



## City of Kelowna Regular Council Meeting Minutes

Date:	Monday, April 6, 2020
Location:	Council Chamber City Hall, 1435 Water Street
Members Present	Mayor Colin Basran, Councillors Maxine DeHart and Gail Given, Mohini Singh
Members Participating Remotely	Councillors Ryan Donn, Charlie Hodge, Brad Sieben*, Luke Stack and Loyal Wooldridge
Staff Present	City Manager, Doug Gilchrist; City Clerk, Stephen Fleming, Financial Services, Genelle Davidson*; Controller, Jackie Dueck*; Director, Planning & Development Services, Ryan Smith*; Community Planning & Development Manager, Dean Strachan*; Urban Planning & Development Policy Manager, James Moore*; Legislative Coordinator (Confidential), Arlene McClelland

(\* Denotes partial attendance)

### 1. Call to Order

Mayor Basran called the meeting to order at 1:32 p.m.

Mayor Basran advised that the meeting is open to the public and all representations to Council form part of the public record. A live audio and video feed is being broadcast and recorded on Kelowna.ca

Mayor Basran read from a prepared statement regarding temporary changes to the City's Financial Operations.

#### 1.2 – COVID19 – Financial Operations Temporary Changes.

Staff:

- Displayed a PowerPoint Presentation summarizing the proposed recommendations.

Moved By Councillor Wooldridge/Seconded By Councillor Donn

**Ro273/20/04/06** THAT Council receives, for information, the report from Divisional Director, Financial Services, dated April 6, 2020, with respect to temporary changes to financial operational practices;

AND THAT Council directs staff to maintain the current tax due date of July 2, 2020;

AND THAT Council directs staff to bring forward a bylaw amendment to Property Tax Bylaw 11791 to change the penalty date to move the 10% penalty for late payment of property taxes to September 1<sup>st</sup>, 2020;

AND THAT Council directs staff to bring forward a Revenue Anticipation Borrowing Bylaw that will provide for the ability to short term borrow until tax revenues have been collected;

AND THAT Council directs staff to allow property tax customers that are on monthly payment plans to request auto-withdrawals be put on hold starting April 7, 2020 to August 31, 2020;

AND THAT Council directs staff to bring forward a bylaw amendment to the Utility Billing Customer Care Bylaw 8754 to temporarily waive interest charges on Utility Bills from April 2020 to August 31, 2020;

AND THAT Council directs staff to allow utility customers on monthly payment plans to request auto-withdrawals be put on hold starting April 7, 2020 to August 31, 2020;

AND THAT Council directs staff to waive interest charges on Accounts Receivable accounts (i.e. permits, licenses, rents) as of April 7, 2020 until August 31, 2020;

AND THAT Council directs staff to suspend Collection Agency efforts in the collection of outstanding accounts receivable customers as well as parking tickets starting April 7, 2020 until August 31, 2020;

AND THAT Council directs staff to waive the returned cheque fee between April and August 31, 2020 upon approval of updated bylaw;

AND FURTHER THAT Council directs staff to bring forward a bylaw amendment to the Fees and Charges Bylaw 9381 to temporarily waive the returned cheque fee from April to August 31, 2020.

**Carried**

**2. Confirmation of Minutes**

There were no minutes for adoption.

**3. Development Application Reports & Related Bylaws**

**3.1 Gallagher Road 2975, A19-0017 - David Geen**

Staff:

- Displayed a PowerPoint Presentation summarizing the application and responded to questions from Council.

Moved By Councillor Given/Seconded By Councillor Singh

**R0274/20/04/06** THAT Council waives the requirement for a Non-Adhering Residential Use Permit to be considered in conjunction with Final Adoption of Zoning Bylaw Text Amending Bylaw No. 11983 (TA19-0017);

AND THAT Agricultural Land Reserve Appeal No. A19-0017 at Lot A, Section 12, Township 26, ODYD, Plan EPP71625 located at 2975 Gallagher Drive, Kelowna, BC for a non-adhering residential use permit pursuant to Section 25 of the Agricultural Land Commission Act, be supported by Council;

AND FURTHER THAT the Council directs Staff to forward the subject application to the Agricultural Land Commission for consideration.

**Carried**

Councillor Sieben left the meeting at 1:45 p.m.

**3.2 CD18 Zone Text Amendment, TA20-0013 (BL12009) - McKinley Hillside Limited Partnership**

Staff:

- Displayed a PowerPoint Presentation summarizing the application and responded to questions from Council.

Moved By Councillor Wooldridge/Seconded By Councillor Donn

**R0275/20/04/06** THAT Zoning Bylaw Text Amendment Application No. TA20-0013 to amend City of Kelowna Zoning Bylaw No. 8000 as outlined in Schedule 'A' attached to the Report from the Development Planning Department dated April 6<sup>th</sup> be considered by Council;

AND THAT the Zoning Bylaw Text Amending Bylaw be forwarded to a Public Hearing for further consideration.

Carried

**3.3 CD18 Zone Text Amendment, BL12009 (TA20-0013) - McKinley Hillside Limited Partnership**

Moved By Councillor Given/Seconded By Councillor Singh

**R0276/20/04/06** THAT Bylaw No. 12009 be read a first time.

Carried

**3.4 Springfield Rd 1585, TA20-0012 (BL12017) - Springfield Plaza Inc., Inc. No. BCo479374**

Staff:

- Displayed a PowerPoint Presentation summarizing the application.

Moved By Councillor Singh/Seconded By Councillor Given

**R0277/20/04/06** THAT Zoning Bylaw Text Amendment Application No. TA20-0012 to amend City of Kelowna Zoning Bylaw No. 8000 as outlined in Schedule 'A' attached to the Report from the Development Planning Department dated April 6, 2020 for Lot A District Lot 129 ODYD Plan KAP70110 located at 1585 Springfield Road be considered by Council;

AND THAT the Zoning Bylaw Text Amending Bylaw be forwarded to a Public Hearing for further consideration;

AND FURTHER THAT final adoption of the Text Amendment Bylaw be considered subsequent to the approval of the Ministry of Transportation and Infrastructure.

Carried

**3.5 Springfield Rd 1585, BL12017 (TA20-0012) - Springfield Plaza Inc., Inc. No. BCo479374**

Moved By Councillor Given/Seconded By Councillor Singh

**R0278/20/04/06** THAT Bylaw No. 12017 be read a first time.

Carried**4. Bylaws for Adoption (Development Related)****4.1 Cawston Ave 540, Z18-0087 (BL11677) - Cawston 540 Holdings Inc**Moved By Councillor Given/Seconded By Councillor SinghR0279/20/04/06 THAT Bylaw No. 11677 be adopted.Carried**4.2 Nickel Rd 250, BL11772 (Z18-0033) - Nickel Road Development Ltd., Inc. No. BC1129410**Moved By Councillor Singh/Seconded By Councillor GivenR0280/20/04/06 THAT Bylaw No. 11772 be amended at third reading by replacing the legal description;

AND THAT Bylaw No. 11772 be adopted as amended.

Carried**4.3 BL11988 (TA20-0007) - Rental Sub-Zones addition to Zoning Bylaw No. 8000**Moved By Councillor Singh/Seconded By Councillor GivenR0281/20/04/06 THAT Bylaw No. 11988 be adopted.Carried**5. Non-Development Reports & Related Bylaws****5.1 Road Closure at Dall Road Western Corner**Moved By Councillor Given/Seconded By Councillor SinghR0282/20/04/06 THAT Council receives, for information, the report from the Manager, Real Estate Services dated April 6, 2020, recommending that Council adopt the proposed closure of a portion of road on the western corner of Dall Road;

AND THAT Bylaw No. 11979, being a proposed road closure of a portion of road at Dall Road (western corner), be given reading consideration.

Carried**5.2 BL11979 - Road Closure Bylaw - Portion of Dall Rd.**Moved By Councillor Singh/Seconded By Councillor GivenR0283/20/04/06 THAT Bylaw No. 11979 be read a first, second and third time.Carried

**6. Mayor and Councillor Items**

Councillor Donn:

- Spoke to their attendance at the Safe Schools Committee Meeting this week and acknowledged the scope and volume of change with new technology and ongoing learning.

**7. Termination**

This meeting was declared terminated at 2:06 p.m.

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Mayor Basran

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City Clerk

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