

Civic & Community Awards Steering Committee

AGENDA



Tuesday, November 19, 2019

12:00 pm

Layer Cake Mountain

1435 Water Street

- 1. Call to Order and Roundtable Introductions**
- 2. Confirmation of Minutes**

Approve Minutes of the Meeting of April 26, 2019.
- 3. Old Business**
 - 3.1 Award Category Updates**

As approved by Council on November 4, 2019
- 4. New Business**
 - 4.1 Review of updated Terms of Reference and new Council Policy**

Approved by Council on November 4, 2019
 - 4.2 Appoint Steering Committee Chair and Vice Chair**

Nominations will be accepted in advance or from the floor
 - 4.3 Appoint Sports Committee Liaison**

Nominations will be accepted in advance or from the floor
 - 4.4 Appoint Nominating Committee Liaison**

Nominations will be accepted in advance or from the floor
 - 4.5 Award Program Overview**

Event logistics (A/V, F&B, Finalist Profiles)

Sponsorship Update

4.6 Review Key Dates & Timeline for 45th Annual Award Season

- Sunday, April 19, 2020
 - selected for the Mayor's Reception - Location TBC
- Wednesday, April 29, 2020
 - booked for the Civic & Community Awards Night at the Rotary Centre for the Arts

5. Upcoming Meeting Dates

Set next meeting dates - February and May 2020

6. Termination of Meeting