



## Airport Advisory Committee

### Minutes

Date:	Thursday, February 1, 2018
Location:	Airport Administration Boardroom Kelowna International Airport 1-5533 Airport Way Kelowna, BC
Committee Members Present:	Chair, Mayor Colin Basran, City of Kelowna Councillor Luke Stack, City of Kelowna Carmen Sparg, Kelowna Chamber of Commerce Mayor Akbal Mund, City of Vernon Mayor James Baker, District of Lake Country Councillor Alan Harrison, City of Salmon Arm Councillor Peter Scheirbeck, District of Peachland Jaron Chasca, Greater Vernon Chamber of Commerce Thom Killingsworth, Tourism Kelowna Councillor Duane Ophus, City of West Kelowna Councillor Fernanda Alexander, Westbank First Nation Norm Lecavalier, Greater Westside Board of Trade Erick Thompson, Summerland Chamber of Commerce
Committee Members Absent:	Mayor Andrew Jakubeit, City of Penticton Brian Highley, South Okanagan Chamber of Commerce Chair Gail Given, Regional District of Central Okanagan Corie Griffiths, Central Okanagan Economic Development Commission Meryle Corbett, Aviation Industry Representative Walter Gray, Kelowna City at Large Andre Blanleil, Kelowna City at Large
Staff Present:	Airport Director, Sam Samaddar Senior Airport Finance & Corporate Services Manager, Shayne Drydal Senior Airport Development Manager, Ed Stephens Senior Airport Operations Manager, Phillip Elchitz Airport Administration Manager, Toni McQueenie

Guests: Consultant, Vicki Brown, 3BP Solutions Ltd.  
 Consultant, Rob Grant, OMB Architects & Designers  
 Consultant, Ryan Panos, OMB Architects & Designers

### 1. Call to Order, Welcome and Introductions

The Chair called the meeting to order at 9:04 a.m. and welcomed everyone in attendance. Introductions were conducted.

### 2. Confirmation of Minutes

**Moved by Mayor James Baker/Seconded by Mayor Akbul Mund**

THAT the Minutes of the January 20, 2017 Airport Advisory Committee meeting be adopted.

**Carried**

### 3. Reports

#### 3.1 2045 Master Plan Overview

Airport Director and Senior Airport Development Manager:

- Provided an update on YLW's passenger growth - eighteen percent (18%) over past 2 years.
- Provided a brief overview of air service changes in 2018 and the impact the current pilot shortage is having on air service development.
- Displayed a PowerPoint presentation and provided an overview of the 2045 Master Plan.
- Responded to questions from the Committee regarding the plans for the portion of the multi-use pathway that runs through the airport lands and confirmed that this was included in the 2045 Master Plan.

#### 3.1.1 Key Findings/Concerns

Senior Airport Development Manager:

- Displayed a PowerPoint presentation and provided an overview of the key findings and concerns.

#### 3.2 Soaring Beyond 2.5 Million Passengers

#### 3.2.1 Timeline

Senior Airport Development Manager:

- Displayed a PowerPoint presentation setting out the timeline for "Soaring Beyond 2.5M Passengers".

### 3.2.2 Major Projects

Senior Airport Development Manager:

- Displayed a PowerPoint presentation and provided an overview of the upcoming major projects.

### 3.2.3 Terminal Building Expansion

Vicki Brown, 3BP Solutions Ltd. and Rob Grant, OMB Architects & Designers:

- Displayed a PowerPoint presentation and provided an overview of the terminal building expansion.
- Displayed a physical model of the air terminal building.

Airport Director:

- Responded to questions from the Committee regarding the wait times at pre-board screening and advised that funding for screeners is controlled at the national level.
- Responded to questions from the Committee regarding possible changes to the air terminal building configuration and possible relocation.

## 4. Questions & Wrap Up

Committee Member, Councillor Fernanda Alexander:

- Advised that she recently attended a conference on indigenous tourism and its economic benefit. Westbank First Nation is looking for support to install an e-kiosk for indigenous tourism in the airport as well as a commitment from the airport to discuss reinstating the Westbank First Nation display in the airport's terminal building.
- Extended an open invitation to all members of the Airport Advisory Committee to attend a one-day presentation that Aboriginal Tourism BC will be making to Westbank First Nation between February 14-16, 2018. Please contact Councillor Alexander for more information.
- Advised that there will be a tourism conference in March and provided the link for more information: <http://www.bctourismconference.ca>.

Mayor Basran, Chair:

- Advised Councillor Alexander to contact the Airport Director to discuss indigenous tourism and the possibility of an e-kiosk in the terminal building.

## 5. Termination of Meeting

The Chair thanked everyone for attending and provided closing comments.

The Chair declared the meeting terminated at 10:28 a.m.

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Mayor Colin Basran, Chair