcement Officer	79,729	720
Blackburn	Kymandalu Y	Business Systems Analyst	86,712	-
Bourgeau	David	Maintenance Mechanic	85,831	2,056
Bouwman	Greg	Airport Operations Specialist/Firefighter Crew Captain	81,522	4,680
Bransfield	Dean	Equipment Operator V	82,867	700
Brennan	John	Business Systems Analyst	86,876	-
Browne	Marcia	Environmental Technician II	75,853	103
Brydon	Lynn	Lic/Bylaw Enforcement Officer	79,245	848
Bunce	Bruce	Traffic Signals Technician	98,938	2,537
Bunds Schuh	John	Traffic Signals Technician	100,752	614
Burgat	Bernard	Development Technician - Engineering	78,781	-
Burggraaf	Harry	Urban Forestry Foreman	81,111	2,109
Burggraeve	Damien	Planner II	76,923	447
Butt	Hamid	Term Appointment	94,072	833
Cairney	Brian	Traffic Signals Technician	95,460	4,783
Campbell	Laurens	Traffic Technician	82,773	1,350
Chudiak	Jessey	Business Systems Analyst	84,720	1,446
Cornock	Colleen	Community Policing Coordinator	79,203	3,529
Dacre	Bruce	Design Technician	94,664	75
Davidson	Barbara	Park and Landscape Planner	81,174	110
DenOuden	Michael	Foreman Parks	78,973	150
Dexel	Dennis	Water & Wastewater Treatment Operator	76,910	1,292
Dungate	Donald	Parks Foreman	78,331	84

Surname	First Name	Position	Remuneration	Expenses
Egely	Steven	Mechanic	94,219	178
Elliott	Derrick	Airport Operations Specialist/Firefighter Crew Captain	91,166	4,186
Enevoldson	Darren	Environmental Technician II	83,321	3,647
Engelsmeier	Donald	Mechanic	75,376	125
Esplen	Jack	Foreman Water Distrib & Sewer Collection	78,095	749
Evans	Stuart E	Traffic Programmer	76,162	246
Everett	Jeffrey	Airport Operations Specialist/Firefighter	80,123	2,302
Faminoff	Megan	Financial Analyst	84,252	645
Faulkner	Gail	Lic/Bylaw Enforcement Officer	80,506	-
Fisher	Joe	Foreman Utilities Construction	93,064	-
Floor	Timothy	Business Systems Analyst	91,055	-
Francis	David	Hydrant & Valve Mtce Attendant	77,668	420
Frick	Jeremy	Building Insp/Plan Checker	81,353	1,223
Geistlinger	Michael	Airport Operations Specialist/Firefighter	76,369	2,852
Glavin	Don	Airport Operations Specialist/Firefighter	81,357	3,237
Gonzato	Daniel	Inspector II Gas & Plumbing	83,496	560
Greenway	Chris	Building Insp/Plan Checker	81,085	-
Grills	Kevin	Mechanic Shop Foreman	87,268	513
Guidi	Craig	Concrete Finisher	83,638	128
Haley	Barbara	Airport Operations Specialist/Firefighter	79,201	2,500
Hanson	Kelly	Engineering Technical Support Coordinator	97,110	2,217
Harborne	Neil	Inspector II Gas & Plumbing	83,354	76
Henri	Rodney G	Lic/Bylaw Enforcement Officer	79,908	423
Hildred	Richard	Senior Wastewater Treatment Operator	75,803	86
Hopkins	Lloyd	Building Systems Foreman	77,240	487
Hughes	Vincent	Water & Wastewater Treatment Operator	83,131	372
Humes	D Michael	WW Maintenance Foreman	80,721	372
Hunchak	Neil	Foreman Roadways	85,534	490
Hunsberger	Andrew	Urban Forest Health Technician	79,159	2,585
Ingvarsson	Hlynur	Lic/Bylaw Enforcement Officer	79,738	798
Jackson	Ronald	Instrument Electrical Technician	88,893	324
Jennejohn	Ryan	Design Technician	87,365	-
Johnson	Kim	Foreman Roadways	90,887	-
Jomphe	Richard	Mechanic	76,890	-
Kehler	Ron	Network Systems Analyst	88,095	110
Kennedy	Karen	Financial Analyst	76,592	25
Kirkpatrick	Robert	Building Insp/Plan Checker	81,086	377
Kohout	Henry	Wastewater Millwright	76,291	400
Koole	Paul	Inspector II Gas & Plumbing	83,409	658
Kozak	Chad	Mechanic	77,696	1,330
Kyle	Christopher	Business Systems Analyst	82,860	223
Laidlaw	Richard	Equipment Operator IV	75,131	565
Lamothe	Miguel	Design Technician	87,174	-
Lamprecht	Herb	Water & Wastewater Treatment Operator	75,062	28
Lange	Samuel M	W/WW Foreman	75,703	578
Langstaff	Kelvin	Client Support Technician	77,141	-
Laporte	Sylvie	Traffic Technician	76,751	158
Leestolz	Suneeka	Building Insp/Plan Checker	80,436	1,520
Levere	Randolph	Equipment Operator V	76,325	127
LeVoir	Doug	Building Insp/Plan Checker	78,977	1,723
Lewis	Doug	Mechanic	75,106	195
Lundman	Laurie	Lic/Bylaw Enforcement Officer	79,866	-
MacDougall	Kevin	Community Policing Coordinator	79,825	2,002
Maja	Daniel	Senior Bylaw Officer	86,052	2,370
March	Graham	Planner Specialist	75,436	-
Mazar	Peter	Airport Operations Specialist/Firefighter	88,190	4,244
McAuley	Brian	WW Maintenance Foreman	83,591	243
McCormick	Patrick	Planner Specialist	86,360	984
McLaughlin	Bryan	Equipment Operator IV	84,588	-
McVey	Paul	Planner II	76,006	219
Miles	Layne	Pipelayer	77,567	791
Mintram	Kenneth	Equipment Operator III	78,761	543
Misutka	Danuta	Building Insp/Plan Checker	79,497	1,261
Moody	Cameron	Cross Connection Program Coordinator	92,536	-
Mossmann	Lee	Employee on Secondment/Leave	92,413	-
Mugridge	Paul D	Business Systems Analyst	89,876	-
Mushta	Larry	Lic/Bylaw Enforcement Officer	78,134	-

Surname	First Name	Position	Remuneration	Expenses
Neetz	Steven	Pipelayer	87,185	1,436
Nelson	Todd	Inspector II Gas & Plumbing	83,346	2,289
Norman	Karla	Financial Analyst	89,745	25
O'Sullivan	Ryan	Design Technician	87,734	-
Petersen	Jens	Pipefitter	88,010	85
Pighin	Dean	Instrumentation Electrical Technician	80,158	353
Pinoli	John	Mechanic	76,881	-
Poitras	Maurice	Inspector II Gas & Plumbing	83,327	690
Reid	Tania	Building Insp/Plan Checker	81,178	-
Rogers	Christopher D	Lic/Bylaw Enforcement Officer	79,426	-
Rutley	William H	Instrumentation Electrical Technician	79,726	326
Ryder	Trevor	Business Systems Analyst	89,277	-
Salisbury	Kenneth	Foreman Utilities Maintenance	90,463	73
Sartori	Sergio	Development Technician - Engineering	81,694	-
Schaad	Fred L	Design Technician	86,419	4,710
Schellevis	Ronald	Equipment Operator IV	83,039	55
Schewe	Robert	Lic/Bylaw Enforcement Officer	79,739	-
Schierling	David	Pipefitter	83,155	827
Schwarz	Daryl	Environmental Technician I	77,462	1,728
Seneshen	Darren	Foreman Utilities Construction	95,416	71
Smith	Cameron	Airport Operations Specialist/Firefighter	88,470	3,109
Smith	Steve	Airport Operations Specialist/Firefighter Crew Captain	80,937	3,005
Spittal	Harvey	Building Insp/Plan Checker	80,744	-
Steppuhn	Melanie L	Planner Specialist	77,025	2,054
Stickland	Melissa A	Traffic Technician	79,622	1,873
Swett	Neal	Client Support Technician	77,020	-
Szalla	Kurt	Senior Bylaw Officer	91,423	484
Thind	Binder	Building Insp/Plan Checker	81,082	1,554
Timms	Luke M	Network Systems Analyst	94,444	375
Tomlin	Douglas	WW Elect/Instr. Upgrade Coord.	81,212	119
Torgerson	Mark	Foreman Utilities	90,776	1,434
Tripathi	Mahesh	Traffic Technician	79,654	1,210
Turner	Patte P	Lic/Bylaw Enforcement Officer	75,564	-
Udala	Harvey	Equipment Operator V	80,030	369
Valentim	Frank	WW Treatment Foreman	76,993	986
Vleeming	Kevin	Airport Operations Specialist/Firefighter Crew Captain	80,723	3,806
Voth	Daniel	Design Technician	86,985	-
Wahl	Kevin	Design Technician	87,364	-
Walker	Steve	Project Technician	76,746	385
Wang	Kevin	Business Systems Analyst	81,666	300
Willson	Larry	Building Insp/ Plan Checker II	81,048	625
Zandvliet	Brian	Network Systems Analyst	88,574	-
Zsoldos	Brian	Welder	77,729	715
Employees less than \$75,000			30,867,108	202,225
Total of all Employees*			\$ 68,281,477	699,508

* Prepared under the Financial Information Regulation, Schedule 1, Section 6 (2),(3),(4),(5) and (6)

STATEMENT OF SEVERANCE AGREEMENTS**

There were no severance agreements under which payment commenced between the City of Kelowna and its employees during the fiscal year 2015.

**Prepared under the Financial Information Regulation, Schedule 1, subsection 6(7)

RECONCILIATION PER SECTION 6 (2) (d)

Total Employees (including council)	68,522,129
Total per Expenditure by Function and Object- Salaries & Benefits	75,498,000
Variance, difference Fringe Benefits- Employer portion	6,975,871

CITY OF KELOWNA
Schedule of Payments
for the year ended December 31, 2015

Supplier's Name	Amount
0791082 BC LTD. dba ACTION TREE	51,647
0902488 BC LTD DBA GREEN & GOLD CLEANING	27,463
0983169 BC LTD	30,200
1022898 B.C. LTD.	60,694
357581 B.C. LTD.	39,685
4 REFUEL CANADA LP	196,250
428919 BC LTD.	29,054
473413 BC LTD.	45,466
557969 BC LTD.	404,114
567752 B.C. LTD.	50,149
620241 BC LTD.O/A AB CONTRACTING	370,999
A J WIENS DEVELOPMENT GROUP LTD	78,186
A.G. APPEL ENTERPRISES LTD.	422,281
ABC PIPE CLEANING SERVICES LTD.	128,334
ACI WORLD	25,105
ACKLANDS-GRAINGER INC	32,843
ACUERE CONSULTING	72,085
ADVANTAGE ASSET TRACKING INC.	120,690
AECOM CANADA LTD	328,154
AIRBIZ AVIATION STRATEGIES LTD	98,280
ALL SAFE TRAFFIC CONTROL INC.	238,319
ALLANS HOSE N ALL	56,244
ALPINE ABATEMENT	37,068
ALPINE BUILDING MAINTENANCE INC	398,723
ALPINE LINE PAINTING	48,038
ALS CANADA LTD	93,655
ALTA PLANNING + DESIGN	114,772
ANDREW SHERET LIMITED	29,123
AON REED STENHOUSE INC.	300,222
APLIN & MARTIN CONSULTANTS LTD.	38,503
ARBORCARE TREE SERVICE LTD.	37,187
ARINC INTERNATIONAL OF CANADA, ULC	588,517
ASSA ABLOY	69,933
ASSOCIATED ENGINEERING B.C. LTD.	302,377
ASSOCIATED FIRE SAFETY EQUIPMENT	95,935
ATLAS POWER SWEEPING LTD.	210,896
AVENSYS SOLUTIONS	50,187
B & L SECURITY PATROL(1981) LTD.	32,309
BALLET KELOWNA	34,000
BASF CANADA INC	112,476
BC ASSESSMENT AUTHORITY	2,020,614
BC HYDRO	71,309
BC SAFETY AUTHORITY	26,926
BC TRANSIT	13,384,376
BEAVER ELECTRICAL MACHINERY LTD	48,160
BELL MEDIA RADIO G.P.	29,625

Supplier's Name	Amount
BETTY VAN EXAN ENTERPRISES INC.	45,491
BIRD DESIGN - BUILD CONSTRUCTION INC.	1,520,647
BK PRIME KELOWNA PROPERTY HOLDINGS LP	27,225
BLACK MOUNTAIN IRRIGATION DISTRICT	69,603
BLACK PRESS GROUP LTD.	67,792
BLENK DEVELOPMENT CORP	174,517
BOARDWALK COMMUNICATIONS LTD	199,085
BOUYGUES BUILDING CANADA INC	105,000
BOUYGUES ENERGIES AND SERVICES CANADA LIMITED	3,145,023
BRANDALLIANCE (BC)	115,875
BREAKELL, MARK	26,882
BRENNTAG CANADA INC.	333,946
BRIAN BEACH P.ENG.	68,000
BRITISH COLUMBIA MUNICIPAL SAFETY ASSOCIATION (BCMSA)	31,093
BROCK WHITE CANADA CO, LLC	36,519
BRONAG CONTRACTING LTD.	344,391
BRT CONSTRUCTION SERVICES LTD.	217,896
BRUCE CARSCADDEN ARCHITECT INC.	29,196
CALGON CARBON CORPORATION	101,904
CANADA POST	71,457
CANADA SAFETY EQUIPMENT LTD.	111,043
CANADA SAVINGS BONDS	314,882
CANADIAN UNION OF PUBLIC EMPLOYEES	664,917
CANYON CREEK JOINT VENTURES	250,813
CAPRI INSURANCE	321,673
CASTANET.NET	28,639
CASTLEWOOD HOLDINGS LTD.	181,885
CCL PROJECT MANAGEMENT	105,706
CENTRAL OKANAGAN FOUNDATION	127,000
CENTRAL OKANAGAN HERITAGE SOCIETY	108,934
CENTRAL OKANAGAN REGIONAL HOSPITAL	11,330,950
CENTRAL OKANAGAN UNITED WAY	29,244
CGI INFORMATION SYSTEMS AND	28,763
CGL CONTRACTING LTD	759,595
CH2M HILL CANADA LIMITED	230,932
CHANCES BULK UNLOADING LTD	277,150
CHANNELL COMMERCIAL CANADA	35,484
CHAPMAN MECHANICAL LTD	163,380
CHECKMATE CABS LTD.	185,252
CHEVRON CANADA LIMITED	1,524,136
CHUBB EDWARDS	50,430
CIBC	47,546
CIMCO REFRIGERATION	56,113
CINTAS LOCATION 889	77,227
CLARIANT CANADA INC.	148,123
COLMAR CONSTRUCTION LTD	530,798
COMMERCE CENTRE IN TRUST	42,947
COMMISSIONAIRES BC	1,446,452
COMPUTROL FUEL SYSTEMS INC	27,592
CONCORD SECURITY CORPORATION	58,054
CONEXUS CREDIT UNION	158,301

Supplier's Name	Amount
COOKSON MOTORS IDEALEASE LTD.	73,248
COOKSON MOTORS LTD.	331,859
COPCAN CIVIL LTD.	4,340,631
COPCAN CONTRACTING LTD.	2,287,863
CORIX UTILITIES INC.	1,633,418
CORIX WATER PRODUCTS LP	338,827
CORPORATE EXPRESS	158,696
COWBOY FORESTRY LTD	185,850
CROP PRODUCTION SERVICES (CANADA) INC.	146,572
CTQ CONSULTANTS LTD.	61,614
CUMMING CONSTRUCTION LTD.	260,789
CWMM CONSULTING ENGINEERS LTD	70,410
D & E COMMUNICATIONS	53,191
DAN FORLIN ENTERPRISES	139,302
DAN'S TIRE SERVICE	68,398
DATA GROUP INTERNATIONAL INC	43,036
DAVARA HOLDINGS	177,459
DECCAN INTERNATIONAL	71,835
DEKRA-LITE	37,671
DELEURME ENTERPRISES (B.C)	31,571
DELI CITY	28,724
DELL CANADA INC.	415,391
DELNOR CONSTRUCTION INC.	676,037
DELTA GRAND OKANAGAN RESORT	127,033
DHANWANT ARTS INTERNATIONAL INC	53,981
DIALOG BC ARCHITECTURE ENGINEERING INTERIOR DESIGN PLANNING INC.	600,954
DIAMOND SELECT VENTURES LTD.	27,292
DISTRICT OF LAKE COUNTRY	516,371
DISTRICT OF WEST KELOWNA	519,894
DIVERSIFIED REHABILITATION GROUP INC.	49,604
DOWNTOWN KELOWNA ASSOCIATION	892,056
DREAM WIZARDS EVENTS LTD	92,400
DREAMLAND HOLDINGS LTD.	124,332
DULUX PAINTS	38,515
E. LEES AND ASSOCIATES CONSULTING LTD.	87,605
E.B. HORSMAN & SON	34,327
EBB ENVIRONMENTAL CONSULTANTS INC	84,378
ECO-COUNTER	25,317
ECONOLITE CANADA INC.	341,238
ED SMITH TRUCKING LTD.	35,811
EECOL ELECTRIC CORP.	45,338
ELECTRIC MOTOR & PUMP SERVICE LTD.	128,686
ELITE ROOFING & SHEET METAL	37,169
EMCO CORPORATION	113,926
EMIL ANDERSON CONSTRUCTION (EAC) INC.	2,091,113
ENGINEERED COMPOST SYSTEMS	39,706
ENVIRONICS ANALYTICS GROUP	25,300
ESRI CANADA LIMITED	69,471
EVERGREEN BUILDING MAINTENANCE INC.	345,572
EVERGREEN LANDS LTD.	123,950
EVOQUA WATER TECHNOLOGIES	59,667

Supplier's Name	Amount
EXCEL DEWATERING	171,679
EXCEL METAL FAB. LTD.	32,680
FDM SOFTWARE LTD.	71,299
ERENCE WEICKER & COMPANY LTD	47,250
FERGUSON LAND SURVEYING & GEOMATICS LTD.	47,386
FESTIVALS KELOWNA SOCIETY	258,460
FLYNN CANADA LTD	533,174
FOCUS COMMUNICATIONS INC	26,408
FOCUS CORPORATION	78,842
FORTIS BC ENERGY INC.	348,623
FORTIS BC INC.	6,983,786
FORTISBC - NATURAL GAS	677,396
FOUNTAIN TIRE KELOWNA LTD.	29,716
FREDOR HOLDINGS LTD.	38,400
FRENCH, KEN AND NOREEN	45,000
GALL LEGGE GRANT & MUNROE LLP	27,025
GAS ANALYTICAL SYSTEMS LTD	58,896
GEOADVICE ENGINEERING INC.	26,138
GLENMORE STORE LTD.	65,294
GLENMORE-ELLISON IMPROVEMENT DISTRICT	104,666
GLIDEPATH SYSTEMS LTD.	158,857
GLOBAL ROADWAY MAINTENANCE INC.	48,050
GODDARD, MARK W.	32,760
GOLDER ASSOCIATES LTD.	271,026
GRANT THORNTON LLP	110,238
GRASSMICK'S EXCAVATING LTD.	307,257
GRAYHAWK INDUSTRIES LTD.	71,468
GREAT WEST EQUIPMENT	701,526
GREENSTEP SOLUTIONS INC.	26,615
GREYBACK CONSTRUCTION LTD	1,819,343
GUILLEVIN INTERNATIONAL CO	262,644
HABITAT SYSTEMS INCORPORATED	57,814
HANSCOMB LTD.	62,165
HARPER LEARNING & DEVELOPMENT INC	25,678
HCMA ARCHITECTURE & DESIGN	214,090
HEAD TO HEAD IRRIGATION	45,133
HERITAGE OFFICE FURNISHINGS LTD.	38,129
HI-PRO SPORTING GOODS LTD	49,099
HOULE ELECTRIC LTD	429,022
HUGHES CONDON MARLER ARCHITECTS	154,890
HUSKA HOLDINGS LTD.	491,590
HUSKY OIL MARKETING CO	138,374
IDEXX LABORATORIES CANADA LP	43,358
IFIDS.COM INC.	239,897
IMPERIAL PARKING CANADA CORPORATION	1,230,497
IMS INFRASTRUCTURE MANAGEMENT SERVICES	149,252
INPROTECT SYSTEMS INC.	87,377
INSPIRED LEADERSHIP CONSULTING INC.	34,650
INTERCITY RECYCLE LTD.	71,315
INTERIOR HEALTH	165,864
INTERIOR INSTRUMENTS A DIVISION OF CORIX	28,966

Supplier's Name	Amount
INTERIOR PORTABLE RENTALS LTD.	115,952
INTERIOR TESTING SERVICES LTD.	124,822
INTERPROVINCIAL TRAFFIC SERVICES LTD.	271,972
INTERSTATE BATTERY SYS	28,467
INTERVISTAS CONSULTING INC.	118,103
IPL INC	158,082
IRC BUILDING SCIENCES GROUP	55,073
IRON MOUNTAIN CANADA OPERATIONS ULC	25,690
JOHN DEERE LANDSCAPES	36,930
JOHN KUNOW	31,005
JOHNSON, LORI dba DRAGONFLI STUDIO	93,863
JUSTICE INSTITUTE OF B.C.	31,511
KAL TIRE	135,583
KARAKASA ENTERPRISES INC	38,325
KATIM ENTERPRISES LTD	31,024
KBM JANITORIAL	247,510
KELOWNA ART GALLERY	503,701
KELOWNA CABS (1981) LTD.	225,428
KELOWNA CHAINSAWS	51,466
KELOWNA MUSEUMS SOCIETY	804,688
KELOWNA PET RESORT	40,406
KELOWNA PROFESSIONAL FIREFIGHTERS	231,946
KELOWNA RCMP AUXILIARY	27,100
KELOWNA ROOFING (1984) LTD.	189,614
KELOWNA VISUAL & PERFORMING ARTS CENTRE SOCIETY	381,625
KELOWNA YACHT CLUB	32,802
KENNEY, BILL	29,058
KENT-MACPHERSON	48,933
KERR WOOD LEIDAL ASSOC. LTD.	41,593
KETTLE VALLEY HOLDINGS LTD.	68,058
KNIGHT SIGNS LTD	474,158
KON KAST PRODUCTS (2005) LTD	173,440
KRISTIANSEN & ASSOCIATES	25,349
KYLE, STUART & GOODE, JOSH	78,131
LAFRENTZ ROAD MARKING	104,294
LAHAWK ENTERPRISES	104,134
LAING ROOFING LTD	234,255
LEVELTON CONSULTANTS LTD.	66,464
LONETRACK PARTS INC.	93,789
LUNELLI ENTERPRISES LTD	38,457
LYNX BRAND FENCE PRODUCTS (2004) INC.	42,790
MACLENNAN JAUNKALNS MILLER ARCHITECTS LTD	42,354
MAGNUM RESULTS CORP.	41,639
MAIR DEVELOPMENT LTD.	49,783
MANULIFE FINANCIAL	454,249
MAPLE REINDERS INC.	8,723,508
MARVELOUS IDEAS CONTRACTING LTD.	45,056
MATTHEWS CANADA LTD.	32,886
MCASPALT INDUSTRIES LIMITED	27,354
MCELHANNEY CONSULTING SERVICES LTD	71,307
MEARL'S MACHINE WORKS LTD	29,039

Supplier's Name	Amount
MEDTEQ SOLUTIONS CA LTD	38,462
MEIKLEJOHN ARCHITECTS INC.	505,466
METRO MOTORS LTD.	420,671
METTLER-TOLEDO INC.	106,256
MHPM PROJECT MANAGERS INC	242,067
MICHELIN NORTH AMERICA (CANADA) INC.	36,926
MICROSOFT CORPORATION	236,284
MINISTER OF FINANCE	38,158,715
MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCES OPERATIONS	41,480
MMM GROUP LTD	172,756
MODERN PAINT & FLOORS	34,626
MONERIS	166,249
MORNEAU SHEPELL LTD.	3,912,172
MUNICIPAL INSURANCE ASSOCIATION OF BC	514,787
NAHANNI INDUSTRIES LTD	84,448
NAPA AUTO PARTS	1,856,418
NEW WEST GYPSUM RECYCLING (BC) INC.	485,192
NO. 21 GREAT PROJECTS LTD.	87,729
NORTHERN COMPUTER	97,127
NOVA POLE INTERNATIONAL INC.	98,575
NOVAX INDUSTRIES CORPORATION	31,650
NUTECH SAFETY LTD.	49,711
OAKCREEK GOLF & TURF INC.	78,822
OCORP DEVELOPMENT LTD	81,760
OK BUILDERS SUPPLIES LTD.	326,353
OK ENVIRONMENTAL WASTE SYSTEMS LTD	3,312,743
OKANAGAN ARTISTS ALTERNATIVE ASSOCIATION	25,000
OKANAGAN BOYS & GIRLS CLUB	423,361
OKANAGAN REGIONAL LIBRARY	5,591,963
OKANAGAN SYMPHONY SOCIETY	55,000
OKANAGAN VALLEY PETROLEUM SERVICES LTD.	71,225
OMEGA COMMUNICATIONS LTD.	188,303
OPERA KELOWNA SOCIETY	25,000
PACIFIC COAST MORTGAGE INVESTMENT CORPORATION	69,426
PACIFIC INDUSTRIAL SCALES	32,475
PACIFIC RIM EQUIPMENT INC	190,470
PACIFIC SPORT OKANAGAN	115,964
PALADIN SECURITY GROUP LTD.	635,567
PARTNERSHIP GROUP SPONSORSHIP SPECIALISTS	57,333
PCL CONSTRUCTORS WESTCOAST INC	3,949,810
PENSION CORPORATION	12,590,917
PEOPLE-ADMIN, INC.	70,009
PIER MAC SAND & GRAVEL	50,124
PPM 2000 INC	26,267
PRECISE PARKLINK INC.	116,361
PRINCESS AUTO	29,511
PRO JANITORIAL INC	45,673
PROSPERA PLACE	121,705
PTV AMERICA INC.	34,587
PULSE GROUP MEDIA & COMMUNICATIONS LTD.	257,646
PUROLATOR INC.	28,680

Supplier's Name	Amount
PYRAMID EXCAVATION CORPORATION	1,839,596
QUALITY CHAIN LINK FENCING LTD.	32,673
R & L EXCAVATING	225,090
R P B HOLDINGS LTD.	48,197
R. SMITH CONTRACTING LTD	45,392
R.G. ARENAS (KELOWNA) LTD.	1,295,368
RECEIVER GENERAL FOR CANADA	43,339,915
REDLINE BOBCAT SERVICES LTD.	90,768
REFRIGERATIVE SUPPLY	26,640
REGIONAL DISTRICT OF CENTRAL OKANAGAN	31,222,676
REGIONAL DISTRICT OF NORTH OKANAGAN	50,445
REMOVE MY GRAFFITI INC.	35,730
RG FACILITIES (MISSION) LTD. DBA CAPITAL NEWS CENTRE	57,789
RICOH CANADA INC	174,418
RITE-WAY FENCING INC.	25,595
ROADWAYS TRAFFIC PRODUCTS LTD	37,420
ROBERT D. HOBSON	78,772
ROCKY MOUNTAIN PHOENIX	37,789
ROGERS WIRELESS INC.	268,679
RONA INC.	25,836
ROYAL BANK OF CANADA	58,942
ROYAL STAR ENTERPRISES INC.	1,044,156
ROYALE LANDSCAPING LTD	1,598,674
RSB ENGINEERING INC.	27,278
RUNNALLS DENBY	72,862
RUTLAND WATERWORKS DISTRICT	26,766
S.C. RESTORATIONS LTD	40,043
SAWCHUK DEVELOPMENTS CO. LTD	1,115,381
SCHOOL DISTRICT #23	484,008
SCOTIABANK	52,720
SEALTEC INDUSTRIES LTD	31,078
SECURE TRAFFIC CONTROL LTD.	375,545
SECURIGUARD SERVICES LTD	94,660
SHANAHAN'S LIMITED PARTNERSHIP	27,566
SHAW BUSINESS	64,124
SHAW CABLE	25,291
SHAW CABLESYSTEMS, G.P.	124,617
SHERINE INDUSTRIES LTD.	55,838
SHERWIN-WILLIAMS COMPANY, THE	81,201
SIEMENS CANADA LIMITED	83,184
SIERRA LANDSCAPING LTD	365,877
SINGLA BROS. HOLDINGS LTD.	176,155
SMALL'S TILE & FLOORING	25,011
SMITH BROWNLEE & ASSOCIATES INC.	29,754
SMS EQUIPMENT	107,713
SNC LAVALIN INC.	1,401,650
SOFTCHOICE LP	80,340
SOLE ON ST. PAUL DEVELOPMENTS LTD.	85,075
SOLIDARITY HOLDINGS LTD.	29,175
SOURCE OFFICE FURNISHING	55,559
SQUARE ONE PAVING LTD.	47,941

Supplier's Name	Amount
SSA QUANTITY SURVEYORS LTD	55,326
ST PAUL FIRE & MARINE INSURANCE COMPANY	37,109
STANTEC CONSULTING LTD. (SCL)	91,090
STREGE, HEINZ	91,824
SUNCOR ENERGY PRODUCTS PARTNERSHIP	47,248
SUN-OKA VALLEY TRANSPORT	443,246
SUN-RYPE PRODUCTS LTD.	314,070
SUPER SAVE DISPOSAL INC	80,089
SUTTON ROAD MARKING LTD	90,321
T2 SYSTEMS CANADA INC	102,958
TACEL LTD.	79,871
TAJ CAFE	46,200
TCC THE CLEANING COMPANY CO LTD	28,848
TEAM EAGLE LTD	44,972
TELUS COMMUNICATIONS COMPANY	384,572
TELUS MOBILITY	32,889
TELUS SERVICES INC	130,852
TERRACOM SYSTEMS LTD	75,895
TETRA TECH EBA	420,845
THE BLUE GOOSE CATTLE CO LTD	78,225
THE DISTRICT OF PEACHLAND	64,866
THE HOME DEPOT	29,293
THE JF GROUP	79,602
THEME WEST STUDIOS	30,800
THOMPSON OKANAGAN TOURISM ASSOCIATION	30,478
THYSSENKRUPP AIRPORT SYSTEMS INC	196,106
TNC EXCAVATING LTD.	75,203
TODD DEGRUCHY	25,881
TOLKO INDUSTRIES LTD	481,275
TOMKO SPORTS SYSTEMS INC	43,870
TOTAL INTERIORS	51,067
TOURISM KELOWNA	2,168,581
TRADEWIND SCIENTIFIC LTD.	47,423
TRAFCO (CANADA)	28,068
TRANS-CARE RESCUE LTD.	32,051
TRANS-WESTERN ELECTRIC LTD.	145,638
TRICOM BUILDING MAINTENANCE	29,750
TRUE CONSULTING GROUP	444,476
TURN-KEY CONTROLS	138,368
TYCO FIRE PROTECTION PRODUCTS	31,289
UNION OF BC MUNICIPALITIES	63,352
UNIT4 BUSINESS SOFTWARE CORPORATION	168,146
UNITED ROTARY BRUSH CORP. OF CANADA	38,191
UPTOWN RUTLAND BUSINESS ASSOCIATION	178,367
URBAN FORUM ASSOCIATES	57,171
URBAN SYSTEMS LTD.	591,328
VALLEY CURBING LTD	69,723
VAN GURP AND COMPANY	27,468
VANCOUVER PILE DRIVING LTD.	233,016
VAN-KEL IRRIGATION	98,116
VIA ARCHITECTURE	206,979

Supplier's Name	Amount
VICTOR PROJECTS LTD.	41,173
VISIONS ELECTRONICS	32,325
VWR INTERNATIONAL, LTD	48,959
WASTE N WATERTECH LTD	69,907
WATERKIND CONSULTING SERVICES LTD.	52,839
WATERTRAX INC.	28,445
WATT CONSULTING GROUP	81,211
WB-120 HOLDINGS	31,779
WESTBANK FIRST NATION	158,521
WESTERN HYDROBLASTING INC	25,330
WESTERN SAFETY SURFACING INC	84,967
WESTLAKE PAVING & AGGREGATES	1,228,501
WESTSIDE SALES & RENTALS (2007) LTD.	25,242
WHITBREAD, MARGARET	39,917
WIENERS PLUMBING AND IRRIGATION LTD	91,261
WILLIAMS ENGINEERING CANADA INC	81,800
WINN RENTALS LTD	327,214
WINTER PLUMBING & HEATING LTD.	51,873
WISHBONE INDUSTRIES LTD.	26,074
WOLSELEY WATERWORKS GROUP	246,377
WOOD WYANT INC.	36,649
WSP CANADA INC.	997,349
XLR8 INVESTMENTS LTD	31,491
YMCA-YWCA OF THE CENTRAL OKANAGAN	707,632
YOUNG ANDERSON	711,986
YOUNG ANDERSON "IN TRUST"	19,992,729
ZGF COTTER ARCHITECTS INC	104,788
ZONE WEST ENTERPRISES LTD	39,729
SUPPLIER PAYMENTS LESS THAN 25,000	9,523,600
TOTAL PAYMENTS	<u>\$ 304,340,752</u>

RECONCILIATION (in thousands of dollars)

Total Supplier Payments	\$ 304,341
Total per Expenditure by Function and Object for 2015	252,174
Less: Salaries and Benefits per Expenditure by Function and Object for 2015	(75,498)
Amortization of tangible capital assets	(61,885)
Add: Payments made to other Taxing Authorities	91,640
Acquisition of tangible capital assets	85,169
Net accrual adjustment	2,975
Repayment of long term debt	18,871
Performance deposit and deferred revenue refunds	1,426
Cost Recoveries	(13,662)
Miscellaneous	3,131
	<u>\$ 304,341</u>
*Variance	<u>\$ -</u>

* Prepared under the Financial Information Regulation, Schedule 1, Section 7 and the Financial Information Act, section 2

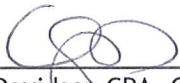
CITY OF KELOWNA
Schedule of Payments
for the year ended December 31, 2015

Supplier's Name	Amount
DOWNTOWN AMBASSADOR PROGRAM	45,000
DOWNTOWN KELOWNA ASSOCIATION	804,276
FESTIVALS KELOWNA	256,000
KELOWNA ART GALLERY	477,193
KELOWNA ARTS FOUNDATION GRANT	219,300
KELOWNA MUSEUM ASSOCIATION	625,230
KELOWNA VISUAL & PERFORMING ARTS	305,300
KELOWNA YOUTH & FAMILY CENTRE (COMMERCE CENTRE)	40,902
MISCELLANEOUS COMMUNITY SERVICE GRANTS	86,800
OKANAGAN BOYS & GIRLS CLUB	355,661
TOURISM KELOWNA	344,430
YMCA-YWCA OF THE CENTRAL OKANAGAN	731,369
TOTAL GRANTS OR CONTRIBUTIONS INCLUDED	<u>\$4,291,461</u>

* Prepared under the Financial Information Regulation, Schedule 1, Section 7(2)

CITY OF KELOWNA
Statement of Financial Information Approval
for the year ended December 31, 2015

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



Genelle Davidson CPA, CMA
Financial Services Director



Colin Basran
Mayor

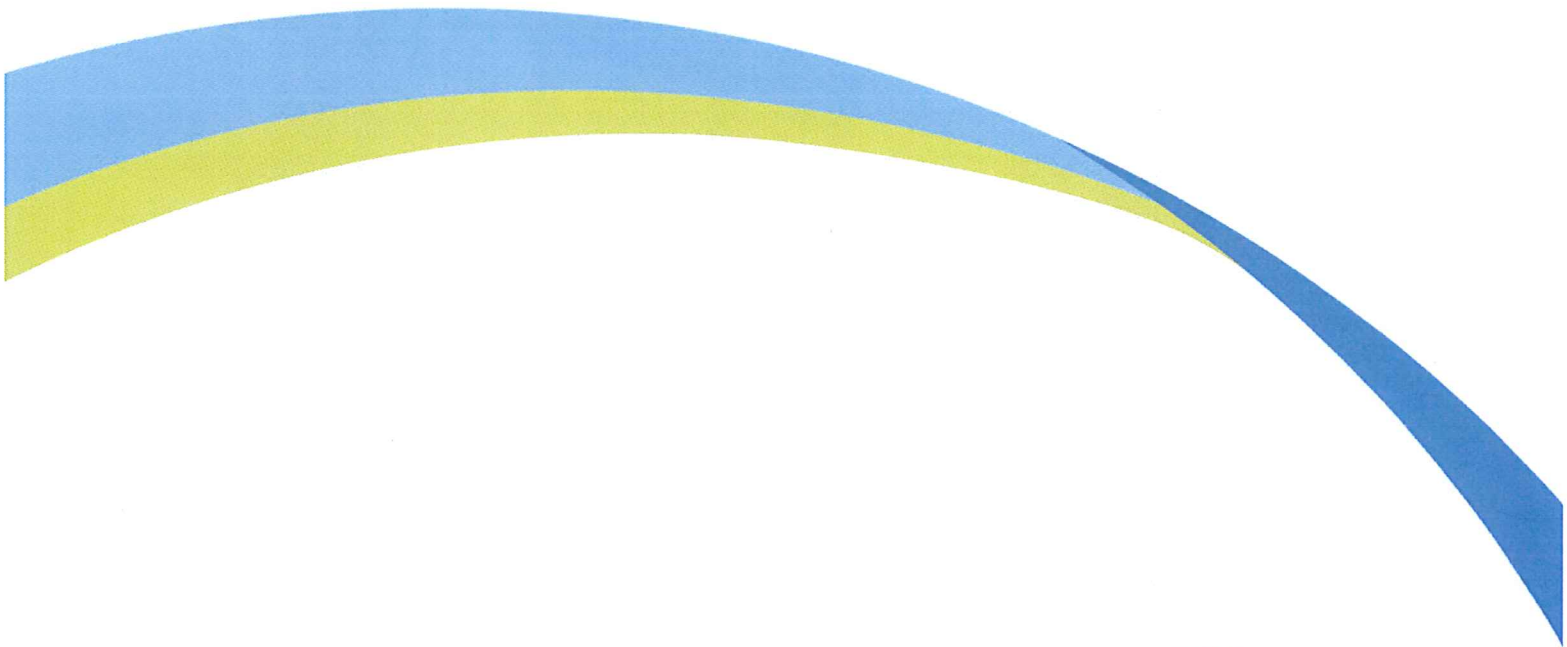
06/14/16

Date

JUNE 14, 2016

Date

* Prepared pursuant to the Financial information Regulation, Schedule 1, section 9



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