



## City of Kelowna Regular Council Meeting Minutes

Date: Monday, January 29, 2018  
 Location: Knox Mountain Meeting Room (#4A)  
 City Hall, 1435 Water Street

Members Present Mayor Colin Basran, Councillors Maxine DeHart, Ryan Donn, Gail Given, Tracy Gray, Charlie Hodge, Brad Sieben, Mohini Singh and Luke Stack

Staff Present Deputy City Manager, Joe Creron; City Clerk, Stephen Fleming; Divisional Director, Corporate & Protective Services, Rob Mayne\*; Purchasing Manager, Darren Tompkins\*; Procurement Management Supervisor, Wendy Emery\*; Senior Buyer, Tim Plante\*; Senior Buyer, Ryan Chernoff\*; Legislative Coordinator (Confidential), Arlene McClelland

(\* Denotes partial attendance)

### 1. Call to Order

Mayor Basran called the meeting to order at 9:08 a.m.

### 2. Confirmation of Minutes

Moved By Councillor Hodge/Seconded By Councillor Donn

Ro86/18/01/29 THAT the Minutes of the Regular AM Meeting of January 22, 2018 be confirmed as circulated

Carried

### 3. Reports

#### 3.1 Purchasing Update

Staff:

- Displayed a PowerPoint Presentation providing an overview of the role of the Purchasing Department and practices.
- Spoke to the benefits of a centralized purchasing branch and the corporate benefit this approach brings including competitive tendering, contracting and purchase methods.
- Spoke to the regulations that the Purchasing Department operates under including international trade agreements, Community Charter, Bylaw and policy.
- Identified the four principles of public procurement being non-discriminatory; openness; transparency and effective management of public resources and spoke to various purchasing transaction methods used by the City.
- Provided purchasing statistics and annual averages.

- Commented on Council's role in the Purchasing cycle.
- Responded to questions from Council.

Moved By Councillor Singh/Seconded By Councillor Hodge

**Ro87/18/01/29** THAT Council receive for information, the Report from the Purchasing Manager, dated January 29, 2018 regarding the Purchasing Workshop Presentation.

**Carried**

**4. Resolution Closing the Meeting to the Public**

Moved By Councillor Stack/Seconded By Councillor Donn

**Ro88/18/01/29** THAT the meeting be closed to the public pursuant to Section 90(1) (g), (j) and Section 90(2) (d) of the Community Charter for Council to deal with matters relating to the following:

- Litigation or Potential Litigation
- Third Party Confidential Business Information
- Third Party Confidential Personal Information

**Carried**

**5. Adjourn to Closed Session**

The meeting adjourned to a closed session at 10:23 a.m.

**6. Reconvene to Open Session**

The meeting reconvened to an open session at 11:59 a.m.

**7. Issues Arising from Correspondence & Community Concerns**

There were no issues arising.

**8. Termination**

The meeting was declared terminated at 11:59 a.m.

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Mayor Basran

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City Clerk

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